

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, February 12, 2002 — 11:00 a.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
Daniel Peaches, Secretary
Bob Seymour
Neal Thompson

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: JoLynn Fox
Thava Freedman Blaine Hatch
Dr. Carl Heilman Fern Larson
Eleanor McCollum Leslie Meyer
Dr. Gary Passer Everett Robinson
Dan Simper Dr. Jeanne Swarthout
JoAnn Taylor Terri Tubbs
Vince Budenholzer

Chairman Bill Jeffers called the meeting to order at 11:10 a.m. and welcomed guests. Board member Neal Thompson led the pledge of allegiance to the flag.

ADOPTION OF AGENDA

Daniel Peaches moved to adopt the agenda as written, Bob Seymour seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Bob Seymour and seconded by Daniel Peaches, the minutes of the regular meeting of December 13, 2001 were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was none.

PUBLIC COMMENTS

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Request to Hold Election of Officers

On a motion made by Neal Thompson and seconded by Daniel Peaches, Bill Jeffers was nominated and unanimously elected to continue serving for another year as the Board President (Chairman). Daniel Peaches was also unanimously elected to continuing serving as Secretary on a motion by Bob Seymour and a second by Neal Thompson. It was also noted with appreciation by the Board and Northland Pioneer College staff members the distance Mr. Peaches must travel to attend the Board meetings and the dedication with which he attends.

B) Request to Approve Curriculum Modifications and Additions

A new Tribal Court Advocacy Program was presented to the Board for approval. The program will provide an Associate of Applied Science degree, a Certificate of Applied Science and a Certificate of Proficiency. The new program degree, certificates and courses were approved by unanimous vote upon a motion made by Daniel Peaches and a second by Bob Seymour. One course deletion was also made.

C) Request to Approve an Agreement to Deliver College Level Classes at Blue Ridge Unified School District #32

Dr. Heilman informed the Board that the agreements with Blue Ridge, St. Johns and Hopi continue our high school dual enrollment efforts. On a motion made by Bob Seymour and seconded by Daniel Peaches the Board unanimously approved the Blue Ridge agreement and authorized Dr. Passer to execute all formal contracts pertaining to the agreement.

D) Request to Approve an Agreement to Deliver College Level Classes at St. Johns Unified School District #1

On a motion made by Daniel Peaches and seconded by Bob Seymour the Board unanimously approved the agreement and authorized Dr. Passer to execute all formal contracts pertaining to the agreement.

E) Request to Approve an Agreement to Deliver College Level Classes at Hopi Junior/Senior High School Inc.

On a motion made by Bob Seymour and seconded by Daniel Peaches the Board unanimously approved the agreement and authorized Dr. Passer to execute all formal contracts pertaining to the agreement.

F) Request to Approve to Approve Resolution Authorizing the Sale of Surplus Property to the Show Low Chamber of Commerce

Neal Thompson made the motion to approve the resolution. Upon a second by Daniel Peaches, the vote was unanimous.

G) Request to Approve to Approve Transfer of Real Property from the City of Holbrook

The College and the City of Holbrook have continued discussions related to the transfer of the building and property that previously was used by the Air Force. Three options were presented to the Board by the College staff for discussion. 1) A negotiated agreement of \$250,000 being added to the \$500,000 currently consigned to the joint use project, 2) Direct purchase for \$250,000, and 3) Direct purchase of \$200,000 and \$50,000 to be added to the \$500,000 currently consigned to the joint use project. The Board recognized the presence of Ms. Fern Larson, Holbrook City Manager and City Councilman, Mr. Vince Budenholzer. Ms. Larson passed on Mayor Bryan Smithson's regrets at not being able to attend the meeting and stated that the Council would be amenable to any of the three options the Board had under discussion. Mr. Budenholzer also stated that the Council was ready to work with the College and would accept any of the three options. Neal Thompson made the motion to approve option #3 with the total price being revised to \$300,000 — a direct purchase of \$200,000 and \$100,000 being added to the \$500,000 currently consigned to the joint use project. Upon a second by Bob Seymour, the vote was unanimous.

FACULTY REPORT

There was none.

CASO REPORT

There was none.

BOARD REPORTS

Mr. Thompson noted that he had attended the January State Trustee Meeting. The other members of the Board expressed their appreciation for his attendance on behalf of Northland Pioneer College.

PRESIDENT'S REPORT

A) Personnel Report — Dan Simper

New Hires: John Darst, Faculty in Building Construction, WMC
Robin Mata, Center Advisor/Library Tech, St. Johns
Jack Pugh, Faculty in Building Construction, DOC
Charlene Bingell, Center Advisor/Library Tech, Whiteriver

Resignations: Wayne White, IS Computer Tech, PDC
Ronald McCummins, Faculty in Fire Science, SCC

B) Staff Reports

Dr. Passer introduced Dr. Jeanne Swarthout, Dean of Liberal Arts. Dr. Swarthout became the Dean in July of 2001 and she said it has been a smooth transition because of the hardworking, dedicated faculty and staff in her division. The Tribal Court Advocacy Program has been completed and presented to the Board today. The division is also working on a Parks and Recreation Program. Dr. Swarthout said she is working with an advisory committee to address the teacher shortage. Mr. Thompson thanked Dr. Swarthout for her professional representation of NPC as she moderated the City of Show Low candidate debate.

C) Friend of NPC

The second Friend of NPC award was given today to Mrs. Eleanor Searle Whitney McCollum. Mrs. McCollum has made available over \$40,000 in scholarship money to Hopi students entering the 2+2+2 program. Mrs. McCollum joined the Board meeting by telephone from Houston, Texas and expressed her appreciation to NPC for the award. She said, "Tell all your students that education is the key to a better life."

D) Miscellaneous

Thava Freedman, the Navajo County Community College State Board Representative, was in attendance at the Board meeting and she expressed appreciation to hear that NPC was addressing the teacher shortage in their planning of new programs.

Mr. Thompson announced Dr. Passer's appointment to the Arizona Commission for Postsecondary Education. Governor Hull appointed him and the Senate has confirmed that appointment. Dr. Passer said that he was pleased to serve on the

Commission and that its focus is to provide access to education to Arizona residents.

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Bob Seymour and seconded by Daniel Peaches and the vote of approval was unanimous.

ANNOUNCEMENT OF NEXT MEETING

The next meeting of the Board is tentatively scheduled for Tuesday, March 12, 2002, in the District Office in Holbrook.

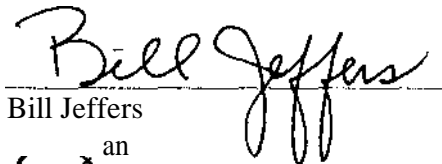
ADJOURNMENT

The meeting adjourned at 12:03 upon motion by Daniel Peaches, seconded by Neal Thompson and unanimously carried.

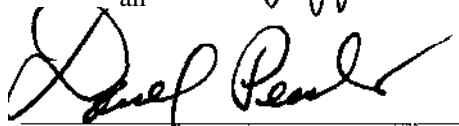
Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bill Jeffers
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Daniel Peac
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Teleconference Meeting

Tuesday, March 12, 2002 — 11:00 a.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
Daniel Peaches, Secretary
Bob Seymour
Ivan Sidney
Neal Thompson

OTHERS PRESENT: Blaine Hatch
Dr. Gary Passer Everett Robinson
Dan Simper Terri Tubbs

Chairman Bill Jeffers called the meeting to order at 11:05 a.m.

