

Meeting Minutes
Early Childhood, Educational Assistant and Residential Child and Youth
Care Advisory Council
Northland Pioneer College
Thursday, April 29, 2009
Room 205, Painted Desert Campus, Holbrook, Arizona

The meeting was **called to order** at 10:10 a.m. by Robert Zaccaria with the following individuals **present**:

Patrick Canary	Dean, Arts & Sciences, NPC
Catherine Mulligan	NACOG Head Start
Lori Ball	ECD Faculty, NPC
Claude S. Endfield	ECD Faculty/Program Chair, NPC
Mary K. White	ECD Faculty
Judy Haubert	ECD Faculty
Robert Zaccaria	Seba Dalkai School
Mae L. Begay	Kayenta Community School
Traci Reed	ECD Work study, student, NPC
Gloria Chee	Leupp Schools, Inc., FACE Program
Kate Dobler-Allen	First Things First RPC Coordinator
Sandra K. Johnson	EDU Faculty, NPC

Bernita Kuwaninvaya, Charlene Chischillie, Julia Fairbanks and Julie Fitzgerald were **excused** from the meeting.

After introductions, and brief review of handouts, and until Quorum was reached at 10:20, Ms. Endfield gave the following report/updates:

- ✓ **Spring 2009 FTSE** comparison report
Fall 2008 FTSE: **ECD** 90.80 **HUS** 7.80 **EDU** 36.40
Spring 2009 FTSE: **ECD** 96.07 **HUS** 7.73 **EDU** 39.53
Does not include short term classes; HUS & EDU are combined
- ✓ **Early Childhood Fair**: 190 evaluations received and tabulated into report: 263 registered, 43 withdrawals, 37 late enrollees issues: registration; personal comments: eagerness to learn, concerned educators, Snowflake NPC staff did an awesome job,
- ✓ **Apache Families First Conference**: 47 evaluations tabulated
60 people attended: overall successful
- ✓ **DES Scholarships**: About \$2500 available for summer school; paperwork application/reporting process going online in Fall
- ✓ **ECD Gen. Ed. Scholarships**: \$2,500 total, not all used; balance used for Fair scholarships
- ✓ **ECD185 ECD Provider Basics**: voting done by email; approval received; now in curriculum bank. Consist of a 2 week training/60 hours, also includes EMT 104: First Aid and CPR

- ✓ **FCCLA** State competition results:
Alchesay High School: 9 students, everyone medaled, gold and bronze
Holbrook took 4 students; bronze won
- ✓ **Summer plans:** Two Infant Toddler Institute courses presented by Jackie Garner in Whiteriver. HUS Residential class in Ft. Apache. Brain Builder's for Life training by U of A Extension will be offered May 30th & June 6th in Holbrook at County Fairgrounds.
- ✓ **Graduation:** May 16th in Show Low.
- ✓ **Tuition:** NPC tuition will be **increased** to \$52/ credit. Tiered tuition for 4th through 7.5 credits still available. However **media fee** of \$35 will be added.

Minutes from the Feb. 3, 2009 meeting were read and corrected. Robert brought out that the minutes should read: "Robert reported the bureau required 32 units for dorm staff, 60 for dorm managers". Also another change: "25 philosophy statements were scored and 5 turned in later. 30 total. Kate made a motion that the minutes be **approved as corrected**. Catherine seconded the motion. Unanimously approved.

In response to the announcement that NPC was raising **class size enrollment** from 10 to 15 as a way to expand enrollment and reduce costs, it was decided that a letter be written to Dean Canary and Vice President for Education. "The EC Advisory Council recommends that the EC Programs staff be exempt from the 15 student load and that they continue to serve 10 students per class." Kate made the motion to have the letter written. Seconded by Gloria. Five approved motion. The five voting members present signed the letter.

Kate Dobler-Allen presented an Update on **First Things First** in general and for Navajo- Apache Regional Partnership Council. Quality First programs: 1000 applications were received. Parent Kits are being distributed to hospitals. TEACH: Administrative Home is Assn. for Supportive Child Care. Food Security is being provided in communities. The Healthy Steps Program has been funded and the Early Literacy Programming grant will be reviewed in May. There are two open grants: Oral Health and Parent Education.

Draft HUS Competency goals were reviewed with changes recommended. Kate moved that the first draft as amended be approved. Seconded by Mae. Motion carried.

Plans were made for the **Certificate of Proficiency Completer's Ceremony** for May 23rd at the Tiponi Community Center, PDC, Holbrook. Advisory Council members will donate cakes.

Fall 2009 Schedule: HUS 180 will be taught on Tuesday night audio and ECD 250 on Saturdays for 8 weeks. ECD 251 will be taught on Tuesday evenings after HUS 180 is completed.

Third Annual **HUS Residential Child and Youth Care Summer Conference**. The date of August 22nd was selected for PDC. Claude, Mae, Kate and Robert will serve as Planning committee. First conference call planning meeting will be May 5th at 3 p.m.

Committee member reports:

Katherine, NACOG Head Start reported that 3 staff had received their CDA's and several centers were up for NAEYC accreditation.

Lori Ball reported that she will be moving her office to Show Low, White Mtn. Campus.

Judy reported that NoAZAEYC meets every second Monday in Flagstaff. Yavapai college has a student group. She shared her experiences attending Hopi Head Start Cultural day.

Gloria reported that the FACE program at Leupp has been extended to a full FACE program serving 0 to 5. It had been just a Baby FACE program before. They have added center base program to home based program.

Robert reported that they have gone through advanced ed. accreditation. They are looking for a principal, have lost 5 staff due to RIF and that their FACE program is on probation. All enrollments at Seba are going down; some positions are being combined.

Mae reported that at KCS they have lost 6 people with AA's and two more staff due to RIF.. They have had 100 kids in residential with 14 staff. They have a homeless grant and are using Title 7 funds for staff and books. They are hoping to have staff complete 12 hours per year with the staff having their CoPs by next year.

Julie Fitzgerald reported that she will be a coach for Quality First programs. Unsure of areas and programs yet.

Next meeting will be **Sept 29th** at 10:00 a.m. at PDC, Holbrook.

Mae moved meeting be **adjourned**. Seconded by Kate. Meeting adjourned at 2:11 p.m.

Respectfully submitted,

Claude S. Endfield
(based on notes taken by Lori Ball)

