

Northland Pioneer College
Strategic Planning and Accreditation Steering
Committee Meeting Minutes

Friday, April 4, 2014
8:30 a.m. – 10:00 a.m.
Video 2

Members in Attendance: Leslie Wasson, Deb Myers, Mark Vest, Eric Bishop, Ryan Rademacher, Eric Henderson on behalf of Peggy Belknap, John Bremer

Advisory Members in Attendance: Ann Hess, Stan Pirog, Jeanne Swarthout.

Staff in Attendance: Jeremy Raisor, Tracy Mancuso, Lisa Jayne (Recorder)

Approval of Minutes from 3/21/2014

*Mark Vest made a motion to approve the minutes from 3/21/2014. Deb Myers seconded. **The motion passed unanimously.***

Strategic Planning & Budgeting

Review of Team Action Record

Leslie Wasson reviewed the Team Action Record with the committee.

Timeline revision deadline will be end of April. Blaine Hatch, Peggy Belknap, Mark Vest, and Jeanne Swarthout will work on the revisions.

Template for Operational Plans should be done May 15, Tracy Mancuso and Ann Hess are working on this with Blaine Hatch.

The Team Action Record will be on the SPASC webpage.

President Swarthout asked when the report to the board is scheduled. Leslie Wasson stated on the current timeline it would be August.

Progress Review: Presidential Priorities

Presidential priorities were reviewed and discussed.

Communication between the College and students and the College and employees was cited as an area that needs focus of resources. It was stated that keeping student involvement front and center was priority.

HLC Quality Initiative

Student Involvement/Public Involvement (revised timeline)

Two student focus groups will be organized at WMC and PDC to provide input from students into the QI project. Prefer it as soon as week of April 21st. The President's Office will work on putting these focus groups together. QI reps and SPASC members will be invited. Pizza will be provided.

QI Project Design Team Update

Jeremy Raisor stated the QI team is in process of researching for the QI project what the College is presently doing, what is being done well, and what needs to be done better. They are also looking at what other districts have done, and will be meeting next week to brainstorm the ideas. Survey results about college priorities and suggestions of project ideas were provided to the QI team.

HLC Assurance

Member selection for HLC Upload site

Members of the portfolio committee will be added to the HLC Assurance upload group. Leslie Wasson presented the portfolio committee member list. On the next agenda, replacement of members of the portfolio will be discussed.

Minutes/Agenda from Portfolio meetings and Crosswalk of Potential Exhibits with HLC will be added to webpage.

Adjourn

Mark Vest made a motion to adjourn. John Bremer seconded. Motion passed unanimously.