

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, February 13, 2001 — 11:00 a.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
Daniel Peaches
Bob Seymour
Ivan Sidney
Neal Thompson

OTHERS PRESENT: Dr. Gary Passer
Dr. Carl Heilman
Dr. Judith Doerr
Blaine Hatch
Brian McLane
Dan Simper
David Huish
Heidi Fulcher
JoAnn Taylor
Leslie Meyer
Terri Tubbs
Everett Robinson
Margaret White
Steve Dygert
Thava Freedman
Cliff Towers
JoLynn Fox
Yvette Ami
Tina Sanchez
Alicia "AJ" Brown

Secretary Daniel Peaches called the meeting to order at 11:05 a.m. and welcomed guests. Board Member Ivan Sidney led the pledge of allegiance to the flag. Mr. Peaches introduced Ms. AJ Brown, the Navajo County School Superintendent, and she administered the Oath of Office to Bill Jeffers and Bob Seymour. Mr. Jeffers was reelected for another 6-year term for District #3 and Mr. Seymour was elected to complete the term of Ronald Hurle of District # 4 who retired in December of 1999.

ADOPTION OF AGENDA

Ivan Sidney moved to adopt the Agenda as written and to allow the faculty report to move before new business, Bob Seymour seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Ivan Sidney and seconded by Daniel Peaches, the minutes of the regular meeting of December 8, 2000 were unanimously accepted as amended.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was none.

CITIZENS INTERIM

Chairman Bill Jeffers called for input from the general public. Mr. Cliff Towers addressed the Board to express a concern about the college microwave system. Mr. Jeffers said the matter would be investigated and a report returned to Mr. Towers.

FACULTY REPORT

The faculty report was heard before new business to allow Steve Dygert, faculty in Music, to return to class. Mr. Dygert described the growth of the music program. New performance groups like the Silver Creek Symphony have been added as a full credit program. A new web-based music appreciation course has been tested this semester with 45 students enrolled. The Board expressed appreciation for the quality of NPC's music performances.

NEW BUSINESS

A) Board Election of Officers

Mr. Seymour nominated Mr. Jeffers to continue serving as Chairman of the Board. Mr. Sidney seconded the nomination. Mr. Thompson moved to cease nominations and Mr. Sidney seconded the move. The vote was unanimous to allow Mr. Jeffers to continue as Chairman for another year. Mr. Thompson nominated Mr. Peaches to continue service as Secretary of the Board and Mr. Sidney seconded the nomination. That vote was also unanimous.

B) Request to Purchase Web Admission, Registration and Student Information Administrative Modules Under Title III

Dean of Information Services, Brian McLane, requested approval to use \$42,000 from Title III Grant funds to purchase web software modules for the college administrative system. The modules would enable students to apply for admission, register for courses, check schedules and access other student services via the Internet, or from college library or classroom computers. Daniel Peaches moved to approve the purchase. Ivan Sidney seconded it and the vote was unanimous.

C) Curriculum Modifications and Additions

The Board unanimously approved the curriculum modifications recommended by the Vice President for Instructional Services. The motion to approve was made by Bob Seymour and seconded by Daniel Peaches. Mr. Seymour expressed appreciation to Dr. Doerr and her staff for their work with the curriculum advisory committees. The changes will improve offerings in the Agriculture and Administrative Information Services programs as well as bring the Nail Technology Certificate into alignment with state certification requirements.

D) Capital Project Development Plan

An updated capital project development plan was presented to the Board for approval. It documented completions that have occurred since the 1999 version of the plan and updated recent developments. The motion to approve the plan was made by Daniel Peaches with a second by Bob Seymour. The vote was unanimous.

CASO REPORT

Margaret White reported that the CASO Spring Retreat would be in Winslow on May 4. They will complete their series on team building. The group will also vote on a proposal to restructure their organization.

BOARD REPORTS

Mr. Sidney commended Dr. Passer and Dr. Doerr on the Hopi Center and the services it was providing. He reported on a joint effort by the Hopi and Navajo Tribes to request paving of the Low Mountain Road. The road is a 15-mile dirt road that many must use to access our Hopi Center and other tribal sites. Mr. Sidney asked the Board to consider a Board Resolution in support of the pavement of the road.

Mr. Seymour noted that the Rodeo Booster Club Auction would take place this year in June at the Chuckwagon in Lakeside. He encouraged all to continue to support the team and the auction. The money raised is used for team scholarships and expenses.

PRESIDENT'S REPORT

A) Resignations/New Hires

Resignations: Lenora Spencer, Admin. Asst. to VP Instructional Services, DO
Laura Krebs, Faculty in Biology, LCC
Dr. Mark Workman, Dean of Business & Technology, WMC
Melinda Rose, Faculty Secretary/Campus Receptionist, PDC

New Hires: Lenora Spencer, Center Advisor/Library Technician, St. Johns
Michael Monroe, IS Tech Computer/Data Communications, PDC
Dr. James Jacob, Faculty in Biology, LCC

B) Staff Reports

Dr. Doerr, introduced Heidi Fulcher, the director of developmental services for the college. Heidi reported on the growth of activity in her division. Two new coordinators have been added recently, one at the Hopi Center and one in Ganado. Another coordinator is now being considered for the Apache area. Heidi works closely with the Arizona Department of Education under the Adult Basic Education Grant. The original grant was for \$9,000 and it is now being funded at \$205,000. For Fall Semester 2000, a total of 305 students participated in the project. There is a tremendous need for adult basic education in our area's population. One survey revealed that approximately 22% of our graduates have made use of these courses. The division is currently working on a new 5-year plan that must meet all state guidelines for reporting, staff development, technology growth, and student tracking. Dr. Passer noted that Ms. Fulcher has been an innovative and capable director.

C) Alumnus of the Month

Yvette Ami of Winslow was recognized as the President's Alumnus of the Month. She completed the Cosmetology program in Winslow in 1988. She has been a proponent of NPC training since that time. She has provided for her family as a single parent with her cosmetology skills. Heidi Fulcher noted in her nomination letter "Yvette is a wonderful example of someone who used NPC to improve and sustain her life." Yvette's daughter is now enrolled at NPC.

D) Miscellaneous

Ms. Thava Freedman was recognized in the audience. It was noted that she has been newly reappointed as the Navajo County representative to the State Board for Community Colleges.

Leslie Meyer, the director of the NPC Foundation, informed the Board that the annual Music in the Pines fundraiser is planned for Sunday, June 3 at the Torreon Golf Course. The Phoenix Symphony String Quartet will provide the music.

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Ivan Sidney and seconded by Daniel Peaches. The motion was unanimously approved.

ANNOUNCEMENT OF NEXT MEETING

The next Board meeting is scheduled for March 13, 2001 at 11:00 a.m. at the District Office in Holbrook, Arizona.

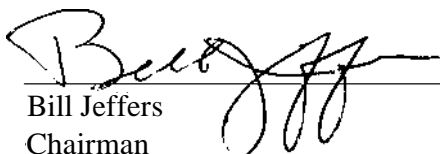
ADJOURNMENT

The meeting adjourned at 12:00 upon motion by Ivan Sidney, seconded by Bob Seymour and unanimously carried.

