

NAVAJO COUNTY COMMUNITY COLLEGE

District Governing Board

**Minutes of Regular Meeting
January 11, 2000**

**White Mountain Campus Learning Center, Room #110
1001 West Deuce of Clubs
Show Low, AZ 85901**

MEMBERS PRESENT: Bill Jeffers, Chairman
Daniel Peaches
Neal Thompson

MEMBER ABSENT: Ivan Sidney

OTHERS PRESENT:

President Gary L. Passer	Bruce Klewer
Dr. Carl Heilman	Brian McLane
Dr. Judith Doerr	Dan Simper
Anne Abbey	Diane Ruth
Everett Robinson	Ben Carr
Maggie Leef	Pat Wolf
LaVerl Ashcroft	Betty & Byron Smith
Dr. Mark Workman	

Chairman Bill Jeffers called the meeting to order at 3:30 p.m. and welcomed guests. Daniel Peaches led the pledge of the allegiance to the flag.

ADOPTION OF AGENDA

Neal Thompson moved to adopt the Agenda; Daniel Peaches seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Neal Thompson; seconded by Daniel Peaches; motion was unanimously carried to approve the minutes of the Regular Meeting of November 10, 1999 and the Regular Meetings by Teleconference and Executive Session Minutes of December 14, 1999 and December 23, 1999.

CORRESPONDENCE

Chairman Bill Jeffers read the letter of resignation from board member Ronald G. Hurle, who had served the college for 16 years. He noted that a copy of the letter had been forwarded to Bill Bennett, the County School Superintendent, so that a replacement could be appointed to fill the vacant position. He expressed the Board's regrets at losing such a valuable and supportive member and noted that Ron will be deeply missed.

CITIZENS INTERIM

Chairman Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Board Election of Officers

Neal Thompson nominated Bill Jeffers to continue serving as Chairman of the Board for an additional year; nomination was seconded by Daniel Peaches. Mr. Thompson moved, and it was seconded by Daniel Peaches, to close the nominations. Votes in favor of Bill Jeffers as Chairman were unanimous. Neal Thompson nominated Daniel Peaches as Secretary; motion was seconded by Bill Jeffers. Votes in favor of Daniel Peaches were unanimous.

**B) Intergovernmental Agreement for Concurrent Enrollment with St. Johns School
District No. 1**

Dr. Judith Doerr presented the agreement to the Board. She advised that it allows NPC to expand arrangements for delivery of college classes to high schools in NPC's service area. Rand Henderson, acting on behalf of the Navajo County Attorney's Office has approved the IGA as to form and legal authority. Upon motion by Daniel Peaches, seconded by Neal Thompson, the IGA was unanimously approved.

C) Curriculum Modifications/Additions

Dr. Judith Doerr presented three curriculum additions. One was an Internet-based Environmental Biology course which includes an at-home laboratory component. It is designed for students needing a biology study to help fulfill degree general education requirements. Two new courses in heating, ventilation, air conditioning and refrigeration (HVAC/R) were also added to the NPC curriculum. The introductory course, BOC 122, combines with an internship, BOC 123, where students work at local businesses a minimum of 10 hours per weeks for 15 weeks.

Upon motion by Daniel Peaches and seconded by Neal Thompson, the curriculum modifications/additions were unanimously approved.

D) White Mountain Apache Tribe Lease

The White Mountain Apache Tribe Lease was presented to the Board and found to be unacceptable upon advice of legal counsel.

Chairman Bill Jeffers and Member Neal Thompson emphasized that negotiations between the college and tribal attorneys were to continue to arrive at an agreement with the White Mountain Apache Tribe that is mutually acceptable to the college and to the tribe in order to construct the new facility in Whiteriver. The lease as presented was not approved.

FACULTY REPORT

There was none.

CASO REPORT

Diane Ruth introduced herself as a CASO co-president and gave a brief recap of events from last fall which included: a family picnic in September, which was attended by 70 people; a fall CASO retreat in Heber in October; a Professional Development workshop; and the hosting of the employee Holiday party in December, with over 100 in attendance. Spring plans include another Professional Development workshop, a CASO retreat scheduled for April, and another family picnic.

BOARD REPORTS

Daniel Peaches announced that a new educational building at Kayenta is nearing completion and will be dedicated in the near future. NPC, as well as NAU, have been invited to share those facilities, and arrangements will be made to coordinate furniture, equipment and resources to offer programs and services to the reservation students at Kayenta. Dr. Passer, as well as other invited representatives from the college, are looking forward to the dedication.

PRESIDENT'S REPORT

A) NEW EMPLOYEES:

Jill von Webb, Admissions Assistant, Painted Desert Campus
Ronald Ethridge, Senior Accountant, District Office

RESIGNATIONS:

None

B) STAFF REPORTS:

Program Chair Ben Carr made a presentation to the Board on the newly restructured Construction Technology program. He indicated that the previous program lacked training courses in HVAC/R, and the new courses were developed in partnership with local businesses

to develop a pool of skilled workers. Carr is also investigating making NPC's welding program into a nationally-accredited program. He indicated that there is a strong need in the area for certified welders. Presently welding certification testing can only be done in Albuquerque, Phoenix or Salt Lake City. The accreditation of this program will fill a need for more than just our local area.

C) ALUMNUS OF THE MONTH: BETTY SMITH

Board members and President Passer honored Eagar resident Betty Smith as the January Alumnus of the Month. Betty gave up a lucrative management job with Southwest Forest Industries to pursue a long-long dream to work in the legal profession. She traveled to Holbrook for legal assistant program classes and graduated in 1998 as the Outstanding Associate of Applied Science graduate. She is now working for attorney Albert Laffen, applying the skills she learned at NPC. Prior to that, she helped to set up a Pharmacy Assistance Program for low income residents of Apache County. She was nominated by Maggie Leef, NPC's Springerville/Eagar Center Manager. Maggie said Betty has inspired and encouraged numerous students to not give up and keep a clear vision of what they want and dream of accomplishing.

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Neal Thompson and seconded by Daniel Peaches. Motion was unanimously carried.

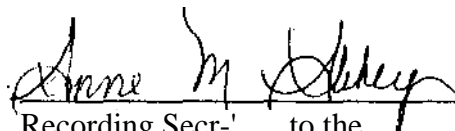
ANNOUNCEMENT OF NEXT MEETING

Chairman Jeffers advised that the next regular meeting was tentatively scheduled for 11 a.m. on Tuesday, February 8, 2000, at the District Office in Holbrook.

ADJOURNMENT


Upon motion made by Neal Thompson; seconded by Daniel Peaches; unanimously carried; the meeting adjourned at 5:15 p.m.

Respectfully submitted,



Recording Sec- to the
District Governing Board

APPROVED: _____ ATTEST



Chairman, Distri ng Board

NAVAJO COUNTY COMMUNITY COLLEGE

District Governing Board

**Minutes of Regular Meeting
February 8, 2000**

**District Office - Eagle's Nest
103 First Avenue
Holbrook, AZ 86025**

MEMBERS PRESENT: Bill Jeffers, Chairman
Ivan Sidney
Neal Thompson

MEMBER ABSENT: Daniel Peaches

OTHERS PRESENT:

President Gary L. Passer	Bruce Klewer
Dr. Carl Heilman	Anne Abbey
Dr. Judith Doerr	Dan Simper
Everett Robinson	Ann Zufelt
JoAnn Taylor	Dr. Rich Balsley
Joel Eittreim	Jarom Brimhall
Gwen Brimhall	Marcia Brimhall

Chairman Bill Jeffers called the meeting to order at 11 a.m. and welcomed guests. Ivan Sidney led the pledge of the allegiance to the flag.

ADOPTION OF AGENDA

Neal Thompson moved to adopt the Agenda; Ivan Sidney seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Neal Thompson, including a slight correction to adjournment motion being made by "Neal Thompson" and not "Ronald Hurle" (page 4 of 1/11/2000 regular minutes); seconded by Ivan Sidney; motion was unanimously carried to approve the minutes of the Regular Meeting of January 11, 2000 and the Executive Session Minutes #1 and #2 dated January 11, 2000.

CORRESPONDENCE

There was no correspondence.

CITIZENS INTERIM

Chairman Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Approval of Course Fees

The Board reviewed the request for approval of specific EMT course fees. Dr. Doerr noted that while the individual course fees were higher, the overall cost to the students would be lower. Upon motion by Ivan Sidney, seconded by Neal Thompson, the course fees were unanimously approved.

**B) Intergovernmental Agreement for Concurrent Enrollment with Whiteriver School
District No.20**

The Board was asked to renew the intergovernmental agreement with the Whiteriver School District to provide concurrent enrollment classes. Upon motion by Neal Thompson, seconded by Ivan Sidney, the IGA was unanimously approved.

C) Curriculum Modifications and Additions

New course proposals and curriculum modifications were presented to the Board for their approval. These included two new Certificate of Proficiency (COP) programs, in restaurant operations and accounting. Modification was requested to make the Introduction to Theater course (SPT 130) a part of the Arizona General Education Curriculum (AGEC) transfer block.

