

Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will hold a regular District Governing Board Meeting open to the public on June 19, 2012 beginning at 10:00 a.m. Meeting will be held at the Northland Pioneer College Painted Desert Campus, Tiponi Community Center meeting room, located at 2251 E. Navajo Blvd., Holbrook, Arizona.

One or more Board members may participate in the meeting by telephone if necessary.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Kristin Thomas at the above address or telephone number at least 24 hours prior to the scheduled time.

The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

I, Kristin Thomas, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on the 18th day of June at 10:00 a.m.

Kristin Thomas, Recording Secretary to the Board

Notice

Distribution

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. NAVAJO TIMES
4. NAVAJO-HOPI OBSERVER
5. KINO RADIO
6. KNNB RADIO
7. KONOPNICKI COMMUNICATIONS [KQAZ/KTHQ/KNKI RADIO]
8. KRVS RADIO
9. KTNN RADIO
10. KUYI RADIO
11. KWKM RADIO
12. WHITE MOUNTAIN RADIO
13. NPC WEB SITE
14. NPC ADMINISTRATORS AND STAFF
15. NPC FACULTY ASSOCIATION PRESIDENT
16. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
17. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT



Northland Pioneer College

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Governing Board Meeting Agenda

Painted Desert Campus, Tiptoni Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Date: June 19, 2012

Time: 10:00 a.m. (MST)

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order and Pledge of Allegiance.....	Chairman Jeffers
2.	Adoption of the Agenda (T1).....(Action)	Chairman Jeffers
3.	Call for Public Comment.....	Chairman Jeffers
4.	Reports:	
	A. Financial Position (T12).....	Vice President Hatch
	B. CASO.....	Ina Sommers
	C. NPC Student Government Association.....	Melissa Luatua
	D. NPC Foundation.....	Lance Chugg
5.	Consent Agenda.....(Action)	Chairman Jeffers
	A. May 15, 2012 Study Session Minutes (T2)	
	B. May 15, 2012 Truth in Taxation Public Hearing Minutes (T2)	
	C. May 15, 2012 Proposed 2012-2013 Budget Public Hearing Minutes (T2)	
	D. May 15, 2012 Special Meeting Minutes (T2)	
	E. May 15, 2012 Regular Meeting Minutes (T2)	
	F. May 15, 2012 Executive Session Minutes	
	G. 2012-2013 Northeastern Arizona Law Enforcement Training Academy Intergovernmental Agreements between the Navajo County Community College District and Navajo County, Apache County, St. Johns, Springerville, Eager, Winslow, Holbrook, Snowflake/Taylor, Pinetop/Lakeside (T3)	
	H. 2012-2013 Dual Enrollment Intergovernmental Agreements between the Navajo Community College District and Round Valley USD No. 10, St. Johns USD No. 1, Heber-Overgaard USD No. 6, Snowflake USD No. 5, Sanders USD No. 18, Whiteriver USD No. 20	
6.	Old Business: None.	
7.	New Business:	
	A. Resolution Calling for Election of District Governing Board Members (T4).....(Action)	Chairman Jeffers
	B. Request Approval to Continue Contracting with Corder Community Services (T5).....(Action)	Vice President Hatch
	C. Request to Accept Updated Exhibits to Intergovernmental Agreement with NAVIT (T6).....(Action)	Vice President Hatch
	D. Request Approval of Grant Renewal for Navajo Nation Regional Partnership Council of First Things First (T7).....(Action)	Vice President Vest
	E. Request to Adopt the 2012-15 Strategic Plan (T8).....(Action)	Director Bishop
	F. Quarterly Information Services Report (T9).....(Informational)	Director Bishop
	G. NPC Spring 2012 Alumni Award (T10).....(Informational)	Ann Hess Carol Stewart
	H. NPC Student Orientation.....(Informational)	Dean Hinton
8.	Standing Business:	
	A. Strategic Planning and Accreditation Steering Committee Report.....	Director Bishop
	B. Human Resources Update (T13).....	Vice President Hatch
	C. Request to Approve Program Deletion: CP in Computer Information Services (CIS) Effective Fall 2013 (T11).....(Action)	Vice President Vest
9.	Board Report/Summary of Current Events.....	Board Members
10.	Announcement of Next Regular Meeting..... August 21, 2012	Chairman Jeffers
11.	Adjournment.....(Action)	Chairman Jeffers

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing Business, or the President's Report. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.



Northland Pioneer College

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Navajo County Community College District Governing Board Study Session Minutes

May 15, 2012

2251 East Navajo Boulevard, Holbrook, Arizona, 86025

Governing Board Members Present: Bill Jeffers, Ginny Handorf, Louella Nahsonhoya, E.L. “Dusty” Parsons and Daniel Peaches.

Staff Present: President, Jeanne Swarhout; Vice President, Blaine Hatch; Vice President, Mark Vest; Information Services Director, Eric Bishop; Institutional Effectiveness Director, Dr. Leslie Wasson; Recording Secretary to the Board, Kristin Thomas.

Reports:

1. Study Session Agenda Item 1.: Request for Direction White Mountain Apache Tribe (WMAT) Miner Flat Dam Project (Information) – President Swarhout

President Swarhout stated the White Mountain Apache Tribe (WMAT) has reinitiated contact with the college to request assistance with training their tribal members to be certified employable for the Miner Flat Dam Project. Initially in November of 2011 the college received conflicting information from two separate tribal offices in respect to requests for NPC services. Shortly following all discussions were suspended. Dr. Swarhout explained the WMAT is requesting highly specialized certification and training in construction trades, welding etc. Dr. Swarhout added that the Tribe has not provided strong data that the base education level is present to conduct the requested classes or data to support specific requests. Mr. Jeffers asked if a site-specific request has been made and is there a need to justify and fulfill this request pending dam project completion. Dr. Swarhout confirmed a site-specific request has been made and the need will be reduced pending dam project completion. Dr. Swarhout noted the amount of funding offered by the WMAT for NPC to provide services is a low percentage based on the entire amount of dam project federal funding. Mr. Vest stated that the WMAT was previously requested to provide specific employment training needs and enrollment sustainability; currently substantial data to support either request has not been submitted to NPC. Ms. Nahsonhoya asked if the college can provide any training to WMAT members currently with existing programs. Dr. Swarhout confirmed that OSHA classes are offered and correlate with safety regulation needs for the dam project. Mr. Jeffers requested the college administrative staff continue discussions with WMAT and get more facts. Mr. Parsons requested a cost benefit analysis and project schedule. Mr. Jeffers invited the White Mountain Apache Tribal Representative to address the board in respect to this request.

2. Study Session Agenda Item 2.: Higher Learning Commission Change Request (Information)- Director Wasson

Director Wasson stated the Higher Learning Commission has changed their distance delivery policy regulation. Director Wasson reported, although all these programs have been accredited, the Higher Learning Commission requested Northland Pioneer College complete a Substantive Change Application for Distance Delivery as a result of the HLC policy change requirement. Dr. Wasson reported this document defines the characteristics of distance delivery, specifies when institutions must notify the Commission or seek approval for distance delivery and provides the form for seeking approval. Dr. Wasson reported the change request includes video and audio classes offered dating back to 1988 in addition to the Internet classes currently offered; therefore all distance delivery or correspondence programs to date are documented. Ms. Handorf asked if the Higher Learning Commission is focused on distance learning as a result of shifts in federal regulations. Dr. Swarhout responded yes, that the Higher Learning Commission policy change is a result of the United States Department of Education regulation changes targeted at for profit distance delivery; nonetheless all accredited higher education entities must be in compliance. Dr. Swarhout confirmed as a result of the new federal regulations the college may be required to submit more change requests in the future to the Higher Learning Commission.

Study session ended at 9:57 a.m.



Respectfully submitted,

Kristin Thomas
Recording Secretary to the Board

Bill Jeffers
Chairman

Ginny Handorf
Board Secretary



Navajo County Community College District Truth in Taxation Public Hearing Minutes

May 15, 2012 – 10:00 a.m.

2251 East Navajo Boulevard, Holbrook, Arizona, 86025

Governing Board Members Present: Bill Jeffers, Ginny Handorf, Louella Nahsonhoya, E.L. “Dusty” Parsons and Daniel Peaches.

Staff Present: President, Dr. Jeanne Swarouth; Vice President, Blaine Hatch; Vice President, Mark Vest; Information Services Director, Eric Bishop; Institutional Effectiveness Director, Dr. Leslie Wasson; Recording Secretary to the Board, Kristin Thomas.

1. Call to Order

Chairman Jeffers called the Truth in Taxation public hearing to order at 10:00 a.m.

2. Property Tax – Vice President Hatch

Mr. Hatch reported that the college is required in Arizona Revised Statute to hold a truth in taxation public hearing and noted that the college has published notices of tax increase in the Holbrook Tribune-News and the White Mountain Independent, as well as the college website, and has complied with all publication requirements and timelines as outlined in statute. Mr. Hatch explained that the intent of the notice is to notify taxpayers in the Navajo County Community College District that the college intends to raise the primary property tax over last year’s level. Mr. Hatch stated that staff is proposing an increase in the primary property tax of 2%, the maximum allowable increase that can be implemented each fiscal year, which will amount to approximately \$258,600. Mr. Hatch explained that for a \$100,000 home, the 2% increase will result in an increase in annual primary property tax to \$135.15, up from \$132.50, or a difference of \$2.65. Mr. Hatch reported that the tax increase is exclusive of taxes on new construction and noted that the college does not have any additional property tax levies for bonded indebtedness or for budget or tax overrides.

Mr. Hatch reported that since 2005, when the legislature changed the base year for property tax collections, the college has levied the maximum 2% increase. Mr. Hatch explained that the property tax rate for this year is increasing due to overall assessed valuation declines across the college’s taxing district. Mr. Hatch explained that the truth in taxation calculation works upon the concept of average valuation change. Mr. Parsons stated that in reality, the Board does not have to approve any tax increase, in which case, the tax rate would remain at \$1.2387. Mr. Jeffers noted the positive new growth in the county and as a result the college has discussed the benefit to take advantage of the state maximum levy of a 2% increase. Mr. Jeffers referenced important discussion of last months meeting that because there is a direct correlation with equalization funding which far exceeds the tax increase as a burden to the citizens of Navajo County; to maintain local support with the maximum levy increase will demonstrate to the state the need for equalization funding. Mr. Parsons respectfully disagreed. Mr. Hatch stated that state statute requires the college to use specific truth in taxation language and figures.

3. Invitation of Public Comment

Chairman Jeffers issued a call for public comment regarding the proposed tax levy increase. There were no members of the public to address the Board. Mr. Hatch noted there has been no correspondence with any members of the public prior to today’s hearing in response to proposed tax increase as published.



4. Adjournment

Mr. Peaches moved to adjourn the Truth in Taxation public hearing. Ms. Nahsonhoya seconded the motion to adjourn. *The vote was unanimous in the affirmative.*

Respectfully submitted,

Kristin Thomas
Recording Secretary to the Board

Bill Jeffers
Chairman

Ginny Handorf
Secretary to the Board



Navajo County Community College District 2011-2012 Proposed Budget Public Hearing Minutes

May 15, 2012 – 10:00 a.m.

2251 East Navajo Boulevard, Holbrook, Arizona, 86025

Governing Board Members Present: Bill Jeffers, Ginny Handorf, Louella Nahsonhoya, E.L. “Dusty” Parsons and Daniel Peaches.

Staff Present: President, Dr. Jeanne Swarhout; Vice President, Blaine Hatch; Vice President, Mark Vest; Information Services Director, Eric Bishop; Institutional Effectiveness Director, Dr. Leslie Wasson; Recording Secretary to the Board, Kristin Thomas.

1. Call to Order

Chairman Jeffers called the 2012-2013 Proposed Budget public hearing to order at 10:25 a.m.

2. 2012-2013 Proposed Budget – Vice President Hatch

Mr. Hatch reported that following the April District Governing Board approval of the preliminary budget, the college posted budget information on the college website, published the proposed budget in the Holbrook Tribune-News and issued press releases and public notices of the budget hearing as required by state statute. Mr. Hatch reported that for the last few years, staff has had concerns over the amount of state aid allocated to NPC. Mr. Hatch reported that the college revenue comes from three sources, property taxes, state aid and tuition and fees. Mr. Hatch added that enrollment has declined as consistent with the national trend. Mr. Hatch reported that Schedule D of the 2012-13 published budget documents were altered to reflect the board decision to increase wages by six percent, however, the totals were not changed. No other alterations were made to the preliminary budget as presented during the April 17, 2012 District Governing Board meeting. Mr. Hatch reported that the college operates on a three-year rolling strategic plan that includes a multi-year capital funding approach.

Mr. Hatch presented a summary of the 2012-2013 proposed budget and reported:

- Expenditures are budgeted at \$24.2 million; which is an increase of 9.5% or approximately \$2.1 million over the current year general fund budget. Related to six new positions and program additions with a cumulative effect.
- The proposed budget for the unexpended plant fund totals approximately \$11.1 million, or \$6.7 million above current year levels. These major projects have been included in our capital plan and have been discussed extensively with the board. Mr. Hatch noted the three-year capital budget does include this same level of expenditures over the budget period as identified.
- The combined total for the general and unexpended plant funds is \$35.3 million; which is an increase of 33%, or about \$8.8 million over current year levels.
- The expenditures for FTSE are essentially flat with \$10,071 and \$10,049 in current year.
- The unexpended plant fund is an increase of approximately 130% based on the efforts to make major capital improvements.
- The maximum allowable primary property tax levy for fiscal year 2012-13 at \$13,167,562 which does align with the figure presented in the truth and taxation hearing. The additional primary tax levy is \$456,802 with no secondary tax levy for a total increase of 3.6% based on new construction and the maximum 2% levy.

Mr. Hatch presented four reasons to implement the maximum tax levy increase:



- The college, as a result of the 2006 voter approved referendum, lost property tax levy capacity. Failure to levy the maximum amount results in reduced equalization aid for the college.
- In 2012-2013, state aid will be reduced by approximately \$1.4 million. The expectation is that state aid will continue to trend downward.
- The college recognizes that students are not able to bear the entire financial burden of higher education and makes a conscientious attempt to keep tuition affordable.
- The college plans for equipment and capital needs in order to continue to move forward and provide services for students and communities need.

Chairman Jeffers reiterated that nothing has changed on the fiscal year 2012-13 budget with the exception of schedule D in respect to the salary adjustment based on the board decision during April 17 meeting. Mr. Hatch confirmed. Mr. Hatch reported that the college has identified approximately \$8.2 million in capital needs during 2012-2013 including a vocational skill center at both Holbrook and White Mountain campuses. Mr. Hatch reported that set aside capital funds will allow the college to complete projects without going out to bond and placing any additional burden upon county taxpayers. Mr. Parsons asked how much of the unexpended plant fund has been spent. Mr. Hatch responded that 90 percent will be spent by fiscal year end. Mr. Parsons requested breakdown of \$11.9 million. Mr. Hatch noted specific budget details according to the capital fund preliminary budget summary. Mr. Hatch explained that the capital budget was finalized following the preliminary budget analysis presented to the Board.

3. Invitation of Public Comment

Chairman Jeffers issued a call for public comment regarding the proposed 2012-2013 proposed budget. There was no comment from the public.

4. Adjournment

Mr. Peaches moved to adjourn the 2012-2013 proposed budget public hearing. Ms. Handorf seconded the motion to adjourn. *The vote was unanimous in the affirmative.*

Respectfully submitted,

Kristin Thomas
Recording Secretary to the Board

Bill Jeffers
Chairman

Ginny Handorf
Board Secretary



Navajo County Community College District Governing Board Special Meeting Minutes

May 15, 2012 – 10:00 a.m.

2251 East Navajo Boulevard, Holbrook, Arizona, 86025

Governing Board Member Present: Bill Jeffers, Ginny Handorf, Louella Nahsonhoya, E.L. “Dusty” Parsons and Daniel Peaches.

Staff Present: President, Dr. Jeanne Swarhout; Vice President, Blaine Hatch; Vice President, Mark Vest; Information Services Director, Eric Bishop; Institutional Effectiveness Director, Dr. Leslie Wasson; Recording Secretary to the Board, Kristin Thomas.

Agenda Item 1: Call to Order

Chairman Jeffers called the special meeting to order at 10:39 a.m.

Agenda Item 2: Request to Approve the 2012-2013 Property Tax Increase – Vice President Hatch

Mr. Hatch presented the staff recommendation to approve the 2012-2013 primary property tax levy of \$13,167,562 which is derived from a rate of \$1.3515 per \$100 of net assessed valuation as discussed in the truth in taxation public hearing and previous meetings. Mr. Hatch confirmed that the college has met all tax increase publication requirements. Mr. Hatch reported there has been no public comment relevant to 2012-2013 property tax increase. Mr. Hatch noted the direct impact of \$75,000 equalization funding increase next year if formula is followed and tax levy is approved as recommended based on the rate alone. Mr. Peaches moved to approve the 2012-2013 primary property tax increase as presented and discussed. Ms. Nahsonhoya seconded the motion. Chairman Jeffers called for discussion.

Mr. Parsons asked if it is opinion or written policy for state legislature to correlate property tax levy and equalization funding. Dr. Swarhout confirmed it is not written policy; the opinion results from discussions with Dale Frost in the Governors office. Dr. Swarhout added the opinion results from our college lobbyist in consultation with legislature is that next year severe examination of equalization funding will take place without the demonstration of local community support at maximum tax levy; statewide tax dollars are more likely to be granted with demonstrated local support at maximum tax levy. Dr. Swarhout noted Arizona Community College Presidents Council share the aforementioned opinion. Dr. Swarhout reports the legislature equalization conversation has escalated focus in the last two years; due to discussions to reconstitute existing formula based on lack of equality. Mr. Hatch noted the first strategic plan approved after Dr. Swarhout became President specified Northland Pioneer College work to protect equalization funding; since focused efforts have been made and equalization has been protected to date. Mr. Jeffers stated he has heard the Governors office and other community colleges say that equalization will be cut and is in agreement with staff. Mr. Jeffers stated equalization exists because there is a need; we represent and serve two of the most impoverished counties in America. Ms. Handorf is in agreement from a civic standpoint. Mr. Parsons asked if enrollment is increased. Mr. Vest responded that enrollment is flat due to the shift in full-time students to part-time students; which is consistent with the national trend for community colleges. Dr. Swarhout added it is her opinion that the college grow to add programs for the benefit of community.

Roll call vote: Ms. Handorf, Ms. Nahsonhoya, Mr. Peaches and Chairman Jeffers voted to approve the 2012-2013 property tax increase as presented. Mr. Parsons voted against. ***The motion to approve the 2012-2013 property tax increase passed with four votes in favor and one against.***



Agenda Item 3: Request to Adopt the 2012-2013 Proposed Budget – Vice President Hatch

Mr. Hatch reported that the 2012-2013 proposed budget has been presented to the Board and a public hearing was held and the college has complied with all statutory regulations regarding approval of the budget. Mr. Hatch reported that the published and Board reviewed budget is very closely aligned with the Board approved 2011-2014 Northland Pioneer College Strategic Plan and was developed with extensive involvement of staff at administrative and departmental levels. Mr. Hatch presented the staff recommendation to adopt the 2012-2013 proposed budget as presented. Ms. Handorf moved that the Board adopt the 2012-2013 proposed budget as presented. Ms. Nahsonhoya seconded the motion. *The motion to approve the 2012-2013 budget passed with four votes in favor, one against.*

Agenda Item 4: Request to Adopt the 2012-2015 Proposed Capital Budget- Vice President Hatch

Mr. Hatch reported the 2012-2015 capital budget as approved by the District Governing Board will guide capital project planning for the next three years as previously discussed throughout the budget development process. Mr. Hatch reported the three-year capital budget is based on the Board approved NPC Strategic Plan. Mr. Hatch stated all capital projects will follow set procurement processes and will be presented to the Board for individual discussion and approval prior to implementation. Mr. Hatch noted 2012-2013 specifics reviewed in previous meeting today. Mr. Hatch reported fiscal year 2013-14 target is \$12 million with the Master Facility Plan in mind; which will be presented to the Board moving forward for review and approval. Ms. Handorf reiterated each individual project will be presented to the Board for review and approval. Mr. Hatch confirmed it is a rolling budget and will be adjusted and modified accordingly as the Board dictates. Mr. Parsons added he is not in favor of adopting the budget based on the college’s flat student enrollment data. Ms. Handorf moved that the Board adopt the 2012-2015 capital budget as presented. Mr. Peaches seconded the motion. *The motion to approve the 2012-2015 capital budget passed with four votes in favor, one against.*

Agenda Item 4: Adjournment

The special meeting was adjourned at 10:58 a.m. upon a motion by Ms. Handorf and a second by Mr. Peaches and a unanimous vote.

Kristin Thomas
Recording Secretary to the Board

Bill Jeffers
Chairman

Ginny Handorf
Board Secretary



Navajo County Community College District Governing Board Meeting Minutes

May 15, 2012 – 11:00 a.m.

2251 East Navajo Boulevard, Holbrook, Arizona, 86025

Governing Board Member Present: Bill Jeffers, Ginny Handorf, Louella Nahsonhoya, E.L. “Dusty” Parsons and Daniel Peaches.

Staff Present: President, Jeanne Swarhout; Vice President, Blaine Hatch; Vice President, Mark Vest; Information Services Director, Eric Bishop; Institutional Effectiveness Director, Dr. Leslie Wasson; Recording Secretary to the Board, Kristin Thomas.

Others Present: Ann Hess, Everett Robinson, Peggy Belknap, Stuart Bishop, Dave Roberts, Teri Walker, Ina Sommers, Maderia Ellison, Brian Burson, Tamara Martin, Beulah Bob-Pennypacker, Laurie Justman, Cammie Darris, Melissa Luatua, Joyce Hunt and Matt Weber.

Agenda Item 1: Call to Order and Pledge of Allegiance

Chairman Jeffers called the meeting to order at 11:02 a.m. Ms. Nahsonhoya led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Chairman Jeffers requested executive session for the President’s evaluation be moved to the last agenda item. Mr. Peaches moved to adopt the agenda as presented with requested change. Ms. Nahsonhoya seconded the motion. *The vote was unanimous in the affirmative.*

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: Reports

4.A. – Financial Position – Vice President Hatch

Mr. Hatch reported that through March 75% of the budget period has expired. Mr. Hatch reported March property tax receipts total approximately \$581,000 and are on target with 70% collected. Mr. Hatch reported tuition and fees are on target at 71% collected. Mr. Hatch added that he anticipates a bump in revenue for April and May and very little activity in June. Mr. Hatch stated the expenditures are 68% and lower than targeted but are expected to be at 95% by year-end. Mr. Hatch reported there is 54%, approximately \$2 million, remaining in unrestricted plant fund capital expenditures. March was a negative cash flow month. Mr. Hatch reported the restricted fund is on target with 94% total revenues and 88% total expenditures. Mr. Hatch reported auxiliary fund revenues and expenditures are at 58%. Mr. Hatch noted as a reminder the transfer from the general fund is at 63%. Mr. Hatch reported that net cash for all activities year to date is approximately \$3.7 million.

4.B. – NPC CASO – Ina Sommers

CASO President Ina Sommers reported that the annual CASO Non-Food Drive conducted at the NPC spring picnic was a success and brought in a conservatively estimated \$3,300 worth of non-food items. These items will be distributed to the Hope Center in Whiteriver. Candy sales continue to be a success in funding student scholarships. Ms. Sommers reported that CASO will award \$1,235 to staff for professional development. Ms. Sommers reported CASO delegates do not meeting during the summer months. Ms. Sommers reported that the CASO silent auction is scheduled for the fall convocation to raise money for an emergency fund to benefit students at risk. The CASO retreat is in October 2012.



4.C. – NPC Faculty Association – Brian Burson

Mr. Burson reported during the last Faculty Association meeting slight changes to the laws passed; replace the position of president elect with vice president and the officers can run for multiple terms. Kenny Keith will assume the Association Presidency in fall, and Brian Burson has been elected Vice President. Mr. Burson stated there will be no faculty report for the June meeting.

4.D. – NPC Student Government Association- Melissa Luatua

Ms. Luatua reported new SGA officers have been elected; President, Wendy Shepard and Vice President Tammy Pete both from Silver Creek Campus and Secretary Amber Rhodes from Painted Desert Campus. Ms. Luatua reported the University road trip was a success with students in attendance from all four campuses and two centers. Ms. Luatua read a letter of appreciation from a Springerville student. Ms. Luatua noted the students would greatly benefit to have more time in each university community with multiple transfer options. Ms. Luatua announced she plans to propose a rotating list of universities to visit for the annual road trip. Ms. Luatua announced a visit is planned on September 20 to the University of New Mexico.

