

Governing Board Meeting Agenda

Date:
March 16, 2007

Painted Desert Campus Community Education Center
2251 Navajo Boulevard, Holbrook, Arizona

Time:
9:00 am

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order and Pledge of Allegiance -----	Chairman Peaches
2.	Acknowledge Guests -----	Chairman Peaches
3.	Adoption of the Agenda -----	Chairman Peaches
4.	Invitation of Public Comment -----	Mr. Thompson
	Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. [Arizona Attorney General Agency Handbook paragraph 7.7.7.].	
5.	February 20, 2007 Board Meeting and Executive Session Minutes, March 1, 2007 Board Meeting and Executive Session Minutes----- (Action)	Chairman Peaches
6.	Reports:	
	A. Financial Position & Receive Preliminary 2007-2008 Budget ----- (Action)	Vice President Hatch
	Pursuant to ARS §38-431.03 A 5, the Board may, upon a vote of the majority of the members constituting a quorum, elect to go into Executive Session, which will not be open to the public, to confer with representatives on wage and salary proposals.	
	B. Arizona Community College Association -----	Mr. Thompson President Orr
	C. NPC Faculty Association -----	President Schoening
	D. NPC Classified and Administrative Staff Organization -----	President Kreher
	E. NPC Foundation -----	President Orr
	F. NPC Student Government Association -----	President France
7.	Old Business:	
	A. Update on Northeastern Arizona Training Center Project -----	President Orr
	B. Update on Implementation of Proposition 300 -----	Vice President Vest
	C. Executive Session(s) for Personnel Matters, Legal Advice -----	President Orr
	Pursuant to ARS §38-431.03(A)(1) and §38-431.03(A)(3), the Board may, upon a vote of the majority of the members constituting a quorum, elect to go into Executive Session, which will not be open to the public, for discussion, consideration and review of assignments to the President and/or discussion and consultation for legal advice on legal options under college policies, procedures and on financial and consulting measures	
8.	New Business:	
	A. Update on Apache County Advisory Committee Policy, Draft Intergovernmental Agreement, and 2004-2005 Financial Analysis -----	President Orr
	B. Update on Student Housing -----	Vice President Vest
	C. Consider Request for Sabbatical Leave ----- (Action)	President Orr
	D. Consider Settlement Agreement of Richard Zalenski Case ----- (Action)	Vice President Hatch
	Pursuant to ARS §38-431.03 A 3, the Board may, upon a vote of the majority of the members constituting a quorum, elect to go into Executive Session, which will not be open to the public, to receive legal advice regarding settlement of Richard Zalenski Case.	
9.	Standing Business:	
	A. Update on Strategic Planning and Accreditation -----	Vice President Swarthout
	B. Consider Courses/Curricula ----- (Action)	Vice President Swarthout
	C. Consider Grants/Contracts ----- (Action)	Vice President Hatch
	D. Consider Board Policy and Review Administrative Procedure -----	President Orr
	E. Update on Personnel and Consider Emeritus Status ----- (Action)	President Orr
10.	Summary of Current Events -----	Board Members President Orr
11.	Announcement of Next Meeting – April 17, 2007 (Teleconference) -----	Chairman Peaches
12.	Adjournment ----- (Action)	Chairman Peaches



Northland Pioneer College

STRONG MINDS. STRONG COMMUNITIES.

Our mission: To improve lives by creating access to quality learning and cultural opportunities.

Navajo County Community College District Governing Board Meeting Minutes

March 16, 2007 – 9:00 a.m.

2251 Navajo Boulevard, Holbrook, Arizona, 86025

Governing Board Members present: Norris Baldwin, Bill Jeffers, Daniel Peaches, A.T. Siquah, Neal Thompson