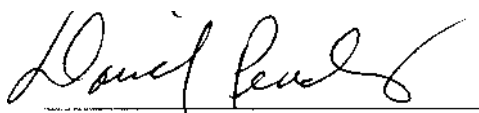
Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bill Jeffers
Chairman



Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, March 13, 2001 — 11:00 a.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
Daniel Peaches, Secretary
Bob Seymour
Neal Thompson

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: Dr. Gary Passer
Dr. Judith Doerr Dr. Carl Heilman
Blaine Hatch Brian McLane
Dan Simper Leslie Meyer
Terri Tubbs Pat Wolf
Everett Robinson Margaret White
Bobette Welch Dr. Rich Balsley
Ryan Jones Joel Eittreim
Donna Ashcraft JoLynn Fox

Chairman Bill Jeffers called the meeting to order at 11:00 a.m. and welcomed guests.
Board Secretary Daniel Peaches led the pledge of allegiance to the flag.

ADOPTION OF AGENDA

Daniel Peaches moved to adopt the Agenda as written, Bob Seymour seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Daniel Peaches and seconded by Bob Seymour, the minutes of the regular meeting of February 13, 2001 were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. Secretary Daniel Peaches read a resolution of the Kayenta Chapter of the Navajo Nation requesting Northland Pioneer College to donate excess modular facilities to Kayenta Chapter for educational purposes and to establish more college programs in Kayenta.

CITIZENS INTERIM

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Emeritus Administrator Nominees

- 1) Ms. Pat Wolf
- 2) Mr. Joel Eittreim

Two long time employees of the college were nominated for Emeritus Administrator recognition. Ms. Pat Wolf, Dean for Arts, Humanities and Social Sciences, and Mr. Joel Eittreim, Director of Extended Education will both retire at the end of June, 2001. Ms. Wolf has served the college for 15 years as a faculty member and then an administrator. Mr. Eittreim began his 22 year career with the college as the Cooperative Education Coordinator. He is the founder of the Small Business Development Center. Bob Seymour moved to approve emeritus status for both administrators. Daniel Peaches seconded the motion and the vote was unanimous. The awards will be presented at the May 2001 graduation ceremony.

B) Sabbatical Leave Requests

- Ms. Donna Ashcraft — request for Spring 2002 semester
- Mr. Robert Shaw — request for Spring 2002 semester

Ms. Donna Ashcraft, faculty in English, and Mr. Robert Shaw, faculty in Computer Science requested sabbaticals for the Spring 2002 semester. Dr. Doerr informed the Board that Associate Faculty could cover the classes of both faculty members for the one semester. Daniel Peaches made the motion to approve both requests. Bob Seymour seconded the motion and the vote was unanimous.

C) IGA for Concurrent Enrollment with Show Low School District #10

This IGA continues and expands arrangements to deliver college classes to Show Low High School students. It authorizes Dr. Passer to execute all formal contracts pertaining to the IGA. Upon motion by Bob Seymour and seconded by Daniel Peaches, the IGA was unanimously approved.

D) Curriculum Modifications and Additions

The Board unanimously approved the curriculum modifications recommended by the Vice President for Instructional Services. The motion to approve was made by Neal Thompson and seconded by Daniel Peaches. The changes will correctly reflect the prerequisite requirements in the Nursing Program.

E) Request to Purchase Instructional Computers

Dr. Doerr requested permission to purchase computers for instructional use in the amount of \$57, 142. Twenty-six desktop computers purchased will be used to upgrade the WMC Business Lab, the Whiteriver Center labs and Instructional Administrator computers. Four laptops purchased will be placed in the campus libraries for faculty checkout. A server is also part of the package. Neal Thompson made a motion to approve the purchases and Daniel Peaches seconded the motion. The vote was unanimous.

F) Consideration for Approval of Tuition, General Fees and Course Fees for 2001-2002

Blaine Hatch presented the proposed 2001-2002 schedules for tuition, general fees and course fees. The general fee and course fee schedules had only minor changes, but the tuition schedule proposed a \$3.00 base credit rate increase (\$25 to \$28), a plateau where four to seven credits would be at no extra charge, and the maximum tuition charge would change from fifteen to twelve credits. Other Arizona community college new tuition charges will range between \$32.00 and \$43.00 per credit. The Board unanimously approved all of the new schedules. The motion to approve was made by Bob Seymour and seconded by Daniel Peaches.

G) Adjustment to Fiscal Year 1999-00 Adopted Budget

A request was made for the approval of an adjustment to the Fiscal Year 1999-00 Adopted Budget. The adjustments were recommended by the State Auditor General's Office and would result in a favorable variance on the expenditure limitation report. Bob Seymour seconded a motion made by Daniel Peaches to approve the request and the vote was unanimous.

FACULTY REPORT

English Instructor, Ryan Jones, made the faculty report to the Board. He reported that 40 high school students attended the Math Fest held on the Silver Creek Campus March 9. Next year the fest will also include science components and hopes are that it will attract more students each year. Phi Theta Kappa sent out 320 invitations to eligible students. The students must have completed at least 12 credit hours, have a grade average of 3.5 or better, and be currently enrolled in 6 or more credits. The induction for the new students will be held on May 4, 2001.

CASO REPORT

Margaret White reported that the CASO Spring Retreat would be in Winslow on May 4. They will complete their series on team building. The Service Culture Workshops will be held on April 6 in two locations — WMC and the CEC. The workshops will help develop individual skills in customer service and provide a good continuance from the mandatory workshop by Dr. Dishner on March 16.

BOARD REPORTS

Mr. Seymour reminded those in attendance that the Rodeo Booster Club Auction would take place this year on June 9 at the Chuckwagon in Lakeside. He encouraged all to continue to support the team and the auction.

Mr. Thompson reported that he had attended the last two ACCA meetings and was becoming acquainted with the people and the process as he represents NPC. He also attended the Arizona All Academic Team celebration to help recognize the NPC student representatives on that team. Jennifer Tanner of Taylor and Rusty Crandell of Heber were both selected to the second team.

PRESIDENT'S REPORT

A) Resignations/New Hires

Resignations: Angelina Trombley, Center Advisor/Library Technician, S/E

New Hires: Rose Kreher, Administrative Assistant to VPI, DO
 Rosabel Sekayumtewa, Center Advisor/Library Technician, Hopi

B) Staff Reports

Dr. Passer introduced the NPC Director of Institutional Research, Dr. Richard Balsley, to the Board. Dr. Balsley shared highlights of three recent student surveys. The surveys showed general satisfaction with NPC academic areas and student services.

C) Miscellaneous

Pat Wolf directed the Board's attention to the art displayed in the Eagle's Nest. The 14th Annual Juried High School Art Show opened in the Aspen Center gallery for two weeks and was now in the District Office for two weeks. Three scholarships were awarded to the local high school student winners. She also noted that a new show is now on display in the Aspen Center featuring the work of Dennis Kahler.

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Daniel Peaches and seconded by Neal Thompson. The motion was unanimously approved.

ANNOUNCEMENT OF NEXT MEETING

The next Board meeting is scheduled for April 10, 2001 at 11:00 a.m. at the District Office in Holbrook, Arizona.

