

Northland Pioneer College
Strategic Planning & Academic Steering Committee
Monday, July 30, 2007
PDC/CEC
9:30-11:30

Meeting Notes

In attendance: Jeanne, Blaine, Janet, Nettie, Bill, Pat, Donna, Rose, Eric.

- 1) Jeanne and Donna outlined some of the August 24 Convocation activities to promote the Higher Learning Commissions Criteria for Accreditation.
 - a) Agenda:
 - b) Assignments: Action Plan groups
 - c) Handouts:
 - i) Include the shortened version of the HLC self-study timelines

Jeanne will send Rose a digitized version
 - d) Prizes and Fun Ideas:
 - i) “Best Moments at NPC” essay contest – have authors read aloud? Limit number of words? What about graphics?
 - ii) What’s My Line?
 - iii) NPC M&Ms
 - e) Presentations:
 - i) will include reports from the five criterion committees and the folks responsible for each of the six pillars
 - ii) Should have a brief overview each and the components of each responsibility
 - iii) Donna suggested introducing each member of all the different committees to demonstrate how inclusive the self-study is.
- 2) Committee membership was reviewed.
 - a) Criterion One (Mission), Blaine Hatch, chair. This committee will stay as originally drafted. Peter Parent may continue as student rep. as the category has been expanded to include alumni. The director of marketing slot may soon be filled.
 - b) Criterion 2 (Future Focus), Mark Vest, chair. Nettie Klingler takes over Balsley’s slot, need student rep., add the new Director of Finance, Maderia Ellison.
 - c) **Criterion 3 (Learning Leadership), Eric Henderson, chair. Vicki Owen replaces Marva, need new student rep. Dawn Johnson will replace Scott Burt. What was the final take on Mike Solomonson? He stays as a rep here and also fills the “dean” slot on Criterion 5????**
 - d) Criterion 4 (Inquiry and Applications), Leslie Collins, chair. Add faculty member to replace Jan Kraai. Replace student representative
 - e) Criterion 5 (Connections), Candy Howard, chair. Add Jake Hinton to replace Gregory Roberts, add HR Director, Troy Eagar (this replaces original slot listed as

- Director of Marketing); need student rep. Add Mike Solomonson in place of Mike Spangler for dean slot.
- f) The Communications Team was reconfigured at last meeting. Add new: Director of Marketing; replace Janet Turrietta with Melissa Web, new S/E center manager; add as new at-large member, Mira White.
 - g) The Data Team was also reorganized at the last meeting: Nettie Klingler will chair first meeting, Jim Jacob was suggested as possible faculty member (was this ever confirmed?), Carolyn Pecotte was added along with John Chapin and Phil Wills, new CIS faculty member.
 - h) The Resource Team will consist of the librarians from each of the campuses (who from Silver Creek?) plus Cindy Hildebrand from the DO.
 - i) The resource room will be the CEC.
 - (a) HLC visit will be in September 2009 – probably should block out entire month for other uses
 - (b) Will have to relocate September 18 DGB meeting
- 3) Following Convocation: the action plans suggested by the full college will go to appropriate “Pillar” group to be prioritized, then taken back to the SPASC main group
 - a) (Janet will work with Blaine on Pillar #5)
 - 4) The Constellation Survey will be conducted from the 5th to the 12th of September (Wednesday to Wednesday).
 - a) Returned surveys will be sent to the HLC for analysis. They will send us results/report around October 12.
 - 5) The SPASC group opted to continue meeting the 1st and 3rd Fridays of the month.
 - a) Meeting on the 1st Friday will be face-to-face, 8:30-10:30, locations TBD
 - b) Meeting on the 3rd Friday will be audio, video, teleconference (whatever is available), and will also take place in the morning.
 - 6) The next SPASC Main meeting will be August 17, 8:30-10:30. Donna will let everyone know the venue.