ADOPTION OF AGENDA

Daniel Peaches moved to adopt the agenda as written, Bob Seymour seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Daniel Peaches and seconded by Bob Seymour, the minutes of the regular meeting of February 12, 2002 were unanimously accepted.

NEW BUSINESS

A) Request to Approve New Policy 1582 Early Retirement Incentive - 2002

On a motion made by Bob Seymour and seconded by Daniel Peaches, the Board unanimously approved the new policy. The policy offers a window of opportunity for a specified group of employees to apply for early retirement in 2002. The policy was initiated as a cost saving tool for the college.

B) Request to Approve Tuition, General Fees and Course Fees Schedules for 2002-2003

The proposed tuition and fee schedules were presented to the Board and approved by unanimous vote upon a motion made by Ivan Sidney and a second by Daniel Peaches. The new tuition rate for in—state Navajo and Apache County residents will be raised from \$28 per credit to \$30 per credit. Northland Pioneer College will still offer the lowest tuition rate in the State of Arizona. The out-of-state rate will change from \$50 to \$55 per credit.

PRESIDENT'S REPORT

Dr. Passer informed the Board that the preliminary budget would be available for review at next month's meeting.

Mr. Simper shared the Spring 2002 FTSE figures with the Board. The number showed a 2.4% increase with FTSE being 2038 and the headcount at 5405 students served.

Mr. Hatch alerted the Board that our current long distance carrier is in bankruptcy and a request for proposal is currently being prepared to send out.

ANNOUNCEMENT OF NEXT MEETING

The next meeting of the Board is tentatively scheduled for Tuesday, April 9, 2002, in the District Office in Holbrook.

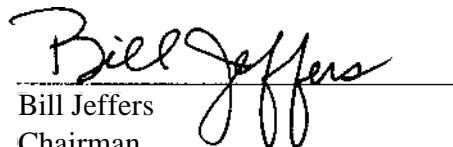
ADJOURNMENT

The meeting adjourned at 11:40 upon motion by Ivan Sidney, seconded by Daniel Peaches and unanimously carried.

Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bill Jeffers
Chairman



Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, April 9, 2002 — 11:00 a.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
Bob Seymour
Neal Thompson

MEMBERS ABSENT: Daniel Peaches
Ivan Sidney

OTHERS PRESENT: Christine Dao
Peggy Belknap Marva Fellows
JoLynn Fox Blaine Hatch
Dr. Carl Heilman David Huish
Janet Hunter Katherine Nicolet
Dr. Gary Passer Kimberley Plant
Everett Robinson Dan Simper
JoAnn Taylor Jeff Thomas
Terri Tubbs

Chairman Bill Jeffers called the meeting to order at 11:05 a.m. and welcomed guests. Board member Bob Seymour led the pledge of allegiance to the flag.

ADOPTION OF AGENDA

Bob Seymour moved to adopt the agenda as written, Neal Thompson seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Neal Thompson and seconded by Bob Seymour, the minutes of the teleconference meeting of March 12, 2002 were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was none.

PUBLIC COMMENTS

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Request to Approve Arizona Government University Courses for Inclusion in the Northland Pioneer College Course Bank

Peggy Belknap explained the purpose of the Arizona Government University is to award college credit for training provided to state employees. It is a partnership with all the Arizona community colleges and the state. Most of the courses are 1/4 or 1/2 credit courses and with inclusion in our course bank, we will be able to use the curriculum in our own programs. On a motion made by Bob Seymour and seconded by Neal Thompson the inclusion of the AzGU courses in the NPC course hank was unanimously approved.

B) Request to Approve the Preliminary Budget for FY 2002-2003

The preliminary FY 2002-2003 budget was presented to the Board members with the understanding that the college still has no idea how the state budget will eventually affect the budget. The proposal included a Primary Tax Rate of 1.1898, which is the same rate the college used in 1999-2000. The preliminary FY 2002-2003 budget was approved by unanimous vote upon a motion made by Neal Thompson and a second by Bob Seymour.

C) Request to Approve Curriculum Modifications and Additions

Dr. Heilman informed the Board that three new Associate degrees, and five new certificates have been developed. The degrees are Parks & Recreation, Power Plant Fundamentals, and Therapeutic Massage. The certificates include Public Administration, Machinist Apprentice, Parks & Recreation, Power Plant Fundamentals, and Therapeutic Massage. Several new courses were added to complete the new programs and changes in the Construction Technology courses were made to align the courses with national certification requirements. On a motion made by Bob Seymour and seconded by Neal Thompson the Board unanimously approved the curriculum modifications and additions as revised and presented.

FACULTY REPORT

Katherine Nicolet, the Faculty Association President, shared with the Board a Salary Plan Proposal (as attached) submitted by the Faculty Association. Mr. Seymour asked the Faculty representatives to consider the impact of insurance costs on their salaries. Mr. Thompson expressed appreciation for the approach and attitude the faculty was using to present their ideas. Dr. Passer also complimented the fresh approach for problem solving.

CASO REPORT

Marva Fellows invited the Board members to the CASO Spring Retreat to be held next Friday, April 19 at the Mesa Italiana Restaurant in Holbrook. CAS() continues to support Northland Pioneer College and its mission. The group raised over \$2,000 last year from their candy sales for scholarships.

BOARD REPORTS

Mr. Seymour reminded everyone to be saving their money for the annual Rodeo Club auction to be held in June.

PRESIDENT'S REPORT

A) Personnel Report - None

B) Staff Reports - None

C) All Arizona Scholars

Dr. Heilman introduced Christine Dao and Kimberley Plant to the Board. Both are Phi Theta Kappa members, will graduate this May and were nominated to the All USA — All Arizona Scholarship Teams. Christine will be transferring to UofA in pursuit of a degree in computer science and Kimberley will further her nursing training through NAU Northlands.

D) Miscellaneous - None

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Neal Thompson and seconded by Bob Seymour and the vote of approval was unanimous.

ANNOUNCEMENT OF NEXT MEETING

The next meeting of the Board is tentatively scheduled for Tuesday, May 14, 2002, in the District Office in Holbrook.

EXECUTIVE SESSION

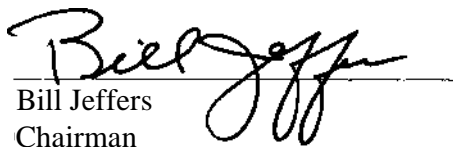
At 11:47 am, by unanimous vote on a motion by Bob Seymour and a second by Neal Thompson, an executive session was called to discuss the White Mountain Campus Learning Center and receive advice from the college's attorney. The executive session was adjourned at 12:23 on a motion by Neal Thompson and a second by Bob Seymour.

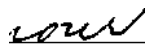
ADJOURNMENT

The meeting adjourned at 12:25 upon motion by Neal Thompson, seconded by Bob Seymour and unanimously carried.