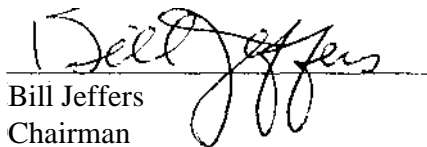
ADJOURNMENT

The meeting adjourned at 12:15 upon motion by Bob Seymour, seconded by Daniel Peaches and unanimously carried.

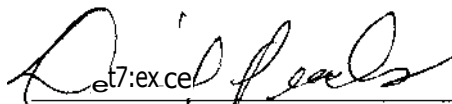
Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bill Jeffers
Chairman



Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Teleconference Meeting

Tuesday, March 28, 2001 — 8:30 a.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
Bob Seymour (By Telephone)
Ivan Sidney (By Telephone)

MEMBERS ABSENT: Daniel Peaches
Neal Thompson

OTHERS PRESENT: Dr. Gary Passer
Blaine Hatch
Terri Tubbs

Chairman Bill Jeffers called the meeting to order at 8:40 a.m. and took roll call.

NEW BUSINESS

A) Award of Bid for Remodel of WMC Multipurpose Building

Mr. Blaine Hatch presented the bid information for the remodel of the WMC Multipurpose building. Five companies bid on the project. The lowest bidder was Mandan, Inc. at \$347,000. Mr. Hatch will continue to negotiate a reduction in costs. Some of the costs will be shared by NAVIT. Ivan Sidney made the motion to award the bid to Mandan, Inc. as the lowest bidder. Bob Seymour seconded the motion and the vote was unanimous.

ANNOUNCEMENT OF NEXT MEETING

The next Board meeting is scheduled for April 10, 2001 at 11:00 a.m. at the District Office in Holbrook, Arizona.

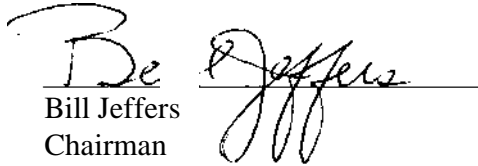
ADJOURNMENT

The meeting adjourned at 8:47.

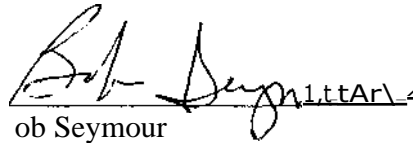
Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bill Jeffers
Chairman



Bob Seymour
Acting Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, April 10, 2001 — 11:00 a.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
Bob Seymour
Neal Thompson

MEMBERS ABSENT: Daniel Peaches, Secretary
Ivan Sidney

OTHERS PRESENT: Dr. Gary Passer
Dr. Carl Heilman
Dr. Judith Doerr Brian McLane
Blaine Hatch David Huish
Dan Simper Thava Freedman
Terri Tubbs JoAnn Taylor
Everett Robinson Dr. Clifton Lewis
Margaret White Jennifer Tanner
Rusty Crandell
JoLynn Fox

Chairman Bill Jeffers called the meeting to order at 11:10 a.m. and welcomed guests.
Board member Neal Thompson led the pledge of allegiance to the flag.

ADOPTION OF AGENDA

Neal Thompson moved to adopt the Amended Agenda as written, Bob Seymour seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Bob Seymour and seconded by Neal Thompson, the minutes of the regular meeting of March 13, 2001 and the teleconference of March 28, 2001 were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was none.

CITIZENS INTERIM

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Adoption of Resolution Requesting the Arizona State Board of Community Colleges to join NPC in Pending Litigation (CV2001009) against Soil Engineers, Force & Vann, Inc., Pertaining to Construction of WMC Learning Center in 1995

This item was moved to the final item of the agenda to allow for an executive session with the attorney. At 11:40, Bob Seymour made the motion to adjourn to an executive session for the purpose of consultation with our attorney regarding contemplated litigation. The motion was seconded by Neal Thompson and unanimously approved. The Board reconvened into regular session at 12:00 am. Neal Thompson moved that the college adopt the resolution for presentation to the State Board of Community Colleges. Bob Seymour seconded the motion and the vote was unanimous. The resolution asks the State Board as the legal property owners to join NPC in the litigation concerning the White Mountain Learning Center.

B) Preliminary Approval of FY 2001-2002 Budget

Blaine Hatch presented the fiscal year 2001-2002 preliminary budget. Bob Seymour made the motion to approve the preliminary budget. Neal Thompson seconded the motion and the vote was unanimous. The budget will now be refined and prepared for the public hearing and official publication.

C) Emeritus Faculty Nominee — Mr. David R. Abel

In addition to the nomination letter by faculty member, Jim Boblett, Dr. Doerr read a letter from the Dean for Arts, Humanities and Social Sciences, Pat Wolf, in support of the nomination of Dave Abel. Ms. Wolf noted his concern for student success, his capable use of the audio and video systems, and his work with the student government system. Upon motion by Neal Thompson and seconded by Bob Seymour, the nomination was unanimously approved.

FACULTY REPORT

Language Department Chairman, Dr. Clifton Lewis, made the faculty report to the Board. He reported that currently universities are requiring 2 — 4 semesters of a foreign language for degree completion. NPC is helping students fulfill that requirement by offering classes in Apache, Navajo, Spanish and American Sign Language. The Department also sponsors Spanish culture trips. Later this month, a group will travel to Ciudad Juarez, Mexico for language immersion and folk dance instruction.

CASO REPORT

Margaret White reported that the CASO Spring Retreat would be in Winslow on May 4 and invited any of the Board members interested in attending. The Service Culture Workshops were held on April 6 in two locations — WMC and the CEC. Thirty NPC employees attended the workshops. Margaret also noted that the CASO candy sales are allowing the group to sponsor two \$350 scholarships per semester available to less than full-time students.

BOARD REPORTS

Mr. Seymour reminded those in attendance that the Rodeo Booster Club Auction would take place this year on June 9 at the Chuckwagon in Lakeside. He encouraged all to continue to support the team and the auction.

Mr. Thompson reported that there were no ACCA meetings in March but he will attend the April meeting next week.

PRESIDENT'S REPORT

A) Resignations/New Hires

Resignations: Todd Dahlof, Head Men's Basketball Coach/Athletic Director

New Hires: Jenna Mann, Campus/Faculty Receptionist, PDC

B) Staff Reports

None

C) All Arizona Academic Team Members

Dr. Passer introduced Jennifer Tanner and Rusty Crandell as NPC's nominees to the All Arizona Academic Team. Media Relations Specialist, Everett Robinson, told the Board that both students are Northland Pioneer College President's Scholars. Jennifer Tanner is also a member of Phi Theta Kappa and an Elementary Education major. She plans to use her scholarship to continue her education at Northern Arizona University. Rusty is an English major and

contributor to the college's literary magazine, Northern Flight. He will continue his education at Arizona State University.

D) Miscellaneous

Dr. Passer recognized Ms. Thava Freedman, our State Board Representative, in the audience. She reported that the Executive Director of the State Board, Dr. Don Puyear, would be retiring in June of this year and the Board was currently working to fill that position. She also invited those in attendance to participate in a three-man scramble golf tournament to be held at the Hidden Cove Golf Course on Saturday, April 28. The tournament will honor the late Dr. Norton Freedman and the proceeds will be donated to the NPC Foundation for a scholarship to be given to a Holbrook or Joseph City student. The entry fee is \$50.00 and three \$100 gift certificates to Wal Mart are among the top prizes. Contact Kim Belknap or Ms. Freedman for details.