4.E. – NPC Foundation- Lance Chugg

Mr. Chugg reported the annual golf tournament is on August 17, 2012 at the Silver Creek Golf Course in White Mountain Lakes. Mr. Chugg reiterated the lines of communication are open and requested contact if there are any questions regarding the NPC Foundation.

Agenda Item 5: Consent Agenda

Ms. Handorf asked if more Northeastern Arizona Law Enforcement Training Academy Intergovernmental Agreements will be presented for approval. Dr. Swarhout confirmed, yes, they are presented for approval with each entity submission. Ms. Handorf moved to approve the Consent Agenda, as presented. Mr. Peaches seconded the motion. *The vote was unanimous in the affirmative.*

Consent Agenda (Action):

- A. April 17, 2012 General Board Meeting Minutes
- B. Intergovernmental Agreement Re: Northeastern Arizona Law Enforcement Training Academy between City of Show Low and Navajo County Community College District.

Agenda Item 6: Old Business

None.

Agenda Item 7: New Business

7.A. – Request to Approve 2012-13 Adjunct Faculty Wage Increase – Vice President Hatch

Mr. Hatch reported staff did not address adjunct faculty pay wages during the wage and salary discussion at April Board meeting. Mr. Hatch stated adjunct faculty pay schedule is three percent increase over current schedule. Mr. Hatch reported since steps do not exist in this schedule an additional \$20 per level is equal to the six percent previously approved by the Board in respect to wage discussion. Professional development participation allows adjunct faculty to advance their level. Mr. Hatch reported the proposed schedule includes Board approved budget assumptions. Mr. Hatch reported the expected budget impact of this recommendation has been factored into the preliminary budget analysis and was combined with the previous overall figure. The isolated figure for three percent increase to adjunct salary/overload is approximately \$60,000. Mr. Parsons asked Faculty Association President Burson if adjunct compensation should be the same as full-time faculty schedule at six percent. Mr. Burson confirmed all wages should be equitable. Mr. Jeffers asked staff the cost is to increase the adjunct pay schedule to six percent. Mr. Hatch stated an additional \$60,000 would be taken from the contingency line. Ms. Handorf clarified \$120,000 total costs for adjunct/overload pay schedule. Mr. Hatch confirmed. Mr. Hatch noted



the comparative wage analysis. Mr. Parsons moved to approve increased adjunct pay schedule at 6% with level one at \$650, level two at \$670 and level three at \$690. Ms. Nahsonhoya seconded the motion. ***The vote was unanimous in the affirmative.***

7.B. – Request to Approve a Facility Lease for Automotive Instruction – Vice President Hatch

Mr. Hatch reported that based on new legislation NAVIT will be penalized if they continue to directly hold a lease; Northland Pioneer College requests to take primary lease position in the facilities currently leased by NAVIT to conduct the automotive program in Show Low. Mr. Hatch reported all operational costs remain equally divided as stated in existing agreements. Mr. Hatch reviewed lease details. Mr. Jeffers commented that lease seems expensive. NAVIT Superintendent Weber confirmed the cost to both NAVIT and NPC do not change with the responsibility of lease primary position shift. Mr. Weber commented the original lease may be renegotiated in February 2014 to current market value. Mr. Parsons moved to approve the lease as presented. Ms. Handorf seconded the motion. ***The vote was unanimous in the affirmative.***

7.C. - Request to Approve a Facility Lease for Welding and Cosmetology Instruction- Vice President Hatch

Mr. Hatch reported that based on new legislation Northland Pioneer College requests to take primary position in facilities currently leased by NAVIT in Apache County for welding and cosmetology instruction. Mr. Hatch reviewed lease details. Mr. Hatch reiterated all operational costs remain equally divided as stated in existing agreements. Ms. Nahsonhoya moved to approve the lease as presented. Ms. Handorf seconded the motion. ***The vote was unanimous in the affirmative.***

7.D. – Request to Award Contract for the Site Improvements at White Mountain Campus- Vice President Hatch

Mr. Hatch reviewed previous District Governing Board meeting discussion details in respect to White Mountain Campus parking, roadway and lighting concerns. Mr. Hatch commented the Board approved this project during March 20, 2012 general meeting. Mr. Hatch reviewed the architect DLR Group's letter regarding bids; which were opened on May 10, 2012. Staff recommends award to the low bidder, McCauley Construction Inc. Winslow at a price of \$2,194,581.86. Construction will be completed in three distinct phases to minimize impact on students and will be completed in approximately four months. Mr. Jeffers asked if all permits have been obtained. Mr. Hatch confirmed and noted the college is working very closely with the city of Show Low and the community members. Mr. Hatch stated a public zoning meeting is scheduled on May 29. Mr. Peaches moved to award the contract as presented. Ms. Handorf seconded the motion. ***The vote was unanimous in the affirmative.***

7.E. – Request to Accept the Audited Annual Budgeted Expenditure Limitation Report (ABELR)- Vice President Hatch

Mr. Hatch reported the ABLER has been audited by the Office of the Auditor General, they have since agreed to sign the enclosed report as presented. Mr. Hatch reported the details of 2010-11 ABLER are as follows: expenditure limitation is approximately \$17 million, total amount subject to expenditure limitation is approximately \$15 million, less expenditures of monies received from workforce development (pursuant to ARS 15-1472) in the amount of \$386,743.00. The total amount under the expenditure limitation is \$2,347,781.00. Mr. Hatch reported approximately \$2.5 million will carry forward. Mr. Parsons moved to accept the request as presented. Mr. Peaches seconded the motion. ***The vote was unanimous in the affirmative.***

7.F. - Request to Accept 2011-2012 Strategic Planning Annual Report- President Swarthout

Dr. Swarthout presented the staff's request to accept the annual strategic planning report. Dr. Swarthout explained that the annual report is a summary review of college accomplishments for the year that relate strictly to the strategic plan. Dr. Swarthout highlighted Pillar 6 and noted the budget reductions have had a significant impact on the accomplishments of the institution and now the college is positioned to aggressively address the facility issues and deferred maintenance projects; these accomplishments are a result of cooperation from the entire



college and wise resource planning. Ms. Handorf moved to accept the annual strategic planning report as presented. Mr. Peaches seconded the motion. *The vote was unanimous in the affirmative.*

7.G. – 2012-15 Northland Pioneer College Strategic Plan (First Read)- Director Bishop

Mr. Bishop reported the updated 2012-15 Strategic Plan is the result of SPASC and entire college. The structure is the same with the exception of the adjustment to each Pillar Priority One directly related to student success. Mr. Bishop noted the Presidential Strategic Initiative to determine and implement initial performance metrics for student success. Mr. Bishop reported Pillar Two has been completely revised. Pillar Six has many changes as well. There are minor changes to Pillars three, four and five. Dr. Swarouth commented that the Open Pathways new accreditation model and criteria are a high priority. Dr. Swarouth stated that Student Success and definition as such is a focus on the national agenda and therefore the college needs to establish metrics to respond when requested to do so. Dr. Swarouth added the 2012-15 Strategic Plan will be presented at June District Governing Board meeting for final approval.

7.H. – Enrollment Report- Vice President Vest

Mr. Vest stated in the future a longitudinal graph to indicate enrollment changes over time according to location will be provided. Mr. Vest noted the developing student success metrics will also be incorporated into this report in the future. Since the state has moved away from FTSE funding model we plan to adjust our reporting accordingly by increasing analysis of retention and completion. Mr. Vest commented, as anticipated, NPC enrollment is flat as a result of diminished capacity in respect to third party funding and higher education state funding. Mr. Vest reported the enrollment reduction is based largely on a shift in full-time students versus part-time students as a result of the absence in ability to self-pay.

7.I. – President’s Evaluation Process NPC Procedure 2045- Chairman Jeffers
Executive Session A.R.S. 38-431.03 to be conducted pending completion all business on agenda as moved to do so prior to adoption of agenda.

Agenda Item 8: Standing Business

8.A. – Strategic Planning and Accreditation Steering Committee (SPASC) Report – Director Bishop

Mr. Bishop reported that SPASC is currently on hiatus and will reconvene in August. Mr. Bishop reported that he will examine the revised 2012-2015 Strategic Plan, which was presented today as a first read. Mr. Bishop will continue to work with Pillar Leads to effectively incorporate the Open Pathways new accreditation model and criteria into the Strategic Plan.

8.B. – Human Resources Update – Dan Wattron

Dan Wattron, Human Resources Director, reported that four positions have been filled: Maintenance Supervisor, Tim DeWitt; Document Management Technician, Denis Nichols; Faculty in Biology, Patricia Lopez; Apache County Coordinator, Tamara Martin. Mr. Wattron reported that 7 faculty and staff positions are in process. Mr. Wattron reported that Joyce Hunt, Payroll Supervisor has been named the April Employee of the Month with 32 years of service to Northland Pioneer College.

Agenda Item 9: Board Report/Summary of Current Events

None

Agenda Item 10: Announcement of Next Regular Meeting: Tuesday, June 19, 2012.

7.I. – President’s Evaluation Process NPC Procedure 2045- Chairman Jeffers
Executive Session A.R.S. 38-431.03



**7.I. – President’s Evaluation Process NPC Procedure 2045- Chairman Jeffers
Executive Session A.R.S. 38-431.03**

Mr. Peaches moved to begin executive session to conduct President’s Evaluation Process. Ms. Nahsonhoya seconded the motion. ***The vote was unanimous in the affirmative.***

Ms. Handorf moved to approve the President’s Performance Evaluation and Contract as discussed in Executive Session; written as expressed. Ms. Nahsonhoya seconded the motion. ***The vote was unanimous in the affirmative.***

Agenda Item 11: Adjournment

The meeting was adjourned upon a motion by Ms. Handorf, a second by Ms. Nahsonhoya and a unanimous affirmative vote.

Respectfully submitted,

Kristin Thomas
Recording Secretary to the Board

Bill Jeffers
Chairman

Ginny Handorf
Board Secretary



**INTERGOVERNMENTAL AGREEMENT REGARDING
NORTHEASTERN ARIZONA LAW ENFORCEMENT TRAINING ACADEMY
(NALETA)**

This Intergovernmental Agreement ("Agreement") is made pursuant to Arizona Revised Statutes ("A.R.S.") § 11-952 among Navajo County Community College District ("District"); and the City of Winslow.

1. **Purpose.** The purpose of this Agreement is to provide Northeastern Arizona with a Police Academy hereby called NALETA ("Northeastern Arizona Law Enforcement Training Academy") that can provide certified AZPOST (Arizona Peace Officer Standards and Training) training to students who meet AZPOST qualifications and are sponsored by a Law Enforcement agency.
2. **Duties and Responsibilities of District.** District shall operate and administer NALETA. District's operational and administrative responsibilities shall include, but not be limited to, (a) developing and providing the AZPOST curriculum to be used at NALETA; (b) scheduling courses at the NALETA, registering students at NALETA and administering transcripts for students at NALETA; (c) assisting instructors at NALETA; and (d) obtaining adequate insurance to cover liabilities that might result from damage to persons or property arising out of the operation of NALETA.
3. **Duties and Responsibilities of Cities, Towns and Counties.** Law Enforcement agencies participating in NALETA shall provide qualified instructors for all classes given at NALETA. Any compensation to instructors shall be the responsibility of the city, town or county that employs the instructor, and the other parties to this Agreement shall have no responsibility to provide such compensation. District shall have no responsibility to conduct classes for which the participating cities and towns do not provide qualified instructors with all necessary certification.
4. **Manner of Financing the Agreement.** Except as otherwise specified in this Agreement, each party shall be responsible for whatever costs that party incurs in connection with this Agreement. The District shall charge the Student enrolled in NALETA a nonrefundable program fee of one hundred dollars (\$100.00) per semester and \$35 media fee for a total cost of two hundred dollars (\$270) to cover the cost of two semesters at NALETA. If a student requires additional semesters to complete this program, both fees will be charged each semester of enrollment. Any fees that are charged shall belong to District. Any reimbursement received from AZPOST for the successful completion of NALETA shall belong to the District.
5. **Enrollment of Students.** The participating cities, towns and counties shall be entitled to enroll employees in NALETA to the extent that the employees are qualified for enrollment as set forth by AZPOST Rules and Procedures Manual as set under the State of Arizona Rules of Authority ARS 41-1821 through 41-1828.01 and Arizona Administrative Code, Title 13-4-101 through 13-4-118 and that NALETA has the capacity to train those employees. District shall not be required to accept any employee for enrollment unless the city, town or county responsible for that employee has conducted a sufficient background check on the employee at its own expense as set forth by AZPOST regulations.

6. **Term and termination.** This Agreement shall expire on July 31, 2015. Any party may terminate the Agreement as of the end of any fiscal year by providing at least thirty (30) days' prior written notice of its intention to do so to the other parties. Such early termination shall be effective only at the end of the fiscal year in which such notice is given. Upon termination of this Agreement, each party shall retain its own property.

7. **Scrutinized business operations.** As required by A.R.S. §§ 35-391.06 and 35-393.06, each party certifies that it does not have a scrutinized business operation in either Sudan or Iran.

8. **Immigration compliance.** As required by A.R.S. § 41-4401, each party certifies that it and all of its subcontractors, if any, are in compliance with federal immigration laws and regulations that relate to their employees and with A.R.S. § 23-214(A). A breach of this warranty shall be deemed a material breach of this Agreement and shall be subject to penalties up to and including termination of this Agreement. Each party shall have the right to inspect the papers of the other party and of any subcontractors to ensure that this warranty is being complied with.

9. **Conflicts of interest.** As required by A.R.S. § 38-511, each party gives notice as follows that it may, within three years after its execution, cancel this Agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the Agreement on behalf of the party is, at any time while the Agreement or any extension of the Agreement is in effect, an employee or agent of any other party to the Agreement in any capacity or a consultant to any other party of the Agreement with respect to the subject matter of the Agreement.

10. **Entire Agreement; Amendments.** This Agreement represents the entire Agreement of the Parties with respect to its subject matter. This Agreement shall not be changed, modified, or rescinded, except through a writing signed by all parties.

11. **Governing Law, Forum.** This Agreement will be governed by the laws of the State of Arizona, both as to interpretation and performance. Any judicial proceeding for the enforcement of this Agreement or any provision thereof shall be instituted only the courts of Navajo County, State of Arizona.

NAVAJO COUNTY COMMUNITY
COLLEGE DISTRICT

By:

Print Name:

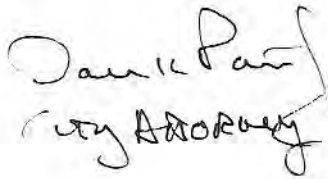
Date: _____

CITY OF WINSLOW

By: 

Print Name: Jim Ferguson

Date: 5-9-12

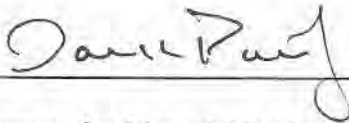

City Attorney

ATTORNEY CERTIFICATION

The undersigned certify that they have reviewed the foregoing Agreement and that said Agreement is in proper form and is within the powers and authority granted to the public body represented by the respective attorneys.



Donald M. Peters
Attorney for Navajo County
Community College District



Attorney for City of Winslow

Resolution Calling for Election of District Governing Board Members

Recommendation:

Staff recommends approval of the Resolution Calling for Election of District Governing Board Members for District #2 and District #3.

Summary:

The District Governing Board position in District #2 currently held by Ms. Louella Nahsonhoya will expire November 6, 2012. The District Governing Board position in District #3 currently held by Mr. Bill Jeffers will expire December 31, 2012.



Northland Pioneer College

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RESOLUTION

Inasmuch as the District Governing Board positions for District #2 will expire on November 6, 2012 and District #3 will expire on December 31, 2012 it is therefore

RESOLVED, that pursuant to ARS §16-226, §15-1441.E (1) and §15-1442.C, the Navajo County Community College District Governing Board hereby calls for a Special District Election to be held November 6, 2012, in order to fill the positions for District #2 for the remainder of the appointed six-year term commencing on November 7, 2012 and expiring December 31, 2016; District #3, for a six-year term, commencing January 1, 2013 and expiring on December 31, 2018.

We request this election to be conducted by the Navajo County Elections Department in conjunction with the Navajo County General Election on November 6, 2012.

DATED this _____ day of June 2012.

BOARD MEMBERS

Bill Jeffers, Chairman

Ginny Handorf, Secretary

Daniel Peaches

E.L. Parsons

Louella Nahsonhoya

Request Approval to Continue Contracting with Corder Community Services

Recommendation:

Staff recommends approval to continue contracting with Corder Community Services for security services at a total annual cost not to exceed of \$75,000.

Summary:

Corder Community Services began providing a security presence on NPC campuses beginning with White Mountain Campus in late October 2011, followed by the Silver Creek Campus at the end of October 2011 and the Painted Desert Campus in early November 2011. Services were provided at the Little Colorado Campus in January 2012. Uniformed security presence occurs when Fall and Spring classes are in session from 5:30-10:30 pm, Monday through Thursday. Additionally, security is provided during evening Performing Arts Center events on the Silver Creek Campus and late night surveillance is provided at the White Mountain Campus.

Students, faculty, staff and community members give positive reports on the uniformed security presence. The college also provides evening monitors at each campus location. Campus monitors do not provide security assistance; however, campus monitors may be called on to escort individuals to their vehicles.

The cost of providing a security presence through Corder is approximately \$2,000/month at each location. Late night surveillance at the WMC costs an additional \$600/month. Either portion of the contract can be cancelled at any time. The agreement with Corder Community Services is based on usage of guards at an hourly rate. Staff recommends continuing this investment in student, employee and community safety.



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Request to Accept Updated Exhibits to Intergovernmental Agreement with NAVIT

Recommendation:

Staff recommends acceptance of the existing Intergovernmental Agreement with NAVIT including updates to Exhibit A and Exhibit C.

Summary:

The current agreement to provide educational courses to NAVIT students on College facilities is a continuation of an ongoing arrangement with NAVIT. Staff continues to work closely with NAVIT administration to provide quality programs. The cost of program delivery is equally divided between the College and NAVIT.

The agreement is effective from July 1, 2010 to June 30, 2015 and calls for an annual review. Staff requests the acceptance of updated exhibits that will be incorporated into the agreement. The updated Exhibit A details estimated expenditures for the current year and Exhibit C lists the courses offered.



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INTERGOVERNMENTAL AGREEMENT
by and between
NAVIT
and
Northland Pioneer College
for
Provision of Joint Technological Education Courses
at College Location

This Intergovernmental Agreement ("Agreement") is entered into as of the 1st day of July, 2010, by and between the Northern Arizona Vocational Institute of Technology (NAVIT) (hereinafter "JTED") and Navajo County Community College District, also known as Northland Pioneer College (hereinafter "College") for the joint exercise of powers pursuant to A.R.S. §11-952 *et seq.*, A.R.S. §15-393(K) and A.R.S. §15-1444(E);

WHEREAS, the parties are authorized to enter into this Agreement pursuant to A.R.S. §11-952 and A.R.S. §15-393(K) and A.R.S. §15-1444(E);

WHEREAS, the parties want to provide joint technological education courses ("JTE Courses"), as defined in Section 4(E) below, at the College's location in Navajo County, and to operate under a central model;

NOW THEREFORE, in consideration of the mutual agreements set forth, the parties agree as follows:

1. Purpose

The purpose of this Agreement is to establish the terms and conditions under which JTED will provide JTE Courses which meet the criteria provided in A.R.S. §15-391(3).

2. Term

This Agreement shall commence and be effective on July 1, 2010, and shall be for a period of five (5) years, but not to exceed five (5) years, with annual review and possible revision, unless terminated by either party as provided for in this Agreement. Payment, performance and obligations for succeeding fiscal periods are subject to the availability and appropriation of monies.

3. Termination

This Agreement may be terminated by either party upon written notice to the other parties given no later than thirty (30) days before the end of the semester. Said termination shall not become effective until the end of the current semester in which notice is given. Termination of this Agreement shall be consistent with the provisions of A.R.S. §15-395.01. All property purchased by a party under this Agreement shall remain the property of that party and shall be

returned to that party by the other party when no longer in use or upon termination, whichever is sooner.

4. Requirements under A.R.S. §15-393(L)

A. Financial Provisions and Format for Billing. See Exhibit A.

(1) The services provided by the parties shall be proportionally calculated in the cost of delivering the service.

(2) Payment for services shall not exceed the cost of the services provided.

(3) Payment obligations of JTED under this Agreement are conditioned upon receipt of funds from the State of Arizona. The obligations of College are conditioned upon the availability of funds appropriated or allocated by the governing body of College.

B. Accountability Provisions. The parties agree to cooperate as appropriate to ensure compliance of both parties with required student testing schedules and procedures, reporting, and other requirements of applicable state and federal law concerning accountability in educational programs. JTED may request an audit or accounting of expenditures by College related to joint technological education programs.

C. Responsibilities.

(1) Responsibilities of JTED.

a. JTED will manage and control the joint technological education district.

b. JTED will be responsible for the content and quality of JTE Courses offered under this Agreement as JTE courses, and shall ensure that such courses meet the standards and outcomes expected of a college course under the criteria of ARS 15-1821.01.

c. JTED will review with the College the standard for the quality of the teachers who instruct JTE Courses and ensure that each such teacher meets the College's requirements for teaching College courses.

d. JTED and College have agreed that all teachers are employees of the College and JTED may reimburse College for a portion of the salary of any teacher instructing a JTE Course.

e. On or before December 31 of each year, JTED shall submit a detailed report to the Career and Technical Education Division of the Department of Education pursuant to A.R.S. §15-393(M).

f. JTED will upload student attendance reports into ADE SAIS system, subject to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, *et seq.*

(2) Responsibilities of College.

a. Attendance data must be reported at least every week (7) days by the College to JTED.

b. College will provide a cost analysis and course JTED eligibility documents for each potential JTED class by March 1 of each year.

c. If College is offering Distance Learning CTE class opportunities, see Exhibit B.

d. College will provide necessary facilities, equipment, supplies, maintenance, property and liability insurance to conduct the JTED courses as agreed upon between College and JTED.

e. JTED and College will create a budget.

f. College will provide a proposed new year course budget no later than June 30 of each school year or as budget allocations are available, and a final detailed current year budget with narrative and expenditures using JTED CTE Final Report Form by June 20 of each school year.

g. College will comply with all safety procedures in order to meet applicable State and Federal regulations.

h. College will cooperate with JTED to provide JTED with timely information for purposes of the report required by A.R.S. §15-393(M).

i. The College will be responsible for ensuring quality and that courses meet the rigors and outcomes expected of a college course meeting the criteria of ARS 15-1821.01.

j. The College will ensure that all instructors meet the standards of the college and that all students enrolled in these courses meet the College's enrollment criteria and the criteria of ARS §§15-1821 and 15-1821.01.

k. The College is responsible for complying with all dual enrollment reporting required by the state.

l. The College is responsible for quality and assurance measures such as course monitoring, special training for faculty and participation in department meetings and curriculum development.

m. All College courses offered through this IGA must be approved by the Navajo County Community College District Governing Board to ensure the quality of courses and compliance with all state statutes.

D. **Type of Instruction.** All new College courses must be submitted for approval by October 1 of each school year and approved by the JTED Governing Board. The list of approved courses, type of instruction, the quality and content of each course, shall be attached hereto as Exhibit C. All classes that may generate funding must meet the criteria for programs as required by law. All College teachers are required to follow these criteria.

E. **Quality of Instruction.** "Joint technological education course" shall mean a course which meets the following criteria identified in A.R.S. §15-391(3) and all community college criteria:

(1) The course is designed to directly lead a student toward a specific career, vocation or industry.

(2) The course is taught by an instructor who is certified to teach career and technical education by the State Board of Education or by a postsecondary educational institution.

(3) The course requires specialized equipment or specialized instruction materials above and beyond the scope and cost of a standard educational course.

(4) The course is designed to lead the student toward certification that is accepted by a vocation or industry as a demonstration of skill or competency in that vocation or industry.

(5) The course is part of a program that requires students to obtain a passing score on an examination that demonstrates a level of skill or competency for that program of study that is accepted by a vocation or an industry.

(6) The course meets the standards of a career preparatory vocational program as determined by the career and technical education division of the Department of Education.

(7) The course is certified by the JTED Governing Board as having met all the requirements of this Paragraph (2).

