

Northland Pioneer College
Strategic Planning & Accreditation Steering Committee (with Vital Focus)
Friday, August 17, 2007 8:30-9:45
Video System

Meeting Summary

Attendees: Jake Hinton, Cindy Hildebrand, Blaine Hatch, Jeanne Swarhout, Mark Vest, Eric Henderson, Donna Ashcraft, Pat Canary, Gary Reyes, Rose Kreher, sect'y

1) Constellation Survey:

- i) Donna will send out the updated Constellation forms to Jeanne this afternoon. Jeanne will talk about the survey at Convo and will preface the questionnaire before distributing electronically to the whole college.
 - (a) The Survey will take place Wednesday to Wednesday, September 5 – 12
- ii) The forms will go to the Higher Learning Commission and they will do an analysis.
 - (a) Using the results as a basis, HLC rep Lynn Priddy will lead a half-day convocation, "Conversation Day," on Friday, November 9.
 - (b) Input from other agencies will also be added for discussion purposes

2) Convocation Assignments:

- i) Jeanne will send out the current and the proposed mission statements Thursday, and ballots will be in the Convo packets. Lisa Jayne, Maderia Ellison and Blaine will record the votes.
- ii) If there is an intro of new employees, it will have to go as far back as a year ago January.
- iii) Mark was appointed timekeeper for agenda events (There will be a time clock on the Power Point slides.)
- iv) A special wall for Action Plans will be at one end of the Black Box. Quick Fixes can be posted anywhere (what does this mean?)
- v) Each of the six pillar teams will triage Action Plan suggestions made at Convo and bring to the SPASC meeting on Sept. 7.
 - (a) At that meeting SPASC members will combine them into a draft of the Strategic Plan to be presented to the DGB at its September 17 meeting.

(b) Pillar teams that will do the prioritizing are:

1. One: Mark, Eric H., Eric B.
2. Two: Nettie, Pat
3. Three: Bill, Jeanne
4. Four: Cindy, Donna
5. Five: Blaine, Janet
6. Six: Jake, Andrew

3) Next SPASC meeting will be September 7

- i) Another agenda item: decide on timing for Mary Breslin visit