Staff present: Blaine Hatch, Ralph Orr, Jeanne Swarhout, Lisa Jayne, Mark Vest

Others present: Alan France, Eva Purvis, JoLynn Fox, Harry Lomahom, Everett Robinson, Karalea Kowren, Terra Tanner, Trudy Bender, Dean Pickett, John Chapin, Peggy Belknap, Paul Barger, Janet Hunter, Eric Bishop, John Darst, Barry Richins, Jim Boblett, Curtis Casey, Ginger Pahl, Tom Nagle, Eli Blake, Eric Henderson, Bob Slade, Marlin Gillespie, Mira White, Cindy Hildebrand, Orina Hodgson, Pat McCann, Barbara Hockabout, Jennifer Witt, Cynthia Hutton, Benjamin Schoening, Mike Solomonson, Michael Pahl, Chester Crandell, Jonathan Taylor, Joan Valichnac, Rickey Jackson, Shannon Newman, Mike Lawson, Lee Sweetman, Dick Heiman, Doug Seely, Donna Ashcraft, Sandy Johnson, Dan Simper, Scott Burt, Kathy White

Call to Order and Pledge of Allegiance: Mr. Peaches called the meeting to order at 9:07 am. Mr. Siquah led the Pledge of Allegiance.

Adoption of Agenda: Mr. Jeffers/Mr. Thompson/Unanimous vote

Invitation of Public Comment: Marlin Gillespie, expressed concern about tax payer dollars being outsourced. Jo Baeza, with White Mountains Roundup, requested that the Board pay for the printing of the 2nd Annual weekend of the Cowboy Poetry, Music and Art event taking place July 27-28, 2007.

Approval of Minutes: Regular Session Minutes and the Executive Session of February 20 and March 1, 2007 – Mr. Jeffers/Mr. Siquah/Unanimous vote.

The scheduled executive session began at 9:18 a.m. to consider the Richard Zelinski Case. **A motion by Mr. Thompson, a second by Mr. Norris Baldwin and a unanimous vote began the executive session.** Mr. Jeffers recused himself for possible conflict of interest and left the meeting. Blaine Hatch, Greg Colter and Dean Pickett were in attendance. **The Board returned to regular session at 9:51 a.m. on a motion by Mr. Thompson, a second from Norris Baldwin. Unanimous vote.**

At 9:53 a.m. the Board returned to regular session. **Mr. Thompson made the motion to approve the settlement agreement as presented to the Board, Norris Baldwin seconded. Mr. Jeffers abstained. Passed unanimously.**

The scheduled executive session began at 9:54 a.m. for personnel matters and legal advice. **A motion by Mr. Thompson, a second by Norris Baldwin and a unanimous vote began the executive session.** Passed unanimously. The Board returned to regular session at 2:59 p.m.

Reports:

- A) Financial Position: 2007/2008 budget overview done by Blaine Hatch.
- B) Arizona Community College Association: ACCA is planning an October 26 and 27 conference that the Board is invited to attend. Dues are paid up until the end of the fiscal year. Review of continuing ACCA membership may need to be reviewed in new fiscal year.



- C) Legal counsel: Dean Pickett read a statement regarding a planned intensive examination following receipt of last fiscal years audits. In addition, stating that the District Legal Counsel will review with the District Governing Board the unsigned notice received this morning and the issues raised by it, and will report to the Board after opportunity to look into the matter.
- D) NPC Faculty Association: Mr. Benjamin Schoening reported that there has formed a chapter of the AAUP, American Association of University professors, which is an organization that works with professors on topics such as academic freedom and related issues. Mr. Schoening stated, regarding the vote of no confidence that was brought to the Board's attention earlier, that the Board was welcome to speak to the Association on this matter at any time if the Board so desired.
- E) NPC Classified and Administrative Staff Organization: No report.
- F) NPC Foundation: - Search for a director is ongoing. Lisa Jayne informed the Board that the NPC Foundation met March 15 for a study committee on the three major annual fundraising events. Board of Directors will meet again April 10, 2007.
- G) NPC Student Government: Mark Vest spoke for President France, referencing the handout by student government.

Old Business:

- A) Northeastern Arizona Training Center Update: Referenced financial information handed out on NATC.
- B) Update on Proposition 300: Mark Vest referenced handouts that explain how the College is presently addressing Proposition 300. Mr. Siquah asked Mark Vest what the projected impact of Proposition 300 will be. Mark Vest stated it is difficult to tell at this point as it is still uncertain what may be required by the courts or legislature.