(8) The course is approved by the Career and Technical Education Division of the Department of Education base on requirements prescribed in this Paragraph 2 within 120 days after the submission of all required documentation.

(9) The course is only offered to students in grades 9 through 12 inclusive.

F. Enrollment.

- (1) JTED will coordinate enrollment and registration with the staff of College.
- (2) College and JTED must approve all enrollments, verifying student eligibility in classes approved by the JTED Governing Board and the College Governing Board.
- (3) College will provide registration and attendance information for JTED students in approved courses consistent with State guidelines and subject to the requirements of FERPA.
- (4) Pursuant to A.R.S. §15-393(H), the JTED may collect tuition for adult students and the attendance of pupils who are residents of school districts that are not participating in the joint district. However, the JTED and College have arranged and agree that tuition for courses taught pursuant to this Agreement shall be paid by the student and College shall directly collect such tuition under arrangements between the College and the student.
- (5) College and JTED will cooperate to ensure that students enrolled pursuant to this Agreement comply with all requirements under Proposition 300 as adopted by the College.
- (6) For purposes of this Agreement, a "student" is defined as any person enrolled in the joint district without regard to the person's age or high school graduation status. Adults and post-secondary students may enroll in College programs subject to College's policy.

G. Transportation Services. Under this Agreement, transportation is not an issue and the College and the JTED have made no arrangements for such.

H. Review. This Intergovernmental Agreement and any addendums shall be submitted by the JTED to the Joint Legislative Budget Committee for review.

5. Cancellation for Conflict of Interest

Pursuant to A.R.S. §38-511, either party to this Agreement may, within three (3) years after the execution of this Agreement, cancel it without further penalty or obligation if any person significantly involved in initiating, negotiating, securing, drafting, or creating this Agreement is at any time while the Agreement is in effect, an employee or agent of any other party to the Agreement in any capacity or a consultant to any other party, of the contract with respect to the subject matter of the Agreement. A cancellation made pursuant to this provision shall be effective when either party receives written notice of the cancellation unless the notice specifies a later time.

6. Non-discrimination

The parties shall comply with Executive Order 2009-09 and all other applicable State and Federal employment laws, rules, and regulations, mandating that all persons shall have equal access to employment opportunities, and that no person shall be discriminated against due to race, creed, color, religion, sex, national origin or disability.

7. Insurance

College and JTED each represent and warrant to the other that it shall at all times retain insurance coverage in compliance with State laws and shall name the other party as an additional insured.

8. Employees

An employee of any party to this Agreement who works under the jurisdiction or control of or within the jurisdictional boundaries of another party to this Agreement pursuant to this Agreement is deemed to be an employee of both public agencies for the purposes of Arizona workers' compensation law, and A.R.S. §23-1022. The primary employer shall be solely liable for the payment of workers' compensation benefits.

9. Mutual Indemnification

Each party (as "Indemnitor") agrees to indemnify, defend, and hold harmless the other parties (as "Indemnitees") from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney fees), hereinafter collectively referred to as "claims," arising out of bodily injury or any person (including death) or property damage, but only to the extent that such claims which result in vicarious/derivative liability to the Indemnitees, are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.

10. Applicable Law

This Agreement shall be governed and interpreted by the laws of the State of Arizona. Unless otherwise stated in this Agreement, JTED shall operate under the provisions of A.R.S. Title 15, Ch. 3, Art. 6 (§§15- 391 through 15-396), as amended.

11. Mediation

Neither party may file a claim against the other without first participating in good faith in mediation with a trained and impartial mediator. The parties shall share the expenses of mediation, except that shared expenses shall not include the cost incurred by a party for representation by an attorney at the mediations, if such representation is desired.

12. Notice

Any notice required or permitted under the terms of this Agreement shall be deemed given or served if sent by certified mail, return receipt requested, postage prepaid, to:

JTED

Matt Weber, Superintendent
NAVIT
P.O. Box 2110
1611 South Main Street
Snowflake, AZ 85937
Fax: 928.536.7287

COLLEGE

Jeanne Swarhout, President
Northland Pioneer College
P. O. Box 610
Holbrook, AZ 85937
Fax: 928.524.7419

13. Counterparts

This Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement. This Agreement is effective as of the date first written above.

14. Waiver of Conflict

The parties to this Agreement are aware that Mangum, Wall, Stoops & Warden, PLLC (the "Law Firm") represents more than one party to this Agreement in various matters, including the drafting and/or review of this Agreement. By signing this Agreement each party specifically acknowledges that (1) the Law Firm has, by this paragraph, informed each party that the Law Firm believes that it will be able to provide competent and diligent representation to each party to this Agreement represented by the Law Firm and its representation of each party is not prohibited by law and does not involve the assertion of a claim by one party against another party to this Agreement, (2) the party is aware of a potential conflict of interest, and (3) the party specifically waives any such claim based on the Law Firm's representation of other parties to this Agreement.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS HEREOF, the parties sign this Agreement:

NORTHERN ARIZONA VOCATIONAL INSTITUTE OF TECHNOLOGY (NAVIT)

By: Joe R. Potts
Title: President

Dated this ____ day of _____, 2010, upon resolution of the JTED Governing Board approving this Agreement and authorizing its Superintendent to sign below:

NORTHERN ARIZONA VOCATIONAL INSTITUTE OF TECHNOLOGY (NAVIT)

By: Matthew D. ...
Title: Superintendent

Attorney approval:

This Agreement has been reviewed pursuant to A.R.S. §11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the JTED Governing Board.

By: Kathryn A. Muenz
Legal Counsel for JTED

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

By: Bill Jeffers
Title: Chairman

By: Jack R. Jatta
Title: President

Dated this 17th day of August, 2010, upon resolution of the District Governing Board of the Navajo County Community College District, approving this Agreement and authorizing its President to sign below:

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

By: Jeanne Swetha, Ph.D.
Title: President

This Agreement has been reviewed pursuant to A.R.S. §11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Governing Board of Navajo County Community College District.

By: [Signature]
Legal Counsel for the Navajo County Community College District

Exhibit A

Funding

Itemize the services to be provided and the amounts to be allocated for funding of that service, indicating the amount the JTED will contribute to the course and the amount of support required by the College. Itemized services and expenses may include but are not limited to teacher salaries, teacher certification, curriculum, facility usage, utilities, custodial care, and course supplies and equipment.

Northland Pioneer College

NAVIT Estimated Instruction Costs

2010-11

Class	Department	%	Wages & Benefits	Supplies	Misc	Total Expenses	NAVIT Related \$
ATO	Auto	78.01%	\$ 57,312	6,417	169	63,898	\$ 49,848
HQO	Heavy Equip Op	61.13%	\$ 79,848	57,071	(126)	136,793	\$ 83,616
ITP	Industrial Tech	13.11%	\$ 107,237	16,155	-	123,392	\$ 16,183
AIS	Admin Info Svc	1.09%	\$ 194,551	1,656	1,797	198,004	\$ 2,158
WLD	Welding	50.30%	\$ 232,313	41,075	2,586	275,974	\$ 138,818
EDU	Education	1.26%	\$ 127,092	-	343	127,435	\$ 1,602
ENL	English	4.60%	\$ 307,105	-	-	307,105	\$ 14,140
PSY	Psychology	12.83%	\$ 107,267	-	-	107,267	\$ 13,761
SOC	Sociology	13.74%	\$ 37,611	-	-	37,611	\$ 5,168
BIO	Biology	14.50%	\$ 271,521	13,151	72	284,744	\$ 41,283
COS	Cosmetology	59.26%	\$ 293,629	11,894	830	306,353	\$ 181,559
FRS	Fire Science	43.03%	\$ 105,957	8,197	1,005	115,159	\$ 49,553
MAT	Math	0.39%	\$ 210,640	-	-	210,640	\$ 824
NAT	Nursing Assist	26.47%	\$ 139,502	3,853	214	143,569	\$ 38,004
HES	Health Science	22.66%	\$ 62,227	120	-	62,347	\$ 14,130
Totals			\$ 2,333,812	159,589	6,890	2,500,291	\$ 650,647

NAVIT Estimated Tuition

2010 - 11

Fall 2010	\$ 200,000
Spring 2011	\$ 200,000
Total	\$ 400,000

NAVIT Estimated Miscellaneous Expenses

2010 - 11

Recurring Items:	
Facility Rental Cost (FRS - Taylor Fire Dept & NATC)	\$5,000
Electrical Cost (WLD @ PDC)	\$6,000
Fall NAVIT Orientation	\$4,200
Fall NAVIT Extra Week	\$4,000
Total	\$19,200

Exhibit B

Distance Learning CTE Courses

Any College participating in Distance Learning CTE Classes utilizing the JTED Video Conferencing Distance Learning (VCDL) network will present the VCDL course to the JTED to accept as an approved site course, participate in JTED training to acquire usage procedures and instructional strategies, provide appropriate classroom environment and staff, and complete all necessary ADE forms in order for the class enrollment to be reported by the College to JTED.

Exhibit C

Type of Instruction

List the program offered and the courses associated with each program. For each course, list the name of the course offered, a description of the course, the days of the week and times the course will be offered, the credit hours earned for completion of the course, and the name of the instructor of the course.

FALL 2010

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
INT					
BIO160	INTRO HUMAN ANATOMY	-----	-TBA-	JACOB, JAME	4
MAT161	ALGEBRA-BASED MATH E	-----	-TBA-	MACK, GARY	3
SPT130	INTRO TO THEATER	-----	-TBA-	SOLOMONSON,	3
LCC					
BIO160L	LAB INTRO HUMAN A&P	---W---	8:00a-10:44a	HENDRICKS,	0
CHM130	FUNDAMENTAL CHEMISTR	-M----	8:00a-10:44a	WILKES, DON	4
CHM130	FUNDAMENTAL CHEMISTR	-M----	8:00a-10:44a	WILKES, DON	4
CHM130L	CHEMISTRY LAB CHM130	---R--	8:00a-10:44a	HUTTON, CYN	0
COS101	MANICURING I	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	4
COS102	MANICURING II	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	4
COS103	MANICURING III	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	4
COS104	MANICURING IV	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	4
COS199	ADVANCED TECHNIQUES	-MTWRF-	8:00a- 4:29p	PARKER, THE	4
COS199	ADVANCED PERMING	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS118	MANICUR/HAND&ARM MAS	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	2
COS211	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	3
COS212	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS213	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS214	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS198	INTERNSHIP	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	4
COS120	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	HICKS, BARB	5
COS121	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	HICKS, BARB	5
COS122	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	HICKS, BARB	5
COS200	ADV STYLING AND REFR	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	2
COS209	SCI FOR COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	1
COS210	MANAGMNT COSMETOLGY	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	3
COS110	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	MARTINEAU,	5
COS111	WAVING/SHAMPOO/STYLI	-MTWRF-	8:00a- 4:29p	MARTINEAU,	4
COS112	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	MARTINEAU,	4
COS118	MANICUR/HAND&ARM MAS	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	2
COS211	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS212	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS213	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS214	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS105	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	CLINK, PATS	3
COS106	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	CLINK, PATS	3
EDU200	INTRO TO EDUCATION	-M----	8:00a-10:44a	JOHNSON, SA	3
EMT104	CPR & FIRST AID	-----S	8:00a- 4:59p	RAYMO, SARA	0.5
EMT104	CPR & FIRST AID	-----S	8:00a- 4:59p	RAYMO, SARA	0.5
ENL101	COLLEGE COMPOSITION	--T----	8:00a-10:44a	ASHCRAFT, D	3

FALL 2010

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
ENL101	COLLEGE COMPOSITION	--T----	8:00a-10:44a	RADEMACHER,	3
HDE199	COLLEGE ORIENTATION	-MTWRF-	8:00a-10:44a	HENDERSON,	2
HES145	NUTRITION	----F-	8:00a-10:59a	WEIERMANN,	3
HES102	HEALTH CAREER OCCUPA	----F-	8:00a-10:59a	HUNT, CHERY	3
HES120	LAW/ETHICS-HEALTH CA	-----	8:00a-10:45a	SHIELDS, WE	3
HES170	MEDICAL TERMINOLOGY	-M----	8:00a-10:59a	JOHN, MADAL	3
MAT162	ALGEBRA-BASED MATH E	---W---	8:00a-10:44a	MACK, GARY	3
MAT152	ADVANCED ALGEBRA	----R--	8:00a-10:44a	GRAHAM, BAR	3
NAT101	NURSING ASSISTANT	--T-RF-	7:45a-10:59a	HENDRICKS,	5
PHL105	INTRO TO ETHICS	----R--	8:00a-10:44a	JONES, RYAN	3
PSY101	INTRO TO PSYCHOLOGY	---W---	8:00a-10:44a	REYES, GARY	3
PSY240	DEVELOPMENTAL PSYCHO	--T----	8:00a-10:44a	REYES, GARY	3

PDC

HES102	HEALTH CAREER OCCUPA	----F-	8:00a-10:59a	HUNT, CHERY	3
ITP201	INTRO TO INDUSTRIAL	-MTWRF-	12:30p- 3:29p	CLARK, PAUL	4
ITP210	POWER PRINCIPLES I	-MTWRF-	12:30p- 3:29p	CLARK, PAUL	6
ITP231	MECHANICL MAINTENANC	-MTWRF-	12:30p- 3:29p	CLARK, PAUL	6
MAT162	ALGEBRA-BASED MATH E	---W---	8:00a-10:44a	MACK, GARY	3
MAT152	ADVANCED ALGEBRA	----R--	8:00a-10:44a	GRAHAM, BAR	3
WLD100	SAFETY & MATH	-MTWRF-	8:00a-10:59a	HOSKINS, RA	2
WLD150	SYMBOLS, DRAW/METAL	-MTWRF-	8:00a-10:59a	HOSKINS, RA	2
WLD151	CUTTING PROC & WELD	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD152	SMAW PLATE I	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD153	SMAW PLATE II	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD265	GMAW PIPE	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD266	FCAW PIPE	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD267	GTAW PIPE I	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD268	GTAW PIPE II	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD290	WELDING FABRICATION	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD291	INTERNSHIP FOR WELDI	-MTWRF-	8:00a-10:59a	HOSKINS, RA	2
WLD100	SAFETY & MATH	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	2
WLD150	SYMBOLS, DRAW/METAL	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	2
WLD151	CUTTING PROC & WELD	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD152	SMAW PLATE I	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD153	SMAW PLATE II	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD265	GMAW PIPE	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD266	FCAW PIPE	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD267	GTAW PIPE I	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD268	GTAW PIPE II	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD290	WELDING FABRICATION	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD291	INTERNSHIP FOR WELDI	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	2

FALL 2010

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
SCC					
CHM130	FUNDAMENTAL CHEMISTR	-M----	8:00a-10:44a	WILKES, DON	4
CHM130	FUNDAMENTAL CHEMISTR	-M----	8:00a-10:44a	WILKES, DON	4
CHM130L	CHEMISTRY LAB CHM130	---W---	8:00a-10:44a	HUTTON, CYN	0
ENL101	COLLEGE COMPOSITION	--T----	8:00a-10:44a	RADEMACHER,	3
ENL101	COLLEGE COMPOSITION	---R--	8:00a-10:44a	RICHINS, BA	3
FRS100	FIRE SERVICE ORIENT	-MTWRF-	7:40a-10:40a	HANCOCK, PA	2
FRS121	EMERG STABILIZATION/	-MTWRF-	7:40a-10:40a	SOLOMON, BI	1
FRS126	ROPE RESCUE I	-MTWRF-	7:40a-10:40a	SOLOMON, BI	1
FRS127	ROPE RESCUE II	-MTWRF-	7:40a-10:40a	SOLOMON, BI	1
FRS134	RAPID INTERVENTION C	-MTWRF-	7:40a-10:40a	SOLOMON, BI	1
FRS141	FIRE SERVICE COMMUNI	-MTWRF-	7:40a-10:40a	SOLOMON, BI	3
FRS150	WILDLAND FIREFIGHTER	-MTWRF-	7:40a-10:40a	SOLOMON, BI	2
FRS199	FIREFIGHTER FITNESS	-MTWRF-	7:40a-10:40a	HANCOCK, PA	2
FRS199	FIREFIGHTER FITNESS	-MTWRF-	7:40a-10:40a	SOLOMON, BI	2
FRS199	FIRE DEPARTMENT INTE	-MTWRF-	7:40a-10:40a	SOLOMON, BI	2
FRS199	SERVICE LEARNING	-MTWRF-	7:40a-10:40a	SOLOMON, BI	2
FRS199	SERVICE LEARNING	-MTWRF-	7:40a-10:40a	HANCOCK, PA	2
FRS199	FIRE PREVENTION	-MTWRF-	7:40a-10:40a	HANCOCK, PA	2
FRS116	INTR RESPRATORY PROT	-MTWRF-	7:40a-10:40a	HANCOCK, PA	2
FRS117	INTRO TO FORCIBLE EN	-MTWRF-	7:40a-10:40a	HANCOCK, PA	1
FRS118	INTRO FIRE HOSE/STRE	-MTWRF-	7:40a-10:40a	HANCOCK, PA	2
FRS130	THE INCIDENT COMMAND	-MTWRF-	7:40a-10:40a	HANCOCK, PA	1
FRS131	VEHICLE FIREFIGHTING	-MTWRF-	7:40a-10:40a	HANCOCK, PA	1
FRS133	INTRO FIRE BEHAVIOR	-MTWRF-	7:40a-10:40a	HANCOCK, PA	1
FRS120	EMERGENCY VEHICLE DR	-MTWRF-	7:40a-10:40a	SOLOMON, BI	1
HDE199	COLLEGE ORIENTATION	-MTWRF-	8:00a-10:44a	HENDERSON,	2
HES102	HEALTH CAREER OCCUPA	----F-	8:00a-10:59a	HUNT, CHERY	3
HQO108	NCCER CORE CURRICULU	-MTWRF-	7:40a-10:39a	TENNEY, REG	4
HQO109	BASIC OPERATN TECHNQ	-MTWRF-	7:40a-10:39a	TENNEY, REG	3
HQO111	TRADE HVY EQUIP SAFT	-MTWRF-	7:40a-10:39a	TENNEY, REG	3
HQO113	GRADES PART I	-MTWRF-	7:40a-10:39a	TENNEY, REG	2
HQO210	GRADE PART II/CIVIL	-MTWRF-	7:40a-10:39a	TENNEY, REG	4
HQO210	GRADE PART II/CIVIL	-MTWRF-	7:40a-10:39a	TENNEY, REG	4
HQO211	BACKHOES AND DOZERS	-MTWRF-	7:40a-10:39a	TENNEY, REG	4
HQO212	INTRO CREW LEADER &	-MTWRF-	7:40a-10:39a	TENNEY, REG	4
MAT162	ALGEBRA-BASED MATH E	---W---	8:00a-10:44a	MACK, GARY	3
MAT152	ADVANCED ALGEBRA	---R--	8:00a-10:44a	GRAHAM, BAR	3
PHL105	INTRO TO ETHICS	---R--	8:00a-10:44a	JONES, RYAN	3
PSY101	INTRO TO PSYCHOLOGY	--T----	8:00a-10:44a	BOBLETT, JA	3
PSY240	DEVELOPMENTAL PSYCHO	--T----	8:00a-10:44a	REYES, GARY	3

SPE

FALL 2010

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
AIS123	VOCAB FOR THE MEDICA	----F-	8:00a-11:59a	OSBORNE, TA	3
CHM130	FUNDAMENTAL CHEMISTR	-M----	8:00a-10:44a	WILKES, DON	4
EMT104	CPR & FIRST AID	-----S	8:30a- 5:29p	NORMAN, MIC	0.5
ENL101	COLLEGE COMPOSITION	--T----	8:00a-10:44a	RADEMACHER,	3
ENL101	COLLEGE COMPOSITION	--W---	8:00a-10:44a	JONES, RYAN	3
HES102	HEALTH CAREER OCCUPA	----F-	8:00a-10:59a	STINSON, JE	3
HQO108	NCCER CORE CURRICULU	-MTWRF-	12:40p- 3:39p	WILTBANK, H	4
HQO109	BASIC OPERATN TECHNQ	-MTWRF-	12:40p- 3:39p	WILTBANK, H	3
HQO111	TRADE HVY EQUIP SAFT	-MTWRF-	12:40p- 3:39p	WILTBANK, H	3
HQO113	GRADES PART I	-MTWRF-	12:40p- 3:39p	WILTBANK, H	2
HQO210	GRADE PART II/CIVIL	-MTWRF-	12:40p- 3:39p	WILTBANK, H	4
HQO211	BACKHOES AND DOZERS	-MTWRF-	12:40p- 3:39p	WILTBANK, H	4
HQO212	INTRO CREW LEADER &	-MTWRF-	12:40p- 3:39p	WILTBANK, H	4
HQO108	NCCER CORE CURRICULU	-MTWRF-	7:40a-10:39a	WILTBANK, H	4
HQO109	BASIC OPERATN TECHNQ	-MTWRF-	7:40a-10:39a	WILTBANK, H	3
HQO111	TRADE HVY EQUIP SAFT	-MTWRF-	7:40a-10:39a	WILTBANK, H	3
HQO113	GRADES PART I	-MTWRF-	7:40a-10:39a	WILTBANK, H	2
HQO210	GRADE PART II/CIVIL	-MTWRF-	7:40a-10:39a	WILTBANK, H	4
HQO211	BACKHOES AND DOZERS	-MTWRF-	7:40a-10:39a	WILTBANK, H	4
HQO212	INTRO CREW LEADER &	-MTWRF-	7:40a-10:39a	WILTBANK, H	4
MAT152	ADVANCED ALGEBRA	----R--	8:00a-10:44a	GRAHAM, BAR	3
NAT101	NURSING ASSISTANT	--TWR--	8:00a-10:59a	REIDHEAD, D	5
PHL105	INTRO TO ETHICS	----R--	8:00a-10:44a	JONES, RYAN	3
PSY101	INTRO TO PSYCHOLOGY	--T----	8:00a-10:44a	HEINRICH, R	3

STJ

CHM130	FUNDAMENTAL CHEMISTR	-M----	8:00a-10:44a	WILKES, DON	4
COS211	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS212	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS213	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS214	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS120	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	5
COS121	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	5
COS122	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	5
COS105	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	HICKS, BARB	3
COS106	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	HICKS, BARB	3
COS110	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	HICKS, BARB	5
COS111	WAVING/SHAMPOO/STYLI	-MTWRF-	8:00a- 4:29p	HICKS, BARB	4
COS112	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	HICKS, BARB	4
COS101	MANICURING I	-MTWRF-	8:00a- 4:29p	CLINK, PATS	4
COS102	MANICURING II	-MTWRF-	8:00a- 4:29p	CLINK, PATS	4
COS103	MANICURING III	-MTWRF-	8:00a- 4:29p	CLINK, PATS	4
COS104	MANICURING IV	-MTWRF-	8:00a- 4:29p	CLINK, PATS	4

FALL 2010

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
COS200	ADV STYLING AND REFR	-MTWRF-	8:00a- 4:29p	CLINK, PATS	2
COS209	SCI FOR COSMETOLOGY	-MTWRF-	8:00a- 4:29p	CLINK, PATS	1
COS198	INTERNSHIP	-MTWRF-	8:00a- 4:29p	MARTINEAU,	4
COS199	ADVANCED PERMING	-MTWRF-	8:00a- 4:29p	MARTINEAU,	3
COS199	ADVANCED TECHNIQUES	-MTWRF-	8:00a- 4:29p	MARTINEAU,	4
ITP231	MECHANICL MAINTENANC	-MTWRF-	7:40a-10:40a	WAKEFIELD,	6
ITP201	INTRO TO INDUSTRIAL	-MTWRF-	7:30a-10:29a	WAKEFIELD,	4
ITP210	POWER PRINCIPLES I	-MTWRF-	7:30a-10:29a	WAKEFIELD,	6
ITP232	MECHANICL MAINTENANC	-MTWRF-	7:30a-10:29a	WAKEFIELD,	6
WLD100	SAFETY & MATH	-MTWRF-	7:30a-10:29a	PINNELL, FR	2
WLD150	SYMBOLS, DRAW/METAL	-MTWRF-	7:30a-10:29a	PINNELL, FR	2
WLD151	CUTTING PROC & WELD	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD152	SMAW PLATE I	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD153	SMAW PLATE II	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD265	GMAW PIPE	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD266	FCAW PIPE	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD267	GTAW PIPE I	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD268	GTAW PIPE II	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD290	WELDING FABRICATION	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD291	INTERNSHIP FOR WELDI	-MTWRF-	7:30a-10:29a	PINNELL, FR	2
WLD100	SAFETY & MATH	-MTWRF-	12:00p- 2:59p	PINNELL, FR	2
WLD150	SYMBOLS, DRAW/METAL	-MTWRF-	12:00p- 2:59p	PINNELL, FR	2
WLD151	CUTTING PROC & WELD	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD152	SMAW PLATE I	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD153	SMAW PLATE II	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD265	GMAW PIPE	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD266	FCAW PIPE	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD267	GTAW PIPE I	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD268	GTAW PIPE II	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD290	WELDING FABRICATION	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD291	INTERNSHIP FOR WELDI	-MTWRF-	12:00p- 2:59p	PINNELL, FR	2
WMC					
AIS231	INTRO MS OFFICE	--T---	8:00a-11:59a	CHASE, TRAC	3
ATO103	SAFETY AND HAZARDOUS	-MTWRF-	8:00a-10:59a	MUNDE, THOM	2
ATO107	ENGINE REPAIR I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO108	ENGINE REPAIR II	-MTWRF-	8:00a-10:59a	MUNDE, THOM	2
ATO109	ENGINE PERFORMANCE I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO110	ENGINE PERFORMANCE I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO111	ENGINE PERFORMANCE I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO112	AUTOMATIC TRANSMISSI	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO113	AUTOMATIC TRANSMISSI	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO114	BRAKE SYSTEMS I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3

