NPC Library Media Technology Advisory Board
February 5, 2005 Meeting

Present: Sherry French, Chair and Adjunct Faculty; Eric Henderson, Dean of Liberal Arts; Bethann O'Laughlin, Holbrook High School; Geneva Durkee, Director of Navajo County Public Library; Wendy Skevington, Director of Holbrook Public Library; Wendy Kochheiser, Director of Show Low Public Library; Rose Kreher, Adjunct Faculty; Trudy Bender, Adjust Faculty.

Review of NPC Instructional Advisory Committee Guidelines. Advisory Committee has not met for several years. Suggestion to meet every 6 or 12 months and to conduct some business via e-mail.

1. Online Instruction:
Title III grant for NPC & Coconino Community College requires each college to provide 4
    online degrees via WebCT by October 2008. LMT program has been recommended to
    be one of these degrees at NPC. The decision will be made by the college president.
    Program has had low enrollment but students have difficulty fitting classes into their
    work schedule. Discussion of face-to-face classrooms, ITV, Internet (WebCT) class
    offerings and effectiveness as delivering content. No decision has been made yet whether
    to offer classes via only one of these methods. Course content will be the same if
    taught face-to-face, ITV, or Internet (WebCT) Keeping options open for various course
    presentation methods. NPC classes will be 16 weeks as of Fall 2005. Current adjunct
    faculty are taking the required WebCT training and developing 3 classes. Wendy S will
    talk to adjunct faculty about her experiences assisting distance learners at the public
    library. Discussion user-friendly WebCT courses, instructor knowledge and support to
    students. Enrollment is expected to increase with classes via WebCT.
Other LMT programs in Arizona – Sherry reports Mesa Community College is interested in
    providing online courses. They are working with Western States Continuum and Arizona
    State Library. Sherry hopes to attend one of their planning meetings. Mohave Commun-
    ity College has proposed a similar program.
The **Advisory Committee recommends** that LMT go online and that courses transfer to state universities.

Sherry will ask NAU what they are doing with their Bachelor's degree program in library science and also what they are doing about Internet infrastructure on reservation. Suggestion made that NPC consider lending students on reservation laptops with wireless access to Internet.

2. Review of current program/courses – showing committee decisions (not discussion)
To support LMT students in school libraries:
    LIB 110 will be removed from the catalog. Elective of EDU 291/ENL 291 will be
        offered to LMT students.
    New course will be developed – Services to Children & Young Adults
    ECD 217 will be offered as an elective to LMT students.
To cover technology for LMT students:
    Modify LIB 112 to be more introductory, provide overview, assist in purchasing equip-
        ment, understanding infrastructure for networks & communication systems,
        analyzing & evaluating technology plans & automated library systems, assessing
        technology needs, web page designs, terminology

<u>Review of current program/courses continued</u>
For Math requirement:
        MAT 103 will be added as an option – MAT 103 or MAT 105
Pre-requisite & reading level for courses:
        Reading level = 10 grade
        Pre-requisites can be enforced – Satisfactory placement or instructor approval
        Sherry will discuss with Mark Vest "satisfactory placement" requirements
For general library use:
        LIB 101 and LIB 145 – decision postponed
Keep all current core course requirements for LIB 102, 103, 106, 107, 108, 111, 112. Changes noted below. **The course outlines (#3035) forms must be submitted to Curriculum Committee Feb 8.** The modifications will be included in the **E3035 (electronic version of the course – same content) and must be submitted Feb 14.** Presentation of #3035 changes to Curriculum Committee **Feb 25**; Presentation of #E3035 to Internet Guidance Committee **March 11; WebCT courses (LIB 108, LIB 102, LIB 111) must be developed by April 8** for Internet Guidance Committee review. Goal is to offer the 3 courses via WebCT Fall 2005.

LIB 102 – include Internet as broad application; include circulation as a service; includes copyright
LIB 103 – move volunteers & needs assessment to LIB 108
LIB 106 – add broad trends & issues, change to cataloging "all formats", remove "use of databases to provide catalog cards", includes MARC and bibliographic utilities, include copy and original cataloging, keep catalog cards
LIB 107 – change "conducting" reference interviews to more general (observing?-then interview?), includes bibliographic instruction, information literacy, library orientation programs, move vertical files and government documents to "Topics include".
LIB 108 – get revision from Rose Kreher
LIB 111 – includes censorship, copyright, gov doc, Bill of Rights, review verbs used – no change in areas but emphasis on technician and small rural libraries – not Master's level mgt.

<u>3. Miscellaneous Issues</u>
Sherry showed a copy of the magazine Library Mosaics (for library technicians) which she introduces to her students in LIB 102.

Review of the program as a whole, electives, changes in other LIB courses will be discussed via e-mail. Entire program revision will have to be submitted to Curriculum Committee at a later date (this would include removal of LIB 110 and change to EDC/ENL/ECD courses).

[Unable to attend – Judith Peeple, Apache County Public Library; Linda Renfro, Blue Ridge High School; Mary Morris, Show Low High School; Kathryn Melsted, Cibeque High School.]