Upon motion by Neal Thompson and seconded by Ivan Sidney, the curriculum modifications/additions were unanimously approved.

D) Approval of New Course Department

The Board was asked to approve creation of a new departmental prefix of "HCT" for Home Crafts & Technology. Many of the avocational and hobby classes being developed by Extended Learning Services will initially be offered as 199 and 299 courses in this department and are due to begin as early as March. This department prefix is in response to the current community outreach efforts taking place within the college.

Upon motion by Neal Thompson and seconded by Ivan Sidney, the new department prefix of "HCT" for Home Crafts & Technology was unanimously approved.

E) Agreement to Dispose of Modular Building

Bruce Klewer requested the Board to consider exchange of a modular building on the Little Colorado Campus for \$5,000 in underwriting air time for the college. A federal grant is being used to set up the radio station, KUYI-FM, which is to be established as an educational radio station by the Hopi Foundation. The Hopi Foundation will pay to move the building from Winslow to a site adjacent to the Hopi Tribal Police Station near Polacca.

Upon motion by Neal Thompson and seconded by Ivan Sidney, the Board unanimously voted to exchange the modular building on the Little Colorado Campus for \$5,000 in underwriting air time by KUYI-FM.

E) Approval for Deletion of Policy #1410 - High School Student Enrollment

Registrar Dan Simper urged the Board to delete an obsolete policy - #1410, in an effort to standardize the registration process for regular and concurrent classes. This deletion eliminates the requirement for high school students enrolling for NPC classes to obtain both parental and the high school principal's permission.

Upon motion by Neal Thompson and seconded by Ivan Sidney, Policy #1410 was deleted.

G) Approval of ASSIST (Arizona State System for Information on Student Transfer)

A resolution of support was requested of the Board for the Arizona State System for Information on Student Transfer (ASSIST). The state's community colleges and universities exchange information through ASSIST. The resolution protects the privacy rights of students, while allowing the tracking of former NPC students through other educational institutions.

Upon motion by Neal Thompson and seconded by Ivan Sidney, a resolution of support for ASSIST was unanimously approved to be forwarded to the State Board.

H) Concept Phase Approval of the Blunk Health Sciences Center at Little Colorado Campus

Bruce Klewer presented the concept phase for approval of the Blunk Health Sciences Center at Little Colorado Campus. This building will be a 8,300 sq.ft. classroom facility, at a projected cost of \$1.2 million, and will house science and health science labs and classrooms. Funding for the project will come from budgeted carry forward dollars designated for construction, and from the sale of property gifted by Mr. Burley Blunk. The official name of the building will be determined at a future Board meeting.

Upon motion by Neal Thompson and seconded by Ivan Sidney, the Board unanimously approved the concept phase for approval of the Health Sciences Center at Little Colorado Campus.

FACULTY REPORT

There was none.

CASO REPORT

Bobette Welch gave the CASO report to the Board. Candy sales are still going well! Spring retreat will be April 14 at Snowflake; speakers are yet to be determined.

BOARD REPORT

Ivan Sidney said the new building at Polacca is coming along nicely, and things are ahead of schedule thanks to the outstanding weather.

PRESIDENT'S REPORT

A) NEW EMPLOYEES:

John Hancock, Faculty in Computer Information, Painted Desert Campus
Cheryl Zarn, Financial Aid Specialist, Painted Desert Campus

RESIGNATIONS:

David Krestel, Culinary Skills Instructor, Department of Corrections
Douglas Runyon, Coordinator of Technical Services, Painted Desert Campus

B) STAFF REPORTS:

Medical Assistant Program Coordinator Ann Zufelt explained the medical assistant certificate and degree program to the Board. There are currently eight students in the program, which cross-trains workers in patient care and administration. Each student completes 2 and a half weeks of internship in back office and front office situations. Many of the physicians want workers trained in both areas. The program is a good starting point for careers in the health sciences. The Medical Assistant program rotates between the Show Low White Mountain Campus and the Winslow Little Colorado Campus. It will be located in Winslow next fall.

C) ALUMNUS OF THE MONTH: GWEN BRIMHALL

Board members and President Passer honored Snowflake resident Gwen Brimhall as the Alumnus of the Month for February. Gwen enrolled in her first education class at NPC when she learned that public schools needed substitutes. This launched her on a new career and a desire for learning that would eventually lead to bachelor's and master's degrees in elementary education from NAU, earned completely off-site of the NAU campus. She is taking the year off to spend time with her three children still at home after teaching for six years at Highland Primary School.

al MISCELLANEOUS

Dr. Carl Heilman advised that the college would be holding an open house for the area fourth, fifth and sixth grades on February 28, 29 and March 1. Each campus will be providing special programs for between 100 and 500 students. Dr. Heilman further asked everyone to mark their calendars for the NPC graduation ceremony, which will be held at Winslow High School gym on Saturday, May 13.

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Neal Thompson and seconded by Ivan Sidney. Motion was unanimously carried.

ANNOUNCEMENT OF NEXT MEETING

Although the next Board meeting would systematically be scheduled for Tuesday, March 8, the Board advised that due to conflicting schedules, a determination would be made later as to the date of the March meeting.

ADJOURNMENT

Upon motion made by Ivan Sidney; seconded by Neal Thompson; unanimously carried; the meeting adjourned at 12:20 p.m.

Respectfully submitted,

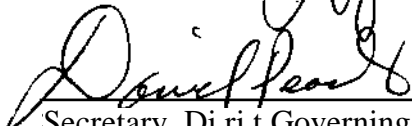


Recording Secretary to the
District Governing Board

APPROVED: _____ ATTEST



Chairman, District Governing Board



Secretary, District Governing Board

NAVAJO COUNTY COMMUNITY COLLEGE

**District Governing Board
Minutes of Regular Meeting
March 23, 2000
District Office - Eagle's Nest
103 First Avenue
Holbrook, AZ 86025**

MEMBERS PRESENT: Bill Jeffers, Chairman
Daniel Peaches
Bob Seymour
Ivan Sidney
Neal Thompson

OTHERS PRESENT:

President Gary L. Passer	Bruce Klewer
Dr. Carl Heilman	Anne Abbey
Dr. Judith Doerr	Dan Simper
JoAnn Taylor	Brian McLane
Melinda Rose	Connie & Larry Moon
JoLynn Fox of the Holbrook Tribune	Attorney Rand Henderson

Chairman Bill Jeffers called the meeting to order at 11 a.m. and welcomed guests. Ivan Sidney led the pledge of the allegiance to the flag.

ADOPTION OF AGENDA

Neal Thompson moved to revise the Agenda, moving the old business regarding the White Mountain Apache Tribe Lease Agreement to be held in Executive Session to the end of the meeting; Ivan Sidney seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Neal Thompson; seconded by Ivan Sidney; motion was unanimously carried to approve the minutes of the Regular Meeting of February 8, 2000.

CORRESPONDENCE

There was no correspondence.

CITIZENS INTERIM

Chairman Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Preliminary Approval of FY2001 Budget

President Passer advised the Board that it was time to review and preliminarily approve the budget for 2000-2001. Bruce Klewer presented the preliminary operating budget of \$13,859,575, which includes a decrease of 1 percent over the current year. It also notes a decrease in the primary tax rate of 5 cents per \$100 Net Assessed Valuation. Mr. Klewer gave a brief recap of the designated disposition of funds in the various budget areas.

Upon publication of the preliminary budget in a legally recognized newspaper, a public hearing will be scheduled on May 9 at 11 a.m., the same date as the regular May board meeting in order to receive public input and address concerns. Following the public hearing, the Board will be requested to officially approve the budget as presented at that time. The preliminary budget is available for public review at the NPC District Office.

Upon motion by Neal Thompson, seconded by Bob Seymour, the preliminary budget for 2000-2001 was unanimously approved, subject to final review and approval in May.

B) Intergovernmental Agreement for Concurrent Enrollment with Holbrook Unified School District No.3

The Board was asked to renew the intergovernmental agreement with the Holbrook Unified School District to provide concurrent enrollment classes. Upon motion by Ivan Sidney, seconded by Neal Thompson, the IGA was unanimously approved.

C) Intergovernmental Agreement for Concurrent Enrollment with Blue Ridge High School District No.32

The Board was asked to renew the intergovernmental agreement with the Blue Ridge High School District to provide concurrent enrollment classes. Upon motion by Daniel Peaches, seconded by Ivan Sidney, the IGA was unanimously approved.

D) Curriculum Modifications and Additions

Curriculum modifications included certificates of proficiency from courses already in the NPC course bank under Administrative Information Services. Four certificates that have been developed, were approved: Legal Office Fundamentals; Modern Office Fundamentals; Medical Office Fundamentals; and Records Management/Data Processing Fundamentals. Vice President for Instructional Services Dr. Judith Doerr advised the Board there would be more certificates of

proficiency in the future, noting this was a way to improve workforce development services. These certificates give individual students an opportunity to pursue initial job placement more quickly and/or upward mobility in small increments. Most of the certificates require 16-17 hours of credit.