FALL 2010

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
ATO115	BRAKE SYSTEMS II	-MTWRF-	8:00a-10:59a	MUNDE, THOM	2
ATO205	SUSPENSION AND STEER	-MTWRF-	8:00a-10:59a	MUNDE, THOM	4
ATO207	ELECTRICAL & ELECTRO	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO208	ELECTRICAL & ELECTRO	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO209	ELECTRICAL & ELECTRO	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO210	HEATING & AIR CONDIT	-MTWRF-	8:00a-10:59a	MUNDE, THOM	4
ATO212	MANUAL DRIVE TRAIN A	-MTWRF-	8:00a-10:59a	MUNDE, THOM	4
ATO103	SAFETY AND HAZARDOUS	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	2
ATO107	ENGINE REPAIR I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO108	ENGINE REPAIR II	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	2
ATO109	ENGINE PERFORMANCE I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO110	ENGINE PERFORMANCE I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO111	ENGINE PERFORMANCE I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO112	AUTOMATIC TRANSMISSI	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO113	AUTOMATIC TRANSMISSI	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO114	BRAKE SYSTEMS I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO115	BRAKE SYSTEMS II	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	2
ATO205	SUSPENSION AND STEER	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	4
ATO207	ELECTRICAL & ELECTRO	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO208	ELECTRICAL & ELECTRO	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO209	ELECTRICAL & ELECTRO	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO210	HEATING & AIR CONDIT	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	4
ATO212	MANUAL DRIVE TRAIN A	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	4
ATO212	MANUAL DRIVE TRAIN A	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	4
BIO160L	LAB INTRO HUMAN A&P	----F-	8:00a-10:44a	LOPEZ, EILE	0
BIO201L	LAB HUMAN A&P I	----R--	8:00a-10:44a	SMITH, DAVI	0
BIO201L	LAB HUMAN A&P I	----F-	8:00a-10:44a	SMITH, DAVI	0
BIO201	HUMAN ANAT & PHYSIO	--T----	8:00a-10:44a	SMITH, DAVI	4
BIO201L	LAB HUMAN A&P I	---W---	8:00a-10:44a	SMITH, DAVI	0
CHM130L	CHEMISTRY LAB CHM130	--T----	8:00a-10:44a	WILKES, DON	0
CHM130L	CHEMISTRY LAB CHM130	----R--	8:00a-10:44a	WILKES, DON	0
CHM130	FUNDAMENTAL CHEMISTR	-M-----	8:00a-10:44a	WILKES, DON	4
CHM130	FUNDAMENTAL CHEMISTR	-M-----	8:00a-10:44a	WILKES, DON	4
COS105	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	3
COS106	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS110	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	PARKER, THE	5
COS111	WAVING/SHAMPOO/STYLI	-MTWRF-	8:00a- 4:29p	PARKER, THE	4
COS112	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	PARKER, THE	4
COS200	ADV STYLING AND REFR	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	2
COS209	SCI FOR COSMETOLOGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	1
COS210	MANAGMNT COSMETOLGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	3
COS211	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	3
COS212	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	3

FALL 2010

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
COS213	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	3
COS214	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	3
COS101	MANICURING I	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	4
COS102	MANICURING II	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	4
COS103	MANICURING III	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	4
COS104	MANICURING IV	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	4
COS118	MANICUR/HAND&ARM MAS	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	2
COS120	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	MARTINEAU,	5
COS121	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	MARTINEAU,	5
COS122	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	MARTINEAU,	5
COS198	INTERNSHIP	-MTWRF-	8:00a- 4:29p	MARTINEAU,	4
COS199	ADVANCED TECHNIQUES	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	4
COS199	ADVANCED PERMING	-MTWRF-	8:00a- 4:29p	MARTINEAU,	3
EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	JOHNSON, SA	3
EMT104	CPR & FIRST AID	-----S	8:00a- 4:59p	EVANS, DANI	0.5
EMT104	CPR & FIRST AID	-----S	8:00a- 4:59p	JOHNSON, SA	0.5
ENL101	COLLEGE COMPOSITION	--T----	8:00a-10:44a	RADEMACHER,	3
ENL101	COLLEGE COMPOSITION	---R--	8:00a-10:44a	RADEMACHER,	3
ENL101	COLLEGE COMPOSITION	--T----	8:00a-10:44a	GOULET, RON	3
HDE199	COLLEGE ORIENTATION	-MTWRF-	8:00a-10:44a	HENDERSON,	2
HES102	HEALTH CAREER OCCUPA	----F-	8:00a-10:59a	SHIELDS, WE	3
HES145	NUTRITION	----F-	8:00a-10:59a	WEIERMANN,	3
HES102	HEALTH CAREER OCCUPA	----F-	8:00a-10:59a	HUNT, CHERY	3
HES170	MEDICAL TERMINOLOGY	---R--	8:00a-10:59a	SHIELDS, WE	3
HES120	LAW/ETHICS-HEALTH CA	-----	8:00a-10:45a	SHIELDS, WE	3
HES120	LAW/ETHICS-HEALTH CA	-M-----	8:00a-10:59a	SHIELDS, WE	3
MAT162	ALGEBRA-BASED MATH E	---W---	8:00a-10:44a	MACK, GARY	3
MAT152	ADVANCED ALGEBRA	---R--	8:00a-10:44a	GRAHAM, BAR	3
NAT101	NURSING ASSISTANT	---W---	8:00a-10:59a	JAMISON, SU	5
NAT101	NURSING ASSISTANT	-M---F-	8:00a-10:59a	JAMISON, SU	5
NAT101	NURSING ASSISTANT	---W---	8:00a-10:59a	JAMISON, SU	5
NAT101	NURSING ASSISTANT	-M---F-	8:00a-10:59a	JAMISON, SU	5
PHL105	INTRO TO ETHICS	---R--	8:00a-10:44a	JONES, RYAN	3
PSY240	DEVELOPMENTAL PSYCHO	--T----	8:00a-10:44a	REYES, GARY	3
PSY240	DEVELOPMENTAL PSYCHO	-M-----	8:00a-10:44a	BOBLETT, JA	3
PSY101	INTRO TO PSYCHOLOGY	---W---	8:00a-10:44a	BOBLETT, JA	3
SOC120	GENERAL SOCIOLOGY	-M-----	8:00a-10:44a	DEATON, JOH	3
WLD100	SAFETY & MATH	-MTWRF-	8:00a-10:59a	CASEY, CURT	2
WLD150	SYMBOLS, DRAW/METAL	-MTWRF-	8:00a-10:59a	CASEY, CURT	2
WLD151	CUTTING PROC & WELD	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD152	SMAW PLATE I	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD153	SMAW PLATE II	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD265	GMAW PIPE	-MTWRF-	8:00a-10:59a	CASEY, CURT	3

FALL 2010

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
WLD266	FCAW PIPE	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD267	GTAW PIPE I	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD268	GTAW PIPE II	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD290	WELDING FABRICATION	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD291	INTERNSHIP FOR WELDI	-MTWRF-	8:00a-10:59a	CASEY, CURT	2
WLD100	SAFETY & MATH	-MTWRF-	1:00p- 3:59p	CASEY, CURT	2
WLD100	SAFETY & MATH	-MTWRF-	1:00p- 3:59p	CASEY, CURT	2
WLD150	SYMBOLS, DRAW/METAL	-MTWRF-	1:00p- 3:59p	CASEY, CURT	2
WLD151	CUTTING PROC & WELD	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD152	SMAW PLATE I	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD153	SMAW PLATE II	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD265	GMAW PIPE	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD266	FCAW PIPE	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD267	GTAW PIPE I	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD268	GTAW PIPE II	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD290	WELDING FABRICATION	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD291	INTERNSHIP FOR WELDI	-MTWRF-	1:00p- 3:59p	CASEY, CURT	2
WRV					
HES102	HEALTH CAREER OCCUPA	----F-	8:00a-10:59a	HUNT, CHERY	3

SPRING 2011

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
INT					
EDU276	MANAGING LEARNING EN	-----	-TBA-	HEIMANN, RI	3
BIO100	BIOLOGY CONCEPTS	-----	-TBA-	JACOB, JAME	4
LCC					
AIS115	TEN-KEY ADDING MACHI	---W---	8:00a-11:59a	BAZAN, MAXI	1
BIO205	MICROBIOLOGY	-M-W---	8:00a-10:44a	CANARY, PAT	4
BIO181	GENERAL BIOLOGY I	--T-R--	8:00a-10:44a	MANTHEI, BR	4
COS199	ADVANCED TECHNIQUES	-MTWRF-	8:00a- 4:29p	PARKER, THE	4
COS199	ADVANCED PERMING	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS101	MANICURING I	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	4
COS102	MANICURING II	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	4
COS103	MANICURING III	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	4
COS104	MANICURING IV	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	4
COS118	MANICUR/HAND&ARM MAS	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	2
COS211	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS212	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS213	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS214	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS198	INTERNSHIP	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	4
COS120	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	HICKS, BARB	5
COS121	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	HICKS, BARB	5
COS122	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	HICKS, BARB	5
COS200	ADV STYLING AND REFR	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	2
COS209	SCI FOR COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	1
COS210	MANAGMNT COSMETOLGY	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	3
COS110	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	MARTINEAU,	5
COS111	WAVING/SHAMPOO/STYLI	-MTWRF-	8:00a- 4:29p	MARTINEAU,	4
COS112	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	MARTINEAU,	4
COS105	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	CLINK, PATS	3
COS106	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	CLINK, PATS	3
AUDI EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	HEIMANN, RI	3
EMT104	CPR & FIRST AID	-----S	8:00a- 4:59p	RAYMO, SARA	0.5
EMT104	CPR & FIRST AID	-----S	8:00a- 4:59p	RAYMO, SARA	0.5
VID2 ENL102	COLLEGE COMPOSITION	----F-	8:00a-10:44a	RADEMACHER,	3
ENL102	COLLEGE COMPOSITION	-M-----	8:00a-10:44a	RICHINS, BA	3
L112 HES170	MEDICAL TERMINOLOGY	----F-	8:00a-10:59a	HUNTER, JAN	3
HES170	MEDICAL TERMINOLOGY	---W---	8:00a-10:59a	HUNTER, JAN	3
VID1 MAT161	ALGEBRA-BASED MATH E	---W---	8:00a-10:44a	MACK, GARY	3
NAT101	NURSING ASSISTANT	--T-RF-	8:00a-10:59a	HENDRICKS,	5
PSY101	INTRO TO PSYCHOLOGY	---W---	8:00a-10:44a	REYES, GARY	3
AUDI SOC130	RACIAL/ETHNC/GENDR R	---W---	8:00a-10:44a	DEATON, JOH	3

SPRING 2011

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
PDC					
AUDI EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	HEIMANN, RI	3
ITP230	MECHANICL MAINTENANC	-MTWRF-	12:30p- 3:30p	CLARK, PAUL	6
ITP233	MECHANICL MAINTENANC	-MTWRF-	12:30p- 3:30p	CLARK, PAUL	6
AUDI SOC130	RACIAL/ETHNC/GENDR R	---W---	8:00a-10:44a	DEATON, JOH	3
WLD154	GMAW PLATE	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD155	GTAW PLATE	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD156	AWS LEVEL I CERTIFIC	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	2
WLD157	AWS LEV I CERT (ENT	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	4
WLD260	FIT UP/INSPECT/METAL	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	2
WLD261	SMAW OPEN V BUTTS/PL	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD262	SMAW OPEN V BUTTS/PL	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD263	SMAW OPEN ROOT/PIPE	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD264	SMAW OPEN ROOT/PIPE	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD154	GMAW PLATE	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD155	GTAW PLATE	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD156	AWS LEVEL I CERTIFIC	-MTWRF-	8:00a-10:59a	HOSKINS, RA	2
WLD157	AWS LEV I CERT (ENT	-MTWRF-	8:00a-10:59a	HOSKINS, RA	4
WLD260	FIT UP/INSPECT/METAL	-MTWRF-	8:00a-10:59a	HOSKINS, RA	2
WLD261	SMAW OPEN V BUTTS/PL	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD262	SMAW OPEN V BUTTS/PL	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD263	SMAW OPEN ROOT/PIPE	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD264	SMAW OPEN ROOT/PIPE	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD240	INTRO TO PLASTICS	----R--	8:15a-11:14a	SAYRE, JAN	2
WLD241	PLASTIC WELDING	----R--	8:15a-11:14a	SAYRE, JAN	2
WLD242	FABRICATION OF PLAST	----R--	8:15a-11:14a	SAYRE, JAN	2
WLD243	PIPE FITTING FOR PLA	----R--	8:15a-11:14a	SAYRE, JAN	2
WLD241	PLASTIC WELDING	----R--	12:30p- 3:29p	SAYRE, JAN	2
WLD242	FABRICATION OF PLAST	----R--	12:30p- 3:29p	SAYRE, JAN	2
WLD243	PIPE FITTING FOR PLA	----R--	12:30p- 3:29p	SAYRE, JAN	2
SCC					
BIO181	LAB GEN BIO I	---W---	8:00a-10:44a	HUTTON, CYN	0
BIO181	GENERAL BIOLOGY I	-M-----	8:00a-10:44a	HUTTON, CYN	4
AUDI EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	HEIMANN, RI	3
ENL102	COLLEGE COMPOSITION	----R--	8:00a-10:44a	RADEMACHER,	3
FRS140	FIRE SERVICE REPORT	--T-R--	7:40a- 8:40a	SOLOMON, BI	2
FRS199	FIREFIGHTER FITNESS	-MTWRF-	7:40a-10:40a	WHIPPLE, JE	2
FRS199	SERVICE LEARNING	-MTWRF-	7:40a-10:40a	SOLOMON, BI	2
NATC FRS124	INTRO FIRE SERVICE R	-----	7:40a-10:40a	WHIPPLE, JE	1
FRS113	CONFINED SPACE I	-MTWRF-	7:40a-10:40a	WHIPPLE, JE	1
FRS102	FIRE SERVICE FIRST R	-MTWRF-	7:40a-10:40a	SOLOMON, BI	2

SPRING 2011

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
FRS104	FIREFIGHTER I & II	-MTWRF-	7:40a-10:40a	SOLOMON, BI	10
FRS106	FIREFIGHTER HEALTH A	--T----	7:40a-10:40a	WHIPPLE, JE	2
FRS110	HAZ MAT FIRST RESPON	-MTWRF-	7:40a-10:40a	SOLOMON, BI	2
FRS122	FIRE SERVICE VENTILA	-MTWRF-	7:40a-10:40a	WHIPPLE, JE	2
FRS125	INTRO WATER SUPPLY/H	-MTWRF-	7:40a-10:40a	WHIPPLE, JE	2
FRS119	INTRO TO FIRE PUMPS	-MTWRF-	7:40a-10:40a	WHIPPLE, JE	2
FRS123	INTRO EXTINGUISHERS/F	-MTWRF-	7:40a-10:40a	WHIPPLE, JE	1
FRS199	FIREFIGHTING FITNESS	-MTWRF-	7:40a-10:40a	SOLOMON, BI	1
HES170	MEDICAL TERMINOLOGY	----F-	8:00a-10:59a	HUNT, CHERY	3
HQO119	INTRO TO EARTHMOVING	-MTWRF-	12:40p- 3:39p	TENNEY, REG	3
HQO121	ROLLERS AND SCRAPERS	-MTWRF-	12:40p- 3:39p	TENNEY, REG	3
HQO122	LOADERS AND FORKLIFT	-MTWRF-	12:40p- 3:39p	TENNEY, REG	3
HQO123	EXCAVATION MATH & MS	-MTWRF-	12:40p- 3:39p	TENNEY, REG	3
HQO230	MOTOR GRADERS	-MTWRF-	12:40p- 3:39p	TENNEY, REG	4
HQO231	ADV OPERAT TECH/MSHA	-MTWRF-	12:40p- 3:39p	TENNEY, REG	3
HQO232	FINISHING & GRADING	-MTWRF-	12:40p- 3:39p	TENNEY, REG	3
HQO233	CRANES/RIGGING	-MTWRF-	12:40p- 3:39p	TENNEY, REG	2
HQO119	INTRO TO EARTHMOVING	-MTWRF-	7:40a-10:40a	TENNEY, REG	3
HQO121	ROLLERS AND SCRAPERS	-MTWRF-	7:40a-10:40a	TENNEY, REG	3
HQO122	LOADERS AND FORKLIFT	-MTWRF-	7:40a-10:40a	TENNEY, REG	3
HQO123	EXCAVATION MATH & MS	-MTWRF-	7:40a-10:40a	TENNEY, REG	3
HQO230	MOTOR GRADERS	-MTWRF-	7:40a-10:40a	TENNEY, REG	4
HQO231	ADV OPERAT TECH/MSHA	-MTWRF-	7:40a-10:40a	TENNEY, REG	3
HQO232	FINISHING & GRADING	-MTWRF-	7:40a-10:40a	TENNEY, REG	3
HQO233	CRANES/RIGGING	-MTWRF-	7:40a-10:40a	TENNEY, REG	2
PSY101	INTRO TO PSYCHOLOGY	--T----	8:00a-10:44a	BOBLETT, JA	3
SPE					
AIS123	VOCAB FOR THE MEDICA	----F-	8:00a-10:45a	OSBORNE, TA	3
BIO181	LAB GEN BIO I	--T---	8:00a-10:44a	HAWS, WILLI	0
AUDI EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	HEIMANN, RI	3
VID2 ENL102	COLLEGE COMPOSITION	----F-	8:00a-10:44a	RADEMACHER,	3
ENL102	COLLEGE COMPOSITION	---R--	8:00a-10:44a	JONES, RYAN	3
HQO119	INTRO TO EARTHMOVING	-MTWRF-	12:40p- 3:39p	WILTBANK, H	3
HQO121	ROLLERS AND SCRAPERS	-MTWRF-	12:40p- 3:39p	WILTBANK, H	3
HQO122	LOADERS AND FORKLIFT	-MTWRF-	12:40p- 3:39p	WILTBANK, H	3
HQO123	EXCAVATION MATH & MS	-MTWRF-	12:40p- 3:39p	WILTBANK, H	3
HQO119	INTRO TO EARTHMOVING	-MTWRF-	7:40a-10:39a	WILTBANK, H	3
HQO121	ROLLERS AND SCRAPERS	-MTWRF-	7:40a-10:39a	WILTBANK, H	3
HQO122	LOADERS AND FORKLIFT	-MTWRF-	7:40a-10:39a	WILTBANK, H	3
HQO123	EXCAVATION MATH & MS	-MTWRF-	7:40a-10:39a	WILTBANK, H	3
HQO230	MOTOR GRADERS	-MTWRF-	7:40a-10:39a	WILTBANK, H	4

SPRING 2011

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
HQO231	ADV OPERAT TECH/MSHA	-MTWRF-	7:40a-10:39a	WILTBANK, H	3
HQO232	FINISHING & GRADING	-MTWRF-	7:40a-10:39a	WILTBANK, H	3
HQO233	CRANES/RIGGING	-MTWRF-	7:40a-10:39a	WILTBANK, H	2
VID1 MAT161	ALGEBRA-BASED MATH E	---W---	8:00a-10:44a	MACK, GARY	3
WMHS NAT10:	NURSING ASSISTANT	-M-W-F-	8:00a-10:59a	REIDHEAD, D	5
PSY240	DEVELOPMENTAL PSYCHO	---W---	8:00a-10:44a	HEINRICH, R	3
STJ					
COS120	HAIR/SCALP/TINT/&FAC	-MTWRF-	7:40a- 4:29p	CHRISTENSEN	5
COS121	HAIR/SCALP/TINT/&FAC	-MTWRF-	7:40a- 4:29p	CHRISTENSEN	5
COS122	HAIR/SCALP/TINT/&FAC	-MTWRF-	7:40a- 4:29p	CHRISTENSEN	5
COS105	THEORY/COSMETOLOGY I	-MTWRF-	-TBA-	HICKS, BARB	3
COS106	THEORY/COSMETOLOGY I	-MTWRF-	-TBA-	HICKS, BARB	3
COS110	WAVING/SHAMPOO/STYLN	-MTWRF-	-TBA-	HICKS, BARB	5
COS111	WAVING/SHAMPOO/STYLI	-MTWRF-	-TBA-	HICKS, BARB	4
COS112	WAVING/SHAMPOO/STYLN	-MTWRF-	-TBA-	HICKS, BARB	4
COS200	ADV STYLING AND REFR	-MTWRF-	7:40a- 4:29p	ROBBINS, CH	2
COS209	SCI FOR COSMETOLOGY	-MTWRF-	7:40a- 4:29p	ROBBINS, CH	1
COS198	INTERNSHIP	-MTWRF-	7:40a- 4:29p	MARTINEAU,	4
COS199	ADVANCED TECHNIQUES	-MTWRF-	7:40a- 4:29p	MARTINEAU,	4
COS199	ADVANCED PERMING	-MTWRF-	7:40a- 4:29p	MARTINEAU,	3
COS101	MANICURING I	-MTWRF-	7:40a- 4:29p	CLINK, PATS	4
COS102	MANICURING II	-MTWRF-	7:40a- 4:29p	CLINK, PATS	4
COS103	MANICURING III	-MTWRF-	7:40a- 4:29p	CLINK, PATS	4
COS104	MANICURING IV	-MTWRF-	7:40a- 4:29p	CLINK, PATS	4
COS118	MANICUR/HAND&ARM MAS	-MTWRF-	7:40a- 4:29p	CLINK, PATS	2
COS210	MANAGMNT COSMETOLGY	-MTWRF-	7:40a- 4:29p	CLINK, PATS	3
COS211	INSTRUCT COSMETOLOGY	-MTWRF-	7:40a- 4:29p	PARKER, THE	3
COS212	INSTRUCT COSMETOLOGY	-MTWRF-	7:40a- 4:29p	PARKER, THE	3
COS213	INSTRUCT COSMETOLOGY	-MTWRF-	7:40a- 4:29p	PARKER, THE	3
COS214	INSTRUCT COSMETOLOGY	-MTWRF-	7:40a- 4:29p	PARKER, THE	3
AUDI EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	HEIMANN, RI	3
ITP230	MECHANICL MAINTENANC	-MTWRF-	7:30a-10:30a	WAKEFIELD,	6
ITP231	MECHANICL MAINTENANC	-MTWRF-	7:30a-10:30a	BRADBURN, D	6
ITP233	MECHANICL MAINTENANC	-MTWRF-	7:30a-10:30a	WAKEFIELD,	6
WLD154	GMAW PLATE	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD155	GTAW PLATE	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD156	AWS LEVEL I CERTIFIC	-MTWRF-	7:30a-10:29a	PINNELL, FR	2
WLD157	AWS LEV I CERT (ENT	-MTWRF-	7:30a-10:29a	PINNELL, FR	4
WLD260	FIT UP/INSPECT/METAL	-MTWRF-	7:30a-10:29a	PINNELL, FR	2
WLD261	SMAW OPEN V BUTTS/PL	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD262	SMAW OPEN V BUTTS/PL	-MTWRF-	7:30a-10:29a	PINNELL, FR	3

