

NORTHLAND PIONEER COLLEGE
 Nursing and Allied Health Programs
 Allied Health Advisory Board Meeting
 September 12, 2007 2:00pm Video I

Present: Paul Saucedo Allied Health, Deb McGinty, Dianne Samarin, Allied Health faculty, Ron Squire, Coordinator of Carl Perkins grant, Karen Hanson, Paul Saucedo Allied Health , Matt Weber, Assistant Superintendent of NAVIT

ITEM:	DISCUSSION:	DECISION:
I. Introductions	<p>Paul invited everyone to introduce themselves.</p> <p>Matt Weber indicated he is excited to attend the meeting so that additional allied health options will be available to students.</p>	
II. Present Status of Programs	<p>Phlebotomy has 21 students total and only one at the LCC indicates Medical Assistance Medical Coding, MS Office, and HES 170 Medical Terminology have many students, but again it's difficult to extract which students are in the Medical Assistant program.</p> <p>We are working on obtaining clinical sites for the students to complete their clinical rotations for HES 109. We have agreements with VA. We're working on LCC in Winslow.</p> <p>Matt indicated there are medical assistant students on I-40 but not WMC. Of the 8 students in Doris' group, 4-5 are NAVIT.</p> <p>Paul indicated we could offer both front and back office at both campuses except for the BIO 160 which would need to wait a year</p> <p>We removed the prerequisite Administrative Procedures for the Clinical Procedures.</p>	<p>Dianne will poll her class to determine how many students are tracking on the medical assistant pathway.</p> <p>There is a need to determine which students are in the medical assistant program. Paul will identify how many students are currently enrolled in the Medical Assistant Program.</p> <p>Matt will come over to LCC and visit with Paul to determine which courses can be planned for spring semester for the NAVIT students.</p> <p>.</p>

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	<p>Matt indicated that as long as there are no prerequisites, he is not opposed to enrolling NAVIT students in the spring for three semesters as long as they understand they could come back as adults to finish the certificate.</p> <p>Paul indicated that this summer and starting next fall that we will be looking for clinical site for the medical assistants to complete their clinical time. Summer students will be non-NAVIT students.</p> <p>NAVIT offers access to programs at 10 high schools. There are no programs north of I-40.</p> <p>Pharmacy Tech was cancelled because no instructor could be found. 7 students at LCC. Matt indicated an 8 – 11am slot for Pharm Tech will certainly be successful in the NAVIT program. He is not opposed to waiting until Fall 2008 if necessary.</p> <p>Paul explained students must be 18 years old to sit for the Pharmacy Technician Certification Board (PTCB) examination.</p>	<p>Paul is contacting the high school representatives to let them know this program is available and asked Matt for assistance.</p> <p>Efforts will continue to seek to find an PTCB instructor.</p> <p>Talks with Safeway will continue to attempt to arrange a practicum and to advertise for an instructor.</p> <p>Paul will verify that to work in a pharmacy, the students must be 18 years old.</p>

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<p>III. Projections for Future Programs/Offerings</p>	<p>Matt suggested researching radiology technician.</p> <p>Paul indicated Dietary Tech for diabetes programs are needed. Medical assistants in some places are being utilized to provide counseling to persons with diabetes. Deb explained there are also dietary manager positions available at long-term care facilities because there is a dearth of registered dieticians available. Matt indicated the Department of Education has a list of programs based on Department of Labor statistics. One program that has come out of that list is Sports Medicine.</p> <p>He is excited at the number of programs that has come out of the college in a short period of time. He would like to see roll-out for the spring, particularly Pharm Tech because that's just a one semester program.</p> <p>Matt indicated that first, NAVIT looks to programs the students specifically request. Secondly NAVIT will implement programs for which they can receive funding.</p>	<p>The program will complete a preliminary study of radiology technician programs.</p> <p>Matt will check with the Arizona Department of Education list of approved programs to see if dietary program fit with their needs and will bring the list to the NAVIT meeting scheduled the following day.</p> <p>A preliminary study will be submitted to the college with a business plan to determine if sports medicine and nutrition-centered programs are viable.</p>
<p>IV. Announcements and Sharing</p>	<p>Ron Squire reported the only monies the Carl Perkins grant can provide to the programs this year are for professional development. He indicated any faculty, both full time and adjunct can access funds for certifications, skill upgrades, or academic skill acquisitions.</p>	

	<p>Ron Squire responded favorably to an inquiry of occupational certification as an example of training that might be beneficial for the program.</p> <p>Debra explained allied health programs currently being developed are the medical assistant and pharmacy technician programs. Nursing assistant programs will continue to be served by the nursing staff as they are regulated by the State Board of Nursing.</p> <p>Paul discussed the importance of accreditation and how that process will benefit the program. Deb explained the advantage of aligning the program with the accreditation criteria early on and to develop tracking methods for students enrolled in the program when there a very few so we can get a system down to accomplish this in the future.</p> <p>Ron Squire indicated the Carl Perkins perspective of professional development is sustained growth over time. One-shot conference, seminars are not viewed as professional development. A series of seminars over the course of a year, for example, would be supported with Perkins' professional development funds.</p> <p>Ron Squire indicated training over time in academic teaching skills would be absolutely approved.</p> <p>Matt recommended we contact Chuck at Remedy and Snowflake pharmacies.</p> <p>Ron recommended that enrollment</p>	<p>Debra will check to see if there is a series of trainings offered by the ABHES accreditation process.</p> <p>Debra will contact Chuck with Remedy Pharmacy as he was a state board member in 2004 and dedicated one of his pharmacy techs to this effort in the past.</p>
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	<p>increases will be the focus of our program improvement plan. That effort is part of the plan in terms of devising schedules and coursework to increase enrollments.</p> <p>Ron inquired if there wasn't an interim level of practice between the Pharm Tech course and acquiring a pharmacy degree. Deb explained the Gatlin corporation is currently offering online courses to community colleges that result in degree certifications for CTE. The Maricopa, Pima, and NAU have contracted this group for that purpose.</p> <p>Dianne recommended we market the classes to the public. Debra explained the importance of acquiring the instructors prior to enrollment so students are not disappointed and classes are not cancelled.</p> <p>Debra explained establishing the reputation of the allied health/phlebotomy/medical assistant program is crucial to support standards of quality instruction, strict competency skills, and student performance expectations. Having a small number of students in a way is to our advantage.</p>	<p>For instance, Matt and Paul are meeting to discuss ways to roll-out curriculum in the spring.</p> <p>Marketing course offerings and recruitment of instructors to increase enrollment is the priority of the program improvement plan.</p>
<p>VI. Meeting adjourned 3:05 p.m.</p>	<p>Matt reported to advertise for spring NAVIT courses we need to get them materials by the November 20th for recruiting and advertising. Matt indicated he could see November 1st as a possible day but would not be opposed to November 7th.</p>	<p>The program will send the information to NAVIT by November 1st. Next meeting will be Friday, Wednesday November 7, 2007, Video II at 2:00 pm – 2:45</p>

