

Northland Pioneer College  
Instructional Leaders Council

Silver Creek Campus  
December 8, 2006  
9:30-11:00

Meeting Minutes

Attendees: Trudy Bender, Cindy Hildebrand, Mike Solomonson, Scott Burt, guest; Clifton Lewis, Lee Sweetman, Gregory Roberts (alternate for Dick Heimann), Tom Nagle, Dan Simper, Heidi Fulcher, Jeanne Swarthout, Doug Seely, Mark Vest, Claude Endfield, Eric Henderson, Mike Spangler, Rose Kreher, Sect'y

Discussion Items:

- 1) Jeanne brought up an idea to deal with plagiarism that is used at Pima where they have a first offenders "Boot Camp."
  - a) She'd like to have a 3-4 person task force to consider this idea and see if it's feasible to introduce to NPC. Possible members might be from the libraries and the writing centers.
  - b) Trudy will find the originating article in the Chronicle of Higher Ed
  - c) Folks interested should contact Jeanne
  
- 2) Drop dead date for curriculum changes for inclusion in Fall 2007 schedule is the January 26, 2007 meeting.
  - a) No prerequisite changes will be considered after that
    - i) Can consider items such as outcomes, descriptions (see 3035 cover letter)
      - (1) Eric asked if major outcome changes to courses needed to come before the ILC.
      - (2) On a motion by Seely, 2<sup>nd</sup> by Endfield, members voted to leave as is (Deans to VPL only)
    - b) Any curricula passed at the January 26 meeting requiring corrections or modification will not have to come back before the committee, but the Dean's office must submit the changes to the VPL's office within two weeks.
  
- 3) Developed online courses needing approval to be offered will be considered under the old IGC guidelines at the January meeting .
  - a) New online course approval guidelines will be considered by ILC beginning in February
  
- 4) Jeanne said that statewide gen ed outcomes for community colleges and universities will be developed within the year. She wants general faculty input, and says the Gen Ed team needs to be meeting on these.
  - a) She will send out documents to inform faculty about what's been discussed so far.

Action Items:

- 1) Minutes for the 11-17-06 meeting were unanimously approved on a motion by Seely, 2<sup>nd</sup> by Fulcher.
- 2) Professional development request for Popp was removed from the agenda. ILC had initially voted that once the NPC Faculty Professional Development approved requests, they would go directly to the VPL without being considered by the committee

## Curriculum Items

- 1) Adding GEO 111 to catalog listing of Gen Ed courses that satisfy the Physical & Biological requirements was unanimously approved on a motion by Spangler, 2<sup>nd</sup> by Nagle.
- 2) A change in title of the current AGS in Early Childhood Degree to AGS Early Childhood Preschool Degree was approved on a motion by Spangler, 2<sup>nd</sup> by Fulcher. There was 1 abstention.
  - a) Added GEO 111 in gen ed requirements and
  - b) Changed wording of “required electives”
  - c) Implementation date to be Fall 2007
- 3) Members voted to approve a new AGS in Early Childhood Management degree. Motion by Fulcher, 2<sup>nd</sup> by Nagle, 1 abstention
- 4) Members voted to approve a new AGS in Early Childhood Infant/Toddler Degree. Motion by Solomonson, 2<sup>nd</sup> by Roberts, 1 abstention
- 5) Contingent on a number of changes, members voted to approve revisions of Early Childhood AAS, CAS and CoP, all areas of specialization. Motion made by Nagle, 2<sup>nd</sup> by Spangler, 1 abstention
- 6) In the Education program, members voted to delete the AAS for Educational Assistant Area of Specialization. Created Certificate of Proficiency, change MAT requirement for CAS. Motion by Spangler, 2<sup>nd</sup> by Sweetman, 1 abstention
- 7) A deletion of an inadvertent prerequisite in HUS 256 was approved on a motion by Solomonson, 2<sup>nd</sup> by Fulcher, 1 abstention.
- 8) Fire Science courses 116, 117, 118, 119, 122, 123, 124, 125, 126, 127, 128, 131, 133, 134, that had been offered previously as 199s, were approved as new in a block on a motion by Vest, 2<sup>nd</sup> by Seely.

## Next meeting

- January 26, 2007 at the District Office, starting at 9:30.
  - One agenda item will be the consideration of online courses currently in the development pipeline.