

Northland Pioneer College
Strategic Planning and Accreditation Steering Committee (SPASC)
September 21, 2012

Members in attendance: Peggy Belknap, Paul Clark, Blaine Hatch, Kenny Keith, Jeannie McCabe, Debbie Myers, Ryan Rademacher, Mark Vest, Leslie Wasson

Advisory members in attendance: Trudy Bender, Ann Hess, Cindy Hildebrand, Jeanne Swarthout

Guests: Colleen Readel (recorder)

- I. Approval of Minutes from 5/4/12
 - i. Motion to approve by Blaine Hatch; second by Ryan Rademacher
 1. Unanimously approved
- II. Planning for Semester
 - a. Strategic Plan
 - i. Jeannie McCabe – We have to get the strategic plan revision ready by December.
 - ii. Jeanne Swarthout – New revisions to the District Governing Board (DGB) by the December 18th meeting so that it precedes most of the budget work and would help drive the budget work. We are also going to have a fairly substantial change of the board at the January meeting and it would be much cleaner to have done as we seek new board.
 1. The first read would be November 20th.
 - iii. Jeannie – We usually keep the same group leaders for the Pillars.
 1. Pillar 1 – Peggy Belknap
 2. Pillar 2 – Mark Vest
 3. Pillar 3 – Eric Bishop
 4. Pillar 4 – New HR Director or discussion to have Blaine take the lead
 5. Pillar 5 – Maderia Ellison
 6. Pillar 6 – Blaine Hatch or discussion to assign to Ken Wilk
 - a. Peggy was asked for direction. She stated there is concern that Ken is putting his curriculum through IC right now, but he is very capable. But she would like to ask him first.
 - iv. Jeannie asked Pillar leads to contact their group members to get working a.s.a.p. and decide if they wanted to keep the same members or add more.
 1. Jeanne asked that we refresh ourselves as to what each Pillar covers.
 - a. Peggy has a concern with Pillar 1 and the Deans and Directors involvement becomes very critical. If we keep them the way we have them divided up by division.

- b. Jeanne feels we need to bring that back to the table. That group might want to re-look at that structure.
- 2. Jeannie stated there was talk about broadening the Pillars.
 - a. Jeanne suggested broadening some of the Pillars and asking the input of the teams and the college.
 - b. Jeannie – The Priority 1 team liaison just does Priority 1 so they are not really a member right? Some only have two members? Most of them only did Priority 1.
 - c. Jeanne – Last time we had the Student Success Group who was assisting with each Pillar’s.
 - d. Jeannie – Mary Lou retired and we replaced her with Leslie and now Leslie is retiring.
 - i. Jeanne – There is no cap on the number of members a Pillar Team can have.
- 3. Peggy – We are going to have the first read in November, what are we trying to do in this short period of time?
 - a. Jeanne – Look at any potential changes you want to make to the plan. The strategic plan will now drive the budget.
- 4. Jeannie asked if the Pillar Teams should try to meet before the next SPASC meeting.
 - a. Jeanne – Each Pillar may want to go back and read the convocation notes. How do we involve the college?
 - b. Trudy suggested involving departments within their own area meetings.
 - i. Jeannie asked Peggy if that’s what she was talking about having the other deans have input in their areas.
 - ii. Peggy can get their input at their regular meetings. She is hearing that the college doesn’t like the way they organized it under division. If there is a concern or something they want them to do differently then they need to know that, because it would be a major change for them. If Pillar 1 is not on the right track, what are the concerns and is there a recommendation for the team.
 - 1. Trudy would recommend that she speak with the directors and the Dean of Students and the TLC people and new Tutoring Coordinator about their plans.
 - 2. Peggy agrees but she is being more basic. She is hearing that they don’t like the way it is

- structured by division. If we have to change the structure they need to know.
3. Jeanne's recollection of the conversation in April is there was a concern that there was no significant instructional tie between divisions. By breaking it out, they lost the instructional integrity across divisions.
 4. Peggy feels they addressed that in Priority 1.
 5. Jeanne does think Priority 1 helps a lot with cohesiveness and integrity.
- iii. Discussion of when SPASC meets
 1. First and third Friday's of the month
 2. We will get some kind of report from the Pillar Teams on the first Friday of October
 - c. Refresher of who the Priority 1 Team Members are:
 - i. Pillar 1 – Jeannie McCabe
 - ii. Pillar 2 – Vacant – recommendation for Mike Colwell
 1. Jeannie will get in touch with Mike and ask him to be on the team.
 - iii. Pillar 3 – Anna Calhoun
 - iv. Pillar 4 – Randy Hoskins
 - v. Pillar 5 – Mike Solomonson
 - vi. Pillar 6 – Deena Gillespie
 - d. Pillar 1 stated they are adding Trudy Bender to their Team.
 - e. Pillar 2 has several informal Team members: Leslie, Ann Hess, Deans & Department Chairs.
 - v. Mark suggested that Jeannie remind Pillar Leads who are on their teams and what is needed from them and by when.
 1. Jeannie will send information to Pillar Leads and members.
- b. Accreditation
- i. Jeanne – We need to get the e-portfolio team moving.
 1. Open Pathway project is not that far away.
 2. In 12-13 we need to make a decision on what that project is going to be so we can begin to manage it.
 3. We have a new liaison with HLC.
 - a. Steve Svengal
 - b. Need to start early conversations with the commission liaison.
 - ii. Next meeting several members will not be at the October 5th meeting due to DGB Summit.
 1. Jeannie asked for those who cannot be here if they would send a team member to give an update on their Pillar.

III. Other

- a. Jeanne asked Jeannie when she emailed the Pillar Teams to include the information regarding the timeline in her email
 - i. We will want as close to a final document as possible on November 2nd
 - ii. We knew when we made this change that it would be a hard process this fall.
- b. There were no additional agenda items.

IV. Adjourn

- a. Motion to adjourn by Debbie Myers; second by Ryan Rademacher
 - i. Unanimously approved