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Bob Seymour and seconded by Neal Thompson. The motion was unanimously approved.

ANNOUNCEMENT OF NEXT MEETING

The next Board meeting is scheduled for May 8, 2001 at 11:00 a.m. at the District Office in Holbrook, Arizona.

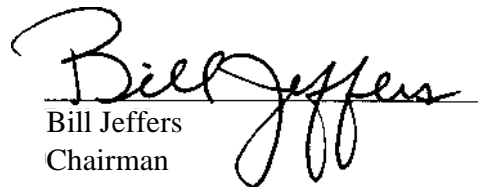
ADJOURNMENT

The meeting adjourned at 12:00 upon motion by Bob Seymour, seconded by Neal Thompson and unanimously carried.

Respectfully submitted,

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Terri Tubbs
Recording Secretary to the Board


Bill Jeffers
Chairman

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Public Hearing

Tuesday, May 8, 2001 — 11:00 a.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
Daniel Peaches, Secretary
Bob Seymour
Neal Thompson

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: Steve Barela
Kristen Boilini Dr. Judith Doerr
JoLynn Fox Thava Freedman
Scott Garms Blaine Hatch
Dr. Carl Heilman Michael Hunter
Maggie Leef Brian McLane
Dr. Gary Passer Barry Richins
Everett Robinson Dr. Kim Sheane
Dan Simper JoAnn Taylor
Terri Tubbs Margaret White

Chairman Bill Jeffers called the meeting to order at 11:00 a.m. and welcomed guests. He stated that the purpose of the hearing was to present the 2001-2002 proposed tax levy and budget to the taxpayers of Navajo County.

TRUTH IN TAXATION PUBLICATION

Blaine Hatch advised the Board that the Truth in Taxation Statement had been appropriately published and that he received no public comment or objection. The total amount of the levy is \$6,265,022, which is an \$182,317 increase over last year.

PRESENTATION OF THE 2001-2002 PROPOSED BUDGET

Mr. Hatch advised the Board that the proposed budget had been appropriately published and that he received no public comment or objection. Mr. Thompson commented that he appreciated the difficulty of improving quality and being fiscally responsible to our taxpayers and complimented the college staff for their work. Dr. Passer respectfully requested that the Board accept the budget as proposed.

PUBLIC COMMENTS

Chairman Bill Jeffers called for input from the general public. There was none.

ADJOURNMENT

The meeting adjourned at 11:10 upon motion by Daniel Peaches, seconded by Bob Seymour and unanimously carried.

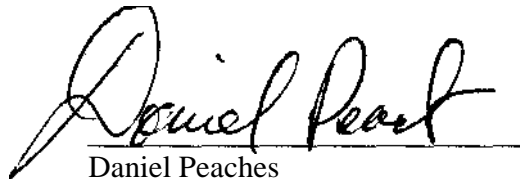
Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bill Jeffers
Chairman



Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Thursday, May 17, 2001 — 9:00 a.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman (By Telephone)
Bob Seymour (By Telephone)
Neal Thompson (By Telephone)

MEMBERS ABSENT: Daniel Peaches
Ivan Sidney

OTHERS PRESENT: Blaine Hatch
Dr. Gary Passer
Everett Robinson

Chairman Bill Jeffers called the meeting to order at 9:20 a.m. and took roll call.

NEW BUSINESS

A) Request to Award Bid for Remodel of WMC Goldwater Building

Mr. Blaine Hatch presented the bid information for the remodel of the WMC Goldwater building. Three companies bid on the project. The lowest bidder was Rowland-Cox Construction at \$395,500 for both the base bid and the additive bid for the split face block on the exterior walls. Bob Seymour made the motion to award the bid to Rowland-Cox Construction as the lowest bidder. Neal Thompson seconded the motion and the vote was unanimous.

B) Request to Award Bid for Asbestos Removal from the WMC Goldwater Building

Mr. Hatch also presented the bid information for the removal of asbestos from the Goldwater Building. Three companies bid on the project based on estimates by a separate independent testing lab. Neal Thompson made the motion to award the bid to Contractors Abatement Services, Inc. as the lowest bidder at \$22,470. Bob Seymour seconded the motion and the vote was unanimous.

ANNOUNCEMENT OF NEXT MEETING

The next Board meeting is scheduled for June 12, 2001 at 11:00 a.m. at the District Office in Holbrook, Arizona.

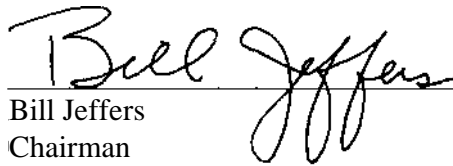
ADJOURNMENT

The meeting adjourned at 9:40.

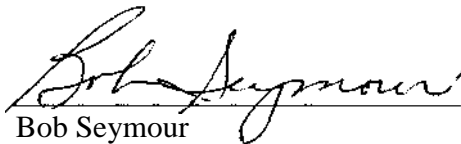
Respectfully submitted,



Gary Passer
Acting Recording Secretary to the Board



Bill Jeffers
Chairman



Bob Seymour
Acting Secretary to the Board



NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, June 12, 2001 — 11:00 a.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
Daniel Peaches, Secretary
Bob Seymour
Neal Thompson

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: Anne Abbey
Christina Badiali Peggy Belknap
Bekah Brimhall Janna Brown
Shad Brown Christina Can
Autom Christensen Paula Coffman
Amanda Copp Dr. Judith Doerr
Jolyn Fehr Becca Finch
Flo Finch JoLynn Fox
Deena Gillespie Lisa Griswold
Blaine Hatch Dr. Carl Heilman
Rachel Hinshaw Leonie Longstreet
Brian McLane Leslie Meyer
Dr. Gary Passer Taryn Rogers
Everett Robinson Rachel Shumway
Dan Simper JoAnn Taylor
Terri Tubbs William G. Wasson

Chairman Bill Jeffers called the meeting to order at 11:07 a.m. and welcomed guests.
Board member Daniel Peaches led the pledge of allegiance to the flag.

ADOPTION OF AGENDA

Daniel Peaches moved to adopt the agenda as written, Neal Thompson seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Bob Seymour and seconded by Daniel Peaches, the minutes of the public hearing, regular meeting and the executive session of May 8, 2001 and the regular meeting by teleconference of May 17, 2001 were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was none.

PUBLIC COMMENTS

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Request to Adopt 2001-2002 Operational Plan

Judith Doer presented the 2001-2002 Operational Plan. It addressed the five strategic planning objectives for Northland Pioneer College's continued growth and progress. On motion made by Daniel Peaches and seconded by Bob Seymour the plan was unanimously accepted.

B) Request to Purchase Components to Upgrade Wide-Area Network

Brian McLane explained to the Board that under the five-year technology plan, upgrading cards and other parts for the network is necessary. The costs will be evenly split between institutional funding and grant (Title III and FIPSE) funding. Bob Seymour made the motion to approve the request to purchase \$180,000 of network components. Daniel Peaches seconded the motion and the vote was unanimous.