SPRING 2011

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
WLD263	SMAW OPEN ROOT/PIPE	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD264	SMAW OPEN ROOT/PIPE	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD240	INTRO TO PLASTICS	---W---	7:30a-10:29a	SAYRE, JAN	2
WLD241	PLASTIC WELDING	---W---	7:30a-10:29a	SAYRE, JAN	2
WLD242	FABRICATION OF PLAST	---W---	7:30a-10:29a	SAYRE, JAN	2
WLD243	PIPE FITTING FOR PLA	---W---	7:30a-10:29a	SAYRE, JAN	2
WLD154	GMAW PLATE	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD155	GTAW PLATE	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD156	AWS LEVEL I CERTIFIC	-MTWRF-	12:00p- 2:59p	PINNELL, FR	2
WLD157	AWS LEV I CERT (ENT	-MTWRF-	12:00p- 2:59p	PINNELL, FR	4
WLD260	FIT UP/INSPECT/METAL	-MTWRF-	12:00p- 2:59p	PINNELL, FR	2
WLD261	SMAW OPEN V BUTTS/PL	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD262	SMAW OPEN V BUTTS/PL	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD263	SMAW OPEN ROOT/PIPE	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD264	SMAW OPEN ROOT/PIPE	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD240	INTRO TO PLASTICS	---W---	12:00p-12:59p	SAYRE, JAN	2
WLD241	PLASTIC WELDING	---W---	12:00p- 2:59p	SAYRE, JAN	2
WLD242	FABRICATION OF PLAST	---W---	12:00p- 2:59p	SAYRE, JAN	2
WLD243	PIPE FITTING FOR PLA	---W---	12:00p- 2:59p	SAYRE, JAN	2
WMC					
L134 AIS112	PROOFREADING	--T----	8:00a-11:59a	CHASE, TRAC	1
L134 AIS115	TEN-KEY ADDING MACHI	--T----	8:00a-11:59a	CHASE, TRAC	1
ATO107	ENGINE REPAIR I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO108	ENGINE REPAIR II	-MTWRF-	8:00a-10:59a	MUNDE, THOM	2
ATO109	ENGINE PERFORMANCE I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO110	ENGINE PERFORMANCE I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO111	ENGINE PERFORMANCE I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO112	AUTOMATIC TRANSMISSI	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO113	AUTOMATIC TRANSMISSI	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO114	BRAKE SYSTEMS I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO115	BRAKE SYSTEMS II	-MTWRF-	8:00a-10:59a	MUNDE, THOM	2
ATO210	HEATING & AIR CONDIT	-MTWRF-	8:00a-10:59a	MUNDE, THOM	4
ATO212	MANUAL DRIVE TRAIN A	-MTWRF-	8:00a-10:59a	MUNDE, THOM	4
ATO107	ENGINE REPAIR I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO108	ENGINE REPAIR II	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	2
ATO109	ENGINE PERFORMANCE I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO110	ENGINE PERFORMANCE I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO111	ENGINE PERFORMANCE I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO112	AUTOMATIC TRANSMISSI	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO113	AUTOMATIC TRANSMISSI	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO114	BRAKE SYSTEMS I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3

SPRING 2011

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
ATO115	BRAKE SYSTEMS II	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	2
ATO210	HEATING & AIR CONDIT	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	4
ATO212	MANUAL DRIVE TRAIN A	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	4
P101 BIO202	HUMAN ANAT & PHYSIO	--T----	8:00a-10:44a	SMITH, DAVI	4
P101 BIO181	GENERAL BIOLOGY I	-M-----	8:00a-10:44a	OTT, RUSSEL	4
P102 BIO100	LAB BIO CONCEPTS	----F-	8:00a-10:44a	LOPEZ, EILE	0
P102 BIO181	LAB GEN BIO I	--T----	8:00a-10:44a	OTT, RUSSEL	0
P104 BIO202	LAB HUMAN A&P II	---R--	8:00a-10:44a	SMITH, DAVI	0
P102 BIO181	LAB GEN BIO I	---W---	8:00a-10:44a	OTT, RUSSEL	0
COS105	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS106	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS110	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	PARKER, THE	5
COS111	WAVING/SHAMPOO/STYLI	-MTWRF-	8:00a- 4:29p	PARKER, THE	4
COS112	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	PARKER, THE	4
COS200	ADV STYLING AND REFR	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	2
COS209	SCI FOR COSMETOLOGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	1
COS210	MANAGMNT COSMETOLGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	3
COS211	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	HICKS, BARB	3
COS212	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	HICKS, BARB	3
COS213	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	HICKS, BARB	3
COS214	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	HICKS, BARB	3
COS101	MANICURING I	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	4
COS102	MANICURING II	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	4
COS103	MANICURING III	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	4
COS104	MANICURING IV	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	4
COS118	MANICUR/HAND&ARM MAS	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	2
COS120	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	MARTINEAU,	5
COS121	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	MARTINEAU,	5
COS122	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	MARTINEAU,	5
COS198	INTERNSHIP	-MTWRF-	8:00a- 4:29p	MARTINEAU,	4
COS199	ADVANCED TECHNIQUES	-MTWRF-	-TBA-	MARTINEAU,	4
COS199	ADVANCED PERMING	-MTWRF-	-TBA-	MARTINEAU,	3
AUDI EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	HEIMANN, RI	3
M7D EMT104	CPR & FIRST AID	-----S	8:30a- 5:29p	EVANS, DANI	0.5
M7D EMT104	CPR & FIRST AID	-----S	8:30a- 5:29p	JOHNSON, SA	0.5
A111 ENL102	COLLEGE COMPOSITION	--T----	8:00a-10:44a	GOULET, RON	3
A111 ENL102	COLLEGE COMPOSITION	---W---	8:00a-10:44a	GOULET, RON	3
P101 HES170	MEDICAL TERMINOLOGY	----F-	8:00a-10:59a	SHIELDS, WE	3
VID1 MAT161	ALGEBRA-BASED MATH E	---W---	8:00a-10:44a	MACK, GARY	3
M3 NAT101	NURSING ASSISTANT	-M-W-F-	8:00a-10:59a	MARTINEZ, R	5
P101 PSY101	INTRO TO PSYCHOLOGY	---R--	8:00a-10:44a	BOBLETT, JA	3
L110 SOC120	GENERAL SOCIOLOGY	--T----	8:00a-10:44a	DEATON, JOH	3

SPRING 2011

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
WLD154	GMAW PLATE	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD155	GTAW PLATE	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD156	AWS LEVEL I CERTIFIC	-MTWRF-	8:00a-10:59a	CASEY, CURT	2
WLD157	AWS LEV I CERT (ENT	-MTWRF-	8:00a-10:59a	CASEY, CURT	4
WLD260	FIT UP/INSPECT/METAL	-MTWRF-	8:00a-10:59a	CASEY, CURT	2
WLD261	SMAW OPEN V BUTTS/PL	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD262	SMAW OPEN V BUTTS/PL	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD263	SMAW OPEN ROOT/PIPE	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD264	SMAW OPEN ROOT/PIPE	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD154	GMAW PLATE	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD155	GTAW PLATE	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD156	AWS LEVEL I CERTIFIC	-MTWRF-	1:00p- 3:59p	CASEY, CURT	2
WLD157	AWS LEV I CERT (ENT	-MTWRF-	1:00p- 3:59p	CASEY, CURT	4
WLD260	FIT UP/INSPECT/METAL	-MTWRF-	1:00p- 3:59p	CASEY, CURT	2
WLD261	SMAW OPEN V BUTTS/PL	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD262	SMAW OPEN V BUTTS/PL	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD263	SMAW OPEN ROOT/PIPE	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD264	SMAW OPEN ROOT/PIPE	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD240	INTRO TO PLASTICS	--T----	8:00a-10:59a	SAYRE, JAN	2
WLD241	PLASTIC WELDING	--T----	8:00a-10:59a	SAYRE, JAN	2
WLD242	FABRICATION OF PLAST	--T----	8:00a-10:59a	SAYRE, JAN	2
WLD243	PIPE FITTING FOR PLA	--T----	8:00a-10:59a	SAYRE, JAN	2
WLD240	INTRO TO PLASTICS	--T----	1:00p- 3:59p	SAYRE, JAN	2
WLD241	PLASTIC WELDING	--T----	1:00p- 3:59p	SAYRE, JAN	2
WLD242	FABRICATION OF PLAST	--T----	1:00p- 3:59p	SAYRE, JAN	2
WLD243	PIPE FITTING FOR PLA	--T----	1:00p- 3:59p	SAYRE, JAN	2

Exhibit D
Transportation

No special transportation provisions have been negotiated by JTED and College.

Navajo County Community College District Governing Board Meeting Minutes

August 17, 2010 – 11:00 a.m.

2251 East Navajo Boulevard, Holbrook, Arizona, 86025

Governing Board Member Present: Bill Jeffers, Ginny Handorf, E.L. Parsons and Daniel Peaches.

Staff Present: President, Dr. Jeanne Swarouth; Vice President, Blaine Hatch; Vice President, Mark Vest; Information Services Director, Eric Bishop; Recording Secretary to the Board, Russell Dickerson.

Others Present: Everett Robinson, Linda Kor, Karalea Kowren, Peggy Belknap, Ann Hess, Matt Weber, Beulah Bob-Pennypacker, Tom Hansen, Cindy Hildebrand, Loyelin Aceves, Maderia Ellison, Susan Olsen, Emma Hillend and Sandra Johnson.

Agenda Item 1: Call to Order and Pledge of Allegiance

Chairman Jeffers called the meeting to order at 11:00 a.m. Mr. Peaches led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Mr. Parsons moved to adopt the agenda as presented. Ms. Handorf seconded the motion. *The vote was unanimous in the affirmative.*

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: Reports

4.A. – Financial Position – Vice President Hatch

Mr. Hatch presented the year-end report for fiscal year 2009-2010 and noted that the amounts being reported were unaudited figures. Mr. Hatch reported that primary property tax collections are at 99% through the end of the year and are in line with expectations for a typical year. Mr. Hatch added that the college does continue to collect secondary tax receipts that show in the retirement of indebtedness fund and that the slight delay in collections does not pose any problem for the college. Mr. Hatch reported that the balance of general fund revenues totals 105% of budgeted amounts and expenditures total almost \$18.6 million, or 81% of budgeted amounts. Mr. Hatch noted that the reduced expenditure amount is a result of cost savings measures implemented throughout the year and represents a great deal of effort on part of all college employees. Mr. Hatch reported that unexpended plant fund revenues, comprised mainly of transfers from the general fund, are on target for receipts but added that investment income in the general and restricted funds are well below originally budgeted amounts. Mr. Hatch reported that expenditures in the unexpended plant fund were about half of budgeted amounts. Mr. Hatch reported that restricted fund revenues are at 115% due to some previous transfers from the general fund as well as unanticipated federal stimulus funding. Mr. Hatch added that he anticipates budget adjustments in the restricted fund as the audit process moves forward. Mr. Hatch reported that restricted fund expenditures are at 106% of budget and noted that restricted fund revenues are greater than expenditures. Mr. Hatch reported that auxiliary fund revenues and expenditures are at 84% and 55%, respectively, and added that both were affected by the implementation of the online bookstore. Mr. Hatch reported that the unaudited net cash for all activities totals \$7.9 million. Mr. Hatch explained that some of the net cash will be transferred to the capital fund and left in the general fund as contingency funds.



4.B. – NPC CASO – No report

4.C. – NPC Faculty Association – No report

4.D. – NPC Student Government Association – No report

4.E. – NPC Foundation – Lance Chugg

Mr. Chugg, NPC Foundation Executive Director, presented NPC Foundation Golf Tournament gift bags to Board members. Mr. Chugg noted that the current economic climate presented challenges this year and resulted in reduced participation by golf teams and corporate sponsors. Mr. Chugg noted that holding the tournament on a Friday may have contributed to the lower participation and reported that next year's tournament will be tentatively held on the third Saturday in August 2011. Mr. Chugg added that he is hopeful that a Saturday event date will result in greater participation next year. Mr. Chugg reported that the NPC Foundation will hold an annual meeting/scholarship dinner in October which will provide an opportunity for scholarship donors and Foundation members to see how students benefit. Mr. Chugg reported that the Music in the Pines event was not held this summer and that the Foundation is looking at a musical event closer to the Valentine's Day holiday. With regard to the reopening of the fitness center, Mr. Chugg reported that the Foundation's effort to locate a partner, who would locate a physical therapist to establish a practice in conjunction with the fitness center, has failed. Mr. Chugg reported that a discussion with an alternate partner, who would establish at least a part-time practice in conjunction with the fitness center, will occur soon and that he will contact President Swarhout and Chairman Jeffers with an update following the talks. Mr. Chugg added that a backup partner, who would operate only the fitness center in their own space, has been identified. Mr. Chugg explained that tying the fitness center to a medical practice would be the most profitable arrangement and result in more student scholarship funds and service to Holbrook residents. Responding to a question from Chairman Jeffers, Mr. Chugg was unable to provide a firm date for the reopening of the fitness center and reported that the fitness equipment is currently located at the former NPC district office building but is not set up and ready for use. Mr. Chugg reported that the Foundation has postponed the annual auction until next fiscal year and added that a silent auction component may be included during the planned scholarship dinner.

Agenda Item 5: Consent Agenda

Ms. Handorf requested that consent agenda item B. be set aside for discussion. Mr. Peaches moved to approve consent agenda items A., C., and D., as presented. Mr. Parsons seconded the motion. ***The vote was unanimous in the affirmative.*** Ms. Handorf offered two corrections to statements made by herself and Dr. Swarhout as recorded on the second page of the June 15, 2010 Executive Session Minutes. Chairman Jeffers commented that the intent of her statements was understood correctly and that the suggested corrections could be made. Ms. Handorf moved to approve consent agenda item B., June 15, 2010 Executive Session Minutes, as discussed and amended. Mr. Parsons seconded the motion. ***The vote was unanimous in the affirmative.***

Consent Agenda (Action):

- A. June 15, 2010 Study Session Minutes (T2)
- B. June 15, 2010 Executive Session Minutes (T2)
- C. June 15, 2010 Regular Board Meeting Minutes (T2)
- D. 2010-2011 Dual Enrollment Intergovernmental Agreement Between the Navajo County Community College District and St. Johns USD No. 1, Winslow USD No. 1, Snowflake USD No. 5, Blue Ridge USD No. 32, Pinon USD No. 4, Show Low USD No. 10, Whiteriver USD No. 20, Cedar USD No. 25 and Sanders USD No. 18

Agenda Item 6: Old Business

None.



Agenda Item 7: New Business

7.A. – Request to Approve Intergovernmental Agreements with NAVIT – Vice President Hatch

Mr. Hatch presented the staff recommendation to approve the central programs and dual enrollment intergovernmental agreements with NAVIT as discussed and reviewed in study session. Matt Weber, NAVIT Superintendent, commented that NAVIT is grateful for the partnership with NPC. Mr. Peaches moved to approve the NAVIT intergovernmental agreements as presented. Ms. Handorf seconded the motion. *The vote was unanimous in the affirmative.*

7.B. – Request to Approve Intergovernmental Agreement with Apache County – Vice President Hatch

Mr. Hatch presented the staff recommendation to approve the intergovernmental agreement with Apache County for the 2010-11 and 2011-12 academic years as discussed and reviewed in study session. Mr. Hatch noted that both parties have moved back to a two year agreement following a one year agreement for the 2009-10 academic year. Mr. Parsons thanked Dr. Swarthout and Mr. Hatch for reviewing the Apache County financial information with him and added that he is comfortable with the agreement as it does not create a burden for Navajo County taxpayers. Mr. Parsons moved to approve the intergovernmental agreement with Apache County as presented. Ms. Handorf seconded the motion. Chairman Jeffers noted that the approximate 11.5% paid by Apache County for instructional, administrative and overhead costs results in non-monetary benefits to both counties. Dr. Swarthout agreed that the 11.5% received from Apache County allows for an increased level of service to Navajo County residents. *The vote was unanimous in the affirmative.*

Agenda Item 8: Standing Business

8.A. – Human Resources Update – Peggy Belknap

Human Resources Director Peggy Belknap announced the following new hires: Louella Nahsonhoya, Apache County Academic Advisor; Janice Cortina, Faculty in Developmental Services; Ryan Rademacher, Temporary Faculty in English; Jean Hammond, Springerville Center Assistant/Monitor; Shawntel Skousen, St. Johns Center Assistant/Monitor; and Lloyd Albert, LCC Campus Monitor. Ms. Belknap reviewed the 11 positions that are open or in process. Ms. Belknap reported that new employee orientation was held on August 11th and that employee service awards were presented, and discrimination/harassment training was held at the August 13th convocation.

8.B. – Employee of the Month Award – Peggy Belknap

Emma Hillend, Assistant to the Campus Manager at Silver Creek Campus, was selected as the May 2010 Employee of the Month. Ms. Hillend selected Vice President Hatch as her Administrative Victim and assigned him campus office counter and phone duties for a day. Cindy Hildebrand, Student Services Information Data Specialist, was selected as the June 2010 Employee of the Month. Ms. Hildebrand will be treated to lunch by Ms. Belknap.

8.C. – Alumnus of the Month Award – Susan Olsen

Lorraine Benally, Kayenta Center Manager, was named the August 2010 Alumnus of the Month. Ms. Benally was unable to attend the meeting to receive her award due to ongoing fall 2010 student registration at the Kayenta Center. Ms. Benally began working for the college as a work study student, then as Kayenta Center Advisor, and finally as Kayenta Center Manager. Her nominator, Myrtle Dayzie-Gray, Kayenta Center Advisor, credits Ms. Benally with being extremely student service focused; Ms. Benally and is known as “The NPC Lady” in Kayenta. Ms. Benally earned Associate of Arts and Associate of Applied Science degrees at NPC.



Northland Pioneer College
Estimated Costs
FY1112

Instruction Costs:

Class	Department	% Estimate	Wages & ERE	Supplies	Misc	Total	NAVIT Related \$	NAVIT Cost @ 50%
ATO	Auto	94.35%	\$ 111,010	\$ 19,590	\$ -	\$ 130,600	\$ 123,221	\$ 61,611
HQO	Heavy Equip Op	79.35%	\$ 172,830	\$ 74,070	\$ -	\$ 246,900	\$ 195,915	\$ 97,958
IMO	Industrial Maint & Oper	10.60%	\$ 244,460	\$ 43,140	\$ -	\$ 287,600	\$ 30,486	\$ 15,243
WLD	Welding	68.50%	\$ 426,020	\$ 75,180	\$ -	\$ 501,200	\$ 343,322	\$ 171,661
ANT	Anthropology	12.45%	\$ 34,800		\$ -	\$ 34,800	\$ 4,333	\$ 2,166
EDU	Education	14.65%	\$ 95,100		\$ -	\$ 95,100	\$ 13,932	\$ 6,966
ENL	English	3.95%	\$ 403,100		\$ -	\$ 403,100	\$ 15,922	\$ 7,961
GEO	Geography	18.40%	\$ 41,500		\$ -	\$ 41,500	\$ 7,636	\$ 3,818
HIS	History	12.60%	\$ 64,500		\$ -	\$ 64,500	\$ 8,127	\$ 4,064
MUS	Music/Humanities	13.40%	\$ 82,400		\$ -	\$ 82,400	\$ 11,042	\$ 5,521
PHL	Philosophy	8.70%	\$ 28,700		\$ -	\$ 28,700	\$ 2,497	\$ 1,248
PSY	Psychology	4.60%	\$ 167,200		\$ -	\$ 167,200	\$ 7,691	\$ 3,846
SOC	Sociology	4.55%	\$ 50,500		\$ -	\$ 50,500	\$ 2,298	\$ 1,149
BIO	Biology	4.40%	\$ 421,400	\$ 8,600	\$ -	\$ 430,000	\$ 18,920	\$ 9,460
COS	Cosmetology	64.80%	\$ 639,730	\$ 33,670	\$ -	\$ 673,400	\$ 436,363	\$ 218,182
FRS	Fire Science	59.20%	\$ 216,885	\$ 11,415	\$ -	\$ 228,300	\$ 135,154	\$ 67,577
MAT	Math	0.60%	\$ 308,200		\$ -	\$ 308,200	\$ 1,849	\$ 925
NAT	Nursing Assist	20.75%	\$ 233,605	\$ 12,295	\$ -	\$ 245,900	\$ 51,024	\$ 25,512
HES	Health Science	22.35%	\$ 102,600		\$ -	\$ 102,600	\$ 22,931	\$ 11,466
	Totals		\$ 3,733,530	\$ 258,370	\$ -	\$ 4,122,500	\$ 1,432,663	\$ 716,331

Tuition Costs:

Fall 2011	\$ 200,000
Spring 2012	\$ 200,000
	\$ 400,000

Miscellaneous Expenses:

HS Program Advisor (Carrie Jordan)	\$ 31,500
Electrical Cost (Electrical Cost (WLD at PDC)	\$ 6,000
NAVIT Orientation	\$ 8,000
Facility Rentals (FRS - Taylor/Snowflake Fire Depts & NATC)	\$ 6,000
	\$ 51,500

Total Estimated Costs:

\$ 1,167,831

FALL 2011 - CTE

<u>CrsNo</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>CrHrs</u>
LCC					
BUS103	SUCCESS ON YOUR JOB	-MTWRF-	8:00a-10:50a	MUCHMORE,	2.00
COS106	THEORY COSMETOLOGY	-MTWRF-	8:00a- 4:29p	SAM, FERRY	3.00
COS112	WAVING-SHAMPOO-STYL	-MTWRF-	8:00a- 4:29p	SAM, FERRY	4.00
COS121	HAIR-SCALP-TINT AND	-MTWRF-	8:00a- 4:29p	SAM, FERRY	5.00
COS140	BASIC THEORY OF MAN	-MTWRF-	1:00p- 3:59p	SAM, FERRY	3.00
COS141	ADVANCED THEORY OF	-MTWRF-	1:00p- 3:59p	SAM, FERRY	2.00
COS201	BASIC CLINICAL PRAC	-MTWRF-	1:00p- 3:59p	SAM, FERRY	4.00
COS140	BASIC THEORY OF MAN	-MTWRF-	8:00a-10:59a	SAM, FERRY	3.00
COS141	ADVANCED THEORY OF	-MTWRF-	8:00a-10:59a	SAM, FERRY	2.00
COS201	BASIC CLINICAL PRAC	-MTWRF-	8:00a-10:59a	SAM, FERRY	4.00
COS106	THEORY COSMETOLOGY	-MTWRF-	1:00p- 3:59p	SAM, FERRY	3.00
COS112	WAVING-SHAMPOO-STYL	-MTWRF-	1:00p- 3:59p	SAM, FERRY	4.00
COS121	HAIR-SCALP-TINT AND	-MTWRF-	1:00p- 3:59p	SAM, FERRY	5.00
PDC					
IMO201	INTRO TO INDUSTRIAL	---WRF-	12:30p- 3:29p	CLARK, PAU	4.00
IMO211	POWER PRINCIPLES II	---WRF-	12:30p- 3:29p	CLARK, PAU	6.00
IMO210	POWER PRINCIPLES I	-MT----	12:30p- 3:29p	CLARK, PAU	6.00
IMO231	MECHANICL MAINTENAN	-MT----	12:30p- 3:29p	CLARK, PAU	6.00
WLD100	SAFETY AND MATH	-MTWRF-	8:00a-10:59a	HOSKINS, R	2.00
WLD150	SYMBOLS-DRAWINGS-ME	-MTWRF-	8:00a-10:59a	HOSKINS, R	2.00
WLD151	CUTTING PROCESS AND	-MTWRF-	8:00a-10:59a	HOSKINS, R	3.00
WLD152	SMAW PLATE I	-MTWRF-	8:00a-10:59a	HOSKINS, R	3.00
WLD153	SMAW PLATE II	-MTWRF-	8:00a-10:59a	HOSKINS, R	3.00
WLD265	GMAW PIPE	-MTWRF-	8:00a-10:59a	HOSKINS, R	3.00
WLD266	FCAW PIPE	-MTWRF-	8:00a-10:59a	HOSKINS, R	3.00
WLD267	GTAW PIPE I	-MTWRF-	8:00a-10:59a	HOSKINS, R	3.00
WLD268	GTAW PIPE II	-MTWRF-	8:00a-10:59a	HOSKINS, R	3.00
WLD290	WELDING FABRICATION	-MTWRF-	8:00a-10:59a	HOSKINS, R	3.00
WLD291	INTERNSHIP FOR WELD	-MTWRF-	8:00a-10:59a	HOSKINS, R	2.00
WLD100	SAFETY AND MATH	-MTWRF-	12:30p- 3:29p	HOSKINS, R	2.00
WLD150	SYMBOLS-DRAWINGS-ME	-MTWRF-	12:30p- 3:29p	HOSKINS, R	2.00
WLD151	CUTTING PROCESS AND	-MTWRF-	12:30p- 3:29p	HOSKINS, R	3.00
WLD152	SMAW PLATE I	-MTWRF-	12:30p- 3:29p	HOSKINS, R	3.00
WLD153	SMAW PLATE II	-MTWRF-	12:30p- 3:29p	HOSKINS, R	3.00
WLD265	GMAW PIPE	-MTWRF-	12:30p- 3:29p	HOSKINS, R	3.00
WLD266	FCAW PIPE	-MTWRF-	12:30p- 3:29p	HOSKINS, R	3.00
WLD267	GTAW PIPE I	-MTWRF-	12:30p- 3:29p	HOSKINS, R	3.00
WLD268	GTAW PIPE II	-MTWRF-	12:30p- 3:29p	HOSKINS, R	3.00
WLD290	WELDING FABRICATION	-MTWRF-	12:30p- 3:29p	HOSKINS, R	3.00
WLD291	INTERNSHIP FOR WELD	-MTWRF-	12:30p- 3:29p	HOSKINS, R	2.00