Upon motion by Bob Seymour and seconded by Daniel Peaches, the curriculum modifications in the form of certificates of proficiency were unanimously approved.

E) Naming of Building at White Mountain Campus

Neal Thompson moved to name the newest building at the White Mountain Campus in Show Low the "Aspen Center" in keeping with the tree theme established earlier. Motion was seconded by Bob Seymour and unanimously approved by the Board.

F) Naming of Building at Polacca

The naming of the new building for the Polacca Center was tabled at the request of Board member Ivan Sidney, who felt he needed more input from local residents.

G) Consideration for Approval of Tuition, General Fees and Course Fees for 2000-2001.

The Board reviewed the current tuition, general fees and course fees for 2000-2001, and certain members felt that an increase of \$1 in tuition was in order, from \$24 to \$25 per credit hour for in-state students, and from \$46 to \$47 for out-of-state students per credits from 1 to 6. Messrs. Jeffers and Seymour voiced their disapproval of such an increase at this time. Upon a vote of 3 to 2, the increase in tuition passed by a majority vote.

FACULTY REPORT

There was none.

CASO REPORT

Melinda Rose gave the CASO report to the Board. Candy sales are still going well! Spring retreat will be April 14 at Juniper Ridge Resort near White Mountain Lake.

BOARD REPORT

Ivan Sidney said there is a beautiful Northland Pioneer College sign at the entrance to the Polacca Jr - Sr. High School and it shines bright at night. Everything is looking good.

PRESIDENT'S REPORT

) **NEW EMPLOYEES:**

Lorraine Benally, Center Manger, Kayenta

Cathy Baker, Academic Advisor, Little Colorado Campus

Lucille Johnson, Center Advisor/Library Technician, Kayenta

RESIGNATIONS:

Benny Carr, Faculty in Construction Technology/Department Chair

DEDICATION AT KAYENTA

President Passer announced that the new building of the Kayenta School District is tentatively scheduled for dedication on Saturday, April 8. Certain members of the college staff will be there to help commemorate this special day.

STAFF REPORTS:

Dr. Carl Heilman, Vice President for Student Services, reported the open houses for the area's fourth, fifth and sixth graders on February 28, 29 and March 1 were received with such enthusiastic support, that it is probable that this will become an annual event. All the instructors and staff enjoyed it thoroughly, and judging from the responses of the children, it was a total success.

Brian McLane advised that new grant proposals were submitted recently, including a Title III proposal requesting \$1.5 million for equipment and training to move the college further along into the digital environment. In addition, thanks to the collective efforts of Trudy Bender, Jeff Dawson, Barbara Cohen and Wendy Kochheiser, the college received a \$30,000 grant from the Library Informational Services Technology Act to improve computers at the centers as well as our main library server. To Brian's knowledge, NPC is the first community college to receive a grant from this particular Act.

ALUMNUS OF THE MONTH: CONNIE MOON

Board members and President Passer honored Show Low Connie Moon as the President's Alumnus of the Month for March. As a member of the 1998 All-Arizona Academic Team, she received a two-year tuition waiver to NAU, and was able to cut back on her work hours so she could concentrate on classes. She will graduate in May, and is currently student teaching at Show Low Primary School. Connie was reluctant to mention any "favorite" NPC instructors for fear of forgetting someone. She thanked Jeff Thomas, Ron Goulet, Dave Abel and John Deaton for their guidance in making sure she was taking classes that would not waste her time or tuition dollars. She stated, "I am completely sold on college after my experience at NPC, and I would strongly recommend returning to college for anyone over 40. Even if a person is not interested in changing careers, as I did, there is so much valuable

information to learn and so many interesting people to meet ... the whole experience is well worth the effort."

OLD BUSINESS - Executive Session

A) White Mountain Apache Tribe Lease Agreement

At approximately 11:55 a.m., the Board adjourned into Executive Session to discuss the latest lease agreement with the White Mountain Apache Tribe. The Board reconvened into regular session at 12:15 p.m. Daniel Peaches moved to approve the lease contingent upon acceptance by the college of Exhibit "A" (legal description of building location) and approval of final details to the language by attorney Rand Henderson. Ivan Sidney seconded the motion and amended it to limit the acceptance period by the White Mountain Apache Tribe to within 30 days of receipt of the lease. The motion, as amended, was unanimously approved.

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Ivan Sidney and seconded by Daniel Peaches. Motion was unanimously carried.

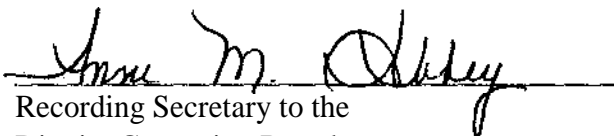
ANNOUNCEMENT OF NEXT MEETING

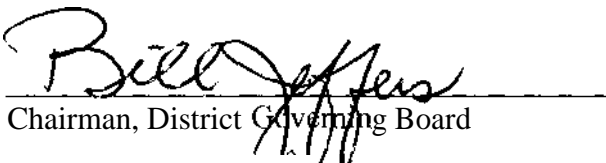
Chairman Jeffers advised that the next regular meeting was tentatively scheduled for 11 a.m. on Tuesday, May 9, 2000, at the District Office in Holbrook. It will be preceded by the Budget Hearing which is open to the Public at that time.

ADJOURNMENT

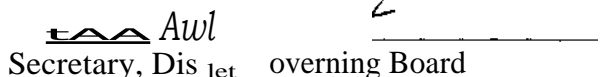
Upon motion made by Neal Thompson; seconded by Ivan Sidney; unanimously carried; the meeting adjourned at 12:20 p.m.

Respectfully submitted,


Recording Secretary to the
District Governing Board


Chairman, District Governing Board

APPROVED: _____ ATTEST


Secretary, District Governing Board

**NAVAJO COUNTY COMMUNITY COLLEGE
District Governing Board**

**Minutes of Meeting
April 27, 2000**

**District Office
103 First Avenue
Holbrook, AZ 86025**

MEMBERS PRESENT:	Bill Jeffers, Chairman
(via Telephone)	Bob Seymour
(via Telephone)	Ivan Sidney
(via Telephone)	Neal Thompson
OTHERS PRESENT:	President Gary L. Passer
(via Telephone)	Attorney Richard Friedlander

The meeting began at 9:30 a.m. on Thursday, April 27, 2000. Chairman Bill Jeffers took roll call and noted all of the attendees listed above.

OLD BUSINESS - Executive Session

Neal Thompson moved to go into Executive Session for the purpose of discussing with the attorney the Painted Desert Campus Learning Center litigation [A.R.S. Section 38-431.03.A(3) and (4)]. Motion was seconded by Ivan Sidney and unanimously approved.

The Board reconvened back into regular session at 10:05 a.m.

ADJOURNMENT

The meeting was unanimously adjourned at 10:10 a.m.

Respectfully submitted,



Recording Secretary to the
District Governing Board

APPROVED: _____ ATTEST

 U.A.

Chairman, District Governing Board



Secretary, District Governing Board

NAVAJO COUNTY COMMUNITY COLLEGE

District Governing Board

**Minutes of Public Hearing
May 9, 2000**

**District Office - Eagle's Nest
103 First Avenue at Hopi Drive
Holbrook, AZ 86025**

MEMBERS PRESENT: Bill Jeffers, Chairman
Bob Seymour
Neal Thompson

MEMBERS ABSENT: Daniel Peaches
Ivan Sidney

OTHERS PRESENT:

President Gary L. Passer	Bruce Klewer
Dr. Carl Heilman	Brian McLane
Dr. Judith Doerr	Dan Simper
Anne Abbey	Everett Robinson
011ie Busby	Jill Diemer
Cynthia Hildebrand	Bobette Welch
Pat Wolf	Joel Eittreim
Donna Ashcraft	Barry Richins
JoLynn Fox, of the Holbrook Tribune	John Deaton

Chairman Bill Jeffers called the meeting to order at 11 a.m. He stated that the purpose of the meeting was to present the 2000-2001 proposed budget to the taxpayers of Navajo County.

PRESENTATION OF THE 2000-2001 PROPOSED BUDGET:

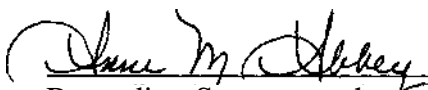
Bruce Klewer advised that the 2000-2001 proposed budget had been advertised in a legally recognized newspaper, as required by statute. He noted that the budget was adjusted from the earlier preliminary budget to reflect the \$1 increase in tuition approved at the March 23 Board meeting. NPC's primary tax assessment will be reduced 50 per \$100 of assessed valuation to \$1.1416. The secondary tax rate, used to pay for capital improvements, will also decrease depending on the final assessment evaluation figures for the county. He did not receive any calls from taxpayers or the Arizona Tax Research Association (ATRA) regarding the published budget.

