

Northland Pioneer College
Strategic Planning and Accreditation Steering
Committee Meeting Minutes

Friday, March 20, 2015

9:00 a.m. – 11:30 a.m.

WMC LC 110

Members in Attendance: Sandy Manor, Ann Hess, Kenny Keith, Randy Hoskins, Gary Mack, Blaine Hatch, Margaret White, Peggy Belknap, Eleanore Hempsey

Advisory Members in Attendance: Jeanne Swarthout, Leslie Wasson, Sharon Hokanson, Stan Pirog

Staff in Attendance: Tracy Mancuso, Lisa Jayne (Recorder)

Guests: Carrie Jordan, Jennifer Bishop, Paul Hempsey, Jeremy Raisor, Maderia Ellison,

1. Approval of Minutes from 3/6/2015

*Peggy Belknap made a motion to approve the 3/6/2015 minutes. Ann Hess seconded. **The motion passed unanimously.***

2. HLC/Criterion team Overview - Leslie Wasson & Randy Hoskins

Discussion about the Criterion Team reporting problems took place.

Randy Hoskins suggested SPASC members should look at the HLC tutorial to understand the process better.

Task: President Swarthout will touch base with a pathway accredited institution that has been through the process already to discuss at the next meeting.

Peggy Belknap stated that a study session looking at the evidence would be beneficial.

Leslie Wasson thanked the Criterion teams for their time and commitment.

Task: Criterion Teams will make recommendations and recommendations will be assigned to a subcommittee of SPASC.

3. Criterion 5 (recommendations to report)

Maderia Ellison reviewed the Criterion 5 report with SPASC.

4. Criterion 3 report – Jennifer Bishop

Jennifer Bishop reviewed the Criterion 3 Report with SPASC.

5. Initiative Priority/Operational plan - Review of forms

SPASC Minutes 3/20/2015

SPASC reviewed the proposed sample operational plan and the How to Use Strategic Plan worksheet form. Tracy Mancuso stated there should be a place to put the motivation of the request. SPASC had an exhaustive discussion about this topic.

6. *Next Steps/Review of Tasks*

Review of recommendations from Criterion Teams at next in-person.

7. **Adjourn**

*Peggy Belknap made a motion to adjourn. Doug Seely seconded. **Motion passed unanimously.***