New Business:

- A) Update on Apache County Advisory Committee Policy, Draft Intergovernmental Agreement, and 2004-2005 Financial Analysis: President Orr stated that the College met with the Higher Education Committee of Apache County. Discussed Board policy 1108 that talks about an advisory board of an unorganized county. In this policy there is a role for the DGB both in the appointment and ongoing operation of that advisory committee. This policy is not being implemented. The present advisory committee members are appointed by the Apache County Board of Supervisors, their terms are not per this policy and DGB Board has had no role in the appointment or operation of that committee. President presents this to the Board in order to suggest its deletion since it has never been implemented. Mr. Jeffers stated that the Board has had no direct contact with the committee, but previous presidents have. Mr. Jeffers stated that any changes to this policy would depend on what Apache County wants. President Orr requested any thoughts or comments on this policy by the Board.
- B) Student Housing: Mark Vest reported that due to the limits of housing students in hotels, which is the current housing arrangements the College provides, the College will initiate a student relocation housing scholarship program. This will hopefully allow for families, married couples and groups of students to receive housing assistance. Also it would allow for more than students at the PDC campus to benefit from this type of support. Mr. Baldwin asked about College responsibility for these students. Mark Vest stated that the students are only being offered assistance financially, and would be responsible for their own arrangements.
- C) Consider Request for Sabbatical Leave: Brenda Manthei's request and support for her request. **Mr. Jeffers made a motion to accept sabbatical, Mr. Baldwin seconded. Passed unanimously.**

Standing Business:

- A) Strategic Planning and Accreditation: Mr. Jeffers asked how long Criteria III will take. Dr. Swarthout stated that she believed there was a long ways to go it. Delaying factor is the institutional research position is vacant.
- B) Consider Curricula: No new curriculum. Dr. Swarthout stated the ACCA required an audit/assessment of learning outcome in every credit bearing course. Handout discussed. **Mr. Baldwin made a motion to accept the course review, seconded by Mr. Jeffers. Passed unanimously.**
- C) Consider Grants and Contracts: Request to approve a purchase of a series of Smart Board Systems that allows audio classrooms to communicate better across sites and in nursing classrooms; this is a Carl Perkins expenditure. Expenditure also includes a \$27,000 dollar requisition to support the installation and little bit of training for the



staff in their use. **Mr. Jeffers moved to accept, Mr. Siquah seconded. Passed unanimously.** Developmental services division has been awarded an ABE grant; will provide two transition specialists for a 15 month period to assist ABE students. The award is \$31,000, \$149,150 the following year for a total of \$180k. **Mr. Baldwin made a motion to accept grant, Mr. Thompson seconded. Mr. Siquah would like to see further documentation. Passed unanimously.**

- D) Consider Board Policy and Administrative Procedure: No new policy or procedure items for review this month.
- E) Update on Personnel: President Orr requested that administrator emeritus designation be awarded to Marva Fellows and A. Dan Simper and faculty emeritus designation for Gale Schicketanz. **Mr. Thompson made motion to approve emeritus status recommends, Mr. Jeffers seconded. Passed unanimously.**

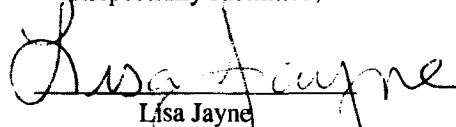
Summary of Current Events: Performing Arts Department presentation coming up.

Preliminary Review of the Budget: President Orr withdrew request for executive session on this topic and requested to review the material. Blaine Hatch presented financial /salary information. **Mr. Jeffers moved to accept the financial reports as presented, Mr. Thompson seconded. Passed unanimously.**

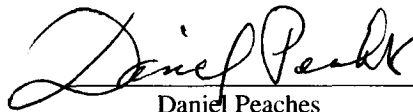
Announcement of Next Meeting: The next regularly scheduled meeting is April 17, 2007 at 10:00 a.m., and is to be a teleconference. President Orr will be at the ACCA Conference on that date.

Adjournment: Mr. Thompson made the motion to adjourn the meeting at 4:19 p.m. After a second from Mr. Siquah, the meeting adjourned on a unanimous vote.

Respectfully submitted,



Lisa Jayne
Recording Secretary to the Board



Daniel Peaches
Chairman



Neal Thompson
Secretary to the Board