Chairman Bill Jeffers called for comments from the public, and there were none. Copies of the budget were made available for review by the general public.

ADJOURNMENT


Upon motion made by Neal Thompson; seconded by Bob Seymour; unanimously carried; the public hearing adjourned at 11:10 a.m.

Respectfully submitted,

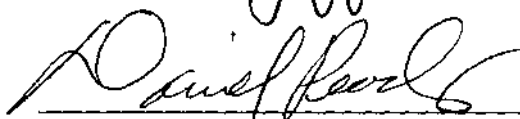


Recording Secretary to the
District Governing Board

APPROVED: _____ ATTEST



Chairman, District Governing Board



Secretary, District Governing Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting
by Teleconference

Thursday, June 8, 2000 - 11 a.m.

Location: District Office, 103 First Avenue at Hopi Drive
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
(via Telephone) Bob Seymour
(via Telephone) Neal Thompson

MEMBERS ABSENT: Daniel Peaches
Ivan Sidney

OTHERS PRESENT: Anne Abbey, Recording Secretary
(via Telephone) Gary L. Passer, President
(via Telephone) Rick Friedlander, Attorney

The teleconference began at 11:10 a.m. on Thursday, June 8, 2000. Chairman Bill Jeffers took roll call and noted all of the attendees listed above, with the exception of Ivan Sidney and Daniel Peaches, who were not available.

NEW BUSINESS

Consideration of Settlement Offer for Painted Desert Campus Learning Center

Neal Thompson voted to enter into Executive Session for the purpose of consultation for legal advice with attorney Rick Friedlander in order to consider the Board's position regarding settlement offers from both the architect and soil engineer in the Painted Desert Campus Learning Center lawsuit [A.R.S. Section 38-431.03.A(3) and (4)] Motion was seconded by Bob Seymour and unanimously approved.

The Board reconvened back into regular session at 11:50 a.m.

Neal Thompson moved that the College accept the following settlement offers:

Settlement and Release Agreement with Foree & Vann, geotechnical engineers,
in the amount of \$895,000.

Settlement and Release Agreement with Gilleland & Brubaker, Architects,
In the amount of \$928,000.

Copies of the agreements are attached to the minutes in the minute book.

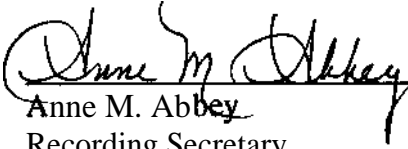
ANNOUNCEMENT OF NEXT MEETING

The next Board meeting and study session will be held on Tuesday, June 20 at 11 a.m., to be preceded by a study session at 9:30 a.m. Location will be the District Office in Holbrook.

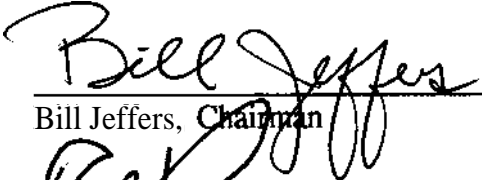
ADJOURNMENT

Upon motion by Bob Seymour, seconded by Neal Thompson, the vote was unanimous to adjourn the meeting at 11:55 a.m.


Respectfully submitted,



Anne M. Abbey
Recording Secretary
to the Board



Bill Jeffers, Chairman



Neal Thompson, Acting-Secretary

NAVAJO COUNTY COMMUNITY COLLEGE

District Governing Board

**Minutes of Regular Meeting
June 20, 2000**

**District Office - Eagle's Nest
103 First Avenue at Hopi Drive
Holbrook, AZ 86025**

MEMBERS PRESENT: Bill Jeffers, Chairman
Daniel Peaches
Bob Seymour
Neal Thompson
Ivan Sidney (attended via telephone)

OTHERS PRESENT:

President Gary L. Passer	Bruce Klewer
Dr. Carl Heilman	Brian McLane
Dr. Judith Doerr	Dan Simper
Anne Abbey	JoAnn Taylor
Tern Tubbs	Diane Ruth
JoLynn Fox, of the Holbrook Tribune	

Chairman Bill Jeffers called the meeting to order at 11:10 a.m., welcoming guests and pledging allegiance to the flag.

OPTION OF AGENDA

Bob Seymour moved to adopt the Agenda with a modification to review Item L as the first item for consideration; Daniel Peaches seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Neal Thompson; seconded by Bob Seymour; motion was unanimously carried to approve the minutes of the May 2 regular meeting and public hearing, and the regular meeting by teleconference and Executive Session of June 8, 2000.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was none.

CITIZENS INTERIM

Chairman Jeffers called for input from the general public. There was none.

OLD BUSINESS

A) Naming of Building for Polacca Center Location

Board member Ivan Sidney had joined the meeting via telephone and moved that the name of the building at the Polacca location be the "Hopi Center." The motion was seconded by Bob Seymour, and unanimously approved. The new building will be completed sometime in August and will be located adjacent to the Hopi Jr./Sr. High School. It will include classrooms, library, and offices.

NEW BUSINESS

A) Approval of Editorial Revisions to the Policy Manual

The Board was advised that during the prior year it became obvious that many of the standing policies needed to be updated in order to reflect corrections in statutory authority, changes in current state and federal law citations, and changes in titles and names of various groups within the college. In addition, efforts were made to update minor wording to create uniformity and clarity throughout the policy manual. All changes were editorial in nature, and none were substantive.

Upon motion by Bob Seymour, seconded by Daniel Peaches, and unanimously carried, the editorial revisions to the policy manual were approved.

B) Consideration of New Policy: #1103 - Naming of College Facilities for Substantial Donations

Daniel Peaches moved to table this item until the next Board meeting to allow time for further review. Motion was seconded by Bob Seymour and unanimously carried.

C) Consideration of Meritorious Service Nomination

President Gary Passer presented to the Board a meritorious service nomination from staff member Brian McLane recommending that the Board confer meritorious service status on Jim Jacobs. Brian noted that Jim's 16-year career at NPC included teaching, development and management of the duplicating and distribution system for distance learning, and service as the college's audio/visual technician. He added that Jim's community service and assistance to individuals and groups outside the college were cited as yet another indication of his support and caring for the community and region. President Passer added his support for this recommendation.

Upon motion by Daniel Peaches, seconded by Bob Seymour, meritorious service status was unanimously conferred upon Jim Jacobs. President Passer advised that Jim would be recognized at the All-College Convocation in the fall.

D) Curriculum Modifications and Additions

Dr. Doerr presented a number of curriculum modifications including the addition of 24 new courses for the next academic year, such as Navajo Tribal Government, Navajo History to Present, and many new welding courses for the earlier approved welding program. A new internet course in the Early Childhood Development program for the development and/or revision of written policies and procedures was approved. A series of certificates of proficiency in welding, general agriculture and education were also approved, as well as a revision of the associate of applied science degree for the general agriculture program. Certificates of proficiency in upholstery, custodial maintenance, facilities maintenance and building trades were approved for the Department of Corrections occupational programs. The certificates of proficiency give the students an opportunity to hone their skills on a fast-track basis in their chosen careers. A full description of all changes is attached to these minutes as Tab D. Upon motion by Bob Seymour, seconded by Daniel Peaches, all the curriculum modifications and additions were unanimously approved as presented.

E) IGA for Concurrent Enrollment with Heber/Overgaard School District #6

The Board was asked to renew the intergovernmental agreement with the Heber/Overgaard School District #6 to provide concurrent enrollment classes. Upon motion by Daniel Peaches, seconded by Bob Seymour, the IGA was unanimously approved. President Gary Passer was authorized to execute all formal contracts pertaining thereto.

F) Intergovernmental Agreement for Concurrent Enrollment with Round Valley Unified School District #10

The Board was asked to renew the intergovernmental agreement with the Round Valley Unified School District #10 to provide concurrent enrollment classes. Upon motion by Daniel Peaches, seconded by Bob Seymour, the IGA was unanimously approved. President Gary Passer was authorized to execute all formal contracts pertaining thereto.

G) IGA for Concurrent Enrollment with Northern Arizona Academy

The Board was requested to renew the intergovernmental agreement with Northern Arizona Academy to provide concurrent enrollment classes. Upon motion by Bob Seymour, seconded by Daniel Peaches, the IGA was unanimously approved. President Gary Passer was authorized to execute all formal contracts pertaining thereto.

H) Renewal of IGA with Pinal County Community College District (Central Arizona College)

The renewal to the IGA with Pinal County Community College District (Central Arizona College) permits Central Arizona College to provide programs in Dietetic Education in Navajo County during the 2000-2001 academic year. Upon motion by Bob Seymour, seconded by Daniel Peaches, the IGA was unanimously approved. President Gary Passer was authorized to execute all formal contracts pertaining thereto.

I) Revised Course Fee Schedule

Certain minor adjustments to the tuition, general fees and course fees for 2000-2001 earlier approved by the Board on May 23, 2000, were presented to the Board for their approval. Upon motion by Ivan Sidney, seconded by Daniel Peaches, and unanimously approved, the adjustments were approved for the schedule.

