

Northland Pioneer College

Instructional Council (IC)

11-06-15

Voting Members Present: Brian Burson (proxy for Rickey Jackson), John Chapin, Amber Gentry, Amy Grey (proxy for Janice Cortina), Ryan Jones, Pat Lopez, Ryan Rademacher, Mike Solomonson (proxy for Eric Henderson), Carol Stewart and Ken Wilk

Non-Voting Members Present: Karen Hall, Cindy Hildebrand, Wei Ma, Mark Vest and Hallie Lucas (recorder)

Guests: Peg Erdman, Deena Gillespie and Everett Robinson

(NOTE: Some items were taken out of order from original agenda.)

- I. Roll Call
- II. Approval of 10-23-15 IC Minutes – Ryan Rademacher
  - a. Ken **MOVED** to approve the IC Minutes of 10-23-15; **SECOND** by Carol.
    - i. Motion **APPROVED** by unanimous vote.
- III. IC Subcommittees/Task Forces
  - a. Assessment of Student Knowledge Subcommittee – no report
  - b. Catalog Review Subcommittee – no report
  - c. Learning Technology Subcommittee – no report
- IV. Curriculum
  - a. ACRES
    - i. FRS 137 – modification completed – has not gone thru Quality Matters approval – how do we correct for now?
      1. Ryan explained that IC recently passed the FRS 137 course modification with the “Internet” modality checked. This portion of the course should not have been approved because the course has not passed the Quality Matters Rubric (QMR). Discussion followed.
      2. Ken **MOVED** that Hallie be allowed to uncheck the “Internet” modality option on the FRS 137 Course Modification that was recently approved; after course passes the QMR, IC will decide whether or not to pass the Internet modality for the course, **SECOND** by Ryan J.
        - a. Motion **APPROVED** by unanimous vote.
      3. **Task:** Wei will notify Stuart Bishop that we will “uncheck” the Internet box on the FRS 137 course modification that was recently approved. After the course passes the Quality Matters Rubric, we will add the check mark to include “Internet” modality.
    - ii. BUS 238 – to IC 10-08-16 – discussed at 10-23-15 IC Meeting – no apparent issues – needed to move forward with program modification
      1. Course had enough votes and has been moved forward in ACRES.
    - iii. CIS 146 – to IC 10-08-15 – needs 1 vote for quorum – no apparent issues
      1. Course had enough votes and has been moved forward in ACRES.

- iv. CON 228 – Ken Wilk
  - 1. The course was discussed, and it was decided that revisions need to be made. Ryan R. returned the course in ACRES to the Department Chair.
- v. COS 113 – Chloe Reidhead
  - 1. Discussion included: 1) 3-1 vs. 2-1 lecture/lab – fairly consistent with other COS courses in catalog; 2) per State of AZ, students must be in class 300 clock hours before they can work on the floor; 3) per Chloe, the only changes to the prerequisites are to remove the verbiage 22 years of age (per State of AZ change) and include placement requirements that are needed because students must be able to read.
  - 2. Ken **MOVED** to approve COS 113 as presented in ACRES; **SECOND** by John.
    - a. **DISCUSSION** – most of the people who made comments in ACRES are not present today and guidance to proxies was somewhat limited. One IC member expressed confusion regarding the issues. It does not make sense to hold up a course on the general question of loading lecture/lab at 3-1 or 2-1.
    - b. Motion **APPROVED** by majority vote.
    - c. Pat and Brian **ABSTAINED**
- vi. MDA 126 – course required for CAS and AAS – if student fails course, their degree is shot?
  - 1. A lengthy discussion included: 1) capstone class; 2) only reason to fail would be if student could not get along with provider; 3) this requirement is not new - IC passed it several years ago; 4) lecture portion of the course is time spent with the instructor.
  - 2. Ken **MOVED** to approve MDA 126 as presented in ACRES; **SECOND** by Pat.
    - a. Motion **FAILED**.
    - b. John, Amy, Amber, Mike, Brian and Carol **ABSTAINED**.
  - 3. **Task:** Hallie will add the MDA 126 Course Modification as an action item for the next IC Meeting.
- vii. NUR 105 – to IC 10-13-15 – discussed at 10-23-15 IC Meeting – have all issues been resolved?
  - 1. Discussion included: 1) course is specific to NUR discipline; 2) should this be a tutoring issue or CCP course? 3) elective; 4) this type of course was suggested at a National Nurse Educators’ Conference as a way many colleges help nursing students who struggle with math; 5) course has been offered as a 199 course two summers in a row.
  - 2. Ken **MOVED** to approve NUR 105 as presented in ACRES; **SECOND** by Ryan J.
    - a. Brian **OPPOSED**.
    - b. Motion **APPROVED** by majority vote.
    - c. Eric, Carol and Amber **ABSTAINED**.
- viii. PHT 102 – back to IC 10-29-15 – discussed at 10-23-15 IC Meeting and returned to Department Chair – is course corrected to IC’s satisfaction?
  - 1. Course had enough votes and has been moved forward in ACRES.
- b. New Programs - none