Respectfully submitted,

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Terri Tubbs
Recording Secretary to the Board


Bill Jeffers
Chairman

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Bob Seymour
Acting Secretary tithe Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Public Hearing

Tuesday, May 14, 2002 — 11:00 a.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT:

Bill Jeffers, Chairman
Daniel Peaches, Secretary
Bob Seymour
Ivan Sidney
Neal Thompson

OTHERS PRESENT:

JoLynn Fox	Marva Fellows
Blaine Hatch	Thava Freedman
Brian McLane	Dr. Carl Heilman
Dr. Gary Passer	Leslie Meyer
Dan Simper	Everett Robinson
Terri Tubbs	JoAnn Taylor

Chairman Bill Jeffers called the meeting to order at 11:00 a.m. and welcomed guests. He stated that the purpose of the hearing was to present the 2002-2003 proposed tax levy and budget to the taxpayers of Navajo County.

TRUTH IN TAXATION PUBLICATION

Blaine Hatch advised the Board that the Truth in Taxation Statement had been appropriately published and that he received no public comment or objection. The total amount of the levy is \$6,775,529, which is a \$510,507 increase over last year.

PRESENTATION OF THE 2002-2003 PROPOSED BUDGET

Mr. Hatch advised the Board that the proposed budget had been appropriately published and that he received no public comment or objection.

PUBLIC COMMENTS

Chairman Bill Jeffers called for input from the general public. There was none.

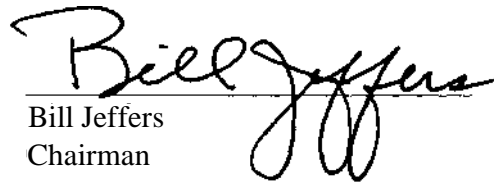
ADJOURNMENT

The meeting adjourned at 11:05 upon motion by Bob Seymour, seconded by Ivan Sidney and unanimously carried.

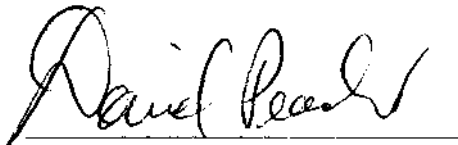
Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bill Jeffers
Chairman



Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Teleconference Meeting

Tuesday, June 4, 2002 — 3:00 p.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
 Daniel Peaches, Secretary (By telephone)
 Bob Seymour (By telephone)
 Neal Thompson (By telephone)

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: JoLynn Fox
 Blaine Hatch Dr. Gary Passer
 Everett Robinson Dan Simper
 Terri Tubbs

Chairman Bill Jeffers took roll call and called the meeting to order at 3:00 p.m.

Request to Approve IGA with City of Holbrook

Mr. Jeffers told the Board members that the Deed for the Holbrook property had been received. Upon motion by Bob Seymour and a second by Bill Jeffers, a vote was taken to approve the IGA with the City of Holbrook. The IGA was approved by a vote of 2 to 1. Mr. Thompson explained his opposition vote by stating that he was in favor of the concept but felt that the IGA was unnecessary. Mr. Peaches joined the teleconference after the vote was taken.

Request to Award Bid for Painted Desert Campus Facility

Neal Thompson made the motion to award the bid for the Painted Desert Campus Facility to the lowest bidder, Mandan Inc. Daniel Peaches seconded the motion and the vote was unanimous.

Announcement of Next Meeting

The next regular District Governing Board meeting will be held Tuesday, June 11, 2002 at the Holbrook District Office.

ADJOURNMENT

The meeting adjourned at 3:07 pm upon motion by Daniel Peaches, seconded by Bob Seymour and unanimously carried.

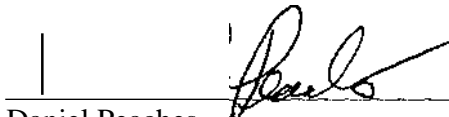
Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bill Jeffers
Chairman (Vle/64/



Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, June 11, 2002 – 11:00 a.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT:

Bill Jeffers, Chairman
Daniel Peaches
Bob Seymour
Ivan Sidney
Neal Thompson

OTHERS PRESENT:

JoLynn Fox	Clarence Bigelow
Blaine Hatch	Thava Freedman
Brian McLane	Dr. Carl Heilman
Dr. Gary Passer	Leslie Meyer
Elise Petersen	Bob Parnell
Dan Simper	Everett Robinson
	Terri Tubbs

Chairman Bill Jeffers called the meeting to order at 11:07 a.m. and welcomed guests. Board member Ivan Sidney led the pledge of allegiance to the flag.

ADOPTION OF AGENDA

Ivan Sidney moved to adopt the agenda as written, Daniel Peaches seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Daniel Peaches and seconded by Ivan Sidney, the minutes of the public hearing, the special meeting, the regular meeting and the executive session of May 14, 2002 were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was none.

PUBLIC COMMENTS

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Request for Adoption of Fiscal Year 2002-2003 Salary Schedules

On a motion made by Bob Seymour and seconded by Daniel Peaches, the request to adopt the 2002-2003 Salary Schedules was unanimously approved. The State budget did reflect enrollment increase. After discussions with each employee group, the administration recommended the proposed salary schedules. The faculty schedule will increase the base to \$33,878 by dropping steps 3 through 6 from the current scale. The exempt group will receive a 4% increase under a new scale. The non-exempt group chose to increase the base to \$9.15, and that will result in an average increase of 4% for their salary scale.

B) Request to Approve Resolution Calling Ibr Election of District Governing Board Members for District #1 and District #4

The terms for Mr. Daniel Peaches, District #1 and Mr. Bob Seymour, District #4, will be completed on December 31 of 2002. By unanimous vote upon a motion made by Ivan Sidney and a second by Neal Thompson, the call to election was approved. The election will be held in conjunction with the November 5, 2002 General Election.

C) Request to Approve Curriculum Modifications and Additions

On a motion made by Bob Seymour, and seconded by Ivan Sidney, the Board unanimously approved two new BOC courses and three new FRS courses.

D) Request to Consider Administrator Emeritus Nomination — Ronald Troutman

Mr. Troutman has been a dedicated, professional employee since 1976. He has served in both teaching and administrative positions throughout his career. On a motion made by Daniel Peaches and seconded by Bob Seymour the Board unanimously approved administrator emeritus status for Ron Troutman.

E) Request to Consider Faculty Emeritus Nomination — Jim Wilson

Mr. Wilson has been involved in the Law Enforcement Program of the college since 1978. He has provided immeasurable service to our local law enforcement agencies. Bob Seymour made the motion to approve faculty emeritus status for Jim Wilson. Ivan Sidney seconded the motion and the vote was unanimous.

F) Request to Award Bid for Silver Creek Campus Multi-Purpose Building Remodel

The bids for the Silver Creek Campus Multi-Purpose Building remodel were opened June 4. The staff recommended that Whiteriver Construction be awarded the bid for the main project plus additive projects #2 and #3. Whiteriver had the lowest bid on this combination of projects. Additive #1 will be considered as a separate project at some future time. The project should take approximately four months, will provide office and class room space on the campus that will allow the removal of the modular buildings on the campus and make room for the Performing Arts Center. On a motion made by Bob Seymour and seconded by Neal Thompson, the awarding of the bid to Whiteriver Construction for the main project plus additive projects #2 and #3 was unanimously approved.

G) Request to Extend/Amend President's Contract (Executive Session)

Neal Thompson made the motion to extend President Gary Passer's three-year contract for one year and to implement the details of that contract as discussed in Executive Session. Ivan Sidney made the second and the vote was unanimous.