J) Request to Hold Public Auction

Bruce Klewer asked the Board to approve the disposal of various items which are obsolete, non-repairable or not cost effective to repair or upgrade. A list of items was presented to the Board for their review.

Upon motion by Bob Seymour, seconded by Daniel Peaches and unanimously passed, permission to hold a public auction to dispose of those items was granted.

K) Approval of Long Distance Service Provider

In order to allow time for a response from the vendors to a Request for Proposals, Daniel Peaches moved to table this item to a future session; motion was seconded by Bob Seymour and unanimously passed.

L) President's Contract

Motion was made by Neal Thompson and seconded by Daniel Peaches to renew the President's 3-year contract for another year, while respecting the President's request that no salary increase was to be given to any NPC employee until funding issues for the forthcoming year were clarified in the fall. Motion was unanimously carried. Chairman Jeffers expressed his hopes for a modification of the current salary conditions in the future, and expressed his appreciation for the excellent job that

the President, faculty and staff were doing. Neal Thompson echoed that expression of support and appreciation. *(Note: This item was reviewed out of order as the first item of the day because Board member Neal Thompson had to leave early. He left immediately after the naming of the Polacca location.)*

• FACULTY REPORT

Dr. Judith Doerr noted that Gary Mack will be the new president of the Faculty Association next year and noted his intention to attend the Board meetings to keep the Board apprised of faculty actions and concerns. He apologized he could not be there in person.

CASO REPORT

Diane Ruth advised the Board and Melinda Rose and herself would be continuing as co-presidents during the 2000-2001 academic year. CASO plans to continue in its mission of collegiality, commonality and collaboration through various team building efforts. A Pop and Rock Concert will be presented by the "Northland Jam" on Saturday, July 8 in Snowflake and everyone was invited. Donations for food and drink will be used for the CASO Scholarship Fund. A Fall Retreat is planned for October and a Professional Development Workshop is scheduled for November. Candy sales are still great and continue to support the Scholarship Fund.

BOARD REPORTS

Board Chairman Bill Jeffers encouraged everyone to attend the NPC Foundation's "Music in the Pines" event featuring the Phoenix Symphony Quartet on Saturday, June 25 at 3 p.m. at Juniper Ridge Resort at White Mountain Lakes. Member Bob Seymour invited everyone to attend the Law Enforcement Academy Graduation scheduled for the following Sunday evening. He also encouraged everyone to attend the Roping Rodeo sponsored by the Rodeo Boosters Club at the Silver Creek Posse Arena in Snowflake on Saturday, July 22, and to save their money for the Rodeo Boosters' annual auction to be held on August 26 at the Porter Mountain Steakhouse in Show Low.

PRESIDENT'S REPORT

A) RESIGNATIONS:

Wendy Kochheiser Associate Librarian, White Mountain Campus

Cheryl Zarn, Financial Aid Specialist, Painted Desert Campus

Lucille Johnson, Center Advisor/Library Technician, Kayenta

Mark Slessinger, Head Men's Basketball Coach/Athletic Director, Painted Desert Campus

Virginia Arthur, Faculty in Developmental Services, Painted Desert Campus

RETIREMENT:

Jim Jacobs, Audio-Visual Media Technician, Painted Desert Campus

NEW EMPLOYEES:

Elisha Johns Aberle, Head Women's Basketball Coach, Painted Desert Campus
Laurel Padilla, Center Manager, Whiteriver
Veronica Jackson, Faculty Secretary/Receptionist, Little Colorado Campus
Dr. Michael Solomonson, Faculty in Speech and Theater, Silver Creek Campus

STAFF REPORTS:

Vice President for Student Services Carl Heilman advised the Board that they are currently in the process of interviewing candidates for the head Basketball Coach position and anticipate that an announcement will be made within two weeks.

President Passer announced that two ribbon-cuttings are being planned for August: the Hopi Center at Polacca and the Aspen Building at the White Mountain Campus in Show Low. Tern Tubbs was introduced as the new Assistant to the President and Secretary to the Board, replacing Anne Abbey, who will assume new duties as the Director of Community Services on July 1.

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Bob Seymour and seconded by Daniel Peaches. Motion was unanimously carried.

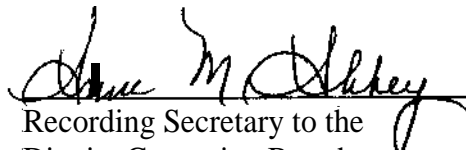
ANNOUNCEMENT OF NEXT MEETING

President Passer advised that the next regular meeting was tentatively scheduled for 11 a.m. on Tuesday, August 8, 2000, at the District Office.

ADJOURNMENT

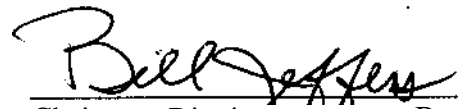
Upon motion made by Ivan Sidney; seconded by Bob Seymour; unanimously carried; the meeting adjourned at 11:45 a.m.

Respectfully submitted,



Recording Secretary to the
District Governing Board

APPROVED: _____ ATTEST



Chairman, District Governing Board



Secretary, District Governing Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting
By Teleconference

Friday, July 14, 2000 — 9:30 a.m.

Location: District Office, 103 First Avenue at Hopi Drive
Holbrook, Arizona

MEMBERS PRESENT:	Bill Jeffers, Chairman
(via Telephone)	Daniel Peaches
(via Telephone)	Bob Seymour
MEMBERS ABSENT:	Ivan Sidney
	Neal Thompson
OTHERS PRESENT:	Gary L. Passer, President
	Bruce Klewer
	Terri Tubbs, Recording Secretary
(via Telephone)	Rick Friedlander, Attorney

The teleconference began at 9:30 a.m. on Friday, July 14, 2000. Chairman Bill Jeffers took roll call and noted all of the attendees listed above. Ivan Sidney and Neal Thompson were not available.

NEW BUSINESS

Consideration of Settlement Offer for Painted Desert Campus Learning Center

Bob Seymour voted to enter into Executive Session for the purpose of consultation for legal advice with attorney Rick Friedlander in order to consider the Board's position regarding the settlement offer from the insurance carriers for the general contractor in the Painted Desert Campus Learning Center lawsuit [A.R.S. Section 38-431.03.A(3) and (4)]. Motion was seconded by Daniel Peaches and unanimously approved.

The Board reconvened back into regular session at 9:45 a.m.

Bob Seymour moved that the College accept the settlement offer from the insurance carriers for the general contractor, Brimhall-Palmer, in the amount of \$1,000,000. Daniel Peaches seconded the motion and it was unanimously approved.

ANNOUNCEMENT OF THE NEXT MEETING

The next Board meeting will be held on Tuesday, August 8 at 11:00 a.m., to be preceded by a study session at 9:30 a.m. The meeting will be held at the White Mountain Campus Learning Center Room #110 in Show Low.

ADJOURNMENT

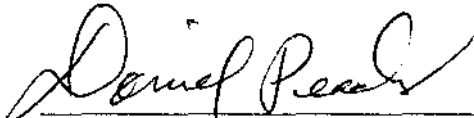
Upon motion by Daniel Peaches, seconded by Bob Seymour, the vote was unanimous to adjourn the meeting at 9:55 a.m.

Respectfully submitted,

Perri Tubbs
Recording Secretary to the Board



Bill Jeffers, Chairman



Daniel Peaches

**NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**
Minutes of Regular Meeting

Tuesday, August 8, 2000 — 11:00 a.m.

Location: White Mountain Campus Learning Center
1001 West Deuce of Clubs
Show Low, Arizona

MEMBERS PRESENT:	Bill Jeffers, Chairman Daniel Peaches Bob Seymour Neal Thompson
MEMBERS ABSENT:	Ivan Sidney
OTHERS PRESENT:	Gary Passer, President Dr. Carl Heilman Brian McLane Terri Tubbs, Recording Secretary Peggy Belknap Everett Robinson JoAnn Taylor Dr. Judith Doerr Bruce Klewer Dan Simper Stan Axthelm Pat McCann Diane Ruth BetsyAnn Wilson

Chairman Bill Jeffers called the meeting to order at 11:00 a.m., welcoming guests and pledging allegiance to the flag.

ADOPTION OF AGENDA

Daniel Peaches moved to adopt the Agenda as amended, Bob Seymour seconded the motion, and it was unanimously carried

APPROVAL OF MINUTES ➤

On motion made by Neal Thompson and seconded by Bob Seymour, the minutes of the regular meeting of June 20, 2000 and the minutes of the regular teleconference meeting and executive session of July 14, 2000, were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was none.

CITIZENS INTERIM

Chairman Bill Jeffers called for input from the general public. There was none.

OLD BUSINESS

A) New Policy #1103 — Naming of College Facilities

Neal Thompson made the motion to accept the Policy #1103 as written. Daniel Peaches seconded the motion and the vote was unanimous.

