

Navajo County Community College District Governing Board Meeting Minutes

June 19, 2007 – 10:00 a.m.

2251 Navajo Boulevard, Holbrook, Arizona, 86025

Governing Board Members present: Norris Baldwin, Bill Jeffers, Daniel Peaches, Neal Thompson.

Absent: A.T. Siquah.

Staff present: Mark Vest, Dr. Jeanne Swarhout, Blaine Hatch, Lisa Jayne, Dr. Eric Henderson

Others present: Peggy Belknap, Jim Lemons, Everett Robinson, Lisa Aragon, JoLynn Fox, Frank Pinnell, Russell Dickerson, Nettie Klingler, John Chapin, Linda Morrow, Leslie Meyer, Donna Ashcraft, Helen Yazzie.

Call to Order and Pledge of Allegiance: Mr. Peaches called the meeting to order at 10:26 am. Bill Jeffers led the Pledge of Allegiance.

Adoption of Agenda: Jeffers/Thompson/Unanimous vote

Invitation of Public Comment: None

Agenda Item: Minutes

The minutes for the regular Board meeting and executive session meetings of May 15 meetings were passed on a motion by Norris Baldwin, seconded by Bill Jeffers, unanimous vote.

Agenda Item: Legal advice.

Executive Session for Legal Advice: The Board did not convene for legal advice.

Executive Session for Personnel Matters to Discuss Contract for President Swarhout: As allowed in ARS 38-431.03(A)(1), the Board moved into executive session at 10:29 a.m. upon a unanimous vote in support of a motion by Bill Jeffers and a second by Neal Thompson .

The Board left executive session at 11:19 a.m. and returned to regular session at 11:20 a.m.

Agenda Item: Personnel

Mr. Thompson made a motion to approve that 3-plus years for President Swarhout's contract and other terms as discussed in executive session, authorizing Chairman Peaches to sign the contract. Norris Baldwin seconded. Motion carried on a majority vote.

Agenda Item: Grievance by Blaine Hatch

Executive Session for Personnel Matters to Discuss Grievance by Blaine Hatch: As allowed in ARS 38-431.03(A)(1), the Board moved into executive session at 11:23 a.m. upon a unanimous vote in support of a motion by Neal Thompson and a second by Norris Baldwin . Passed unanimously.



The Board returned to regular session at 11:50 a.m.

Agenda Item: Norris Baldwin made a motion to approve the agreement with Mr. Hatch for a news release with approved revisions. Mr. Baldwin expressed appreciation about the positive manner in which Mr. Hatch has moved forward with this discussion. Seconded by Neal Thompson. Passed unanimously.

Agenda Item: Reports

President's Report – Dr. Jeanne Swarhout

Dr. Eric Henderson, the new Vice President for Learning, was introduced along with Nettie Klingler, the new Director of Institutional Research. The Board was then updated on personnel issues. Establishment of an Audit committee was also discussed for the first of September. Also a technology task force to establish plan by November. Announcement of a Vital Focus convocation on August 24 and the Board was invited. It was also noted that there would be a Constellation survey in September, the Board was asked to participate in this. Blaine Hatch was asked to update on the Silver Creek Senior Center access. Mr. Hatch stated that \$62,000 was the estimate to create the access and there were no partners on board as of yet. Neal Thompson asked if Town of Snowflake has been asked about taking over the easement as a right of way. Neal Thompson recommended that staff contact Catholic Church about granting public right of way to the Town of Snowflake for the access to the Senior Center. Norris Baldwin recommended asking Town of Taylor and Town of Snowflake if they would consider assisting the College with putting in the access. Norris Baldwin asked several questions about the President's report, including what accounting firm was hired to help with year end closing. Blaine Hatch stated it was Walker Armstrong.

Financial Report – Vice President Blaine Hatch

Blaine Hatch covered financial reports for April, stating that 95% of revenue has come in and 75% of total expenditures have been completed through the end of April.

ACCA Report – Dr. Swarhout

ACCA meets the 21st of June. Primary issues for ACCA is reorganization issues, as well as discussing Propeller Communications as a potential marketing firm for ACCA. Neal Thompson stated the potential new State College Board was off the agenda at the legislature for this year. Dr. Swarhout stated that it would likely be back on the legislative calendar next year. Bill Jeffers asked if the College dues to ACCA would cover the marketing expenses. Dr. Swarhout stated it would not, that all members would be assessed for this expense, however, the manner of assessment had not been determined.