FACULTY REPORT

None.

CASO REPORT

None

BOARD REPORTS

Mr. Seymour reminded everyone that the annual Rodeo Club dinner/auction would be June 22 at the Chuckwagon restaurant in Show Low. The dinner will begin at 5:30 pm with the auction to follow at 7:00 pm. The fundraiser helps defray travel expenses for the rodeo team. It also assists with team member's tuition and helps with the cost of the required rodeo the college team must sponsor.

Mr. Sidney brought to the attention of the Board that by 2005 all teacher aides working with tribal children must be certified. He recommended that the college's Native American Services Director look at opportunities to respond to that need.

The 7th Annual Music in the Pines sponsored by the NPC Foundation will be held June 30, 2002 at Torreon. It will feature the Phoenix Symphony String Quartet.

Mr. Thompson stated that he will attend the next ACCA meeting. Because of the recent changes in the State Board duties, the ACCA becomes more important as a means for the community college districts to work together toward legislation and other matters impacting all the Arizona community colleges.

PRESIDENT'S REPORT

A) Personnel Report

- New Hires Steven Miller, IS Tech Computer/Data Communications, PDC
- Resignations Maria Miller, Faculty in Nursing, LCC
 - Larry Zicheran, Faculty in EMT, PDC
 - Brett Egger, Faculty in Biology & Chemistry, SCC
 - Veronica Jackson, Receptionist/Faculty Secretary, LCC
- Retirements Ron Troutman, Navajo County Program Coord, WMC
 - Louella Nahsonhoya, Hopi Center Manager, Hopi
 - Jim Wilson, Faculty in Law Enforcement, SCC

B) Staff Reports — Mr. Bob Parnell, Apache County Coordinator, reported to the Board on the growth of the Sanders site from an original 8/10 FTSE to a current 23 FTSE. An agreement with Sanders School District provides 3 large classrooms, with custodial, utilities and internet access included in the contract. Ms. Lucinda Baloo is the supervisor of the growing location and she is working with the Navajo/Hopi Indian Relocation students, Sanders Alternative High School students to meet their specific needs as well as the general public's requirements. The college is exploring options to hook the Sanders site to the video system. New growth in the Apache County businesses — power plant addition, and a possible CO2 plant — will fuel growth in the demand for college training in all of Apache County.

C) Friend of NPC — Mr. Clarence Bigelow, the retiring Apache County Manager, was honored as the Board's Friend of NPC for June. NPC provides services in Apache County through an intergovernmental agreement with the Higher Education Committee of Apache County that Mr. Bigelow was instrumental creating. Mr. Bigelow has been the driving force behind efforts to improve higher education opportunities for residents of Apache throughout his 19 1/2 years as the County Manager. "Growth is positive, with a variety of classes being offered at

all locations. I would say NPC and the Higher Education Committee have formed a solid relationship that will endure well into the future," Bigelow stated.

C) Miscellaneous — Dr. Passer recognized Ms. Thava Freedman, Navajo County State Board representative, in the audience. Ms. Freedman told the Board that it had been a pleasure serving on the Board for the last ten years. She will be relocating to Phoenix and she will only be representing Navajo County for a few more months. She urged the Board to continue have a voice in the affairs of the ACCA as the role of the State Board changes. She stated she believes that Arizona has the best community college system in the country.

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Daniel Peaches and seconded by Bob Seymour and the vote of approval was unanimous.

ANNOUNCEMENT OF NEXT MEETING

The next meeting of the Board is tentatively scheduled for Tuesday, August 20, 2002, in the District Office in Holbrook. This is a change from the second Tuesday of the month to the third Tuesday of the month.

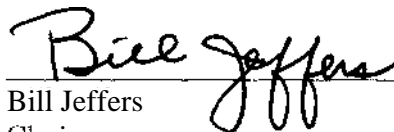
ADJOURNMENT

The meeting adjourned at 12:07 upon motion by Daniel Peaches, seconded by Neal Thompson and unanimously carried.

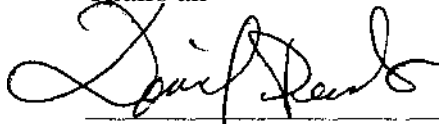
Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bill Jeffers
Chairs an



Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Teleconference Meeting

Monday, August 5, 2002 — 3:00 p.m.

Location: District Office
103 First Avenue at Hopi
Holbrook, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
Daniel Peaches (by telephone)
Bob Seymour (by telephone)
Neal Thompson (by telephone)

MEMBERS NOT PRESENT: Ivan Sidney

OTHERS PRESENT: Blaine Hatch
Dr. Gary Passer Everett Robinson
Dan Simper Terri Tubbs

Chairman Bill Jeffers called the meeting to order at 3:05 p.m. and took a roll call.

APPROVAL OF MINUTES

On motion made by Daniel Peaches and seconded by Bob Seymour, the minutes of the teleconference of June 4, the regular meeting and the executive session of June 11, 2002 were unanimously accepted with a correction of the date to June 11 noted on the first page of the regular meeting minutes of June 11.

DISCUSSION

Mr. Hatch presented the Board with the new Navajo County figures projecting the value of County property to decrease by approximately \$6.3 million dollars because of the Rodeo-Chediski fire damage. The impact on the adopted budget of the college at the adopted tax rates would be a reduction of approximately \$75,000 on the primary levy and another \$17,000 on the secondary levy. The County offered the college the opportunity

to reassess their needs and raise the tax rates, if necessary, to maintain the desired levy amount. After discussion, Mr. Peaches made the motion to remain with the original adopted tax rates and absorb the cut in the budget. Mr. Thompson seconded the motion and a roll call vote was taken that unanimously accepted the motion.

NEW BUSINESS

A) Request to Award Bid for Janitorial Services

On a motion made by Neal Thompson and seconded by Daniel Peaches. the request to award the bids for janitorial services to the low bidder at each site was unanimously approved. All locations will be awarded to Butler and Sons Maintenance of Show Low.

B) Request to Award Bid for Campus Landscaping Projects

By unanimous vote upon a motion made by Neal Thompson and a second by Bob Seymour, the bid for the Winslow project and the Whiteriver project were awarded to Pico's Nursery of Show Low as the lowest bidder. The Show Low project was to be awarded to the low bidder, at the discretion of the president, following an inquiry into why one vendor did not bid the WMC project.

C) Request to Refund General Obligation Bonds

On a motion made by Neal Thompson, and seconded by Daniel Peaches, the Board unanimously approved a resolution allowing the college to pursue refinancing of our General Obligation bonds while maintaining a minimum savings requirement. There is a possibility of a savings from \$200,000 to \$400,000. Mr. Thompson expressed his appreciation to college staff for watching the markets and keeping taxpayers best interests in the forefront.

D) Request to Approve Resolution Allowing Northland Pioneer College to Participate in the Supplemental Retirement Savings Plan of the Arizona State Retirement System

The Arizona State Retirement System is implementing a defined contribution savings plan that will allow employees additional savings options on a pre-tax basis. On a motion made by Bob Seymour and a second by Daniel Peaches, the Board unanimously approved the resolution subject to its approval by the IRS.