NEW BUSINESS

A) Resolution Regarding Sale of Real Property to RioTech et. al.

Bruce Klewer gave background information on the property that was originally called the Lakeside Skill Center. The RioTech Company is now exercising an option to purchase the property as specified in their original lease. Bob Seymour made the motion to accept the sale offer and Daniel Peaches seconded the motion. The vote was unanimous.

B) IGA for Concurrent Enrollment with Snowflake Unified School District #5

C) IGA for Concurrent Enrollment with Hopi Junior/Senior High School Inc.

The Board was asked to renew the intergovernmental agreements with the Snowflake Unified School District #5 and the Hopi Junior/Senior High School Inc. to provide concurrent enrollment classes. Upon motion by Neal Thompson and seconded by Daniel Peaches, both agreements were unanimously accepted.

D) Proposed 2000-2001 Operational Plan

Dr. Doerr presented the Operational Plan for 2000-2001. It outlines the strategic directions and goals for the College for the next year. Daniel Peaches made the motion, Bob Seymour seconded and the Plan was unanimously accepted.

E) Acceptance of Title III Grant Monies

Brian McLane explained the Title III process and the proposed 5 year plan of action to build and upgrade a digital learning system for Northland Pioneer College students and faculty. The Board was asked to accept the \$1,226,000 on behalf of the College. The Board unanimously accepted the grant monies upon motion by Bob Seymour and seconded by Daniel Peaches. It was also noted that the grant committee consisting of Brian McLane, Chuck Kermes, and BetsyAnn Wilson should receive a written thank you from the Board for their efforts.

F) Award of Bid for District Office Roof

One bid was received at the July 12, 2000 deadline. The Board was asked to award the bid to Quality First Roofing of Show Low, Arizona. The Board unanimously awarded the bid upon motion by Neal Thompson and second by Bob Seymour.

G) Award of Bid for Construction of Building

Northland Pioneer College has contracted with Durrant Architects to design a new classroom facility for the Little Colorado Campus. Bids were received for the construction of that building on August 3, 2000. Stan Axthelm of Durrant Architects was present to recommend that the Board award the lowest bidder, Mandan Inc., the contract. Both Stan and David Huish, the NPC Facilities Supervisor, checked Mandan references and received positive feedback from all contacted. Upon motion by Bob Seymour and seconded by Daniel Peaches, the Board unanimously awarded Mandan Inc. the contract to construct the Little Colorado Campus facility with all three alternates as bid.

H) Settlement Agreement Pertaining to PDC Learning Center Lawsuit

The motion was made by Neal Thompson and seconded by Daniel Peaches to table this item. The motion was unanimously accepted.

FACULTY REPORT

There was no official faculty report. Pat McCann, a faculty member, did want to note the large number of faculty resignations this year and the difficulty of filling all the positions.

CASO REPORT

CASO participated in the NPC Jam at Snowflake Park on July 8 by selling concessions. Diane Ruth reported that \$50 was added to the scholarship fund. The CASO group will sponsor an all college picnic at the Snowflake Park on September 30 and the Fall Retreat will be held in Holbrook during the month of October.

BOARD REPORTS

Chairman Bill Jeffers reported that the NPC Foundation's "Music in the Pines" event on June 25 was excellent. It was also noted that Board members and President's staff had enjoyed the NPC Jam at the Park.

The rodeo team now has 10 members and the NPC Rodeo Booster Club is in full swing. Board Member Bob Seymour invited all to attend the BBQ Dinner and Auction on Saturday, August 26 at the Chuck Wagon House in Lakeside. Tickets for the event are \$6 per person. The Booster Club raised \$2000 for Rodeo Team scholarships during a

benefit roping on July 22 and they will help NPC host an intercollegiate rodeo on September 9 at the Snowflake Rodeo Grounds.

Dr. Passer noted that the recent NPC Foundation Golf Tournament raised approximately \$12,700. The two-day event was held July 28 and 29 at the Torreon and Silver Creek Golf clubs. The \$12,700 total was the highest amount raised in the event's 12-year history.

PRESIDENT'S REPORT

A) Resignations/New Hires

Resignations: Kathi Arthur, Computer Programmer/Analyst PDC

New Hires: Barbara Ballard, Director of Nursing, WMC

Curtis Casey, Welding Instructor, WMC

Todd Dahlof, Head Men's Basketball Coach/Athletic Director

Barbara Hockabout, Faculty in English, WMC

Barbara Higgins, Faculty in Nursing, WMC

Barry Graham, Faculty in Mathematics, SCC

Michael Thompson, IS Technician, PDC

Mary McGuire, Disabilities Resource Access Coordinator, PDC

Floyd Bushman, Faculty in Mathematics, LCC

Hallie Lucas, Accounting Technician, Accounts Receivable, DO

Lenora Spencer, Administrative Assistant to VP for Instructional Services, DO

B) Staff Reports

Vice President for Student Services Carl Heilman reported that FTSE for the 1999-2000 year had increased. Part of that increase was due to an increase in short term classes and summer school. Dr. Heilman also stated that registration for the Fall 2000 semester had begun.

C) Miscellaneous

Dedication for the Hopi Center in Polacca will be August 22, 2000.

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Neal Thompson and seconded by Daniel Peaches. The motion was unanimously approved.

ANNOUNCEMENT OF NEXT MEETING

The next Board meeting is tentatively scheduled for September 12, 2000 at 11:00 a.m. It will coincide with the groundbreaking ceremony for the new Little Colorado Campus classroom facility.

ADJOURNMENT

The meeting adjourned at **11:48** upon motion by Daniel Peaches, seconded by Bob Seymour and unanimously carried.

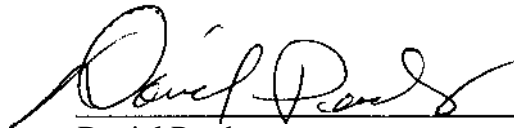
Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bill Jeffers, Chairman



Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting
By Teleconference

Monday, August 14, 2000 — 8:00 a.m.

Location: District Office, 103 First Avenue at Hopi Drive
Holbrook, Arizona

MEMBERS PRESENT:	Bill Jeffers, Chairman
(via Telephone)	Bob Seymour
(via Telephone)	Neal Thompson
MEMBERS ABSENT:	Daniel Peaches
	Ivan Sidney
OTHERS PRESENT:	Gary Passer, President
	Terri Tubbs, Recording Secretary

The teleconference began at 8:00 a.m. on Monday, August 14, 2000. Chairman Bill Jeffers took roll call as listed above.

OLD BUSINESS

Settlement Agreement pertaining to PDC Learning Center Lawsuit

Following a short discussion, Bob Seymour moved that the College accept the settlement offer from the insurance companies for the general contractor on the PDC Learning Center. Royal would pay \$800,000 to the college, St. Paul \$100,000, and the College would be paid the first \$50,000 recovered from Barth and V2 of the next \$100,000. After stipulating that we would accept the offer pending the attorney and Dr. Passer's approval of any minor changes, Neal Thompson seconded the motion and it was unanimously approved.

ANNOUNCEMENT OF THE NEXT MEETING

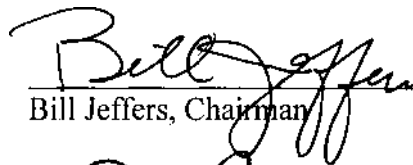
The next Board meeting will be held on Tuesday, September 12 at 11:00 a.m., to be preceded by a study session at 9:30 a.m. The meeting will be held at the Little Colorado Campus in Winslow.


ADJOURNMENT

Upon motion by Neal Thompson, seconded by Bob Seymour, the vote was unanimous to adjourn the meeting at 8:10 a.m.

Respectfully submitted,

Terri Tubbs
Recording Secretary to the Board


Bill Jeffers, Chairman


Neal Thompson
Acting Secretary to the Board

9
4/26/00

**NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**
Minutes of Regular Meeting

Tuesday, September 26, 2000 — 11:00 a.,m.

Location: Little Colorado Campus Learning Center
1400 East Third Street
Winslow, Arizona

MEMBERS PRESENT:

Bill Jeffers, Chairman
Daniel Peaches
Bob Seymour
Ivan Sidney
Neal Thompson

OTHERS PRESENT:

Dr. Judith Doerr
Brian McLane
David Huish
Terri Tubbs
Herb Schneider
Todd Dahlof
Janet Hunter
Margaret White

Dr. Gary Passer, President
Dr. Carl Heilman
Dan Simper
Lynda Koury
Everett Robinson
Trudy Bender
Sandy Haggard
Nyana Leonard
Pat Wolf

Chairman Bill Jeffers called the meeting to order at 11:10 a.m., welcoming guests and pledging allegiance to the flag.

ADOPTION OF AGENDA

Ivan Sidney moved to adopt the Agenda as written, Daniel Peaches seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Daniel Peaches and seconded by Neal Thompson, the minutes of the regular meeting and executive session of August 8, 2000, and the minutes of the regular meeting by teleconference of August 14, 2000, were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was none.