- c. Program Modifications - none
  - d. Program Deletions - none
  - e. Program Suspensions – none
  - f. Misc. Curriculum
    - i. **Task:** Hallie will add an agenda item for the next IC Meeting to discuss the general use of the words lecture and lab, including 2-1 and 3-1 “standards”.
- V. Old Business Not Related to Curriculum
- a. Review “Guidelines for Course Forms in ACRES” – Ryan Rademacher
    - i. A brief discussion regarding this topic included: 1) if course has any problems, it should be sent back to the originator to correct; 2) editing process is somewhat clunky; 3) more specific language is needed for lecture/lab; 4) request to review the way total contact hours are calculated to make sure wording is correct.
    - ii. **Task:** Hallie will add the “Guidelines for Course Forms in ACRES” as an agenda item for our next IC Meeting as an action item.
    - iii. **Task:** Before our next IC Meeting, IC members should read the “Guidelines for Course Forms in ACRES” and note any suggested changes, corrections, additions or deletions.
- VI. New Business Not Related to Curriculum
- a. Arizona Competency-Based Education Stakeholders’ Meeting Invitation – Mark Vest
    - i. The overview/discussion regarding the topic of Competency-Based Education, includes: 1) could potentially change what NPC does in the classroom; 2) establish a policy before an outside entity decides for us; 3) examples were given of a community college and a university in AZ which have moved toward Competency-Based Education; 4) to a limited extent, NPC practices this type of learning in the way we conduct WLD labs, etc.; 5) meeting is 12-07-15 at NAU’s North Valley Campus and we need to R.S.V.P. by 11-20-15; 6) would be best if Faculty attend in order to get a better sense of the temperature of the State regarding this issue and how their colleagues perceive the topic; 7) closely tied to credit for prior learning; 8) how other AZ colleges/universities address this issue affects NPC, especially in the area of articulation agreements; 9) general education is currently being targeted; 10) one argument being presented is that higher education is based on seat time rather than acquisition of knowledge and skills.
    - ii. IC Faculty members who expressed interest in attending were Ken, Carol, Ryan R. and Pat.
    - iii. **Task:** When Hallie sends out the tasks, she will include the following link <http://www.cbenetwork.org/about/> so that IC members can research Competency-Based Education.
    - iv. **Task:** Ryan R. will notify Mark Vest regarding which Faculty members would be willing to attend the Arizona Competency-Based Education Stakeholders’ Meeting on 12-07-15 at NAU’s North Valley Campus in Phoenix.
- VII. Other
- a. The Higher Learning Commission (HLC) faculty qualifications topic was briefly discussed and we may know more after the HLC Conference in April.
- VIII. Adjournment
- a. Ken **MOVED** the meeting be adjourned; **SECOND** by Pat
    - i. Motion **APPROVED** by unanimous vote.