SCC

FRS100	FIRE SERVC ORIENTN	-MTWRF-	7:40a-10:39a	HANCOCK, P	2.00
FRS115	PRINCIPLES OF FIRE	-MTWRF-	7:40a-10:39a	HANCOCK, P	3.00
FRS116	INTR RESPRATORY PRO	-MTWRF-	7:40a-10:39a	HANCOCK, P	2.00
FRS117	INTRO TO FORCIBLE E	-MTWRF-	7:40a-10:39a	HANCOCK, P	1.00
FRS118	INTRO FIRE HOSE-STR	-MTWRF-	7:40a-10:39a	HANCOCK, P	2.00
FRS120	EMERGENCY VEHICLE D	-MTWRF-	7:40a-10:39a	SOLOMON, B	1.00
FRS121	EMERG STABILIZATION	-MTWRF-	7:40a-10:39a	SOLOMON, B	1.00
FRS126	ROPE RESCUE I	-MTWRF-	7:40a-10:39a	SOLOMON, B	1.00
FRS127	ROPE RESCUE II	-MTWRF-	7:40a-10:39a	SOLOMON, B	1.00
FRS128	ROPE RESCUE III	-MTWRF-	7:40a-10:39a	SOLOMON, B	1.00
FRS130	THE INCIDENT COMMAN	-MTWRF-	7:40a-10:39a	HANCOCK, P	1.00
FRS150	WILDLAND FIREFIGHTE	-MTWRF-	7:40a-10:39a	SOLOMON, B	2.00
FRS199	FIREFIGHTER FITNESS	-MTWR--	7:40a-10:39a	HANCOCK, P	2.00
FRS199	CONFINED SPACE OPER	-MTWRF-	7:40a-10:39a	SOLOMON, B	2.00
FRS199	FIRE DEPARTMENT INT	-MTWRF-	7:40a-10:39a	SOLOMON, B	2.00
FRS199	FIREFIGHTER FITNESS	-M--R--	7:40a-10:39a	SOLOMON, B	2.00
FRS199	SERVICE LEARNING	----F-	7:40a-10:39a	HANCOCK, P	2.00
FRS199	SERVICE LEARNING	----F-	7:40a-10:39a	SOLOMON, B	2.00
HQO108	NCCER CORE CURRICUL	-MTWRF-	7:40a-10:39a	TENNEY, RE	4.00
HQO109	BASIC OPERATN TECHN	-MTWRF-	7:40a-10:39a	TENNEY, RE	3.00
HQO111	TRADE-HVY EQUIP SAF	-MTWRF-	7:40a-10:39a	TENNEY, RE	3.00
HQO113	GRADES PART I	-MTWRF-	7:40a-10:39a	TENNEY, RE	2.00
HQO210	GRADE PART II-CIVIL	-MTWRF-	7:40a-10:39a	TENNEY, RE	4.00
HQO211	BACKHOES AND DOZERS	-MTWRF-	7:40a-10:39a	TENNEY, RE	4.00
HQO212	INTRO CREW LEADER A	-MTWRF-	7:40a-10:39a	TENNEY, RE	4.00

SPE

HQO108	NCCER CORE CURRICUL	-MTWRF-	7:40a-10:39a	WILTBANK,	4.00
HQO109	BASIC OPERATN TECHN	-MTWRF-	7:40a-10:39a	WILTBANK,	3.00
HQO111	TRADE-HVY EQUIP SAF	-MTWRF-	7:40a-10:39a	WILTBANK,	3.00
HQO113	GRADES PART I	-MTWRF-	7:40a-10:39a	WILTBANK,	2.00
HQO210	GRADE PART II-CIVIL	-MTWRF-	7:40a-10:39a	WILTBANK,	4.00
HQO211	BACKHOES AND DOZERS	-MTWRF-	7:40a-10:39a	WILTBANK,	4.00
HQO212	INTRO CREW LEADER A	-MTWRF-	7:40a-10:39a	WILTBANK,	4.00

STJ

COS140	BASIC THEORY OF MAN	-MTWRF-	8:00a-10:59a	PECK, JULI	3.00
COS141	ADVANCED THEORY OF	-MTWRF-	8:00a-10:59a	PECK, JULI	2.00
COS201	BASIC CLINICAL PRAC	-MTWRF-	8:00a-10:59a	PECK, JULI	4.00
COS106	THEORY COSMETOLOGY	-MTWRF-	1:00p- 3:59p	PECK, JULI	3.00
COS112	WAVING-SHAMPOO-STYL	-MTWRF-	1:00p- 3:59p	PECK, JULI	4.00
COS121	HAIR-SCALP-TINT AND	-MTWRF-	1:00p- 3:59p	PECK, JULI	5.00
IMO210	POWER PRINCIPLES I	-MT----	7:40a-10:39a	WAKEFIELD,	6.00
IMO201	INTRO TO INDUSTRIAL	---WRF-	7:30a-10:29a	WAKEFIELD,	4.00
WLD100	SAFETY AND MATH	-MTWRF-	7:30a-10:29a	PINNELL, F	2.00
WLD150	SYMBOLS-DRAWINGS-ME	-MTWRF-	7:30a-10:29a	PINNELL, F	2.00

WLD151	CUTTING PROCESS AND	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD152	SMAW PLATE I	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD153	SMAW PLATE II	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD155	GTAW PLATE	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD156	AWS LEVEL I CERTIFI	-MTWRF-	7:30a-10:29a	PINNELL, F	2.00
WLD157	AWS LEV I CERT (ENT	-MTWRF-	7:30a-10:29a	PINNELL, F	4.00
WLD260	FIT UP-INSPECT-META	-MTWRF-	7:30a-10:29a	PINNELL, F	2.00
WLD261	SMAW OPEN V BUTTS-P	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD262	SMAW OPEN V BUTTS-P	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD265	GMAW PIPE	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD266	FCAW PIPE	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD267	GTAW PIPE I	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD268	GTAW PIPE II	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD290	WELDING FABRICATION	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD291	INTERNSHIP FOR WELD	-MTWRF-	7:30a-10:29a	PINNELL, F	2.00
WLD100	SAFETY AND MATH	-MTWRF-	12:00p- 2:59p	PINNELL, F	2.00
WLD150	SYMBOLS-DRAWINGS-ME	-MTWRF-	12:00p- 2:59p	PINNELL, F	2.00
WLD151	CUTTING PROCESS AND	-MTWRF-	12:00p- 2:59p	PINNELL, F	3.00
WLD152	SMAW PLATE I	-MTWRF-	12:00p- 2:59p	PINNELL, F	3.00
WLD153	SMAW PLATE II	-MTWRF-	12:00p- 2:59p	PINNELL, F	3.00
WLD154	GMAW PLATE	-MTWRF-	12:00p- 2:59p	PINNELL, F	3.00
WLD155	GTAW PLATE	-MTWRF-	12:00p- 2:59p	PINNELL, F	3.00
WLD265	GMAW PIPE	-MTWRF-	12:00p- 2:59p	PINNELL, F	3.00
WLD266	FCAW PIPE	-MTWRF-	12:00p- 2:59p	PINNELL, F	3.00
WLD267	GTAW PIPE I	-MTWRF-	12:00p- 2:59p	PINNELL, F	3.00
WLD268	GTAW PIPE II	-MTWRF-	12:00p- 2:59p	PINNELL, F	3.00
WLD290	WELDING FABRICATION	-MTWRF-	12:00p- 2:59p	PINNELL, F	3.00
WLD291	INTERNSHIP FOR WELD	-MTWRF-	12:00p- 2:59p	PINNELL, F	2.00

WMC

ATO103	SAFETY AND HAZARDOU	-MTWRF-	8:00a-10:59a	MUNDE, THO	2.00
ATO107	ENGINE REPAIR I	-MTWRF-	8:00a-10:59a	MUNDE, THO	3.00
ATO108	ENGINE REPAIR II	-MTWRF-	8:00a-10:59a	MUNDE, THO	2.00
ATO109	ENGINE PERFORMANCE	-MTWRF-	8:00a-10:59a	MUNDE, THO	3.00
ATO110	ENGINE PERFORMANCE	-MTWRF-	8:00a-10:59a	MUNDE, THO	3.00
ATO111	ENGINE PERFORMANCE	-MTWRF-	8:00a-10:59a	MUNDE, THO	3.00
ATO112	AUTOMATIC TRANSMISS	-MTWRF-	8:00a-10:59a	MUNDE, THO	3.00
ATO113	AUTOMATIC TRANSMISS	-MTWRF-	8:00a-10:59a	MUNDE, THO	3.00
ATO114	BRAKE SYSTEMS I	-MTWRF-	8:00a-10:59a	MUNDE, THO	3.00
ATO115	BRAKE SYSTEMS II	-MTWRF-	8:00a-10:59a	MUNDE, THO	2.00
ATO205	SUSPENSION AND STEE	-MTWRF-	8:00a-10:59a	MUNDE, THO	4.00
ATO207	ELECTRICL AND ELECT	-MTWRF-	8:00a-10:59a	MUNDE, THO	3.00
ATO208	ELECTRICL AND ELECT	-MTWRF-	8:00a-10:59a	MUNDE, THO	3.00
ATO209	ELECTRICL AND ELECT	-MTWRF-	8:00a-10:59a	MUNDE, THO	3.00
ATO210	HEATING AND AIR CON	-MTWRF-	8:00a-10:59a	MUNDE, THO	4.00
ATO212	MANUAL DRIVE TRAIN	-MTWRF-	8:00a-10:59a	MUNDE, THO	4.00
ATO103	SAFETY AND HAZARDOU	-MTWRF-	1:00p- 3:59p	MUNDE, THO	2.00

ATO107	ENGINE REPAIR I	-MTWRF-	1:00p- 3:59p	MUNDE, THO	3.00
ATO108	ENGINE REPAIR II	-MTWRF-	1:00p- 3:59p	MUNDE, THO	2.00
ATO109	ENGINE PERFORMANCE	-MTWRF-	1:00p- 3:59p	MUNDE, THO	3.00
ATO110	ENGINE PERFORMANCE	-MTWRF-	1:00p- 3:59p	MUNDE, THO	3.00
ATO111	ENGINE PERFORMANCE	-MTWRF-	1:00p- 3:59p	MUNDE, THO	3.00
ATO112	AUTOMATIC TRANSMISS	-MTWRF-	1:00p- 3:59p	MUNDE, THO	3.00
ATO113	AUTOMATIC TRANSMISS	-MTWRF-	1:00p- 3:59p	MUNDE, THO	3.00
ATO114	BRAKE SYSTEMS I	-MTWRF-	1:00p- 3:59p	MUNDE, THO	3.00
ATO115	BRAKE SYSTEMS II	-MTWRF-	1:00p- 3:59p	MUNDE, THO	2.00
ATO205	SUSPENSION AND STEE	-MTWRF-	1:00p- 3:59p	MUNDE, THO	4.00
ATO207	ELECTRICL AND ELECT	-MTWRF-	1:00p- 3:59p	MUNDE, THO	3.00
ATO208	ELECTRICL AND ELECT	-MTWRF-	1:00p- 3:59p	MUNDE, THO	3.00
ATO209	ELECTRICL AND ELECT	-MTWRF-	1:00p- 3:59p	MUNDE, THO	3.00
ATO210	HEATING AND AIR CON	-MTWRF-	1:00p- 3:59p	MUNDE, THO	4.00
ATO212	MANUAL DRIVE TRAIN	-MTWRF-	1:00p- 3:59p	MUNDE, THO	4.00
BUS103	SUCCESS ON YOUR JOB	-MTWRF-	8:00a-10:50a	DESMOND, S	2.00
COS106	THEORY COSMETOLOGY	-MTWRF-	1:00p- 3:59p	HICKS, BAR	3.00
COS112	WAVING-SHAMPOO-STYL	-MTWRF-	1:00p- 3:59p	HICKS, BAR	4.00
COS121	HAIR-SCALP-TINT AND	-MTWRF-	1:00p- 3:59p	HICKS, BAR	5.00
COS106	THEORY COSMETOLOGY	-MTWRF-	8:00a-10:59a	HICKS, BAR	3.00
COS112	WAVING-SHAMPOO-STYL	-MTWRF-	8:00a-10:59a	HICKS, BAR	4.00
COS121	HAIR-SCALP-TINT AND	-MTWRF-	8:00a-10:59a	HICKS, BAR	5.00
COS140	BASIC THEORY OF MAN	-MTWRF-	8:00a-10:59a	MARTINEAU,	3.00
COS141	ADVANCED THEORY OF	-MTWRF-	8:00a-10:59a	MARTINEAU,	2.00
COS201	BASIC CLINICAL PRAC	-MTWRF-	8:00a-10:59a	MARTINEAU,	4.00
COS140	BASIC THEORY OF MAN	-MTWRF-	1:00p- 3:59p	MARTINEAU,	3.00
COS141	ADVANCED THEORY OF	-MTWRF-	1:00p- 3:59p	MARTINEAU,	2.00
COS201	BASIC CLINICAL PRAC	-MTWRF-	1:00p- 3:59p	MARTINEAU,	4.00
WLD100	SAFETY AND MATH	-MTWRF-	8:00a-10:59a	CASEY, CUR	2.00
WLD150	SYMBOLS-DRAWINGS-ME	-MTWRF-	8:00a-10:59a	CASEY, CUR	2.00
WLD151	CUTTING PROCESS AND	-MTWRF-	8:00a-10:59a	CASEY, CUR	3.00
WLD152	SMAW PLATE I	-MTWRF-	8:00a-10:59a	CASEY, CUR	3.00
WLD153	SMAW PLATE II	-MTWRF-	8:00a-10:59a	CASEY, CUR	3.00
WLD265	GMAW PIPE	-MTWRF-	8:00a-10:59a	CASEY, CUR	3.00
WLD266	FCAW PIPE	-MTWRF-	8:00a-10:59a	CASEY, CUR	3.00
WLD267	GTAW PIPE I	-MTWRF-	8:00a-10:59a	CASEY, CUR	3.00
WLD268	GTAW PIPE II	-MTWRF-	8:00a-10:59a	CASEY, CUR	3.00
WLD290	WELDING FABRICATION	-MTWRF-	8:00a-10:59a	CASEY, CUR	3.00
WLD291	INTERNSHIP FOR WELD	-MTWRF-	8:00a-10:59a	CASEY, CUR	2.00
WLD100	SAFETY AND MATH	-MTWRF-	1:00p- 3:59p	CASEY, CUR	2.00
WLD150	SYMBOLS-DRAWINGS-ME	-MTWRF-	1:00p- 3:59p	CASEY, CUR	2.00
WLD151	CUTTING PROCESS AND	-MTWRF-	1:00p- 3:59p	CASEY, CUR	3.00
WLD152	SMAW PLATE I	-MTWRF-	1:00p- 3:59p	CASEY, CUR	3.00
WLD153	SMAW PLATE II	-MTWRF-	1:00p- 3:59p	CASEY, CUR	3.00
WLD265	GMAW PIPE	-MTWRF-	1:00p- 3:59p	CASEY, CUR	3.00
WLD266	FCAW PIPE	-MTWRF-	1:00p- 3:59p	CASEY, CUR	3.00
WLD267	GTAW PIPE I	-MTWRF-	1:00p- 3:59p	CASEY, CUR	3.00

WLD268	GTAW PIPE II	-MTWRF-	1:00p- 3:59p	CASEY, CUR	3.00
WLD290	WELDING FABRICATION	-MTWRF-	1:00p- 3:59p	CASEY, CUR	3.00
WLD291	INTERNSHIP FOR WELD	-MTWRF-	1:00p- 3:59p	CASEY, CUR	2.00

FALL 2011 - Arts/Sci

<u>CrsNo</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>CrHrs</u>
INT					
BIO160	INTRO HUMAN ANAT AN	-----	-TBA-	JACOB, JAM	4.00
LCC					
ANT102	CULTURAL ANTHROPOLO	--T----	8:00a-10:44a	LAWSON, MI	3.00
BIO160L	LAB INTRO HUMAN ANA	----R--	8:00a-10:44a	HENDRICKS,	0.00
EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	JOHNSON, S	3.00
EDU276	MANAGING LEARNING E	---W---	8:00a-10:44a	JOHNSON, S	3.00
ENL101	COLLEGE COMPOSITION	--T----	8:00a-10:44a	ASHCRAFT,	3.00
GEOLAB	GEOGRAPHY LAB	----F-	8:00a-10:44a	THOMPSON,	0.00
GEO111	PHYSICAL GEOGRAPHY	----R--	8:00a-10:44a	HASSARD, A	4.00
HIS106	US HISTORY SINCE 18	---W---	8:00a-10:44a	VEST, MARK	3.00
PHL105	INTRO TO ETHICS	-M-----	8:00a-10:44a	JONES, RYA	3.00
PSY101	INTRO TO PSYCHOLOGY	---W---	8:00a-10:44a	REYES, GAR	3.00
PDC					
EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	JOHNSON, S	3.00
GEO111	PHYSICAL GEOGRAPHY	----R--	8:00a-10:44a	HASSARD, A	4.00
SCC					
EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	JOHNSON, S	3.00
EDU276	MANAGING LEARNING E	---W---	8:00a-10:44a	JOHNSON, S	3.00
GEO111	PHYSICAL GEOGRAPHY	----R--	8:00a-10:44a	HASSARD, A	4.00
MAT161	ALGEBRA-BASED MATH	--T----	8:00a-10:44a	MACK, GARY	3.00
PHL105	INTRO TO ETHICS	-M-----	8:00a-10:44a	JONES, RYA	3.00
PSY240	DEVELOPMENTAL PSYCH	--T----	8:00a-10:44a	BOBLETT, J	3.00
SPE					
EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	JOHNSON, S	3.00
ENL101	COLLEGE COMPOSITION	---W---	8:00a-10:44a	JONES, RYA	3.00
GEO111	PHYSICAL GEOGRAPHY	----R--	8:00a-10:44a	HASSARD, A	4.00
PHL105	INTRO TO ETHICS	-M-----	8:00a-10:44a	JONES, RYA	3.00
PSY101	INTRO TO PSYCHOLOGY	--T----	8:00a-10:44a	HEINRICH,	3.00
STJ					
EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	JOHNSON, S	3.00
GEO111	PHYSICAL GEOGRAPHY	----R--	8:00a-10:44a	HASSARD, A	4.00
PHL105	INTRO TO ETHICS	-M-----	8:00a-10:44a	JONES, RYA	3.00
WMC					
ANT102	CULTURAL ANTHROPOLO	---W---	8:00a-10:44a	HASSARD, A	3.00
BIO201	HUMAN ANAT AND PHYS	--T-R--	8:00a-10:44a	SMITH, DAV	4.00
BIO201	HUMAN ANAT AND PHYS	-M-W---	8:00a-10:44a	SMITH, DAV	4.00

EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	JOHNSON, S	3.00
EDU276	MANAGING LEARNING E	---W---	8:00a-10:44a	JOHNSON, S	3.00
ENL220	WORLD LITERATURE I	--T----	8:00a-10:44a	RICHINS, B	3.00
ENL102	COLLEGE COMPOSITION	---W---	8:00a-10:44a	GOULET, RO	3.00
ENL101	COLLEGE COMPOSITION	----R--	8:00a-10:44a	RADEMACHER	3.00
ENL101	COLLEGE COMPOSITION	--T----	8:00a-10:44a	GOULET, RO	3.00
GEOLAB	GEOGRAPHY LAB	-----F-	8:00a-10:44a	FINEDELL,	0.00
GEO111	PHYSICAL GEOGRAPHY	----R--	8:00a-10:44a	HASSARD, A	4.00
HIS106	US HISTORY SINCE 18	---W---	8:00a-10:44a	VEST, MARK	3.00
MAT161	ALGEBRA-BASED MATH	--T----	8:00a-10:44a	MACK, GARY	3.00
PHL105	INTRO TO ETHICS	-M-----	8:00a-10:44a	JONES, RYA	3.00
PSY240	DEVELOPMENTAL PSYCH	--T----	8:00a-10:44a	BOBLETT, J	3.00
PSY101	INTRO TO PSYCHOLOGY	---W---	8:00a-10:44a	BOBLETT, J	3.00
SOC120	GENERAL SOCIOLOGY	----R--	8:00a-10:44a	DEATON, JO	3.00

WRV

EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	JOHNSON, S	3.00
GEO111	PHYSICAL GEOGRAPHY	----R--	8:00a-10:44a	HASSARD, A	4.00
PHL105	INTRO TO ETHICS	-M-----	8:00a-10:44a	JONES, RYA	3.00

SPRING 2012 - CTE

<u>CrsNo</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>CrHrs</u>
LCC					
COS150	BASIC THEORY OF COS	-MTWRF-	8:00a-10:59a	SAM, FERRY	3.00
COS151	ADVANCED THEORY OF	-MTWRF-	8:00a-10:59a	SAM, FERRY	2.00
COS202	BASIC CLINICAL PRAC	-MTWRF-	8:00a-10:59a	SAM, FERRY	4.00
COS118	MANICUR-HAND AND AR	-MTWRF-	12:30p- 3:29p	SAM, FERRY	2.00
COS122	HAIR-SCALP-TINT AND	-MTWRF-	12:30p- 3:29p	SAM, FERRY	5.00
COS198	INTERNSHIP	-MTWRF-	12:30p- 3:29p	SAM, FERRY	4.00
COS199	ADVANCED PERMING	-MTWRF-	12:30p- 3:29p	SAM, FERRY	3.00
PDC					
IMO211	POWER PRINCIPLES II	-MT----	12:30p- 3:29p	CLARK, PAU	6.00
IMO213	POWER PRINCIPLES IV	-MT----	12:30p- 3:29p	CLARK, PAU	6.00
IMO230	MECHANICL MAINTENAN	---W-F-	12:30p- 3:29p	CLARK, PAU	6.00
IMO232	MECHANICL MAINTENAN	---W-F-	12:30p- 3:29p	CLARK, PAU	6.00
WLD154	GMAW PLATE	-MTWRF-	12:30p- 3:29p	HOSKINS, R	3.00
WLD155	GTAW PLATE	-MTWRF-	12:30p- 3:29p	HOSKINS, R	3.00
WLD156	AWS LEVEL I CERTIFI	-MTWRF-	12:30p- 3:29p	HOSKINS, R	2.00
WLD157	AWS LEV I CERT (ENT	-MTWRF-	12:30p- 3:29p	HOSKINS, R	4.00
WLD260	FIT UP-INSPECT-META	-MTWRF-	12:30p- 3:29p	HOSKINS, R	2.00
WLD261	SMAW OPEN V BUTTS-P	-MTWRF-	12:30p- 3:29p	HOSKINS, R	3.00
WLD262	SMAW OPEN V BUTTS-P	-MTWRF-	12:30p- 3:29p	HOSKINS, R	3.00
WLD263	SMAW OPEN ROOT-PIPE	-MTWRF-	12:30p- 3:29p	HOSKINS, R	3.00
WLD264	SMAW OPEN ROOT-PIPE	-MTWRF-	12:30p- 3:29p	HOSKINS, R	3.00
WLD154	GMAW PLATE	-MTWRF-	8:00a-10:59a	HOSKINS, R	3.00
WLD155	GTAW PLATE	-MTWRF-	8:00a-10:59a	HOSKINS, R	3.00
WLD156	AWS LEVEL I CERTIFI	-MTWRF-	8:00a-10:59a	HOSKINS, R	2.00
WLD157	AWS LEV I CERT (ENT	-MTWRF-	8:00a-10:59a	HOSKINS, R	4.00
WLD260	FIT UP-INSPECT-META	-MTWRF-	8:00a-10:59a	HOSKINS, R	2.00
WLD261	SMAW OPEN V BUTTS-P	-MTWRF-	8:00a-10:59a	HOSKINS, R	3.00
WLD262	SMAW OPEN V BUTTS-P	-MTWRF-	8:00a-10:59a	HOSKINS, R	3.00
WLD263	SMAW OPEN ROOT-PIPE	-MTWRF-	8:00a-10:59a	HOSKINS, R	3.00
WLD264	SMAW OPEN ROOT-PIPE	-MTWRF-	8:00a-10:59a	HOSKINS, R	3.00
SCC					
FRS102	FIRE SERVICE FIRST	-MTWRF-	7:40a-10:40a	SOLOMON, B	2.00
FRS102	FIRE SERVICE FIRST	-MTWRF-	7:40a-10:40a	SOLOMON, B	2.00
FRS104	FIREFIGHTER I AND I	-MTWRF-	7:40a-10:39a	SOLOMON, B	10.00
FRS110	HAZ MAT FIRST RESPO	-MTWRF-	7:40a-10:39a	SOLOMON, B	2.00
FRS113	CONFINED SPACE I	-MTWRF-	7:40a-10:39a	HANCOCK, P	1.00
FRS122	FIRE SERVICE VENTIL	-MTWRF-	7:40a-10:39a	HANCOCK, P	2.00
FRS123	INTRO EXTINGUISHRS-	-MTWRF-	7:40a-10:39a	HANCOCK, P	1.00
FRS124	INTRO FIRE SERVC RO	-MTWRF-	7:40a-10:39a	HANCOCK, P	1.00
FRS125	INTRO WATER SUPPLY-	-MTWRF-	7:40a-10:39a	HANCOCK, P	2.00

