

Northland Pioneer College
Strategic Planning & Accreditation Steering Committee
January 18, 2008
Audio Room

Meeting Notes

Attendees: Pat Canary, Jeanne Swarhout, Cindy Hildebrand, Blaine Hatch, Bill Grindstaff, Eric Henderson, Mark Vest, Nettie Klingler, Rose Kreher (sect'y), Eric Bishop, Curtis Casey, John Valet, (guest)

- 1) Jeanne introduced SPASC members to John Velat, our new I.S. director
- 2) Subcommittee reports:
 - a) #1. Chair, Blaine Hatch: Haven't met since last SPASC main; members continue to work on examples of evidence
 - b) #2. Chair, Mark Vest: Gave report to District Governing Board at this past Tuesday's meeting; continue developing examples of evidence. Group needs new student rep so he is going to ask SGA about a replacement.
 - c) #3. Chair, Eric Henderson: also needs student rep; group met last week, have set up four, two-person teams for each component; 3 of the 4 have formulated questions on which to base examples of evidence; also linking pillars, and would like a template for this purpose. Next meeting will be in February as this group will be giving its report to the DGB at the monthly meeting.
 - d) #4 and 5: Jeanne will ask for written reports from these groups; Candy Howard did tell Rose that they do not require a replacement member for David Hansen.
 - e) Communications team: set to meet January 29
 - f) Data team. Chair, Nettie Klingler: has not met; received one data request from subcommittee four; it was returned asking for additional guidance. Team needs to develop a bulleted list of parameters for requests. Terrie Shevat is now a member of the team.
- 3) Convocation follow-up:
 - a) Discussion centered around how to pull all the data together that came out of convocation and where to post it:
 - b) Quick Fixes and provocative propositions as well as some individual reports are on the Intranet.
 - (1) The HLC-prepared index with all the data done up in graph form can go on the Intranet.
 - c) A summary of all these as well as the conversation comments would be best on the Resource Room with its public link
 - (1) This will be final task for the Vital Focus group that will then be dissolved at the end of February.

- 4) Action plans need to have designee assignments for the objectives
 - a) Blaine reminded everyone that this was decided to be an executive team responsibility
 - b) Must make assignments known to designees as well
 - c) Will deal with at the upcoming Executive Committee meeting
 - d) EC will also pick 2 or 3 “do-able” quick fixes, and develop and promote plans for implementation
 - e) Action plan end of year report should be done for release in May
 - (1) Report goes to entire college, the board and the public

- 5) Pat and Eric Bishop reported on their trip to Lisle, Illinois for the kickoff of the Assessment Academy;
 - a) This is a 4-year commitment; if we don’t do our projects we are subject to immediate visit by HLC (?)
 - (1) The two projects the committee (other members = Shannon Newman, Barbara Hockabout and Eric Henderson) have chosen to do for the Academy are (1) a general plan for Gen Ed Assessment and (2) achievement of four online degrees
 - (a) LIB and 3 AGEC certificates