CITIZENS INTERIM

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Selection of Long Distance Vendor

Brian McLane provided an overview of the 4 long distance provider proposals received. Mr. McLane made the recommendation that the Board accept the proposal of Global Crossing. Neal Thompson made a motion to accept the Global Crossing proposal and allow the staff to fine tune the details before signing the contract. Bob Seymour seconded the motion. The vote was unanimous and Mr. McLane was commended for the excellent work. It was noted that the proposal would save the college several thousand dollars.

B) IGA for Concurrent Enrollment with Northern Arizona Vocational Institute of Technology (NAVIT)

The Board was asked to approve the intergovernmental agreement with Northern Arizona Vocational Institute of Technology (NAVIT) to provide partnership programs. Dr. Doerr commented on the unique role of NAVIT and the current programs already in place - a two-year cosmetology program, a nursing assistant program and a new nationally certified welding program. Upon motion by Bob Seymour and seconded by Ivan Sidney, the agreement was unanimously accepted.

C) Award of Proposal for Architectural/Engineering Services

Three firms responded to an opportunity to make a proposal and interview with the NPC committee - Dr. Passer, David Huish and Mr. Bill Jeffers, Board Chairman. The committee unanimously recommended that NPC accept the proposal of SGS + Partners. Services will include the design and construction of the new Painted Desert Campus Facility, additions and improvements to existing facilities and master planning. A motion to accept the SGS + Partners proposal was made by Neal Thompson and seconded by Daniel Peaches. The vote was unanimous.

FACULTY REPORT

Janet Hunter, an LCC faculty member, was assigned the Faculty Report. She commented on the increasing use of the Internet by the faculty in the delivery of business, computer, and office education classes. Ms. Hunter also reported on the Wisconsin Instructional

Design System (WIDS) training that was allowing faculty to prepare better-developed course guides for use by the students.

CASO REPORT

Margaret White reported on the CASO participation in the Heart Walk in Pinetop. Twenty members participated in the Walk and have at this date raised \$300. She noted that they could still accept donations. The CASO group will sponsor an all college picnic at the Snowflake Park on September 30 and Margaret invited all Board Members to attend. The Fall Retreat will be held in Holbrook at the Mesa Italiano on October 20. The workshop will focus on quality customer service.

BOARD REPORTS

Board Member Bob Seymour thanked all who participated in the Rodeo Club BBQ Dinner and Auction on Saturday, August 26 at the Chuck Wagon House in Lakeside. The Booster Club event raised \$8,000 for the Rodeo Team scholarships and activities. NPC successfully hosted its first intercollegiate rodeo on September 9 at the Snowflake Rodeo Grounds.

Dr. Passer noted that the new Hopi Center is open for classes and expressed appreciation to Ivan Sidney for his efforts on behalf of the college. Mr. Sidney said it is a privilege and honor for Hopi to have their own center and invited all to come visit. He also thanked Navajo County and the Governing Board for the new facility and stated that it provides an opportunity for tribes and schools to work together to improve.

Alice Graham, a member of the NPC Foundation, issued an invitation to the Board Members and NPC staff to attend the annual auction and dinner. The Oktoberfest will be held at the La Posada in Winslow on October 14 beginning at 5:00 pm.

PRESIDENT'S REPORT

A) Resignations/New Hires

Resignations: Bruce Kiewer, VP for Administrative Services

Ann Muller, Personnel Coordinator, DO

Wilma Adams, Hopi Center Secretary/Library Technician

Virginia Arthur, Faculty in Developmental Services, PDC

Eloise DeSpain, Library Technician, LCC

Jeff Dawson, Associate Librarian, LCC

New Hires: Elizabeth Batson, Records and Registration Clerk, DO

Rene Chase Begay, Personnel Specialist, DO

Myrtle Dayzie-Grey, Center Advisor/Library Technician, Kayenta

Veronica Jackson, Faculty Secretary/Receptionist, LCC

Elisha Johns-Aberle, Head Women's Basketball Coach, PDC

Lou Ann McLaws, Residence Hall Supervisor, PDC

- Laurel Padilla, Center Manager, Whiteriver
- Angelina James, Adult Basic Education Coordinator, Hopi
- Jolene Hunt, JOBS Coordinator/Instructor, St. Johns
- Twila Hall, Financial Aid Specialist, PDC
- Taletha Rudd, Receptionist, DO
- Thomas Smith, Associate Librarian, LCC
- Randi Tafoya, Personnel Specialist, DO
- Barry Graham, Faculty in Mathematics, SCC
- Laura Krebs, Faculty in Biology, LCC
- Rema Metts, Faculty in Nursing, LCC
- Shannon Newman, Faculty in Developmental Services, PDC
- Michael Solomonson, Faculty in Speech and Theater, SCC
- Donna Daniel, Faculty in Psychology, WMC

B) Staff Reports

Vice President for Student Services, Carl Heilman, introduced the new basketball coach, Todd Dahlof. Dr. Heilman reported that Coach Dahlof has a full staff and team ready for action. Coach Dahlof stated that official practice begins on October 1 and he is looking forward to an exciting season. The team has already been active as group by helping at the recent County Fair and participating in a reading program at the elementary schools. Coach's most important goals for the team are that they successfully attend class and respect themselves, each other and the school they are representing.

C) Alumnus of the Month

Dr. Passer introduced Nyana Leonard as the Alumnus of the Month. Nyana completed her associate's degree in the summer of 1994 at NPC. She has since received her bachelor's degree from NAU, works full time as a caseworker with the Navajo Division of Social Services, and is also currently working on her master's degree. Nyana credits a developmental reading class and the efforts of NPC faculty member, Heidi Fulcher, for the desire for continued education she now feels. Nyana said, "The NPC instructors and staff were all so friendly, and don't look down on students. When I am talking to high school students, I encourage them to attend a community college."

Nyana received a plaque from Chairman Bill Jeffers, a 3 credit hour gift certificate and mementos of the college.

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Ivan Sidney and seconded by Daniel Peaches. The motion was unanimously approved.

ANNOUNCEMENT OF NEXT MEETING

The next Board meeting is tentatively scheduled for November 14, 2000 at 11:00 a.m. at the District Office in Holbrook, Arizona.

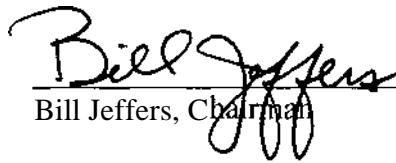
ADJOURNMENT

The meeting adjourned at 12:05 upon motion by Daniel Peaches, seconded by Ivan Sidney and unanimously carried. Dr. Passer then invited all to attend the groundbreaking ceremony for the Blunk Health Sciences Building.

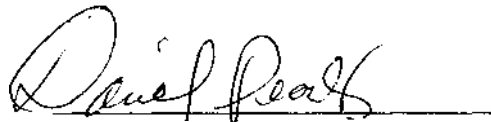
Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bill Jeffers, Chairman



Daniel Peaches
Secretary to the Board



**NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**
Minutes of Regular Meeting

Tuesday, November 14, 2000 — 11:00 a.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
 Daniel Peaches
 Bob Seymour
 Ivan Sidney
 Neal Thompson

OTHERS PRESENT: Dr. Gary Passer, President
 Brian McLane
 JoLynn Fox, Holbrook Tribune
 Lynda Koury
 JoAnn Taylor
 Everett Robinson
 Dr. Carl Heilman
 Dan Simper
 David Huish
 Gary Mack
 Terri Tubbs
 Jim Wilson

Whiteriver Construction Representatives: Corydon Cooley, Frank Powell
and Jason Carter

Chairman Bill Jeffers called the meeting to order at 11:05 a.m., welcoming guests and pledging allegiance to the flag.

ADOPTION OF AGENDA

Ivan Sidney moved to adopt the Agenda as amended, Daniel Peaches seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Bob Seymour and seconded by Daniel Peaches, the minutes of the regular meeting of September 26, 2000 were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was none.

CITIZENS INTERIM

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Request to Purchase Web Server Equipment/Title III

Brian McLane made a request to use \$55,352 of Title III Grant money to purchase computer server equipment that will support the Digital Learning System Project. The equipment meets grant specifications and will be purchased through an Arizona State Purchase Contract. Daniel Peaches made a motion to approve the purchase, Neal Thompson seconded the motion, and the vote was unanimous.

B) Award of Bid for Whiteriver Center Building Project

Upon the recommendation of David Huish, Facilities and Transportation Director, the Board awarded the bid for the Whiteriver Center Building Project to Whiteriver Construction. Whiteriver Construction presented the lowest of four bids for the base project and alternate #1, the cabling project, at a total of \$1,421,361. A completion date of August/September 2001 is expected. Upon motion by Bob Seymour and seconded by Ivan Sidney, the bid was unanimously awarded. The Board recommended a formal groundbreaking to be planned by the College and the Apache Tribe to be held in December.

