

Navajo County Community College District Governing Board Meeting Minutes

May 20, 2008 – 11:00 a.m.

2251 North Navajo Boulevard, Holbrook, Arizona, 86025

Governing Board Members Present: Bill Jeffers, Daniel Peaches, Kem MacNeille

Note: New Governing Board member, Mary Virginia (Ginny) Handorf was sworn in at 9:55a.m. by Board Secretary, Kem MacNeille. Mrs. Handorf abstained from all voting.

Staff Present: President, Dr. Jeanne Swarhout; Vice President, Dr. Eric Henderson; Vice President, Mark Vest; Vice President, Blaine Hatch; Director of Information Services, John Velat; Recording Secretary to the Board, Brandy Shumway.

Others present: Peggy Belknap, Tom Nagle, Rose Kreher, Everett Robinson, Mira White, Ann Hess, Troy Eagar, Frank Pinnell, Karalea Kowren, Patrick Canary, Suzanne Tretise, Matt Weber, JoAnn Barnes-Slocum, and Maderia Ellison.

Agenda Item 1: Call to Order and Pledge of Allegiance

Kem MacNeille called the meeting to order at 11:15a.m. Bill Jeffers led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Bill Jeffers moved to adopt the agenda; Daniel Peaches seconded the motion. *The vote was unanimous in the affirmative.*

Agenda Item 3: Invitation of Public Comment

No public comment.

Agenda Item 4: Reports

4.A. - Financial Report – Vice President Blaine Hatch

Vice President Hatch presented the financial position for the budget period July 1, 2007, to March 31, 2008. Mr. Hatch stated that revenues and expenditures were on target.

4.B – Classified Administrative Support Organization (CASO) Report – CASO Secretary, Rose Kreher

Rose Kreher stated that CASO held a spring retreat on May 9th at which time they elected officers for the next two years: Secretary, Ina Sommers; Treasurer, Russell Dickerson; Vice-President, Mira White; President, Suzanne Trezise. Ms. Kreher introduced Ms. Trezise. Ms. Kreher announced her upcoming retirement, and thanked Board members for their service to the college.

4.C. - NPC Faculty Association Report – Frank Pinnell

Frank Pinnell commented that the Commencement 2008 went well. He said that the new Faculty Association President would be Dr. Michael Lawson.

4.D. - NPC Student Government Association (SGA) Report – No report

4.E. - NPC Foundation Report – No report.



Agenda Item 5: Consent Agenda

Bill Jeffers moved to approve the Consent Agenda. Daniel Peaches seconded the motion. *The vote was unanimous in the affirmative.*

Consent Agenda:****(Action)**

A. April 22, 2008 Study Session Minutes

B. April 22, 2008 Regular Board Minutes

Agenda Item 6: – Old Business

6.A. - Arizona Community College Association (ACCA) – President Swarthout

Dr. Swarthout stated that the Governing Board may wish to make a motion concerning ACCA membership. Kem MacNeille called for a motion. No motion was made.

Agenda Item 7: - New Business

Kem MacNeille welcomed newly sworn in Board Member, Mary Virginia (Ginny) Handorf to the Board.

7.A. - Request to Approve a Resolution Calling for Election of District Governing Board Members for Districts #1, #4, and #5 – President Swarthout

Dr. Swarthout presented Staff's recommendation that the Governing Board **approve** the Resolution Calling for Election of District Governing Board Members for Districts #1, #4, and #5. Daniel Peaches moved to approve the request; Bill Jeffers seconded the motion. *The vote was unanimous in the affirmative.*

7.B. – Request to Consider Staff Meritorious Nomination – President Swarthout

Dr. Swarthout stated that, according to Procedure 2776, nominations were allowed for meritorious status, and introduced IS Department Manager, Mira White, who read her letter of nomination of Rose Kreher. Dr. Swarthout presented Staff's request for approval of meritorious status for retiring employee, Rose Kreher, effective July 1, 2008. Bill Jeffers moved to approve the request. Daniel Peaches seconded the motion. *The vote was unanimous in the affirmative.*

Agenda Item 8: - Standing Business

8.A. – Personnel Update – Director of Human Resources, Troy Eagar

Troy Eagar presented the Personnel Report. Two positions had been filled since the last Board meeting: Dean of Career and Technical Education, Don Richie, and Faculty in Early Childhood Education, Lori Ball. He stated that there were a few current open positions and, in response to Mr. Jeffers, Mr. Eagar stated that there had been no recent resignations.

8.B. – Grants and Contracts – Vice President Hatch

8.B.1. – Request to Approve Overhead Electric Line Relocation – White Mountain Campus

Vice President Hatch presented Staff's recommendation for approval of the contracts for overhead electric line relocation at the White Mountain Campus for a total cost of \$70,626.00. Bill Jeffers moved for approval; Daniel Peaches seconded the motion. *The vote was unanimous in the affirmative.*

Agenda Item 9: President's Report

Dr. Swarthout introduced Matt Weber, Interim Superintendent of NAVIT. Mr. Weber stated that NAVIT was excited about the partnership with NPC and that he was looking forward to working together.

President Swarthout noted that the President's Performance Review would be postponed until June's meeting.

President Swarthout stated that Commencement 2008 went well and thanked the Board members who attended. She complimented the recent collaborative Little Colorado and White Mountain combined campus Nursing Pinning.



Upcoming events:

Supervisor training, May 30th by attorney, Michelle Parker, on supervisor effectiveness, performance review, and various supervisory duties.

Early Childhood completer ceremony, May 31st at the Painted Desert Campus.

The Executive Team, with the help of the college, is working on a three-year recession plan which will be brought to the Board in June for review.

Agenda Item 10: Board Report/Summary of Current Events

Kem MacNeille complimented the Commencement 2008 program and commended all Staff for the good work accomplished to help students achieve their goals.

Bill Jeffers favorably commented on the building dedication and naming of the buildings at the Painted Desert Campus, as well as the successful open houses held at NPC campuses and centers over the past month.

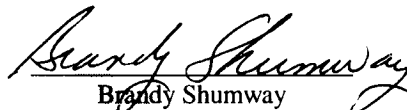
Agenda Item 11: Announcement of Next Regular Meeting: June 17, 2008, at 11:00a.m.

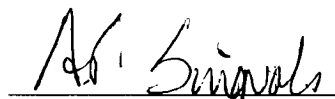
President Swarthout reminded the Board that July was the usual month for Board recess. Dr. Swarthout will keep the Board apprised of upcoming business, and a decision will be made at the June meeting regarding a possible July recess.

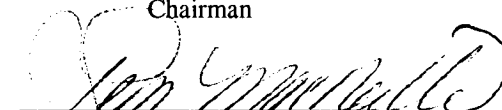
Agenda Item 13: Adjournment

The meeting adjourned at 11:40a.m. upon a motion by Daniel Peaches, a second by Bill Jeffers, and a unanimous vote.

Respectfully submitted,


Brandy Shumway
Recording Secretary to the Board


A.T. Siquah
Chairman


Kem MacNeille
Secretary to the Board

