

Revised/Approved

Northland Pioneer College
Instructional Leaders Council (ILC)
Friday, March 14, 2008
Audio System
9:30-11:30

Minutes

Attendees: Eric Henderson, Lynn Browne-Wagner, Peggy Belknap, Cindy Hildebrand, Loyelin Aceves (presenter), Pat Canary (presenter), Shannon Newman, Mike Lawson, Jeannie McCabe, Clifton Lewis, Lee Sweetman, Mike Solomonson, Bill Bohn, Kenny Keith (presenter), Rose Kreher (sect'y), Jake Hinton-Rivera, Sandy Johnson (presenter)

- 1) Committee Reports:
 - a) Kenny Keith updated activities of the Faculty Professional Development Committee
 - i) Read short report on Visionary Director Experience, professional development activity, attended by Claude Endfield
 - ii) Keith asked for discussion on final revisions to the FPDC Guidelines that will be presented as action item at April 11 meeting.
 - (1) ILC committee members should send Keith any additional comments or suggestions
 - b) Sandy Johnson discussed a letter from Placement Committee member Joan Valichnac discussing data used by that group to make their recommendations and urging faculty members to consider Minimum Skill Level Entry scores when working with student "decision zone" requests.
 - i) Additional recommendations were made to adjust co-requisite reading classes from that status to "prerequisite" status.
 - ii) Sandy also asked who is enacting adoption of the three recommendations passed by the ILC committee in January.
 - (1) To be continued
 - c) Instructional Technology committee did not have a report. ILC members expressed serious concern about not hearing any reports from this group.
 - i) Eric will contact chair Dick Heimann to ensure there will be a presentation from his committee at the next meeting
 - d) No other reports were heard
- 2) Discussion/Action Items (general)
 - a) Minutes of 02/22/08 meeting were approved as presented on a motion by Belknap, second by Browne-Wagner
 - b) A change in the catalog language regarding excess student course load was unanimously approved on a motion by Belknap, second by Sweetman. Language to read "Student may not carry course loads greater than 18.75 credits a semester without special permission from the college. Students wishing to carry course loads 19-23.75 credits must have attained at least a "B" average in the previous semester while completing a minimum of 12 credits in that semester. Students wishing to carry 24 or more credits must send a written request to the Vice President for Learning." The Vice President for Learning will have sole authority to approve or deny these requests.

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- c) Eric outlined activities planned by the Higher Learning Commission Assessment Academy team members. Recommended that the ILC approve creation of a new standing committee on assessment.
 - i) Membership in his group would initially be the five Academy team members (Eric Bishop, Pat Canary, Eric Henderson, Barbara Hockabout, and Shannon Newman) who have made a 4-year-long commitment to serve in the Academy. Faculty Association would need to appoint two new members, one from Work Force Development, and one from Nursing.
 - ii) Solomonson made the motion to explore the formation of such a committee; Browne-Wagner seconded; motion unanimously approved.
 - (1) Eric will talk to Faculty Association about recommendations.

- 3) Curriculum Discussion/Action Items
 - a) A request to teach BIO 160 Introduction to Human Anatomy & Physiology as a hybrid course and change prerequisite to Satisfactory Placement was approved on a vote of 5 to 2 with 1 abstention. (Motion by Belknap; second by Solomonson).
 - b) A request to delete ELC 110 DC Analysis and Lab and ELC 111 AC Analysis and Lab from catalog (keep in the course bank) was approved with one abstention on a motion by Lewis, second by Bohn
 - c) Six community interest courses: HCT 096A Stained Glass, HCT 097A Navajo Rug Weaving, HCT 097B Beginning Weaving, HPE 097H Beginning Progressive 2-Step Swing, HPE 097I Intermediate Progressive 2-Step Swing and HPE 097G Western Line Dance were approved on a motion by Browne-Wagner, second by Lewis. There was one abstention.

- 4) Next meeting will be Friday, April 11, at the PDC. Due to All-College Mandatory Picnic and SPASC subcommittee group meetings on April 25, there cannot be an ILC meeting that day. Eric will send out alternative meeting days if any are possible. In the past ILC has not generally met past April.