C) Request to Adopt Revised Capitalization Policy #1940

Because the State Board of Directors for Community Colleges adopted a change in their capitalization policy, a change is needed to align the current NPC policy with state policy. The change raised the equipment capitalization requirement from \$1,000 to

\$5,000. Upon motion by Neal Thompson and seconded by Daniel Peaches, the revised policy was unanimously adopted.

D) Request to Grant Additional Right-of-Way on Bales Avenue to the City of Winslow

The City of Winslow has requested an additional right of way of 30 feet on Bales Avenue. The road is on the west side of the Little Colorado Campus. Neal Thompson made a motion to grant ownership of the right of way to the City of Winslow pending results of a survey to check its impact on existing parking and landscaping. Bob Seymour seconded the motion and the vote was unanimous.

E) Request to Approve Curriculum Modifications and Additions

Dr. Judith Doerr presented the Board with a request to approve 39 new courses and a new web-based degree program in Legal Assistant. A new Associate Degree in Computer Technology in Business was also presented to provide a seamless transfer into a current NAU degree. The request also included a new Certificate of Proficiency in Commercial Graphic Fundamentals. A unanimous vote approved the request upon motion by Bob Seymour and a second by Daniel Peaches.

F) Request to Extend President's Contract

The Board moved this item to the end of the agenda. At 12:00 am the Board unanimously voted to move into an Executive Session to discuss the President's contract upon motion by Neal Thompson and a second by Bob Seymour. At the close of the Executive Session, the Board reconvened into regular session. The motion made by Neal Thompson to extend the President's contract for another three years was seconded by Daniel Peaches and unanimously approved.

FACULTY REPORT

There was none.

CASO REPORT

Deena Gillespie attended the Board Meeting on behalf of CASO. She presented candy bars to the Board members and noted that the candy sales have been so successful that the two CASO scholarships will now be for \$400 each. She reported that the service culture trainers held an evaluation meeting and will be forwarding their recommendation to the administration. The revision of CASO bylaws and procedures will also be distributed.

BOARD REPORTS

Mr. Seymour thanked all those in attendance at the Rodeo Booster Club Auction and Dinner on June 9 at the Chuckwagon in Lakeside. Over \$7,000 was raised to assist the team with travel and entry fees.

PRESIDENT'S REPORT

A) Personnel Report

Resignations: Maria Fulton, Faculty Secretary/Receptionist, PDC
Kevin Stanistreet, IS Technician, PDC
Michael Monroe, IS Technician, PDC
Michelle Smith, Library Technician, PDC
LouAnn McLaws, Residence Hall Supervisor, PDC

New Hires: Maria Fulton, Financial Aid Specialist, PDC

B) Staff Reports

After reminding the Board of the new division created at the beginning of last year to address business and community needs, Dr. Passer introduced Peggy Belknap, Director of Business and Industry Training and Anne Abbey, Director of Community Services. Dr. Passer stated that the new division had exceeded expectations and he would like each of them to share with the Board some of their recent activities and successes.

The Business and Industry Training efforts generated a total of 79.8 FTSE, and the division provided training for 1433 individuals. Most of the training and the workshops were first time efforts with an expansion of real estate offerings also included. Ms. Belknap reported that business competitors were coming together with the college to work on training opportunities that will incorporate national standards.

Ms. Abbey reported that due to much positive feedback, she could see that the Community Services workshops are meeting a community need. The workshops range from the fun to the serious — from canine acupuncture to the Sustainable Living Series. Many students are having contact with the college that could not be reached any other way. Ms. Abbey said that the quality of instructors she is finding in our various communities is terrific and the skills they are teaching are valuable. The Community Services efforts have generated 68.97 FTSE with a student count of 1230.

C) Alumnus of the Month

Northland Pioneer College associate instructor in Cosmetology, Janna Brown, was honored as the Alumnus of the Month. Ms Brown completed her cosmetology instructor training at NPC and then came back to assist in the greatly expanded program. Several of her students, Ms. Finch, her husband and son were all on hand to cheer her on as Ms. Brown received the award. She said she has accomplished something if she left her students with even "one little piece of knowledge."

D) Miscellaneous

Leslie Meyer reported that the recent Music in the Pines fundraiser held at Torreon had also reached the \$7,000 mark. She thanked all who participated and invited all to plan for next year. The next Foundation activity will be the golf tournament in July.

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Daniel Peaches and seconded by Bob Seymour. The motion was unanimously approved.

ANNOUNCEMENT OF NEXT MEETING

The next Board meeting is scheduled for August 14, 2001 at 11:00 a.m. at the District Office in Holbrook, Arizona.

ADJOURNMENT

The meeting adjourned at 12:30 upon motion by Daniel Peaches, seconded by Neal Thompson and unanimously carried.

Respectfully submitted,

C)01. '.) _____
Terri Tubbs
Recording Secretary to the Board

Bill Jeffers
Bill Jeffers
Chairman

Daniel Peaches
Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, August 14, 2001 — 11:00 a.m.

Location: Room 112
Little Colorado Campus Learning Center
Winslow, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
Daniel Peaches, Secretary
Bob Seymour
Neal Thompson

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: Beth Batson
Clint Batson Peggy Belknap
JoLynn Fox Bill Grindstaff
Greg Harvey Blaine Hatch
Dr. Carl Heilman Ana Marquez
Brian McLane Dr. Gary Passer
Everett Robinson Dan Simper
Tom Smith JoAnn Taylor
Terri Tubbs Betsyann Wilson

Chairman Bill Jeffers called the meeting to order at 11:05 a.m. and welcomed guests. Board member Neal Thompson led the pledge of allegiance to the flag.

ADOPTION OF AGENDA

Neal Thompson moved to adopt the agenda as amended, Bob Seymour seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Neal Thompson and seconded by Daniel Peaches, the minutes of the regular meeting and the executive session of June 12, 2001 were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. Mr. Peaches read a letter addressed to the Board from the Mayor of Pinetop-Lakeside, Ms. Ginny Handorf, commending the Board for the new tuition schedule and for providing a valuable service to the citizens of their community.

PUBLIC COMMENTS

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Request to Approve Joint Representation by the Navajo County Attorney

Dr. Heilman requested the Board to approve joint representation by the Navajo County Attorney in reviewing intergovernmental agreements between Northland Pioneer College and other Navajo County entities. Upon motion by Daniel Peaches and a second by Bob Seymour, the request was unanimously approved.

B) Request to Approve the Modification and Extension of IGA with Northern Arizona Vocational Institute of Technology (NAVIT)

Four new educational programs were approved in an agreement with NAVIT as part of the extension and modification. They are Photo Imaging, Nursing Pre-requisite, Medical Assistant and Fire Science. The contract was extended through June 30, 2002. Bob Seymour made the motion to approve the request. Daniel Peaches seconded the motion and the vote was unanimous.

C) Request to Approve an Agreement to Deliver College Level Classes at Heber/Overgaard Unified School District #6

An agreement with Heber/Overgaard Unified School District to continue to offer college level classes on their campus was unanimously approved upon motion by Daniel Peaches and seconded by Bob Seymour.

D) Request to Approve an Agreement to Deliver College Level Classes at St. Johns Unified School District #1

An agreement with St. Johns Unified School District to continue to offer college level classes on their campus was unanimously approved upon motion by Neal Thompson and seconded by Daniel Peaches.