C) Curriculum Modifications and Additions

The Board unanimously approved the curriculum modifications recommended by the Vice President for Instructional Services. The motion to approve was made by Daniel Peaches and seconded by Ivan Sidney. The eight new classes will improve Northland's offerings in Real Estate and Art.

D) Proposed Salary/Benefits Increase and Related Board Resolution

At 11:35 am the Board entered into an Executive Session to discuss with District representatives a proposed raise and related Resolution. The Board reconvened into regular session at 12:25 am. Bob Seymour moved to approve an average 5% salary increase for all qualified employees, to approve the modified salary scales, to approve the 20% increase for health insurance costs for each employee and to approve the Resolution. Daniel Peaches seconded the motion and the vote was unanimous. The Board also

unanimously expressed their appreciation to the College employees for their contributions and effort to increase services.

EXECUTIVE SESSION

At 12:30 am the Board moved into a second Executive Session. The Board received legal advice from their attorney concerning a pending legal matter. No action was taken and the Session was adjourned at 12:55 am.

FACULTY REPORT

The Faculty Association President, Gary Mack, reported that Ms. Flo Finch had recently taken her White Mountain Campus Cosmetology students to the White Mountain Apache Women's Conference. The students provided manicures, facials and waxing to those attending the conference. The College Math Department is sponsoring a Math Festival on Friday, March 9. Thirty-three county high schools have been invited to participate in the Festival. Mousetrap car races will be part of the Festival and Mr. Mack had a sample to show the Board Members. The cars will be judged in both speed and distance contests.

CASO REPORT

No representative.

BOARD REPORTS

Dr. Passer noted that Board Member Ivan Sidney would be presented an Honorary Doctorate by Northern Arizona University on December 15, 2000. Mr. Sidney credits his family as being his guide and inspiration.

Mr. Sidney recognized the presence of Jim Wilson who coordinates the NPC Police Academy. The College, AzPOST, and the BIA Federal Academy are now engaged in a dialogue to partnership for detention employee training. Mr. Sidney expressed his appreciation to Mr. Wilson for his efforts in all areas of police training for the local agencies.

PRESIDENT'S REPORT

A) Resignations/New Hires

- Resignations: Michael Yost, Upholstery Instructor, Winslow DOC
- Janice DeGraff, Center Advisor/Library Tech, St. Johns
- Robert Lundahl, Faculty in Computer Information, St. Johns
- Randi Tafoya, Personnel Specialist, DO
- New Hires: Mindy Neff, Computer Programmer/Analyst, PDC
- Leslie Collins, Academic Advisor, WMC
- Michael Yost, Bookstore Manager, DO

12/18/00
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NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
REVISED

Minutes of Regular Meeting

Friday, December 8, 2000 — 11:00 a.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT:

Bill Jeffers, Chairman
Daniel Peaches
Bob Seymour
Ivan Sidney
Neal Thompson (by telephone)

OTHERS PRESENT:

Dr. Carl Heilman	Dr. Gary Passer, President
Brian McLane	Dr. Judith Doerr
Blaine Hatch	Dan Simper
Claude Endfield	Peggy Belknap
Pat Wolf	Bobette Welch
Donna Ashcroft	Mary Koury
Katherine Nicolet	Elvira Wilcox
Anne Abbey	Randy Porch
David Huish	Peggy Skevington
Gary Mack	Lynda Koury
Terri Tubbs	JoAnn Taylor
Judy Jones	Everett Robinson
Deena Gillispie	Fred Grugel
	JoLynn Fox, Holbrook Tribune

Chairman Bill Jeffers called the meeting to order at 11:05 a.m., welcoming guests and pledging allegiance to the flag.

ADOPTION OF AGENDA

Daniel Peaches moved to adopt the Agenda as written, Ivan Sidney seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Bob Seymour and seconded by Daniel Peaches, the minutes of the regular meeting and the executive sessions of November 14, 2000 were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was none.

CITIZENS INTERIM

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Request to Purchase Computers under Title III and FIPSE

Brian McLane made- a request to use \$42,427.76 of Title III and FIPSE Grant money to purchase 25 computers that will support the Digital Learning System Project and the Rural Access to Technology Project. The equipment meets grant specifications and will be purchased through the Mohave Purchasing Contract. Daniel Peaches made a motion to approve the purchase, Ivan Sidney seconded the motion, and the vote was unanimous.

B) IGA for Concurrent Enrollment with Pinon School District #4

This IGA continues and expands arrangements to deliver college classes to Pinon High School students. It authorizes Dr. Passer to execute all formal contracts pertaining to the IGA. Upon motion by Daniel Peaches and seconded by Ivan Sidney, the IGA was unanimously approved.

C) Curriculum Modifications and Additions

The Board unanimously approved the curriculum modifications recommended by the Vice President for Instructional Services. These changes provide for three new degrees in the Early Childhood Development area and revise existing programs in Administration of Criminal Justice, Correctional Services, and Early Childhood Development. The motion to approve was made by Bob Seymour, seconded by Daniel Peaches.

D) Naming of New Little Colorado Campus Building

The Board named the new classroom facility under construction on the Little Colorado Campus the Blunk Health Sciences Center in honor of Burley and Josephine Blunk. Mr. Blunk donated properties to the college in memory of his wife, Josephine, who was a

nurse for many years. Bob Seymour made the motion to approve, Ivan Sidney seconded the motion and it was unanimously approved.

FACULTY REPORT

The Faculty Association President, Gary Mack, introduced Katherine Nicolet, of the Nursing Department, and Randy Porch, the Geology Department. Katherine described changes that had been occurring in the nursing department in response to a partnership with NAU. The nursing students now have a seamless transition from ADN acquired at NPC to BSN acquired through NAU. The NPC nursing program graduates approximately 35 students each year and just recently passed it's State Board visit with full program approval. Randy explained to the Board that offering GLG 101, Physical Geology, on the video system has proven to be a successful venture. He can now service the entire NPC video area. The students must also meet every week for a lab class held at their own site.

CASO REPORT

Deena Gillispie reported to the Board that CASO would be preparing trainers to teach quality service workshops. The workshops would be an SBM .5 credit class and would be available to all NPC employees. She also presented each Board Member with a CASO "gold" candy bar and thanked them for their efforts on behalf of college personnel.

BOARD REPORTS

None.

PRESIDENT'S REPORT

A) Resignations/New Hires

Resignations: Dave Abel, Faculty in Psychology, WMC

New Hires: Michelle Smith, Library Media/Technician, PDC

Renee Johnson, Personnel Specialist, DO

Olivia Lacapa, Center Advisor/Library Technician, Whiteriver

Donna Daniel, Faculty in Psychology (temporary contract), WMC

B) Staff Reports

Vice President for Instructional Services, Dr. Doerr, introduced Claude Endfield, the Early Childhood and Education Program Chair. Claude outlined some of the new programs developed in her division in response to her work with advisory councils and tribal agencies and to new national standards for childcare providers. Early Childhood courses are being added to many of the area high school's concurrent enrollment offerings. This is helping to address the shortage of trained

childcare workers. She also noted that the 17th annual NPC sponsored Early Childhood Fair was in the planning stages.

C) Alumnus of the Month

Dr. Passer introduced Peggy Belknap, Director of Business and Industry Training for NPC, as the Alumnus of the Month. Peggy has been associated with NPC since 1990 when she began as a temporary registration helper. "She is the best representative of NPC and higher ed that we could ask for," stated Marva Fellows in her nomination letter. Peggy became an academic advisor and veteran's assistant, then the admissions coordinator where she organized student orientation, the Student Ambassador program, and expanded the partnerships with area high schools and concurrent enrollment. In July of 2000, she was assigned the task of creating the Business and Industry Training Division.

Peggy received a plaque from Chairman Bill Jeffers, a 3 credit hour gift certificate and mementos of the college.

D) Miscellaneous

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Ivan Sidney and seconded by Daniel Peaches. The motion was approved with one abstaining vote from Neal Thompson.

ANNOUNCEMENT OF NEXT MEETING

It was noted that the groundbreaking ceremony for the Whiteriver Center would be held Tuesday, December 12 at 12:00 noon in Whiteriver. The next Board meeting is scheduled for February 13, 2001 at 11:00 a.m. at the District Office in Holbrook, Arizona.

ADJOURNMENT

The meeting adjourned at 11:50 upon motion by Bob Seymour, seconded by Ivan Sidney and unanimously carried.


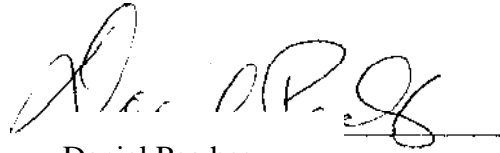
Respectfully submitted,



Terri Tubbs

Recording Secretary to the Board

Bill Jeffers, Chairman

Handwritten signature of Bill Jeffers in black ink, consisting of stylized initials and a surname, positioned above a horizontal line.Handwritten signature of Daniel Pea hes in black ink, featuring a large initial 'D' and a surname, positioned above a horizontal line.

Daniel Pea hes
Secretary to the Board