E) Request to Approve Resolution Adopting a New Plan for Deferred Compensation

Neal Thompson made the motion to approve the resolution adopting the new Deferred Compensation Plan. Daniel Peaches seconded the motion and the vote was unanimous. The new plan will put the college in conformity with current federal law.

PRESIDENT'S REPORT

Dr. Passer reported a 6.5% gain in FTSE for the year 2001-2002. The college has shown an increase of 26% in the last three years.

EXECUTIVE SESSION

At 3:55 pm, President Bill Jeffers noted that there was a need for an executive session to receive advice from the college attorney on an EEOC claim that has been filed. Bob Seymour made the motion and Neal Thompson the second to move into executive session. At 4:40 pm the Board returned to regular session.

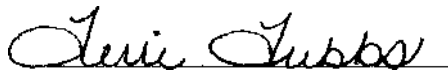
ANNOUNCEMENT OF NEXT MEETING

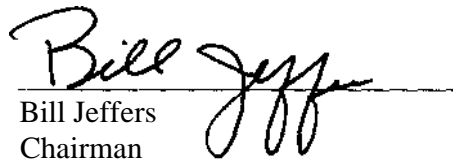
The next meeting of the Board is tentatively scheduled for Tuesday, September 17, 2002, in the District Office in Holbrook. This is a change from the second Tuesday of the month to the third Tuesday of the month.

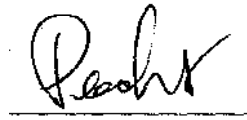
ADJOURNMENT

The meeting adjourned at 5:00 pm upon motion by Daniel Peaches, seconded by Neal Thompson and unanimously carried.

Respectfully submitted,


Terri Tubbs
Recording Secretary to the Board


Bill Jeffers
Chairman


isv Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, September 17, 2002 — 11:00 a.m.

Location: Goldwater Building #104
1001 West Deuce of Clubs
Show Low, Arizona

MEMBERS PRESENT:

Bill Jeffers, Chairman
Daniel Peaches
Bob Seymour
Ivan Sidney (Telephone)
Neal Thompson

OTHERS PRESENT:

Leslie Collins	Jim Boblett
Blaine Hatch	Jim Gardner
Jane Hobart-Kahler	Dr. Carl Heilman
Brian McLane	Gary Mack
Dr. Gary Passer	Leslie Meyer
Everett Robinson	Bob Parnell
Terri Tubbs	Dan Simper
	Mark Vest

Chairman Bill Jeffers called the meeting to order at 11:07 a.m. and welcomed guests. Board member Bob Seymour led the pledge of allegiance to the flag.

ADOPTION OF AGENDA

Neal Thompson moved to adopt the agenda as written, Daniel Peaches seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

On motion made by Neal Thompson and seconded by Daniel Peaches, the minutes of the regular meeting and the executive session of August 5, 2002 were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was none.

PUBLIC COMMENTS

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

- A) Request to Approve Agreement to Deliver College Level Classes at Show Low Unified School District #10
- B) Request to Approve Agreement to Deliver College Level Classes at Pinon Unified School District #4
- C) Request to Approve Agreement to Deliver College Level Classes at Heber-Overgaard School District #6
- D) Request to Approve Agreement to Deliver College Level Classes at Snowflake Unified School District #5
- E) Request to Approve Agreement to Deliver College Level Classes at Winslow Unified School District #1

The five agreements above allow the college to continue to provide college level classes to the high school students in our district. Daniel Peaches made the motion to approve all five agreements. Bob Seymour seconded the motion and the vote was unanimous.

- F) Request to Approve Intergovernmental Agreement with Central Arizona College to Offer Programs of Study in Dietetic Education within Navajo County

On a motion made by Bob Seymour and seconded by Daniel Peaches, the Board unanimously approved the intergovernmental agreement with CAC. Dr. Heilman is exploring the possibility of bringing the certified program to the college.

- G) Request to Approve Agreement to Deliver College Level Classes to Northern Arizona Vocational Institute of Technology (NAVIT) Students

Dr. Heilman shared the growth of the NAVIT/NPC partnership from 75 students enrolled in year one to 270 students in this the third year. Ten programs are currently offered through the partnership and the costs are shared 50/50. Three new high school districts

joined the NAVIT group this year and others are expected for next year. Daniel Peaches made the motion to approve the agreement with NAVIT. Neal Thompson made the second and the vote was unanimous.

H) Request to Approve Curriculum Modifications and Additions

Deletion of Criminal Justice program, degrees, and courses were approved by unanimous vote along with a new Certificate of Proficiency in Medical Transcription and changes in the Computer Graphics major area of emphasis. Bob Seymour made the motion and Daniel Peaches the second.

I) Request to Approve Joining the Navajo County Schools Employee Benefit Trust(NCSEBT)

After a long process of research, the Northland Pioneer College Benefits Committee unanimously agreed to recommend participation in the Navajo County Schools Employee Benefit Trust. By joining the trust, which currently covers approximately 1300 members, the college will see a savings of about \$170,000. Employees will also see a decrease in their dependent coverage cost. By participating in a larger group, the long-term increases are expected to be more manageable and consistent. After Neal Thompson made the motion and Bob Seymour the second, the vote was unanimous to allow the college to participate in the NCSEBT beginning January 1, 2003. Mr. Thompson also thanked the staff and the Benefits committee for all their work.

J) Request to Consider Bids for Moving and Refurbishing Modular Buildings Located at White Mountain Campus to the Whiteriver Center

Only one bid was received for the project and it came in at almost double the expected cost. The bid was rejected by unanimous vote upon motion by Neal Thompson and second by Bob Seymour. College staff will complete the moving and refurbishing of the buildings from the White Mountain Campus to the Whiteriver Center.

K) Request to Approve Sale of Silver Creek Campus Modular Buildings

On September 16, two bids were received for the modular buildings at the Silver Creek Campus. By a unanimous vote, the Board accepted the highest bid of \$12,000 for each of the three buildings by Sequoia Schools upon motion by Bob Seymour and a second by Daniel Peaches. The buildings will be removed by September 30 to allow work to begin on the new Performing Arts facility.

FACULTY REPORT

Jane Hobart-Kahler was introduced to the Board as the faculty Program Chair of Computer Science. Jane is also the Vice President of the Faculty Association for the

current year. She reported that there are several new teachers on board and that all of the faculty would like to express thanks to the Board for addressing their salary issues. The 2002-2003 Faculty President is Dr. Jeff Thomas.

CASO REPORT

Leslie Collins, WMC Academic Advisor, represented CASO and reported that in recent elections, Loyelin Aceves and Deena Gillespie were elected as co-presidents for the year. Rose Kreher is the secretary and JoAnn Romero is the treasurer. The group will be participating in the American Heart Association Heart Walk to be held on September 28th in conjunction with the Pinetop Fall Festival. All donations would be appreciated and accepted by any CASO member. The Fall Retreat will be held in Snowflake this year on Friday, October 18.

BOARD REPORTS

Mr. Seymour thanked everyone who attended the Rodeo Booster Club Barbeque and Auction. By working together, over \$9,500 was raised to assist the Rodeo program and students. On October 12 and 13, NPC will be hosting their required rodeos at the Snowflake Arena. Sponsors for more award buckles are being sought at \$100 each. The next meeting of the Rodeo Booster Club will be Thursday, September 19 at 7:00 pm at the Silver Creek Campus.

