

**Northland Pioneer College**  
**Strategic Planning and Accreditation Steering**  
**Committee Meeting Minutes**

Friday, January 16, 2015

9:00 a.m. – 11:30 a.m.

PDC LC 142

**Members in Attendance:** Blaine Hatch, Eleanore Hempsey, Sandy Manor, Doug Seely, Kenny Keith, Ann Hess, Stan Pirog for Gary Mack, Peggy Belknap, Randy Hoskins, Mark Vest

**Advisory Members in Attendance:** Leslie Wasson, Jeanne Swarthout (briefly)

**Staff in Attendance:** Lisa Jayne (Recorder)

**1. Approval of Minutes from 12/19/2014**

*Kenny Keith made a motion to approve the 12/19/2014 minutes. Peggy Belknap seconded. Stan Pirog abstained. **The motion passed unanimously.***

**2. College Council Salary/Wage Resolution – (Action)**

*Randy Hoskins made a motion to forward the Salary/Wage Resolution from College Council to the executive team as presented. Ann Hess seconded. **Motion passed with a majority vote.***

**3. Review Convocation Breakouts**

Dare to Dream Convocation breakout sessions notes:

- 1) Removing student barriers - child care, transportation.
- 2) Communication - heard a desire for staff to be together to keep information flowing and to establish a better sense of togetherness.
- 3) More IT, and HR training of personnel.

Some discussion ensued about possibly developing a childcare study group for feasibility. Also discussion about library services being open on weekend and weekend classes. Send a recommend to president of ideas how to restructure college services for weekend to fill unmet needs, possibly surveying through marketing on Saturday courses.

Community & communication – internal/external

Removing student barriers (childcare, transportation, funding)

Technology Support training, timing of training, Instructional skill Workshop

## SPASC Minutes 1/16/2015

### Instructional quality

Quality of interaction – value of face to face instruction

Fewer committee meetings – maybe smaller committees

Communication with communities – work on bettering relationship with high schools

More effective scheduling and sequencing of courses

### Recruitment

SOAR for employees

Build awareness in community – attend council meetings, Sr. Centers, more community activities, electronic signage, student spotlights, how do we know what students want/need to build schedules

### Recruitment & Retention

Local Recruitment team

### Mission

Core values most important – current values resonated with group should re-evaluate current values with the college

**Task:** Jeanne and IE survey to gather opinions on core values; do current ones still work, are there more. Survey review on next agenda. Can we still be a comprehensive community college; all things to all people. The word “creates” in current statement was generally disliked. Find a more specific and targeted and aspirational word.

**Task:** Mark Vest will develop a detailed summary and send out to group for comments. And the College will receive the breakout notes with the SPASC summation.

### **4. Review Adjunct Convocation**

Twenty-five adjunct faculty attended. There will be an adjunct convocation every semester. The over-all consensus was that it went well and was well received despite technical difficulties. Invites will be sent sooner next semester. There was some brief discussion about paying adjuncts for participating in meetings. Might be better to hold in the video classroom.

### **5. Schedule Program Review – Mark Vest**

**Review at next meeting.**

### **6. Update NPC Accreditation Page – Deans**

**Review at next meeting.**

### **7. ACE/Military Credit Transfer/Competency Based Education Policy – Jeremy Raisor**

**Review at next meeting.**

### **8. Systematic Tracking-Student/Alumni Post-Employment Success – Shannon Newman**

**Review at next meeting.**

**9. Review of Submitted Budget Priority Worksheets**

**Review at next meeting.**

**10. Old Business**

**11. Next Steps/Review of Tasks**

**-Criterion 5**

**-Adjunct Convocation – receive presidential permission for SPASC to take it over**

**-Feb. 6 is next meeting**

**12. Adjourn**

*Stan Pirog made a motion to adjourn. Kenny Keith seconded. **Motion passed unanimously.***