

Northland Pioneer College
Instructional Leaders Council (ILC)
November 9, 2007
PDC, CEC
9:30-Noon

Minutes

Sign-up: Jeannie McCabe, Cindy Hildebrand, Clifton Lewis, Lee Sweetman, Ruth Zimmerman, Rose Kreher (sect'y), Peggy Belknap, Brian Gardner (presenter), Kenny Keith (proxy for Lynn Brown-Wagner), Michael Anderson, Shannon Newman, Trudy Bender, Jake Hinton, Mike Solomonson, Heide Zurlinden (presenter), Doug Seely (presenter)

- 1) Committee Reports:
 - a) Faculty Professional Development Committee
 - i) Kenny Keith said that the committee had had another meeting and has developed standards and criteria for professional development based on discussion and as a result of looking at other college standards as well. Adjunct faculty requests will be considered by the committee providing the requester is level two or three.
 - (1) The report was unanimously accepted on a motion by Belknap, second by Zimmerman
 - b) No report was presented by the Placement Committee
 - c) Eric has named Dick Heimann to convene an Instructional Technology committee meeting
 - d) Other (none)
- 2) Discussion/Action Items (general)
 - a) Minutes of the 10/26 ILC meeting were unanimously approved as presented. Motion by Belknap, second by Lewis.
 - b) A proposal to establish Deans' & President's Lists proposal was approved on a motion by Belknap, second by McCabe (1 abstention: Sweetman)
 - i) Points to be included are
 - (1) No degree plan on file is required
 - (2) P grades will not be allowed
 - (3) Deans' list requires GPA of 3.33-3.79
 - (4) President's list requires 3.8 and above
 - c) Program Proposal or Modification Form (to be discussed at the end of the meeting if time allows). (Not enough time)
- 3) Curriculum Discussion/Action Items
 - a) EMT requests
 - i) Courses EMT 132 and 130 were approved on a motion by Lewis, second by McCabe contingent on a correction to the 3035 for EMT 132 noting "new" course (not revision); a revision/ clarification of the prerequisites narrative, and the forthcoming deletion of the course EMT 102 from the catalog (not the course bank)
 - ii) The request for a new course, EMT 133, was withdrawn
 - iii) New course requests for EMT 120 and 121 were approved on a motion by Lewis, second by Keith contingent upon forthcoming requests to delete EMT 100 and initiate changes to the FRS program as a result. Belknap abstained from voting.
 - b) TMP requests

- i) Contingent on changing implementation date of TMP 250 to summer 2008 and deletions of TMP courses 103, 104, 204 and 211, Solomonson motioned to approve all TMP requests as submitted; Sweetman seconded;
 - (1) Ensuing discussion resulted in an amended motion of two corrections to the TMP Certificate of Applied Science request. Zimmerman motioned, Belknap seconded. Amended motion passed unanimously.

- c) CIS requests
 - i) Motion to delete courses 107, 160, 167 was made by Solomonson; second by Keith; unanimously approved
 - ii) Motion to approve all other requests (contingent on implementation date change of CIS 119 to Spring 2008) unanimously approved on a motion by Belknap, second by McCabe.

- 4) Other
 - a) There will be a meeting of ILC on November 30 (audio, regular start time) and only one meeting in December on Friday the 14th. Location will be announced.
 - b) The deadline for new program requests will be the second January meeting; other revisions may have a longer deadline depending on the dates of the 2008/2009 print catalog schedule, possibly the last meeting of February.
 - c) Motion to adjourn was made by Solomonson, second by Sweetman.