Mr. Peaches and Mr. Thompson both attended a "Politics 101" Workshop sponsored by ACCA. Mr. Peaches reported that the workshop walked participants through the legislative process and the looming budget deficit was also discussed. Mr. Thompson also attended the other ACCA meetings and noted that the group is stepping up to fill the role left vacant by the restructuring of the Arizona State Board of Community Colleges.

PRESIDENT'S REPORT

A) Personnel Report

- New Hires
- Ina Sommers, Receptionist & Faculty Secretary, LCC
- Candi Martinez, Receptionist & Faculty Secretary, LCC
- Diane Miller, Coord of Community Services, PDC
- Rose Sekayumptewa, Center Manager, Hopi
- Theresa Parker, Faculty in Cosmetology, WMC
- Patrick Canary, Faculty in Biology & Chemistry, LCC
- Susan Acton, Associate Librarian, LCC
- Rene Chase Begay, Campus Operations Coord, LCC
- Scott Burt, Faculty in Fire Science, SCC
- Matthew Quigley, Faculty in Biology & Chemistry, SCC

Loria Hute, Faculty in Nursing, LCC
Carolyn Pecotte, Academic Advisor, LCC
James Gardner, Referral & Career Services Coord/Academic
Advisor, LCC
Curtis McCullough, Custodian, SCC
Bobbi Sample, Personnel Specialist, DO
Polly Hoyt, Faculty in Nursing, WMC
Ronald Mathews, Faculty in Building Occupations, DOC
Kerri DeWitt, Accounting Tech-Student Billing, DO
Jeffery Amberson, Business & Industry Training Coord, CEC

Resignations Betsyann Wilson, Coord of Business & Industry Training, CEC
Thomas Smith, Associate Librarian, LCC
Dorothy John, Faculty in Cosmetology, LCC
Diane Miller, Referral & Career Services Coord, SCC
Betty Crossman, Assistant Registrar, DO
Deidre Burton, Fitness Center Advisor, CEC
Jim Darr, Fitness Center Advisor, CEC
Rose Sekayumptewa, Academic Advisor, LCC
Rene Chase Begay, Personnel Specialist, DO
Barbara Higgins, Faculty in Nursing, WMC
Steven Miller, IS Technician, PDC
Jack Pugh, Faculty in Building Occupations, DOC

Retirements Elizabeth Baca, Receptionist & Faculty Secretary, LCC
Bethann O'Laughlin, Custodian, SCC
Anne Abbey, Director of Community Service, CEC

B) Staff Reports — Jane Hobart-Kahler shared with the Board the progress the faculty is making in Internet course offerings. In Spring of 1998 there were 19 Internet classes offered with an enrollment of zero. This semester there are 70 classes being offered with an enrollment of over 500. More of the faculty are being motivated to participate since the three-phase payment system has been instituted. The system makes a payment for the development work at the time it is completed. The development of a new Internet course is quite a lengthy detailed process. The goal of the committee is to have a complete AAS degree on line within two years.

C) Miscellaneous — None

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Daniel Peaches and seconded by Bob Seymour and the vote of approval was unanimous.

ANNOUNCEMENT OF NEXT MEETING

The next meeting of the Board was tentatively scheduled for Tuesday, October 15, 2002, at the Little Colorado Campus in Winslow. In discussion following this announcement, some Board member conflicts were brought up and so another acceptable date will be pursued.

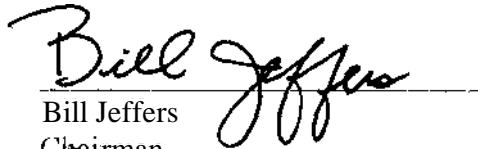
ADJOURNMENT

The meeting adjourned at 12:15 upon motion by Daniel Peaches, seconded by Neal Thompson and unanimously carried.

Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bill Jeffers
Chairman



Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, October 22, 2002 — 11:00 a.m.

Location: Learning Center Room #112
Little Colorado Campus
Winslow, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
Bob Seymour
Neal Thompson

MEMBERS ABSENT: Daniel Peaches
Ivan Sidney

OTHERS PRESENT: Maxine Bazan
Harshika Batt Dr. Richard Balsley
Navin Bhatt Beulah Bob-Pennypacker
Kim Crossland Sandy Haggard
Blaine Hatch Dr. Carl Heilman
Janet Hunter Brian McLane
Dr. Gary Passer Everett Robinson
Dan Simper Dr. Jeff Thomas
Terri Tubbs Jennie Zamora

Chairman Bill Jeffers called the meeting to order at 11:10 a.m. and welcomed guests.
Board member Neal Thompson led the pledge of allegiance to the flag.

ADOPTION OF AGENDA

Neal Thompson moved to adopt the agenda as written, Bob Seymour seconded the motion, and it was unanimously carried.

APPROVAL OF MINUTES

In motion made by Bob Seymour and seconded by Neal Thompson, the minutes of the regular meeting of September 17, 2002 were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. A copy of a letter from Mr. Vince Budenholzer was distributed to each Board member. It concerned the partnership efforts of the City of Holbrook and Northland Pioneer College.

PUBLIC COMMENTS

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

A) Request to Approve Agreement to Deliver College Level Classes at Blue Ridge Unified School District #32

B) Request to Approve Agreement to Deliver College Level Classes at Holbrook Unified School District #3

The two agreements above allow the college to continue to provide college level classes to the high school students in these districts. Neal Thompson made the motion to approve both agreements. Bob Seymour seconded the motion and the vote was unanimous.

C) Request to Approve Curriculum Modifications and Additions

Three new courses were approved by unanimous vote along with a Certificate of Proficiency in Fire Science. Bob Seymour made the motion and Neal Thompson the second.

D) Request to Consider Bids for Construction of the Silver Creek Campus Performing Arts Facility

Six bids were received and opened on October 18, 2002 for the construction of the Snowflake performing arts facility. All the bids came in above the projected project amount of \$2.9 million. Staff recommended awarding the bid to the lowest bidder Smith/Woods Contracting, LLC contingent upon a revaluation and value engineering with them to bring the bid to the \$2.9 million amount. Bob Seymour made the motion and Neal Thompson the second, the vote was unanimous to allow the college to award the bid to Smith/Woods contingent upon the stated conditions.

FACULTY REPORT

Dr. Jeff Thomas, Faculty Association President, reported that the faculty was working through the problems caused by the increase of NAVIT students this semester. They are also working hard on preparing policies and procedures to govern the preparation and delivery of the many new internet courses being made available to our students.

CASO REPORT

No official CASO representative reported at the meeting, but Dr. Heilman did report that he had attended the CASO retreat held on October 18. The number in attendance was small but the team building activities were great.

BOARD REPORTS

On October 12 and 13, NPC hosted two rodeos at the Snowflake Arena. Both days went well and were well attended.

PRESIDENT'S REPORT

A) Staff Reports

The NPC Financial Aid Director, Beulah Bob-Pennypacker, reported that after a recent staff evaluation of the department, they have been busy revising processes and goals. She shared with the Board a list of goals they have been working on and statistical results for the last three years.

Dr. Richard Balsley shared with the Board members the results of a Spring 2002 satisfaction survey sent to any student taking six credits or more in a general education core or one discipline. He received 180 responses. Every area showed an increase in satisfaction from the 2001 survey to the 2002 survey.

