

FRS ADVISORY MEETING

Minutes

February 6, 2007

Attending: Stuart Bishop, Scott Burt, Sherri Burt, Peggy Belknap, Tom Beddow, Gerald Beddow, Bill Solomon, Matt Weber, Ron Squire, John Richardson, Dave Kirk, Patrick Austin

Agenda Item #1: INTRODUCTIONS

Agenda Item #2: Removing the Pre-requisite FRS 104 from FRS 108 Strategies & Tactics. The committee did not feel like it was needed for the student's success. It was unanimous to remove FRS 104 as a pre-requisite.

Agenda Item #3: Strategic Planning by Stuart Bishop

We need to put our ideas on paper. If we don't we are spinning our wheels. They then need to be taken to the governing board so that we become a force to be reckoned with.

Stuart had handouts explaining what strategic planning is and how to do it; also one on Idea to Improve the Group Process.

The Mission Statement for Fire Science is: "To provide a safe and innovative learning environment with on-going training and education; develop partnerships with various agencies that will facilitate and ensure highly qualified emergency responders."

The group approved the Mission Statement as written.

Stuart conducted a chalkboard discussion.

FIRE SCIENCE PROGRAM

ISSUES

- Facilities (Lack of)
- Equipment
- Lack of formal partnerships
- Marketing
- Gap Analysis/Needs Assessment (Where do we go from here?)
- Qualified Faculty (Lack of)
- NAVIT (need a program on I-40)
- NATC/NAFCA
- Health & Safety for Faculty (There needs to be fitness training for faculty as they are exposed to some rigorous situations.)
- Wildland Program (Lack of)
- Industrial Program (The courses here can benefit our local industries but they also need courses specifically designed for Industry Training)
- Advanced (200 level) classes (Lack of)

POSITIVES

- Fire Science Degree Program (Major inroads have been made in the last few years.)
- Qualified Faculty (What there is of it!)
- Support of Industry & Local Fire Departments towards NPC
- Credibility
- Flexibility
- Administrative support
- Budget
- Provides FTSE to NPC (Fire Science is #1 in FTSE in Workforce Development.)
- NAVIT is a partner (more financial strength)

GOALS/FUTURE

PRIORITY

(Scale of 1-3,
1 being highest)

ASSIGNED TO:

- | | | |
|--|---|---|
| • Maintain/Increase FTSE | 1 | If other goals are met this will happen |
| • Cover I-40 (NAVIT) | 1 | Matt |
| • Operational Training Center | 1 | NATC |
| • Develop a full-range Wildland Fire Program | 1 | Peggy |
| • Articulate the degree program | 2 | FS |
| • Develop Industrial Program | 1 | Dave/John |
| • Need Assessment/Gap Analysis | 1 | FS |
| • Marketing—who are we? | 1 | FS |
| • Continuing Education for faculty | 1 | Peggy |
| • Increase faculty/Add 1 or 2 ea. Yr. | 1 | Peggy |
| • Higher Education (200-level courses) | 1 | FS |
| • Retain Faculty | 1 | FS |

SUMMARY: We have found our strengths, weaknesses, & goals. We need input in a month from each person that has been given a task. We will then begin the planning process.

ROUNDTABLE:

Peggy said that the college is in the process of coming up with its own Strategic plan. This committee is important. Whenever new courses are submitted the course form asks if the Advisory Committee has approved the course.

Tom: On February 13th @ 10:00 there will be a NATC Meeting at Taylor Fire Dept. Industrial people are needed to be on this group.

Ron: Priority Items for Major Funding with Carl Perkins need to be submitted by June 1st. Peggy said that it is NPC's desire that the Carl Perkins grant be used for big projects.

Thanks to Stuart for his leadership on this committee. We covered a lot of ground in 1 ½ hrs.!

Next meeting will be April 5th at 1:00 pm at NPC. Those with assignments send information to Stuart before the meeting.