

Northland Pioneer College

Instructional Leaders Council
Silver Creek Campus, PAC

February 9, 2007

1:00-3:00

Attendees: Peggy Belknap, Heidi Fulcher, Dick Heimann, Eric Henderson (acting chair), Cindy Hildebrand, Clifton Lewis, Gregory Roberts, Benjamin Schoening, Doug Seely, Mike Solomonson, Mike Spangler, Lee Sweetman, Mark Vest, Bobette Welch (acting secretary)

Quorum was present for the meeting.

Minutes of previous meeting will be presented at the February 23 meeting.

Discussion/Possible Action Items:

1. Course Review Report

Peggy Belknap brought the following item to the group. The Arizona Community College Association stated that its president will instruct the chief academic officer of each community college to lead a review of all credit/non-credit courses, to be conducted with the Instructional Leaders Council. The chief academic officer will compile the information and submit a report to the president of each district. The review is to be concluded by Fall 2006. Peggy said the problem areas are probably in her area. She has scheduled a meeting for Feb. 22, where they will audit all of the spring classes. She needs parameters to follow when conducting the audit of her 099 courses. Even though these courses cannot be used toward a degree, we do receive funding for them. She suggested we might need a different numbering system. All the courses follow our standards by having a 3035, syllabus and qualified instructors. At the state level, they will be looking at what they should be paying for. Where do we want to go as an institution?

Discussion followed regarding the line items in the statute. Eric doesn't see that we have a problem. He said Peggy might evaluate some of the 3035 forms to show more of an academic role for the course. Members of the group suggested moving the courses to specific departments and giving them distinct numbers.

2. Restructuring of the AGECS and the A.S. degree to conform to the ATF Gen Ed recommendations

Eric said some schools will need to change the A.S. degree to provide smoother pathways.

- a. For the AGECS-B (ABUS), Mark moved that we add CIS 100 as a requirement and drop the 3-credit Options line, and we tell students they would have to take 15 credits from the Arts/Humanities and Social/Behavioral areas – 6 cr. from one and 9 cr. from the other. Peggy seconded. Motion passed.
- b. For the AGECS-S, changes were approved by APASC on April 28, 2006, to reduce the Gen Ed courses to provide subject options within a science discipline. Eric explained the reason for this is students need to begin taking science courses during the first semester. We don't have enough courses at NPC in some science areas. This change would allow our students to become more efficient. We are currently the only AZ CC that is not

approved – the changes would allow our students to complete the AGEC-S and transfer on. We are also the only AZ CC that has embedded requirements in intensive writing/critical inquiry and cultural diversity across the curriculum. So we put more stress on the Gen Ed courses for those components.

Clifton moved to table this item, seconded by Ben. Motion passed. The group asked that Jeanne summarize at the next ILC meeting what she learned from the APASC meeting she is attending today.

3. Procedure for handling development, payment, approval, etc. for online courses

This item is on the agenda today primarily because of the submission of online BIO 181 and re-submission of a math course. The IGC has been dissolved and those responsibilities are now under the ILC. Eric showed the group the three documents drawn up by the ad-hoc task force last year concerning guidelines and compensation. Much discussion followed.

Mike Solomonson moved to table this item, seconded by Dick. Motion died.

Mike Spangler moved that we establish a compensation plan for new course development, regardless of modality. Second by Doug. More discussion. Motion passed.

Ben moved that there be some compensation for making major changes in modality to existing courses. Second by Mark. Motion passed.

Mark moved that this group requests the authority to define for the college what constitutes an Internet course, a hybrid course and a computer-aided instruction course. Second by Ben. Motion passed.

4. Grading policies

Eric asked the group to briefly note the items on the agenda regarding grading policies college-wide. He would like the group to discuss this at a future meeting.

5. General Education Outcomes

Eric said the Gen Ed ATF is trying to align outcomes state-wide. We need to discuss in this committee now, because otherwise we will be behind the curve. We need to try to see if the colleges can look at each others' Gen Ed outcomes and learn from each other. Eric will talk to Jeanne about sending out the Gen Ed ATF outcomes discussion.

Peggy moved to adjourn; second by Ben. Meeting adjourned at 3:00pm.

The next meeting will be February 23 at the CEC at 9:30am.