B) Alumnus of the Month

Harshika Batt, a resident of Winslow and an employee of the college, was honored as the October Alumnus of the Month. She graduated from NPC in May of 2002 with an Associate of Business and was honored as that department's outstanding graduate. Harshika is busy pursuing a bachelor's degree in Business Administration at Thomas Edison State College, an-online institution, as she works full time in the library at Little Colorado Campus.

C) Miscellaneous — None

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Bob Seymour and seconded by Neal Thompson and the vote of approval was unanimous.

ANNOUNCEMENT OF NEXT MEETING

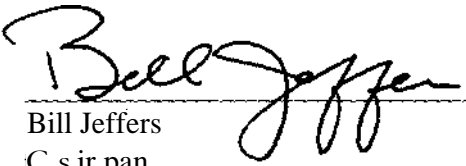
The next meeting of the Board was tentatively scheduled for Tuesday, November 26, 2002, at the Silver Creek Campus in Snowflake to be held in conjunction with the groundbreaking for the performing arts facility.

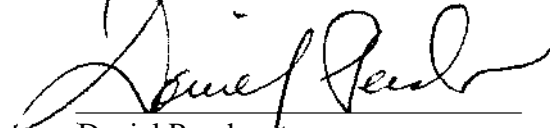
ADJOURNMENT

The meeting adjourned at 12:15 upon motion by Neal Thompson, seconded by Bob Seymour and unanimously carried.

Respectfully submitted,

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Terri Tubbs
Recording Secretary to the Board


Bill Jeffers
C s ir pan


Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Regular Meeting

Tuesday, November 26, 2002 — 11:00 a.m.

Location: Learning Center Symposium Room
Silver Creek Campus
Snowflake, Arizona

MEMBERS PRESENT: Bill Jeffers, Chairman
Daniel Peaches, Secretary
Bob Seymour
Neal Thompson

MEMBERS ABSENT: Ivan Sidney

OTHERS PRESENT: Jeff Amberson
LeAnn Argonbright Carol Baker
Peggy Belknap Marva Fellows
Blaine Hatch Dr. Carl Heilman
Jane Hobart-Kahler Brian McLane
Leslie Meyer Terry Nagle
Dr. Gary Passer Everett Robinson
JoAnn Taylor Terri Tubbs

Chairman Bill Jeffers called the meeting to order at 11:05 a.m. and welcomed guests.
Board member Daniel Peaches led the pledge of allegiance to the flag.

ADOPTION OF AGENDA

Daniel Peaches moved to adopt the agenda as amended to include TAB G, Bob Seymour
seconded the motion, and it was unanimously carried.

PROVAL OF MINUTES

A motion made by Bob Seymour and seconded by Neal Thompson, the minutes of the
regular meeting of October 22, 2002 were unanimously accepted.

CORRESPONDENCE

Chairman Bill Jeffers called for correspondence. There was none.

PUBLIC COMMENTS

Chairman Bill Jeffers called for input from the general public. There was none.

NEW BUSINESS

- A) Request to Approve Agreement to Deliver College Level Classes at Joseph City Schools District #2

- B) Request to Approve Agreement to Deliver College Level Classes at Kayenta Unified School District #27

The two agreements above allow the college to continue to provide college level classes to the high school students in these districts. Daniel Peaches made the motion to approve both agreements. Bob Seymour seconded the motion and the vote was unanimous.

- C) Request to Approve Curriculum Modifications and Additions

Two Associate of Applied Science degrees, Administration of Criminal Justice and Early Childhood Education — Infant/Toddler, were upgraded, revised, and approved by unanimous vote of the Board. Also approved were new fire science courses that will be incorporated in a revised fire science degree. Bob Seymour made the motion and **Daniel** Peaches the second.

- D) Request to Adopt the 2003-2005 Academic Calendar

The proposed Academic Calendar for 2003-2005 was adopted by unanimous vote on a motion by Daniel Peaches and a second by Bob Seymour. The calendar will be included in the official Northland Pioneer College catalog.

- E) Request to Approve Purchase of Welding Equipment

As part of the college partnership with NAVIT, a new welding lab will be set up in St. Johns. The cost of the equipment will be shared jointly by NAVIT and NPC. The NPC share of the equipment is a total of \$30,328. The Board unanimously approved the joint purchase. Neal Thompson made the motion to approve and Daniel Peaches the second.

F) Request to Approve Fleet Vehicle Purchase

A proposal to lease-purchase 29 new vehicles for the college fleet was unanimously approved upon a motion by Bob Seymour and a second by Daniel Peaches. The vehicles will be purchased from state contract bids or from local dealers that will meet the state contract pricing. Mr Thompson suggested that the staff prepare a schedule for continuous rotation of the fleet vehicles to maximize safety and minimize repair costs.

G) Request to Approve Purchase of Computer Stations

Twenty computer stations to replace aging machines in campus Learning Cornerstone classrooms were approved for purchase by unanimous vote. Neal Thompson moved to approve the purchase and Bob Seymour seconded the motion.

FACULTY REPORT

Jane Hobart-Kahler, Faculty Association Vice-President, reported that the semester is busy and life is good for the faculty.

CASO REPORT

Marva Fellow reported to the Board that the CASO retreat was held on October 18. Approximately 50 people were in attendance and participated in team building activities.

BOARD REPORTS

None.

PRESIDENT'S REPORT

A) Staff Reports

Dr. Heilman introduced Carol Baker, the Department of Corrections Coordinator. Ms. Baker shared with the Board that four Certificates of Proficiency are offered through the NPC/DOC system - Building Trades, Facilities Maintenance, Custodial Maintenance and Upholstery. At present, there is no Upholstery instructor but the other programs are going well. Since January of 2002, 36 total Certificates of Proficiency have been awarded - six in Building Trades, twenty-one in Facilities Maintenance and nine in Custodial Maintenance.

B) NPC-NADO Award

In order to obtain low-income housing loans through the Northern Arizona Council of Government Rural Housing Assistance Program, each buyer must participate in and complete a series of classes or individual meetings that explain the RHAP requirements, the home buying process, and the family's responsibilities. The NPC Home Buyers Education Workshops were developed to fulfill that requirement. Peggy Belknap, Business and Community Services Director, shared with the Board that the Home Buyers Education Workshops that were first offered in the Spring of 2001 have now served 377 participants. At a recent awards assembly held in Reno, Nevada, for the National Association of Development Organizations, Northland Pioneer College and the Northern Arizona Council of Governments were awarded the Innovation Award for their partnership and the development of the workshop. Mr. Terry Nagle of NACOG attended the Board meeting and presented the Board with the award.

C) Miscellaneous — None

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Daniel Peaches and seconded by Bob Seymour and the vote of approval was unanimous.

ANNOUNCEMENT OF NEXT MEETING

The next meeting of the Board was tentatively scheduled for Tuesday, December 17, 2002, at the District Office in Holbrook.

ADJOURNMENT

The meeting adjourned at 11:50 upon motion by Daniel Peaches, seconded by Neal Thompson and unanimously carried.