E) Request to Approve Meritorious Service Award for Jean Palmer

Jean Palmer was unanimously approved to receive the Meritorious Service Award. She was recognized for 21 years of outstanding service to the college on the Silver Creek Campus in Snowflake. Daniel Peaches seconded the motion made by Bob Seymour.

F) Request to Approve Intergovernmental Agreement with Apache County

The motion made by Daniel Peaches to renew the Apache County IGA for another two years was seconded by Neal Thompson and unanimously approved.

FACULTY REPORT

There was none.

CASO REPORT

There was none.

BOARD REPORTS

Mr. Seymour reported that the Rodeo Booster Club would be holding a barrel race fundraiser on August 25th in Snowflake. The Booster Club is also holding a raffle for a queen size, hand made denim quilt which has been autographed by over 80 professional rodeo competitors including some world champions. The first rodeos of the season will be held on September 15 and 16 in Snowflake.

Mr. Jeffers noted that Saturday in the Park for Holbrook was very well done and he expected the one in Show Low next week to be just as professional. He and Mr. Seymour added that the 4 Directions Art Show held on the White Mountain Campus was a very nice display of local professional talent.

PRESIDENT'S REPORT

A) Personnel Report

- Resignations: Judith Doerr, VP of Instructional Services, DO
- Mary McGuire, Disabilities Access & Resource Coordinator, PDC
- Cathy Baker, Academic Advisor, LCC
- Lenora Spencer, Center Advisor/Library Tech, St. Johns
- Taletha Rudd, Receptionist, DO
- Rebecca Gerton, Fitness Center Advisor, PDC
- Candance Howard, Administrative Assistant to VP, DO
- Michelle Smith, Library Media Tech, PDC
- Barbara Cohen, Library Media Tech, LCC

Rosabel Sekayumtewa, Center Advisor/Library Tech, Hopi
Jill-von Webb, Admissions Assistant, SCC
Dawn Edgmon, Admissions Coordinator, SCC
David Nichols, Early Retirement Faculty, WMC
Rema Metts, Faculty in Nursing, LCC
Darla Basamania, Faculty in EMT/Program Coordinator, LCC
Jewell Hodson, Faculty in Cosmetology, LCC

New Hires: Adele Darr, Disabilities Access & Resource Coord, PDC
Jeanne Swarhout, Dean of Liberal Studies, PDC
Steve Troglia, Head Men's Basketball Coach, PDC
Richard Zalenski, Athletic Director/Asst Coach, PDC
Mark Vest, Coord of Academic Advising, WMC
Betty Crossman, Assistant Registrar, DO
Kathy McPhearson, Faculty Secretary/Receptionist, PDC
Taletha Rudd, Records and Registration Clerk, DO
MiAnna Tyler, Residence Hall Coordinator, PDC
Candance Howard, Campus Operations Coordinator, WMC
James Darr, Fitness Center Advisor, PDC
Phillip Wills, Information Services Tech, PDC
Janella Foard, Receptionist, DO
LaVerne Joe, Library Media Tech, PDC
Gary Reyes, Faculty in Psychology, LCC
Peter Pahl, Faculty in Computer Info Systems, LCC
Douglas Seely, Faculty in Computer Info Systems, St. Johns
Lisa Kamrath, Faculty in Cosmetology, WMC
Charlotte Robbins, Faculty in Cosmetology, WMC
Lawrence Zicherman, Faculty/Coord in EMT, PDC
Brett Egger, Faculty in Biology/Chemistry, SCC
Maria Miller, Faculty in Nursing, LCC
Deborah John, Faculty in Cosmetology, LCC

B) Staff Reports

Betsyann Wilson informed the Board about grant proposals she and others are working to prepare. The Educational Opportunity Centers grant proposal is requesting approximately \$421,000 over a five-year period to develop and implement a CD-ROM and web-based virtual orientation program. A Tech Prep Demonstration Project grant proposal is requesting approximately \$400,000 over a three-year period to work with 11th grade students to acquire needed training and job search skills. The Helen Fuld Health Trust grant proposal is requesting \$100,000 for a two-year period to support the unmet financial needs of nursing students from minority/under served populations.

C) Alumnus of the Month

Northland Pioneer College lead technician for the Information Services division, Clint Batson, was honored as the August alumnus of the month. Clint received his Computer Technology degree from NPC and was hired because of his technical abilities. He quickly progressed to the lead technician position. As he has traveled around the district, particularly to the reservation areas he has been impressed with a great service the college is providing to local residents. He is convinced that education is "a magical thing" in the lives of those it touches.

D) Miscellaneous

Dr. Passer reported that the college has been given a \$3500 scholarship to award to a Native American student in the Nursing field. The Winslow Campus of Care sponsors the scholarship. The college will be adding \$1500 to the scholarship to bring the total award to \$5,000.

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Daniel Peaches and seconded by Bob Seymour. The motion was unanimously approved.

ANNOUNCEMENT OF NEXT MEETING

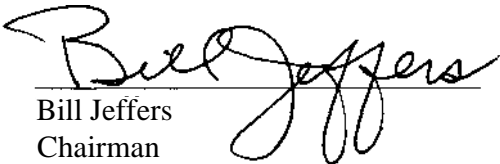
The next Board meeting is scheduled for September 11, 2001 at 11:00 a.m. at the District Office in Holbrook, Arizona.

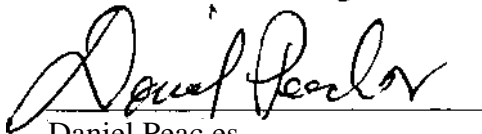
ADJOURNMENT

The meeting adjourned at 11:55 upon motion by Neal Thompson, seconded by Bob Seymour and unanimously carried.

Respectfully submitted,

eILL C-1 "s6.64--
Terri Tubbs
Recording Secretary to the Board


Bill Jeffers
Chairman


Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, September 11, 2001 — 11:00 a.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT:

Bill Jeffers, Chairman
Daniel Peaches, Secretary
Bob Seymour
Ivan Sidney (By Telephone)
Neal Thompson

OTHERS PRESENT:

Kim Downey
Blaine Hatch
Rose Kreher
Leslie Meyer
Everett Robinson
JoAnn Taylor
Coach Troglia

Dr. Rich Balsley
JoLynn Fox
Dr. Carl Heilman
Brian McLane
Dr. Gary Passer
Dan Simper
Terri Tubbs
Richard Watkins

Chairman Bill Jeffers called the meeting to order at 11:05 a.m. and welcomed guests. Board member Daniel Peaches led the pledge of allegiance to the flag and then Mr. Jeffers requested a moment of silence to honor those killed in the four terrorist attacks on our country today.

ADOPTION OF AGENDA

Neal Thompson moved to adopt the agenda as written, Daniel Peaches seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Bob Seymour and seconded by Daniel Peaches, the minutes of the regular meeting of August 14, 2001 were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was none.