FRS133	INTRO FIRE BEHAVIOR	-MTWRF-	7:40a-10:39a	HANCOCK, P	1.00
FRS136	FIRE SRV PMP APPARA	-MTWRF-	7:40a-10:39a	HANCOCK, P	3.00
FRS199	SERVICE LEARNING	-MTWRF-	7:40a-10:39a	HANCOCK, P	2.00
FRS199	FIREFIGHTING FITNES	-MTWRF-	7:40a-10:39a	SOLOMON, B	1.00
FRS199	WORKSHOP	-M--R--	7:40a-10:39a	HANCOCK, J	2.00
HQO119	INTRO TO EARTHMOVIN	-MTWRF-	7:40a-10:40a	TENNEY, RE	3.00
HQO121	ROLLERS AND SCRAPER	-MTWRF-	7:40a-10:40a	TENNEY, RE	3.00
HQO122	LOADERS AND FORKLIF	-MTWRF-	7:40a-10:40a	TENNEY, RE	3.00
HQO123	EXCAVATION MATH AND	-MTWRF-	7:40a-10:40a	TENNEY, RE	3.00
HQO230	MOTOR GRADERS	-MTWRF-	7:40a-10:40a	TENNEY, RE	4.00
HQO231	ADV OPERAT TECH-MSH	-MTWRF-	7:40a-10:40a	TENNEY, RE	3.00
HQO232	FINISHING AND GRADI	-MTWRF-	7:40a-10:40a	TENNEY, RE	3.00
HQO233	CRANES-RIGGING	-MTWRF-	7:40a-10:40a	TENNEY, RE	2.00

SPE

HQO119	INTRO TO EARTHMOVIN	-MTWRF-	7:40a-10:39a	WILTBANK,	3.00
HQO121	ROLLERS AND SCRAPER	-MTWRF-	7:40a-10:39a	WILTBANK,	3.00
HQO122	LOADERS AND FORKLIF	-MTWRF-	7:40a-10:39a	WILTBANK,	3.00
HQO123	EXCAVATION MATH AND	-MTWRF-	7:40a-10:39a	WILTBANK,	3.00
HQO230	MOTOR GRADERS	-MTWRF-	7:40a-10:39a	WILTBANK,	4.00
HQO231	ADV OPERAT TECH-MSH	-MTWRF-	7:40a-10:39a	WILTBANK,	3.00
HQO232	FINISHING AND GRADI	-MTWRF-	7:40a-10:39a	WILTBANK,	3.00
HQO233	CRANES-RIGGING	-MTWRF-	7:40a-10:39a	WILTBANK,	2.00

STJ

COS150	BASIC THEORY OF COS	-MTWRF-	7:40a-10:39p	PECK, JULI	3.00
COS151	ADVANCED THEORY OF	-MTWRF-	7:40a-10:39a	PECK, JULI	2.00
COS202	BASIC CLINICAL PRAC	-MTWRF-	7:40a-10:39a	PECK, JULI	4.00
COS118	MANICUR-HAND AND AR	-MTWRF-	1:00p- 3:59p	PECK, JULI	2.00
COS122	HAIR-SCALP-TINT AND	-MTWRF-	1:00p- 3:59p	PECK, JULI	5.00
COS198	INTERNSHIP	-MTWRF-	1:00p- 3:59p	PECK, JULI	4.00
COS199	ADVANCED PERMING	-MTWRF-	1:00p- 3:59p	PECK, JULI	3.00
IMO211	POWER PRINCIPLES II	-MT----	7:30a-10:29a	WAKEFIELD,	6.00
IMO230	MECHANICL MAINTENAN	---W-F-	7:30p-10:29p	WAKEFIELD,	6.00
WLD154	GMAW PLATE	-MTWRF-	12:00p- 2:59p	PINNELL, F	3.00
WLD155	GTAW PLATE	-MTWRF-	12:00p- 2:59p	PINNELL, F	3.00
WLD156	AWS LEVEL I CERTIFI	-MTWRF-	12:00p- 2:59p	PINNELL, F	2.00
WLD157	AWS LEV I CERT (ENT	-MTWRF-	12:00p- 2:59p	PINNELL, F	4.00
WLD260	FIT UP-INSPECT-META	-MTWRF-	12:00p- 2:59p	PINNELL, F	2.00
WLD261	SMAW OPEN V BUTTS-P	-MTWRF-	12:00p- 2:59p	PINNELL, F	3.00
WLD262	SMAW OPEN V BUTTS-P	-MTWRF-	12:00p- 2:59p	PINNELL, F	3.00
WLD263	SMAW OPEN ROOT-PIPE	-MTWRF-	12:00p- 2:59p	PINNELL, F	3.00
WLD264	SMAW OPEN ROOT-PIPE	-MTWRF-	12:00p- 2:59p	PINNELL, F	3.00
WLD100	SAFETY AND MATH	-MTWRF-	7:30a-10:29a	PINNELL, F	2.00
WLD150	SYMBOLS-DRAWINGS-ME	-MTWRF-	7:30a-10:29a	PINNELL, F	2.00
WLD151	CUTTING PROCESS AND	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD152	SMAW PLATE I	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00

WLD153	SMAW PLATE II	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD154	GMAW PLATE	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD155	GTAW PLATE	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD156	AWS LEVEL I CERTIFI	-MTWRF-	7:30a-10:29a	PINNELL, F	2.00
WLD157	AWS LEV I CERT (ENT	-MTWRF-	7:30a-10:29a	PINNELL, F	4.00
WLD260	FIT UP-INSPECT-META	-MTWRF-	7:30a-10:29a	PINNELL, F	2.00
WLD261	SMAW OPEN V BUTTS-P	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD262	SMAW OPEN V BUTTS-P	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD263	SMAW OPEN ROOT-PIPE	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD264	SMAW OPEN ROOT-PIPE	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD265	GMAW PIPE	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD266	FCAW PIPE	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD267	GTAW PIPE I	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD268	GTAW PIPE II	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00
WLD290	WELDING FABRICATION	-MTWRF-	7:30a-10:29a	PINNELL, F	3.00

WMC

ATO107	ENGINE REPAIR I	-MTWRF-	8:00a-10:59a	MUNDE, THO	3.00
ATO108	ENGINE REPAIR II	-MTWRF-	8:00a-10:59a	MUNDE, THO	2.00
ATO109	ENGINE PERFORMANCE	-MTWRF-	8:00a-10:59a	MUNDE, THO	3.00
ATO110	ENGINE PERFORMANCE	-MTWRF-	8:00a-10:59a	MUNDE, THO	3.00
ATO114	BRAKE SYSTEMS I	-MTWRF-	8:00a-10:59a	MUNDE, THO	3.00
ATO115	BRAKE SYSTEMS II	-MTWRF-	8:00a-10:59a	MUNDE, THO	2.00
ATO210	HEATING AND AIR CON	-MTWRF-	8:00a-10:59a	MUNDE, THO	4.00
ATO212	MANUAL DRIVE TRAIN	-MTWRF-	8:00a-10:59a	MUNDE, THO	4.00
ATO107	ENGINE REPAIR I	-MTWRF-	1:00p- 3:59p	MUNDE, THO	3.00
ATO108	ENGINE REPAIR II	-MTWRF-	1:00p- 3:59p	MUNDE, THO	2.00
ATO109	ENGINE PERFORMANCE	-MTWRF-	1:00p- 3:59p	MUNDE, THO	3.00
ATO110	ENGINE PERFORMANCE	-MTWRF-	1:00p- 3:59p	MUNDE, THO	3.00
ATO114	BRAKE SYSTEMS I	-MTWRF-	1:00p- 3:59p	MUNDE, THO	3.00
ATO115	BRAKE SYSTEMS II	-MTWRF-	1:00p- 3:59p	MUNDE, THO	2.00
ATO210	HEATING AND AIR CON	-MTWRF-	1:00p- 3:59p	MUNDE, THO	4.00
ATO212	MANUAL DRIVE TRAIN	-MTWRF-	1:00p- 3:59p	MUNDE, THO	4.00
COS140	BASIC THEORY OF MAN	-MTWRF-	8:00a-10:59a	MARTINEAU,	3.00
COS141	ADVANCED THEORY OF	-MTWRF-	8:00a-10:59a	MARTINEAU,	2.00
COS201	BASIC CLINICAL PRAC	-MTWRF-	8:00a-10:59a	MARTINEAU,	4.00
COS150	BASIC THEORY OF COS	-MTWRF-	8:00a-10:59a	HICKS, BAR	3.00
COS151	ADVANCED THEORY OF	-MTWRF-	8:00a-10:59a	HICKS, BAR	2.00
COS202	BASIC CLINICAL PRAC	-MTWRF-	8:00a-10:59a	HICKS, BAR	4.00
COS150	BASIC THEORY OF COS	-MTWRF-	1:00p- 3:59p	HICKS, BAR	3.00
COS151	ADVANCED THEORY OF	-MTWRF-	1:00p- 3:59p	HICKS, BAR	2.00
COS202	BASIC CLINICAL PRAC	-MTWRF-	1:00p- 3:59p	HICKS, BAR	4.00
COS118	MANICUR-HAND AND AR	-MTWRF-	8:00a-10:59a	ROBBINS, C	2.00
COS122	HAIR-SCALP-TINT AND	-MTWRF-	8:00a-10:59a	ROBBINS, C	5.00
COS198	INTERNSHIP	-MTWRF-	8:00a-10:59p	ROBBINS, C	4.00
COS199	ADVANCED PERMING	-MTWRF-	8:00a-10:59a	ROBBINS, C	3.00
COS118	MANICUR-HAND AND AR	-MTWRF-	1:00p- 3:59p	ROBBINS, C	2.00

COS122	HAIR-SCALP-TINT AND	-MTWRF-	1:00p- 3:59p	ROBBINS, C	5.00
COS198	INTERNSHIP	-MTWRF-	1:00p- 3:59p	ROBBINS, C	4.00
COS199	ADVANCED PERMING	-MTWRF-	1:00p- 3:59p	ROBBINS, C	3.00
WLD154	GMAW PLATE	-MTWRF-	1:00p- 3:59p	CASEY, CUR	3.00
WLD155	GTAW PLATE	-MTWRF-	1:00p- 3:59p	CASEY, CUR	3.00
WLD156	AWS LEVEL I CERTIFI	-MTWRF-	1:00p- 3:59p	CASEY, CUR	2.00
WLD157	AWS LEV I CERT (ENT	-MTWRF-	1:00p- 3:59p	CASEY, CUR	4.00
WLD260	FIT UP-INSPECT-META	-MTWRF-	1:00p- 3:59p	CASEY, CUR	2.00
WLD261	SMAW OPEN V BUTTS-P	-MTWRF-	1:00p- 3:59p	CASEY, CUR	3.00
WLD262	SMAW OPEN V BUTTS-P	-MTWRF-	1:00p- 3:59p	CASEY, CUR	3.00
WLD263	SMAW OPEN ROOT-PIPE	-MTWRF-	1:00p- 3:59p	CASEY, CUR	3.00
WLD264	SMAW OPEN ROOT-PIPE	-MTWRF-	1:00p- 3:59p	CASEY, CUR	3.00
WLD154	GMAW PLATE	-MTWRF-	8:00a-10:59a	CASEY, CUR	3.00
WLD155	GTAW PLATE	-MTWRF-	8:00a-10:59a	CASEY, CUR	3.00
WLD156	AWS LEVEL I CERTIFI	-MTWRF-	8:00a-10:59a	CASEY, CUR	2.00
WLD157	AWS LEV I CERT (ENT	-MTWRF-	8:00a-10:59a	CASEY, CUR	4.00
WLD260	FIT UP-INSPECT-META	-MTWRF-	8:00a-10:59a	CASEY, CUR	2.00
WLD261	SMAW OPEN V BUTTS-P	-MTWRF-	8:00a-10:59a	CASEY, CUR	3.00
WLD262	SMAW OPEN V BUTTS-P	-MTWRF-	8:00a-10:59a	CASEY, CUR	3.00
WLD263	SMAW OPEN ROOT-PIPE	-MTWRF-	8:00a-10:59a	CASEY, CUR	3.00
WLD264	SMAW OPEN ROOT-PIPE	-MTWRF-	8:00a-10:59a	CASEY, CUR	3.00

SPRING 2012-Arts/Sci

<u>CrsNo</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>CrHrs</u>
LCC					
ANT102	CULTURAL ANTHROPOLO	---W---	8:00a-10:44a	LAWSON, MI	3.00
EDU220	DIVERSITY IN EDUCAT	-M----	8:00a-10:44a	JOHNSON, S	3.00
ENL102	COLLEGE COMPOSITION	--T----	8:00a-10:44a	ASHCRAFT,	3.00
HIS105	US HISTORY TO 1877	----R--	8:00a-10:44a	LAWSON, MI	3.00
MAT142	COLL MATH-CONTMPORY	---W---	8:00a-10:44a	GRAHAM, BA	3.00
MUS150	MUSIC APPRECIATION	----F-	8:00a-10:44a	FISH, JANE	3.00
PDC					
ANT102	CULTURAL ANTHROPOLO	---W---	8:00a-10:44a	LAWSON, MI	3.00
EDU220	DIVERSITY IN EDUCAT	-M----	8:00a-10:44a	JOHNSON, S	3.00
SCC					
ANT102	CULTURAL ANTHROPOLO	---W---	8:00a-10:44a	LAWSON, MI	3.00
EDU220	DIVERSITY IN EDUCAT	-M----	8:00a-10:44a	JOHNSON, S	3.00
ENL102	COLLEGE COMPOSITION	--T----	8:00a-10:44a	RADEMACHER	3.00
MAT142	COLL MATH-CONTMPORY	---W---	8:00a-10:44a	GRAHAM, BA	3.00
SPE					
ANT102	CULTURAL ANTHROPOLO	---W---	8:00a-10:44a	LAWSON, MI	3.00
EDU220	DIVERSITY IN EDUCAT	-M----	8:00a-10:44a	JOHNSON, S	3.00
ENL102	COLLEGE COMPOSITION	--T----	8:00a-10:44a	JONES, RYA	3.00
MAT142	COLL MATH-CONTMPORY	---W---	8:00a-10:44a	GRAHAM, BA	3.00
PHL101	INTRO TO PHILOSOPHY	----R--	8:00a-10:44a	JONES, RYA	3.00
STJ					
ANT102	CULTURAL ANTHROPOLO	---W---	8:00a-10:44a	LAWSON, MI	3.00
EDU220	DIVERSITY IN EDUCAT	-M----	8:00a-10:44a	JOHNSON, S	3.00
MAT142	COLL MATH-CONTMPORY	---W---	8:00a-10:44a	GRAHAM, BA	3.00
PHL101	INTRO TO PHILOSOPHY	----R--	8:00a-10:44a	JONES, RYA	3.00
WMC					
ANT102	CULTURAL ANTHROPOLO	---W---	8:00a-10:44a	LAWSON, MI	3.00
BIO202	HUMAN ANAT AND PHYS	-M----	8:00a-10:44a	SMITH, DAV	4.00
BIO202L	LAB HUMAN A AND P I	--T----	8:00a-10:44a	SMITH, DAV	0.00
BIO202L	LAB HUMAN A AND P I	----R--	8:00a-10:44a	SMITH, DAV	0.00
EDU220	DIVERSITY IN EDUCAT	-M----	8:00a-10:44a	JOHNSON, S	3.00
ENL102	COLLEGE COMPOSITION	--T----	8:00a-10:44a	GOULET, RO	3.00
HIS105	US HISTORY TO 1877	----R--	8:00a-10:44a	VEST, MARK	3.00
MAT142	COLL MATH-CONTMPORY	---W---	8:00a-10:44a	GRAHAM, BA	3.00
MAT162	ALGEBRA-BASED MATH	--T----	8:00a-10:44a	MACK, GARY	3.00
MUS150	MUSIC APPRECIATION	----F-	8:00a-10:44a	NEISH, JUL	3.00
SOC120	GENERAL SOCIOLOGY	---W---	8:00a-10:44a	DEATON, JO	3.00

Request Approval of Grant Renewal for Navajo Nation Regional Partnership Council of First Things First

Recommendation:

Staff recommends approval of the renewal of the contract from the Navajo Nation Regional Partnership Council of First Things First.

Summary:

This will be the third year of this grant. The award period for the contract is July 1, 2012 through June 30, 2013. The total award amount for the contract period is \$296,874. This is an increase from the \$160,458 awarded in year two of the grant. About \$120,000 was awarded in the first year which began in October 2010.

Claude Endfield, Chair of Early Childhood Development, will continue to direct grant activities. The goal of the contract is to prepare child care workers to obtain the Child Development Associate (CDA) credential.

The plan for year three of the contract is to serve 55 students. The contract will cover about 10% of Ms. Endfield's salary and will support one full-time and one three-quarter time faculty. The budget also covers mileage expenses for instructors and to tuition and fees for the 55 students to each enroll in up to 21 credit hours of coursework and to cover assessment fees for the CDA credential.



Northland Pioneer College

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FIRST THINGS FIRST

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Steven W. Lynn

Vice Chair
Dr. Eugene Thompson

Members
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Gayle Burns
Janice Decker
Hon. Cecil Patterson
Dr. Pamela Powell
Vivian Saunders

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Clarence H. Carter
Director DES

John Huppenthal
Superintendent ADE

Chief Executive Officer
Rhian Evans Allvin

4000 North Central Avenue, Suite 800
Phoenix, Arizona 85012
Phone: 602-771-5100
Fax: 602-274-7040
www.azftf.gov

TO: Northland Pioneer College

ATTENTION: Claude Endfield
claude.endfield@npc.edu

FROM: Charlene Surber, Fiscal Specialist

RE: Contract Renewal Information

DATE: June 12, 2012

On behalf of First Things First, I would like to congratulate you on your renewal award from the Navajo Nation Regional Partnership Council. The award period for your contract, IGA-RC001-11-0166-01-Y3, is July 1, 2012 through June 30, 2013.

Your financial and programmatic reporting, as well as grant management documentation, will continue to be provided through the Partners Grant Management System (PGMS).

Remember your current agreement ends on June 30, 2012. The terms of your contract require final data and narrative reports be submitted on or before July 20, 2012 and your final request for reimbursement must be submitted no later than 45 days from the end date. Be aware that there are no carryover funds from your current award into the award for the next fiscal year.

Important Information for 2013 Reporting


For the 2013 award period, quarterly program narrative and data reports will be due the 20th day of the month following the quarter.

Data, narrative and financial information is critical to keep Regional Partnership Councils and the Board of First Things First apprised of performance throughout grant implementation. Late submission of narrative, data, and financial information will result in key information not being provided in reports presented to the Regional Partnership Councils and the Board of First Things First.

Follow Up Action Necessary

Please print **two originals** of the attached Contract Renewal Notification form and have them signed by your designated signatory. Mail the two originals back to the attention of your First Things First Finance Division staff. First Things First will sign the documents upon receipt and return one original for your records.

If you have any questions or concerns, please do not hesitate to contact your finance staff - Charlene Surber, csurber@azftf.gov, 602-771-5079. We look forward to working with you this year.

 FIRST THINGS FIRST <i>The right system for bright future</i>	CONTRACT RENEWAL AMENDMENT NOTIFICATION		Early Childhood Development and Health Board (First Things First) 4000 North Central Avenue, Suite 800 Phoenix, Arizona 85012 (602) 771-5000 (602) 265-0009 fax
	Renewal Amendment Award Notification	Page 1	
	Renewal Grant Agreement/2013 Contract Award # IGA-RC001-11-0166-01-Y3 Navajo Nation Regional Partnership Council Scholarships non-TEACH	of 1	

CONTRACTOR:
Northland Pioneer College

PURPOSE OF AMENDMENT:

1. Pursuant to Special Terms and Conditions, "Contract Renewal", of the above referenced Grant Agreement/Contract Award, the State of Arizona hereby exercises its sole option to renew the Grant Agreement/Contract Award number referenced above. The renewal award period is July 1, 2012 through June 30, 2013.
2. Total award amount for the contract period is \$296,874.00.
3. The Grantee is responsible for all updated Standards of Practice located for reference in the First Things First Grant Management System known as PGMS under Grantee Resources.
4. All other terms and conditions remain unchanged and are according to the original award documents, clarification documents, and renewal submission documents.

Contractor hereby acknowledges receipt and understanding of the contract amendment

Signature _____

Name _____

Title _____

Date _____

The above referenced amendment is hereby executed effective July 1, 2012 once signed and dated below:

 Josh Allen
 CFO/COO

 Date

Request to Adopt the Northland Pioneer College 2012-2015 Strategic Plan

Recommendation:

Staff recommends the adoption of Northland Pioneer College's 2012-2015 Strategic Plan.

Summary:

The College's Strategic Plan is evaluated and revised annually. In May 2012, staff presented a summary of accomplishments for the Strategic Plan year 2011-12 and the revised 2012-2015 Strategic Plan as a first read. No changes have been requested or made since the first read was presented with the exception of adding a revised Key to Abbreviations.

Highlights include a consistent priority one across all six pillars focusing on student success as well as substantial changes to most pillars.

Members of the Strategic Planning and Accreditation Steering Committee (SPASC) included the entire college community during this revision process.



Northland Pioneer College

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Northland Pioneer College

Strategic Plan

2012-2015

Presidential Strategic Initiatives, May 2012

Northland Pioneer College's updated 2012-2015 Strategic Plan is thorough and well thought out. However, the president of the college has identified certain strategic initiatives that must move rapidly to the forefront of college planning, decision-making and implementation. Additionally, the recently unveiled requirement by the Higher Learning Commission for a new accreditation pathway demands immediate attention to these initiatives. The president is issuing the following strategic initiatives as a preface to the NPC Strategic Plan; these strategic initiatives must be the main focus of our work together for the next several years.