Respectfully submitted,

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Terri Tubbs

Recording Secretary to the Board

B) NPC-NADO Award

In order to obtain low-income housing loans through the Northern Arizona Council of Government Rural Housing Assistance Program, each buyer must participate in and complete a series of classes or individual meetings that explain the RHAP requirements, the home buying process, and the family's responsibilities. The NPC Home Buyers Education Workshops were developed to fulfill that requirement. Peggy Belknap, Business and Community Services Director, shared with the Board that the Home Buyers Education Workshops that were first offered in the Spring of 2001 have now served 377 participants. At a recent awards assembly held in Reno, Nevada, for the National Association of Development Organizations, Northland Pioneer College and the Northern Arizona Council of Governments were awarded the Innovation Award for their partnership and the development of the workshop. Mr. Terry Nagle of NACOG attended the Board meeting and presented the Board with the award.

C) Miscellaneous — None

APPROVAL OF VOUCHERS

A motion to approve the vouchers was made by Daniel Peaches and seconded by Bob Seymour and the vote of approval was unanimous.

ANNOUNCEMENT OF NEXT MEETING

The next meeting of the Board was tentatively scheduled for Tuesday, December 17, 2002, at the District Office in Holbrook.

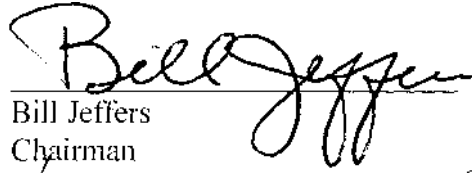
ADJOURNMENT

The meeting adjourned at 11:50 upon motion by Daniel Peaches, seconded by Neal Thompson and unanimously carried.

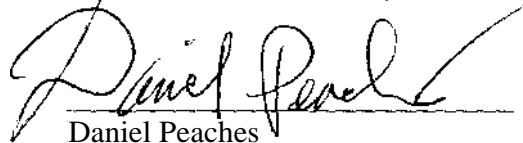
Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bill Jeffers
Chairman



Daniel Peaches
Secretary to the Board

NAVAJO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
Minutes of Teleconference Meeting

Wednesday, December 11, 2002 — 9:30 a.m.

Location: District Office
Holbrook, Arizona

MEMBERS PRESENT
BY TELEPHONE:

Bill Jeffers, Chairman
Daniel Peaches, Secretary
Bob Seymour
Neal Thompson

MEMBERS ABSENT:

Ivan Sidney

OTHERS PRESENT:

JoLynn Fox
Dr. Carl Heilman
Dr. Gary Passer
Terri Tubbs

Dr. Timothy Foist
Blaine Hatch
Brian McLane
Everett Robinson

Chairman Bill Jeffers called the meeting to order at 9:35 a.m. and took a roll call. On a motion by Neal Thompson and seconded by Bob Seymour, the Board voted to go into an executive session. At 10:40 am the executive session was adjourned.

ADOPTION OF AGENDA

Bob Seymour moved to adopt the agenda as amended to move action item E to the beginning of the New Business. Neal Thompson seconded the motion, and the amended agenda was accepted by a vote of two to one with an opposing vote by Daniel Peaches.

APPROVAL OF MINUTES

On motion made by Neal Thompson and seconded by Bob Seymour, the minutes of the regular meeting of November 26, 2002 were unanimously accepted.

NEW BUSINESS

E) Request to Approve Resolution to Deed Land to Holbrook Unified School District #3

Dr. Foist, Holbrook Schools Superintendent, expressed to the Board the need for "up-to-five" acres of land from the college to make the adjoining ten acres of land granted from the City of Holbrook meet the requirements of the State School Facilities Board for Arizona schools. The proposal from Holbrook Schools must be at the State Facilities Board before December 16, 2002. The City of Holbrook has also approved a partnership with the City, the Holbrook School District and Northland Pioneer College to include the joint use facility previously agreed upon between the City and the College in the construction plans for the new school. The Board was asked to approve a resolution to issue a letter of intent to deed "up-to-five" acres of land to the Holbrook School District, to include the joint use facility in the school plan and to release the City of Holbrook from offering right of first refusal on any property that the City may deed to the School District. After some discussion about wording revisions on the resolution, the Board upon a motion by Bob Seymour and a second by Neal Thompson approved the resolution as revised - subject to review by the college attorney - by a vote of 2 to 1 with Daniel Peaches casting the opposing vote. The revised resolution is attached to the minutes.

A) Request to Approve Agreement to Deliver College Level Classes at Saint Johns Schools District #1

B) Request to Approve Agreement to Deliver College Level Classes at Round Valley Unified School District #10

The two agreements above allow the college to continue to provide college level classes to the high school students in these districts. Daniel Peaches made the motion to approve both agreements. Bob Seymour seconded the motion and the vote was unanimous.

C) Request to Approve Curriculum Modifications and Additions

The Fire Science Associate of Applied Science Degree revision was approved by unanimous vote of the Board. Also approved were three new Fire Science courses that are incorporated in the revised Fire Science Degree. A Certificate of Applied Science in Fire Science was also approved. Three courses were added to the list of electives for the Associate of Applied Science Degree in Administrative Information Services. Bob Seymour made the motion and Daniel Peaches the second.

D) Request to Award Bid for Purchase of Computers

The Board awarded Hewlett Packard/Compaq the bid for the purchase of 52 new computers by unanimous vote on a motion by Neal Thompson and a second by Daniel Peaches. Each system will cost \$1,192.00 and the computers will be part of the planned

replacement cycle for the AIS/BUS computer labs at various college sites. Mr. Thompson asked if by doing a yearly purchase plan, the college could save money and asked the staff to review the replacement plan that is in use.

PRESIDENT'S REPORT

A) Staff Reports

Mr. Hatch advised the Board members that the college will be holding off until January the refinancing of our bonds upon the recommendation of our pricing agents, Stone & Youngberg.

Dr. Heilman explained to the Board that the federal government is now requiring new fees, regulations and monitoring requirements on any institution of higher learning that admits international students on student visas. College statistics show that only five international students have attended the college in recent years and Dr. Heilman told the Board that the numbers of interested students did not warrant the required expense. The Board directed Dr. Heilman to bring a recommendation to the Board for action at the next meeting.

ANNOUNCEMENT OF NEXT MEETING

The next meeting of the Board was tentatively scheduled for Tuesday, February 18, 2003, at the District Office in Holbrook, if no January meeting is needed.

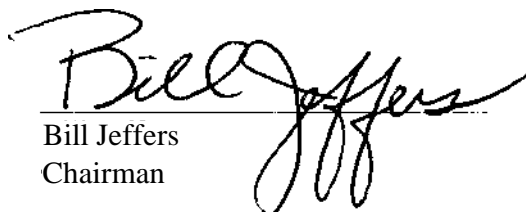
ADJOURNMENT

The meeting adjourned at 11:15 upon motion by Bob Seymour, seconded by Daniel Peaches and unanimously carried.

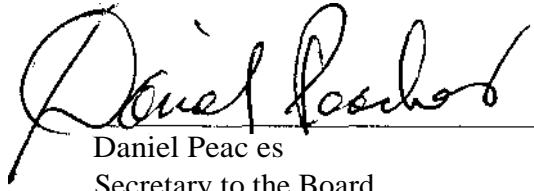
Respectfully submitted,



Terri Tubbs
Recording Secretary to the Board



Bill Jeffers
Chairman



Daniel Peaces
Secretary to the Board