PUBLIC COMMENTS

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Request to Approve Department of Corrections Contract

Blaine Hatch presented the new Department of Corrections contract to provide for delivery of Northland Pioneer College vocational education courses to inmates in Winslow and in Apache County. The proposed contract will be effective through June 30, 2002 and is renewable on an annual basis for an additional nine years. In a motion made by Bob Seymour and seconded by Daniel Peaches the Board unanimously approved the contract and authorized Dr. Passer to execute all formal contracts pertaining to the contract.

B) Review of City of Holbrook Property Transfer Proposal

The City of Holbrook proposal to transfer the balance of the Air Force site property to the college was discussed. The Board upon motion by Neal Thompson and a second by Daniel Peaches unanimously voted to accept the proposal with modifications and directed the President to send a letter to the City of Holbrook stating the College's acceptance and listing the modifications. The modifications are as follows:

- NPC proposes that the remaining Air Force property as well as the City property adjacent to, and behind, that property be included in the transfer.
- NPC will make available \$250,000 that may be applied toward the construction of a joint-use facility in partnership with the City.
- NPC agrees that the \$250,000 plus an additional \$500,000 as part of a previous agreement will be available through December 31, 2005. This date could be revised by the mutual agreement of the City and NPC.
- The City and any mutually agreed upon partners will provide the additional funding for construction of the joint use facility on the new Painted Desert Campus.

FACULTY REPORT

There was none.

CASO REPORT

Rose Kreher attended the Board Meeting on behalf of CASO. She advised the Board of the dates for the Advanced Connections Workshop beginning on September 14 at the Community Education Center and on September 21 on the White Mountain Campus. The date for the Fall CASO Retreat has been set for October 19 and will be held at Torreón. Rose also invited all to participate in the American Heart Walk on September 29. CASO members on all sites will be accepting donations.

BOARD REPORTS

Mr. Seymour announced that the college rodeo would be held this Saturday and Sunday, September 15 and 16 in Snowflake. They will hold two full rodeos to cut down on travel costs and time.

Mr. Jeffers recognized Leslie Meyer of the NPC Foundation and noted that their annual auction is tentatively scheduled for October 20 in Winslow.

Mr. Thompson noted that the State Board meetings for September were open to all Board members and that they will include an opportunity to meet with Gubernatorial candidate, Matt Salmon.

PRESIDENT'S REPORT

A) Personnel Report

Resignations: Olivia Lacapa, Center Advisor/Library Tech, Whiteriver

New Hires: Dawn Edgmon, Admissions Coordinator, SCC
Greg J. Maloney, Faculty in Chemistry, WMC
Theron J. Bond, Center Manager, St. Johns
Harshika Batt, Library Media Tech, LCC
Suzette Willis, Admissions Assistant, SCC

B) Staff Reports

Dr. Passer commended CASO on its work with the Advanced Connections workshops.

Dr. Heilman introduced the new Head Basketball Coach, Steve Troglia. He noted that Coach Troglia had been coaching in Northeastern Arizona for the last 20 years. Coach Troglia emphasized to the Board that his goal for each NPC athlete is for them to receive an associate's degree while they are here playing basketball. They will be improving their academic skills while they are improving their basketball skills. He expressed appreciation for the Holbrook School District and the use of their facilities. A November 3 scrimmage will begin the NPC playing season. The coach invited all Board members and staff to participate in the games and support the team.

Dr. Rich Balsley, Director of Institutional Research, shared with the Board some statistics about local high school graduates from 1999 and 2000. He indicated that there had been an approximate 32% increase in students attending NPC after graduation.

C) Friend of NPC

The first Friend of NPC Award was presented by the Governing Board to Mr. Richard Watkins and CellularONE. The award will recognize those individuals and businesses in our communities that consistently aid the college in realizing its mission. Mr. Watkins has been a sponsor and volunteer for NPC Foundation activities and a sponsor for NPC athletic events. The Alumnus of the Month will continue to honor deserving graduates of NPC.

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Daniel Peaches and seconded by Bob Seymour. The motion was unanimously approved.

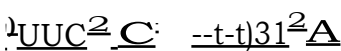
ANNOUNCEMENT OF NEXT MEETING

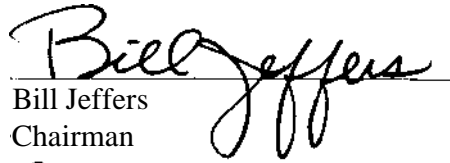
The next meeting of the Board is tentatively schedule for October 2 and will be a retreat to discuss employee health benefit options. The next regular Board meeting will be held on Tuesday, November 13 in Whiteriver and will coincide with the ribbon cutting for the new center there.

ADJOURNMENT

The meeting adjourned at 12:00 upon motion by Daniel Peaches, seconded by Bob Seymour and unanimously carried.

Respectfully submitted,


Terri Tubbs
Recording Secretary to the Board


Bill Jeffers
Chairman



Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, November 13, 2001 — 11:30 a.m.

Location: Whiteriver Center
720 South Chief
Whiteriver, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
Daniel Peaches, Secretary
Bob Seymour
Neal Thompson

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: MaryLou Costales
Claude Endfield Blaine Hatch
Dr. Carl Heilman David Huish
Pat McCann Brian McLane
Dr. Gary Passer Everett Robinson
Diane Ruth Dan Simper
Terri Tubbs Mark Vest
Vicky Young

Chairman Bill Jeffers called the meeting to order at 11:40 a.m. and welcomed guests. Board member Daniel Peaches led the pledge of allegiance to the flag.

ADOPTION OF AGENDA

Bob Seymour moved to adopt the agenda as written, Daniel Peaches seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Daniel Peaches and seconded by Neal Thompson, the minutes of the regular meeting of September 11, 2001 were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was none.

PUBLIC COMMENTS

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Request to Approve an Agreement to Deliver College Level Classes at Holbrook Unified School District #3

Dr. Heilman informed the Board that the five agreements with high schools continued our dual enrollment efforts. In a motion made by Neal Thompson and seconded by Bob Seymour the Board unanimously approved the agreement and authorized Dr. Passer to execute all formal contracts pertaining to the agreement.

B) Request to Approve an Agreement to Deliver College Level Classes at Show Low Unified School District #10

In a motion made by Bob Seymour and seconded by Daniel Peaches the Board unanimously approved the agreement and authorized Dr. Passer to execute all formal contracts pertaining to the agreement.

C) Request to Approve an Agreement to Deliver College Level Classes at Winslow Unified School District #1

In a motion made by Neal Thompson and seconded by Daniel Peaches the Board unanimously approved the agreement and authorized Dr. Passer to execute all formal contracts pertaining to the agreement.

D) Request to Approve an Agreement to Deliver College Level Classes at Sanders Unified School District #18

In a motion made by Neal Thompson and seconded by Daniel Peaches the Board unanimously approved the agreement and authorized Dr. Passer to execute all formal contracts pertaining to the agreement.

E) Request to Approve an Agreement to Deliver College Level Classes at Snowflake Unified School District #5

In a motion made by Neal Thompson and seconded by Bob Seymour the Board unanimously approved the agreement and authorized Dr. Passer to execute all formal contracts pertaining to the agreement.

FACULTY REPORT

Pat McCann, faculty in Real Estate, shared with the Board the growth of the Real Estate classes and that the first time state exam pass rate for her NPC students is 97%. The program has self-funded workshops and is drawing people from both out of county and out of state.