Foundation Report – Leslie Meyer

The Board of Directors met last week. There were \$30,000 worth of student scholarships awarded and \$2,000 to the President's Emergency Fund. President Charlie Hendrickson stepped down as President, and Dennis Hughes with Navopache Electric is currently President. President-elect is Cynthia Stuart. All three fund raisers set up, but currently looking for sponsors.

Agenda Item: Old Business

Proposition 300 – Mark Vest:

Submitted to the Board is the copy of report given to ACCA. Bill Jeffers asked if the reports from other community colleges vary from district to district. Mark Vest stated he thought there would probably be a big difference this year as there were little guidelines offered.



Agenda Item: New Business

Disposition of Blunk Properties

These properties have been in possession of NPC since 1998. Requesting direction or approval to dispose of the property. Bill Jeffers made a motion that the three properties be disposed of, Neal Thompson seconded. Passed unanimously.

Jenzabar Hardware Requisition

A presentation of Jenzabar program was shown to the Board by Mark Vest. The College would need to hire a programmer to implement the program. Bill Jeffers made a motion to approve hardware as presented. Neal Thompson seconded. Neal Thompson asked if the hardware could be utilized for anything else. Bill Grindstaff stated that it could but it is not recommended. Passed unanimously

Appointment of Representative to AZ School Risk Retention Trust

Bill Jeffers made motion to appoint Vice President Blaine Hatch. Neal Thompson seconded. Passed unanimously.

Agenda Item: Standing Business

Update on Strategic Planning

Strategic Planning Committee met last week and will meet again July 6.

Grants and Contracts:

ABE Grant from ADE

Dr. Eric Henderson recognized by President Swarthout. Grant is for \$385,000. AZ Department of Education asking for some minor revisions. For adult basic education, 750 student enrollment is the goal. Bill Jeffers made a motion to approve the ABE Grant. Neal Thompson seconded. Passed unanimously.

Apache County IGA

Bill Jeffers asked about any changes from the prior year's agreement. President Swarthout stated the only difference is more definitions in terms. The need to meet with Apache County earlier in the process is a necessity. The Apache County Higher Education Committee is pleased with what is being done. Frank Pinnell, Apache County faculty, stated when asked that he believed the committee was happy with the involvement of President Swarthout. Bill Jeffers made a motion to approve Apache County IGA. Norris Baldwin seconded. Norris Baldwin asked about a financial "true up" each year. Blaine Hatch stated it was done and would be done in the next few years. Baldwin asked if the true up was submitted to the Board and Blaine Hatched stated it was. Neal Thompson clarified that it was always done but done late. Blaine Hatch agreed. Unanimous vote.

NAVIT Satellite IGA

HB 2700 shifted NAVIT's CTE education at high schools. This agreement allows for these changes. Neal Thompson made motion to approve NAVIT Satellite IGA as presented. Baldwin Seconded. Passed unanimously

NAVIT IGA for Central Programs

Neal Thomson made motion to approve the IGA with a change in the signatory page. Norris Baldwin seconded. Passed unanimously.

MDA Equipment Purchase under Carl Perkins Grant

All equipment is for the medical assistant program. Neal Thompson asked about location of the program and Dr. Swarthout stated it was located at the Little Colorado Campus and White Mountain Campus. Neal Thompson made motion to approve the purchases. Bill Jeffers seconded. Passed unanimously.



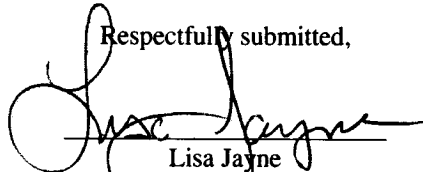
Summary of Current Events

Norris Baldwin read his resignation letter sent to Chairman Peaches that stated this would be his last meeting. His resignation effective June 20, 2007. Mr. Baldwin was awarded a true leadership plaque as a thank you for his years of service on the Board.

Announcement of next meeting: September 18, 2007 Board meeting, 10:00 a.m.

The meeting adjourned at 1:30 p.m. upon a motion by Mr. Thompson , and a second by Mr. Baldwin , and a unanimous vote.

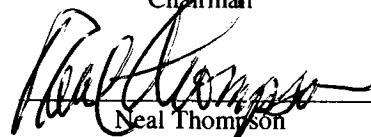
Respectfully submitted,



Lisa Jayne
Recording Secretary to the Board



Daniel Peaches
Chairman



Neal Thompson
Secretary to the Board

