

Northland Pioneer College

# College Planning Committee

8/29/2005  
9:30 AM to 11:00 AM  
SCC/SNC/116

Note taker: Rose  
Kreher

Attendees: Eric Henderson, Ben Schoening, John Harding-Chapin, Richard Balsley, Mark Vest, Blaine Hatch, Robert Parnell, Penny Fairman, Everett Robinson, Jeanne Swarthout, Peggy Belknap, Brenda Manthei, Sherry French, Heidi Fulcher, Brian McLane, Leslie Collins, Rose Kreher, sect'y

## Meeting Summary

### Item 1: Reconstitution of Committee

Jeanne reported that Dr. Fleming has requested changes be made in the composition of the committee for 2005-06. To that end, John Chapin will now serve ex-officio, the library slot is out. Additions are: additional two CASO members, NPC Foundation Director when hired, Doug Ressler; two additional faculty members (to be selected by the president), and a possible board member. Other slots the group felt might be useful were the adjunct faculty coordinator and the human resources director.

With group of that size, the committee members felt that breaking up into sub-groups would be the best way to work. In fact, this was the procedure last year in developing the mission and vision statements, and did prove efficacious.

### Item 2: CPC Goals for the year

Dr. Fleming is setting up a separate committee that will work on the strategic plan for the college. He would like the CPC to develop an internal plan. He wants it formatted similarly to the Op Plan matrix used in 03-04 with the addition of columns for timelines, budget implications, and progress reports. He also wants designees more specifically noted. He also indicated the vice presidents' strategic initiatives be incorporated into the document.

A considerable amount of discussion followed with members expressing concern that they would be drafting an internal plan of operation without knowing any context for it. Many felt this was not feasible as our goals and budget allocations might not match those developed by the other committee. Previous Operational Plans were based on the "Shared Vision and Strategic Plan 1999-2005" developed in response to the 1999 NCA visit.

Many of the issues raised by CPC members could not be answered by the vice presidents so it was suggested that Dr. Fleming be invited to a meeting with the committee to clarify his objectives for the group. Mark Vest made the motion that a letter of invitation be sent to the president. Bob Parnell made the second; the group voted unanimously to do so. Mark will draft the invitation and send it out for group input before forwarding it to Dr. Fleming.

Dr. Fleming will be out of town the last two weeks of the month and couldn't attend the next regular meeting so members suggested the dates of Sept. 14 as best, or Sept. 7 as alternatives when they could attend.

The next regular committee meeting date is Monday, September 26, DO, 9:30 am.

## Additional Information

Handouts: (1) CPC Vision Statement (2) Operational Plan for 2003-04 (penultimate version)

Approved