CASO REPORT

Diane Ruth advised the Board that the Advanced Connections Workshops would be completed this week for the fall semester. She complimented all those who had been involved with the project and said that it should continue next semester.

BOARD REPORTS

Mr. Jeffers reported that the NPC Foundation auction held on October 20 in Winslow was successful in raising over \$5,000 for scholarships.

PRESIDENT'S REPORT

A) Personnel Report

New Hires: Janet K. Gibson, Admissions Advisor, SCC
Jack Pugh, Faculty in Building Construction, DOC
Alex Hatch, Controller, DO
Charlynda Dan, Center Advisor/Library Tech, Hopi
Ronald McCummins, Faculty in Fire Science, SCC
Debra Redsteer, Administrative Assist to VP Administration, DO

B) Staff Reports

Dr. Passer invited Claude Endfield, the NPC Early Childhood Program Director, to share with the Board the new program that has been developed between Prescott College and NPC. Their team has been selected as part of a pilot program offered through the Institute of the National Early Childhood Higher Education Faculty Initiative. The program is an on-going endeavor to increase the number of graduates in the field of Early Childhood Education. NPC offers an Associate of Applied Science and Associate of General Studies degree in Early Childhood and Prescott College is currently the only college in Arizona offering a Bachelor of Arts degree in Early Childhood Education. The two programs are articulated to culminate in a baccalaureate degree.

C) Miscellaneous

The NPC Marketing and Public Relations Department won a Silver Medallion of Achievement for the college folder from the National Council for Marketing and Public Relations, District #6. The department consists of JoAnn Taylor, Everett Robinson, and JoAnn Romero. This is the sixth award the department has won in recent years for different projects.

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Daniel Peaches and seconded by Bob Seymour. The motion was unanimously approved.

ANNOUNCEMENT OF NEXT MEETING

The next meeting of the Board is tentatively scheduled for Thursday, December 13, 2001 and will be held at the District Office in Holbrook.

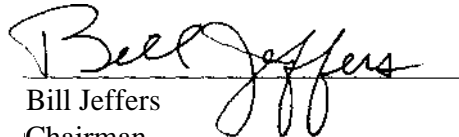
ADJOURNMENT

The meeting adjourned at 12:10 upon motion by Neal Thompson, seconded by Daniel Peaches and unanimously carried.

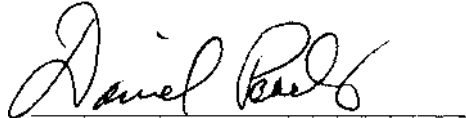
Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bill Jeffers
Chairman



Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Thursday, December 13, 2001 — 11:00 a.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT:

Bill Jeffers, Chairman
Daniel Peaches, Secretary
Bob Seymour
Ivan Sidney
Neal Thompson (By Telephone)

OTHERS PRESENT:

Paul Barger	LaVerl Ashcroft
Blaine Hatch	Mark Engle
Brian McLane	Dr. Carl Heilman
Everett Robinson	Dr. Gary Passer
Dan Simper	Diane Ruth
Joseph Tames	JoAnn Taylor
	Terri Tubbs

Chairman Bill Jeffers called the meeting to order at 11:05 a.m. and welcomed guests. Board member Bob Seymour led the pledge of allegiance to the flag.

ADOPTION OF AGENDA

Daniel Peaches moved to adopt the agenda as written, Ivan Sidney seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Daniel Peaches and seconded by Bob Seymour, the minutes of the regular meeting of November 13, 2001 were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was none.

PUBLIC COMMENTS

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Request to Approve Curriculum Modifications and Additions

New courses in Hospitality and Welding and credit hour changes to Fire Science and Emergency Medical Technician courses were approved by unanimous vote upon a motion made by Daniel Peaches and a second by Bob Seymour.

B) Request to Approve an Agreement to Deliver College Level Classes at Ganado Unified School District #20

Dr. Heilman informed the Board that this agreement with Ganado adds a new partner to our high school dual enrollment efforts. On a motion made by Daniel Peaches and seconded by Ivan Sidney the Board unanimously approved the agreement and authorized Dr. Passer to execute all formal contracts pertaining to the agreement.

C) Request to Approve Purchase of 50 Computers from the Title III Grant

Brian McLane explained that the 50 computers would be installed in student labs on the four main campuses to facilitate access to web registration and other student services and needs. The motion to approve was made by Bob Seymour, seconded by Daniel Peaches and the vote was unanimous.

D) Request to Approve New Policy #1535 — Whistle Blower Policy

This policy was developed following a review of those established by other colleges and universities, and on advice from Northland's legal counsel. It provides protection from retaliation should any employee allege wrongdoing on the part of another, and it establishes a process by which such a complaint would be reviewed. Mr. Simper explained the statutory need for the policy. The motion to approve was made by Daniel Peaches, seconded by Ivan Sidney and the vote was unanimous.

E) Request to Approve New Policy #1536 — Personnel Hearing Board

This policy provides for a Personnel Hearing Board to be established to investigate complaints submitted in conjunction with Whistle Blower Policy - #1535. A state board will hear the complaint if the college does not establish its own hearing board. Bob Seymour made the motion to approve the policy and upon a second by Ivan Sidney, the vote was unanimous.

FACULTY REPORT

There was none.

CASO REPORT

Diane Ruth attended the Board Meeting on behalf of CASO. She advised the Board of her resignation and expressed her appreciation to all for their cooperation and support in behalf of CASO and the college.

BOARD REPORTS

Mr. Seymour noted that he would accept donations at any time for the Rodeo Club auction.

PRESIDENT'S REPORT

A) Personnel Report

None

B) Staff Reports

Dr. Passer introduced Mark Engle, the director of the NPC Small Business Development Center. Mark noted that the Small Business Development Center is a Federal program that has been in partnership with NPC since 1989. Its focus is helping local small businesses succeed through one on one counseling and access to investment capital. From a year 2000 survey, it was recorded that the SBDC helped generate 57 new jobs, 1 million in new revenue. 1.3 million in new loans. and conducted 95 seminars with over 2000 attendees.

C) Alumnus of the Month

Show Low resident and associate faculty instructor .Joseph Michael Tames was honored as the December Alumnus of the Month. Mr. Tames received his Associate of Applied Science in Business Accounting in May of 2001 and continues to work toward a Bachelors degree with NAU. As a student, he served as an academic tutor and then was asked to teach a class for the college. He is the owner of BEST Accounting Service.

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Daniel Peaches and seconded by Bob Seymour. The motion was approved with one abstaining vote by Neal Thompson since he could not view the vouchers.

ANNOUNCEMENT OF NEXT MEETING

The next meeting of the Board is tentatively scheduled for Tuesday, February 12, 2002, in the District Office in Holbrook.

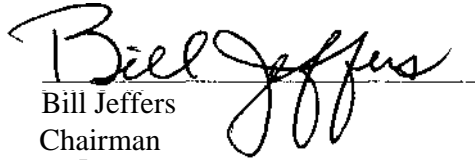
ADJOURNMENT

The meeting adjourned at 11:40 upon motion by Daniel Peaches, seconded by Bob Seymour and unanimously carried.

Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bill Jeffers
Chairman



Daniel Peaches
Secretary to the Board