

Northland Pioneer College
Instructional Leaders Council (ILC)
October 26, 2007
Audio System
9:30-11:30

Meeting Summary

Attendees: Lynn Browne-Wagner, Ruth Zimmerman, Lee Sweetman, Michael Anderson, Deb McGinty (presenter), Jake Hinton, Rose Kreher (sect'y), Peggy Belknap, Shannon Newman, Clifton Lewis, Eric Henderson, Trudy Bender, Mike Solomonson, Jeannie McCabe, Scott Burt, Sandy Johnson (presenter, cmte reporter)

The meeting opened with introductions from and to Michael Anderson, new ILC member representing Adjunct Faculty.

1) Committee Reports:

- a) Minutes received from the Faculty Professional Development Committee were discussed. ILC members felt that guidelines needed to be worked up as soon as possible. Mike Solomonson suggested that the group draft up procedures and guidelines and submit to the Faculty Association for input/feedback.

ILC members charged Eric with getting in touch with the chair of the committee to discuss this request from the ILC

- b) Sandy Johnson said that the Placement Committee had some returning members from last year who wanted to continue with data collection and recommendations they were pursuing; said committee wished to enlarge its membership beyond what was specified in Shared Governance Procedure (Procedure 2125). See item 2c below.
- c) Instructional Technology: Members to date are Susie Acton, John Chapin, Dick Heimann, Jennifer Witt. Still need two more distance ed instructors.

ILC members charged Eric with naming a temporary chair to convene this group

2) Discussion/Action Items (general)

- a) ILC members voted to approve minutes of 10/12 (1 abstention); motion made by Browne-Wagner, second by Sweetman.
- b) Deans' terms of service on ILC were determined by having a staggered two-year rotation. That is, Mike Solomonson will serve one initial year (leave May 2008). His replacement will serve two years (beginning September 2008, ending May 2010). Peggy Belknap will serve until May 2009; her replacement will come on board September 2009 and leave at the end of May 2011.
- c) ILC members unanimously voted to revise Placement Committee membership with the addition of an additional at large member. Motion by Browne-Wagner, second by Newman.
- d) A discussion was held regarding revision of a "Request for Program Proposal or Modification" form. Action on a submitted draft was tabled.

ILC members are to send suggested revisions to Rose for discussion at 11/09 meeting

3) Curriculum Items

- a) Request for revision in MDA 123 Clinical Procedures was unanimously approved contingent on the following: a change of start date to Summer 2008 and language regarding the prerequisite was to read: "EMT 104 or equivalent," (motion by Newman; second by Burt).
 - i) Should Dr. McGinty wish to offer this course before the changes take effect, she may do individual overrides to current course prerequisites.
- b) Request for new course, EDU 280 Introduction to Structured English Immersion (SEI) Augmented was unanimously approved on a motion by Brown-Wagner, second by Zimmerman.

4) Other

- a) The next ILC meeting will be Friday, November 9 at PDC, room 205, beginning at 9:30
- b) The second ILC monthly meeting will move to Friday, November 30, on the audio, starting at 9:30.

The committee charged Eric with finding a recording secretary for the meeting as Rose will be absent.