1. Complete preliminary design of Open Pathway electronic portfolio and begin using the portfolio by November 2012
2. Orient college-wide actions, planning and budgeting toward student success
3. Determine and implement initial performance metrics for student success
4. Continue rollout of web conferencing for course scheduling and delivery
5. Develop one significant new partnership to enhance opportunities for students and communities
6. Continue to dedicate available resources to support network and technology infrastructure, new accreditation model, assessment of student learning and facilities infrastructure

Pillar 1: Improve Student Learning and Success in all Instructional Areas

Overall Responsibility: Vice President for Learning and Student Services

Priority 1: Improve student success

Next Major Milestone: May 30, 2013

Responsibility: All NPC

Goals:

1.1.1 Develop learning opportunities that will assist with student success

Supports HLC Core Components 2de, 3acd, 4ac

- Research new program possibilities in each division to meet community and student needs
- Assess the need for alternative curriculum, scheduling, and delivery systems in each division
- Continue to expand internship opportunities
- Improve pedagogical strategies and techniques to enhance student learning in all divisions

1.1.2 Provide a culture of continuous improvements in all courses/programs that reflects current technology and global knowledge

Supports HLC Core Components 2de, 3abde, 4abc

- Implement Information Literacy Competency Standards for Higher Education in all divisions
- Review, expand and create programs and course offerings
- Continue improvement of distance education delivery systems i.e. online offerings, hybrid courses, audio, video, smart classrooms, and Adobe Connect

1.1.3 Evaluate, document, and improve learning and learning environments in all courses and programs

Supports HLC Core Components 2de, 3bde, 4abc

- Develop a schedule in each division to audit and evaluate curriculum to assess current viability
- Utilize student success data to schedule courses
- Update curriculum programs and course offerings in response to community and workforce needs and student interests
- Revise and improve program review processes in all divisional areas
- Investigate the impact of reducing minimal enrollment in classes from 15 to 12

1.1.4 Create adequate support services to enhance student success

Supports HLC Core Components 2de, 3cd, 4c

- Improve college-wide tutorial program
- Implement new student orientation
- Investigate the expansion/coordination of student access to open computer labs and writing centers

1.1.5 Develop a balanced approach for scheduling

Supports HLC Core Components 3acd, 4c

- Determine the optimal mix of online, live, audio/video offerings for each campus and center
- Determine the optimal mix of morning, early afternoon, late afternoon, evening, and weekend courses for each campus and center for each discipline with the college
- Determine the optimal class size for each discipline by time of day for course offerings, medium of delivery, and location

Priority 2

Arts and Science

Next Major Milestone:

May 30, 2013

Responsibility:

Dean of Arts and Science

Goals:

1.2.1 Expand distance delivery of general education through audio, video, and smart classrooms

Supports HLC Core Components 3acd, 4c

- Survey student needs for expansion of general education course offerings on these media
- Increase general education course offerings, each semester via these media
- Increase the use of web-based supplementary materials in general education classes

1.2.2 Research the feasibility of stand-alone class offerings in general education courses in English composition, mathematics, art/humanities, and social/behavioral science

Supports HLC Core Components 3acd, 4c

- Research the feasibility of hiring a full-time faculty teaching in philosophy, art, and social/behavioral sciences
- Explore the possibilities of hiring a full-time math faculty based at Kayenta
- Discuss with Apache County the possibility of hiring faculty members in math, biological and physical sciences and social/behavioral sciences

1.2.3 Promote faculty development activities that contribute to student learning

Supports HLC Core Components 2ade, 3cd, 4a

- Promote sabbatical opportunities within budget restraints
- Promote conference participation within budget restraints
- Investigate other professional development opportunities including use of in-house expertise

1.2.4 Integrate general education assessment of student knowledge into continued course level improvement

Supports HLC Core Components 3cd, 4abc

- Integrate general education outcomes into ten selected courses that are core requirements of AAS degrees in five different AAS programs
- Improve the rubrics and standards in general education outcomes
- Develop means to assess information literacy and diversity in ten courses
- Expand the critical thinking and quantitative assessment into twenty new courses
- Explore the possibilities of hiring a full-time assessment coordinator who reports to the Director of Institutional Effectiveness

1.2.5 Promote increased student involvement in the fine and performing arts

Supports HLC Core Components 2d, 3e

- Increase full tuition and fees support to students in music, theater, and studio art each semester
- Expand offerings in music
- Add new courses in the fine arts, both studio and non-studio

Priority 3

Career and Technical Education

Next Major Milestone: May 30, 2013

Responsibility: Dean of Career and Technical Education

Goals:

1.3.1 Create new programs for Skills Center at PDC and NATC at SCC

Supports HLC Core Components 2ade, 3abcde, 4abc

- Review requirements for the following new programs
 - Mechatronics and Robotics
 - Construction Technology
 - Administrative Justice and Emergency Management
- Evaluate the feasibility of developing new programs
- Work with Advisory Boards to prioritize new course offerings

1.3.2 Enhance and Improve Current CTE Curriculum

Supports HLC Core Components 2ade, 3abcde, 4abc

- Combine AIS and BUS Departments by Fall 2013
- Develop online WLD100 and WLD150 courses by Fall 2013
- Develop a schedule for CTE course review by department

1.3.3 Provide Professional Development for CTE Faculty and Staff

Supports HLC Core Components 2ade, 3cd, 4a

- Provide Automotive with Atech training for the 2012-2013 academic year
- Expand faculty participation in the state wide CTEAZ conference
- Survey all CTE faculties pertaining to professional development needs

Priority 4

Developmental Education

Next Major Milestone: May 30, 2013

Responsibility: Director of Developmental Education

Goals:

1.4.1 Increase focused content in multi-course setting

Supports HLC Core Components 3cd, 4a

- By May 30, 2013 75% of labs scheduled will be content specific
- By May 30, 2014 100% of labs scheduled will be content specific
- By May 30, 2013 all courses in lab setting will have technology component

1.4.2 Pilot highest-level developmental courses as standalone classes utilizing distance learning

Supports HLC Core Components 3d, 4ac

- By May 30, 2013 create a standalone English class (090) and offer it utilizing distance learning

- Research the possibility for stand-alone classes for the higher-level developmental courses

1.4.3 Strengthen departmental assessment of student learning

Supports HLC Core Components 3cd, 4abc

- Explore the feasibility of hiring a data analyst to support learning
- By May 30, 2014 establish summative assessments for all courses

Priority 5

Nursing and Allied Health

Next Major Milestone: May 30, 2013

Responsibility: Dean of Nursing and Allied Health

Goals:

1.5.1 Continue to evaluate and expand program offerings provided by the Allied Health Division

Supports HLC Core Components 2ad, 3abcd, 4b, 5a

- Review requirements for the following new programs
 - Respiratory Therapy (RT)
 - Medical Laboratory Technologist (MLT)
 - Physical Therapy Assistant (PTA)
 - Occupational Therapy Assistant (OTA)
- Evaluate the feasibility of developing this new coursework
- Work with constituents to prioritize new programming

1.5.2 Continue to expand access to Nursing Assistant (NAT) and Nursing program offerings

Supports HLC Core Components 2ad, 3abcd, 4b, 5a

- Complete NAT lab at SCC
- Continuously evaluate demand for programming and develop processes to quickly respond to stakeholders needs
- Work with partners in Chinle to expand nursing programming
- Evaluate admission criteria for NAT and Nursing

1.5.3 Provide expanded access to online and face-to-face course work in the Allied Health Division

Supports HLC Core Components 2ad, 3abcd

- Create and deliver core allied health course work online (Medical Terminology, Pharmacology, Health Law and Ethics, Nutrition, MDA)
- Provide resources for professional development for faculty who are learning to work in an online environment
- Support current efforts to ensure students are prepared for online learning
- Continuously work to identify and recruit talented Allied Health Adjunct faculty

Pillar 2: **Strengthen Institutional Planning and Accountability**

Overall Responsibility: President

Priority 1: **Support Student Success**

Next Major Milestone: *Fall 2012 and ongoing*

Responsibility: *Vice President for Learning and Student Services, Director of Information Services, Director of Institutional Effectiveness, Director of Marketing and Public Relations, Academic Deans, Dean of Students and staff, Career Services Advisor, Priority 1 Team*

Goals:

2.1.1 Facilitate student enrollment in a variety of learning opportunities

Supports HLC Core Components 1abcd, 2bc, 3b, 4ac, 5ac

- Conduct environmental scanning, including student, personal interest/lifelong learning for all age ranges, and employer markets (January 2014)
- Develop and implement a marketing and communication plan for current and potential programs
- Work with local K-12 institutions to identify and educate students on college-ready skills and college options

2.1.2 Support enrolled students' educational goals

Supports HLC Core Components 1abcd, 2abcde, 3abcde, 4abc, 5abcd

- Systematically assess academic student learning outcomes
- Systematically plan and evaluate institutional effectiveness among student services departments (March 2013)
- Initiate periodic review of academic programs for currency and market relevance
- Engage in periodic environmental and peer comparisons to help stay current on best practices in higher education
- Measure and track student intent across educational experience
- Identify risk factors that lead to student failure to achieve goals/non-completion
- Design and implement appropriate intervention strategies for at risk students
- Establish college-wide committee to develop and initiate "active advising" model (December 2012)
- Obtain and utilize feedback on college support systems through regular pre- and post-graduation student surveying (May 2013)
- Improve data entry and storage practices in Jenzabar and ancillary systems

2.1.3 Promote and measure student attainment of post-completion goals

Supports HLC Core Components 1abd, 2b, 4abc, 5acd

- Develop alumni communication and tracking strategy (May 2014)
- Initiate feasibility study to enhance career exploration, job placement, and graduate promotion services (December 2012)
- Develop and implement regular cycle of alumni and employer surveying (May 2014)
- Develop plan for cultivating alumni loyalty, commitment, and identification with NPC (May 2014)
- Initiate feasibility study for development of alumni mentoring program (May 2014)

Pillar 3: Strengthen Technology to Support Learning and Service

Overall Responsibility: Director of Information Services

Priority 1: Provide technology solutions to increase student success

Next Major Milestone: October 31, 2012

Responsibility: Director of Information Services, Priority 1 Team

Goals:

3.1.1 Increase technology availability, access, and support that focuses on student needs

Supports HLC Core Components 1a, 3d, 5abd

- Provide ubiquitous wireless data access at all instructional locations (August 2012)
- Actively solicit input from students regarding their technology needs
- Provide virtual desktop and software application access to students in a model that supports “any time, any place, and to any internet connected device” (October 2012)
- Develop a plan to assist students with procuring computer hardware to support their learning (January 2013)
- Provide effective and prompt helpdesk support
- Provide high availability and redundancy for critical technology systems
- Provide fast and reliable network connectivity to each college location
- Offer training on technology skills for students as part of student orientation (June 2013)
- Expand support for assistive technologies for DRA students
- Support online and distance education course development and usage
- Ensure high availability of open lab resources and times
- Provide effective technologies and processes to enhance communications

Priority 2: **Develop and maintain a reliable, safe, progressive and efficient infrastructure to support the essential functions of the College**

Next Major Milestone: *October 31, 2012*

Responsibility: *Director of Information Services*

Goals:

3.2.1 Enhance technology resources and infrastructure to increase and improve support for college operations while reducing the college's impact on the environment

Supports HLC Core Components 1a, 3d, 5abd

- Increase computer support positions to meet increased demands due to rapidly emerging technologies
- Actively solicit input from college employees regarding their technology needs
- Develop and implement a set of best practices for IT service management with a focus on change management processes (October 2012)
- Implement security and recovery plans that include active secondary or parallel systems and backup at remote locations and between locations for critical services (January 2013)
- Implement a comprehensive print management and PC reservation solution (January 2013)
- Explore the implementation of single sign-on authentication for all College systems
- Install wireless audio-amplification systems in PAC and symposiums
- Implement an internal NOC (December 2012)
- Provide minimum 100Mbps WAN connections between all instructional locations (December 2012)
- Integrate document-imaging and electronic form processing into primary business and enrollment processes (January 2013)
- Maintain standardized technology infrastructure aligned with College and industry standards
- Develop and implement a regular replacement cycles for all equipment and software according to an approved maintenance plan (October 2012)
- Ensure all computer and communications systems comply with federal and state laws, regulations and policies
- Monitor and manage direct and indirect energy consumption of all IS Assets with real time reporting and annual reduction targets
- Provide continuous, reliable and secure network data storage for all college employees
- Strengthen and support existing network infrastructure through discovery, documentation, and remediation efforts
- Expand the use of mobile devices by college employees
- Develop a system to provide an integrated photo ID/data card to students and staff members that serve as an authentication method for various college systems and services (August 2013)

Priority 3: **Provide technological solutions to increase instructional effectiveness and administrative support**

Next Major Milestone: *October 31, 2012*

Responsibility: *Director of Information Services*

Goals:

3.3.1 Enhance technology resources and infrastructure to increase and improve support for classroom instruction, including all areas of distance learning

Supports HLC Core Components 3d, 4c, 5ad

- Provide audio/video-capable portable computers with access to DRA resources for every student requesting access and migrate DRA software to domain profiles
- Provide computer based testing as a library service (December 2012)
- Implement centralized scheduling for computing labs to accommodate departments outside of AIS/BUS/CIS to use the labs and also allow for open lab time for all students (October 2012)
- Support the updates and upgrades for the college's learning management systems

3.3.2 Provide administrative and student services with increased efficiency, scope and reach through technology

Supports HLC Core Components 3cd, 4c, 5ad

- Develop, implement, and monitor a five year plan to address issues related to college-wide efficiencies related to the current ERP/SIS (Jenzabar)
- Enable 100% online registration and offer as a student enrollment option
- Dedicate resources to increase the use of reporting tools

3.3.3 Establish, develop and deliver training

Supports HLC Core Components 3cd, 5ad

- Provide basic curricula for using all college-wide systems
- Develop an efficient solution for 24/7/365 user self help for technology issues to include a knowledge base on common issues as well as screencasts that walk users through setup and usage of supported applications (August 2012)
- Establish and maintain professional organization memberships, as budget allows
- Provide continuous training for IS staff

Pillar 4: **Strengthen Human Resources and Employee Relations**

Overall Responsibility: *Vice President for Administrative Services*

Priority 1: **Establish stability, consistency and excellence in College staff and services through enhanced training, to foster student success**

Next Major Milestone: *September 30, 2012*

Responsibility: *Human Resources Director & staff, Employee Relations Committee, Priority 1 Team*

Goals:

4.1.1 Provide training appropriate for all employees
Supports HLC Core Components 1a, 2e, 3bc, 5d

- Provide customer service training to all front line personnel (September 2012)
- Continue to evaluate and revise the employee two-part orientation program in August and January each year (September 2012)

4.1.2 Provide mandatory training regarding legal issues in the workplace
Supports HLC Core Components 2ae, 3c

- Provide training topics regarding legal issues for managers and supervisors (September 2012)
- Explore best options for delivering mandatory training and training completion-accountability (online, convocation, small group, etc.)
- Facilitate general employee safety training programs (September 2012)

Priority 2: **Strengthen hiring, evaluation and compensation standards**

Next Major Milestone: *December 31, 2012*

Responsibility: *Executive Team, Director of Human Resources, Academic Deans, Campus and Center Managers*

Goals:

4.2.1 Create a more automated plan to enhance procedures that foster the hiring of qualified personnel
Supports HLC Core Components 2e, 5a

- Evaluate current hiring processes and possibility of recruitment management system (December 2012)
- Create and implement an online employment application (December 2012)

4.2.2 Evaluate and assess job performance
Supports HLC Core Components 2e, 5ad

- Review, evaluate and revise evaluation tools and procedures (March 2013)
- Research, develop and implement training for supervisors on how to conduct a performance review (March 2013)

4.2.3 Create and maintain an equitable and transparent compensation structure
Supports Core Components 2e, 5a

- Evaluate, and possibly revise, our current hiring placement system for faculty, non-exempt, and exempt employees (June 2013)
- Evaluate recommendations and implement updates to the compensation process based on funding (June 2013)

4.2.4 Review adjunct faculty employment standards, hiring procedures and compensation

Supports Core Components 2e, 5a

- Investigate creating a salary schedule similar to full-time faculty (September 2013)
- Explore option of expanding benefits to adjunct faculty (September 2013)
- Annually survey Deans for adjunct staffing needs (September 2013)

Priority 3: Foster an institutional environment that encourages teamwork, pride in job and institution, and professional growth and development

Next Major Milestone: September 30, 2013

Responsibility: Director of Human Resources & staff, Executive Team

Goals:

4.3.1 Improve communications college-wide

Supports Core Components 2a, 3d, 5c

- Create an employee ID badge system, with possible link for timekeeping and payroll purposes (September 2013)
- Conduct regular college-wide site visits by HR Director (September 2013)
- Establish and enhance written communication protocols (September 2013)

4.3.2 Develop programs that recognize individual and group achievement

Supports Core Components 3c, 5a

- Review or establish a written procedure for college service awards (December 2013)
- Review or establish written procedure for retirement recognition for faculty & staff (December 2013)
- Review or revise Employee Recognition program (Employee of the Month)
- Develop and implement a more comprehensive wellness program (December 2013)

4.3.3 Promote professional development opportunities for staff and faculty

Supports Core Components 3bc, 5a

- Actively recruit in-house talent to present professional development workshops or convocation break-out meetings (March 2014)
- Support and enhance ongoing professional development committees (March 2014)

4.3.4 Foster teamwork

Supports Core Components 2b, 3b, 5d

- Research effective team-building activities (September 2013)
- Promote interdisciplinary teaching and/or cross training (September 2013)
- Investigate the possibility of establishing a formal employee mentoring program to foster teamwork and assist with assimilation (September 2013)

Pillar 5: **Strengthen Fiscal Resources to Support Critical Programs and Services**

Overall Responsibility: President, Vice President of Administrative Services and Vice President for Learning & Student Services

Priority 1: **Support scholarship and fundraising opportunities for student success**

Next Major Milestone: June 30, 2014

Responsibility: President, Vice President of Administrative Services, Vice President for Learning & Student Services, Priority 1 Team

Goals:

5.1.1 Support community through 501c organization to raise student scholarships

Supports HLC Core Components 3d, 5abcd

- Assist with finding new 501c Board members in northern part of District (June 2014)
- Financial Aid to develop stronger relationships with 501c Board (June 2014)
- Financial Aid to assist 501c in establishing new scholarship specific to student needs (childcare, transportation, books, etc.)
- Advertise available scholarship and encourage students to apply for scholarship, especially in northern part of District (June 2014)

5.1.2 Encourage and support students with fund raising activities

Supports HLC Core Components 3d, 5abcd

- Advise and consult with students on fund raising opportunities (June 2013)
- Provide marketing and administrative support for student fund raising efforts (June 2013)

Priority 2: **Identify and develop a variety of grant and partnership opportunities**

Next Major Milestone: June 30, 2014

Responsibility: President, Vice President of Administrative Services, Vice President for Learning & Student Services, Director of

5.2.1 Establish a grants management function

Supports HLC Core Components 3d, 5abcd

- Hire a consultant or establish an internal team to develop a grants management function at NPC (June 2014)
- Develop procedures for managing grants (June 2015):
 - Identify available grants
 - Identify student needs (child care, transportation, disabilities, etc.)
 - Identify program and infrastructure needs
 - Prioritize which grants to apply for
 - Ensure matching components of grant are properly included in budget
 - Establish annual target for grants
 - Develop a depository of statistical information to support grant writers

5.2.2 Partner with businesses to raise funds for programs

Supports HLC Core Components 3d, 5abcd

- Establish ambassador teams to approach key businesses for funding opportunities (June 2014)
 - Small Business Development and Business & Industry Training to support community in business attraction and business expansion
 - Small Business Development and Business & Industry Training to continue to establish training opportunities for current and future workforce
 - Support apprenticeship and internship programs

Pillar 6: Strengthen Facilities through Planning, Development and Renewal

Overall Responsibility: President, Vice President for Administrative Services

Priority 1: Identify effective facility resources to improve student success; incorporate into future facility planning and development

Next Major Milestone: November 30, 2012

Responsibility: Vice President for Administrative Services, Director of Information Services, Director of Facilities, Dean of Students, Priority 1 Team

Goals:

6.1.1 Review current research to identify role of facilities in improving student success

Supports HLC Core Components 2ae, 3cde, 4abc, 5cd

- Establish a broad based committee to systematically review current research identifying role of facilities in improving student success (August 2012)
- Explore opportunities to implement facility resources based on findings of committee (September 2012)

6.1.2 Implement facilities resources to improve student success

Supports HLC Core Components 1c, 2ae, 3cde, 4abc, 5cd

- Develop recommendations to specify facility resources that should be included in future planning and facility development (November 2012)
- Develop plans to implement approved recommendations (December 2012)
- Develop and implement a tracking to verify role of facilities on student success (December 2012)
- Begin implementation of approved plans and begin tracking (August 2013)

Priority 2:

Evaluate facilities to maximize efficient usage while responding to current needs and considering future instructional needs

Next Major Milestone: September 30, 2012

Responsibility: Vice President of Administrative Services, Executive Team, Campus and Center Managers, Academic Deans

Goals:

6.2.1 Improve availability and use of current facilities

Supports HLC Core Components 1a, 2b, 3de, 4a, 5acd

- Explore the creation of an effective and transparent room availability management system to promote use and collaborative study (September 2012)
- Investigate opportunities to create recreation/relaxation/child-friendly/play areas (November 2012)
- Study cost/benefit of installing keyless controlled access systems (December 2012)
- Investigate the concept of bringing together individual/group study rooms with model classroom equipment and other existing technology/resources (January 2013)

6.2.2 Include safety features in current and new facilities

Supports HLC Core Components 1c, 2b, 5acd

- Complete a Student Safety and Learning Environment assessment and Survey (March 2013)
- Install interior windows on office and entry doors to provide view to internal corridors (Ongoing)

- Consider emergency response planning and management in development of new facilities (Ongoing)

6.2.3 Prioritize implementation of Master Facilities Plan to respond to current needs and provide for growth opportunities

Supports HLC Core Components 1cd, 2b, 3bcde, 5acd

- Begin construction of CTE skill center at the Painted Desert Campus (September 2012)
- Prioritize the documented facility needs and resources for existing and future programs (November 2012)
- Determine resources needed for implementation of Master Facilities Plan and explore funding options (December 2013)
- Explore partnership options for future facility development (June 2013)

6.2.4 Establish a preventative facility and equipment maintenance program

Supports HLC Core Components 1c, 2b, 5acd

- Inventory and identify existing equipment and identify equipment categories (December 2012)
- Incorporate costs for maintenance into budgets; cost will be based on preventative maintenance cycle for facilities (February 2013)
- Incorporate equipment maintenance program in budget (February 2013)
- Establish planned maintenance and replacement cycle for equipment (June 2013)

6.2.5 Evaluate and prioritize facility use for existing programs

Supports HLC Core Component 1cd, 2b, 3bcde, 5acd

- Evaluate facility needs of existing programs and departments (September 2012)
- Develop and implement retention or disposal plans for dormant program materials (December 2012)
- Evaluate and prioritize based on community, student and workforce needs, cost and trends (January 2013)

6.2.6 Identify specific facility needs for existing and future programs

Supports HLC Core Components 1cd, 2b, 3bcde, 5acd

- Develop a current use catalog and future program plans (December 2012)
- Explore options for potential partnering of new program development (June 2013)

Priority 3:

Disseminate and implement safety and emergency plan for natural disasters, manmade events, health threats, and hazmat events

Next Major Milestone:

September 2012

Responsibility: Vice President for Administrative Services, Director of Human Resources, Director of Information Services, Director of Marketing and Public Relations

Goals:

6.3.1 Regularly review and update safety and emergency plan

Supports HLC Core Components 1d, 2be, 5cd

- Determine best methods and frequency to regularly communicate plan elements to employees, students and communities (July 2012)

6.3.2 Implement training of safety and emergency plan

Supports HLC Core Components 1d, 2be, 5cd

- Begin implementation of ongoing crisis/safety training for all employees (September 2012)
- Schedule and conduct safety and emergency plan drills at least annually district-wide or at all individual locations (November 2012)

Priority 4: Evaluate and implement the Higher Education Presidents Climate Commitment

Next Major Milestone: November 2012

Responsibility: Vice President for Administrative Services, Dean of Career and Technical Education, College Council, Sustainability Committee

Goals:

6.4.1 Identify opportunities to move the college toward climate leadership

Supports HLC Core Components 1cd, 2a, 5acd

- Reconstitute the climate leadership committee (August 2012)
- Climate leadership committee to identify and evaluate opportunities to implement assurances to and recommendations from the Higher Education Presidents Climate Commitment (November 2012)

6.4.2 Implement recommendations associated with the Higher Education Presidents Climate Commitment

Supports HLC Core Components 1d, 2e, 5cd

- Continue to implement one recommendation annually to move toward climate leadership (January 2013)
- Identify and list ideas to allow climate leadership implementation to occur at individual/local level (January 2013)
- Determine plan and begin to document actions taken to move forward; communicate actions taken to College and communities (May 2013)
- Include climate leadership concepts in all planning processes and document justification for decisions to include or exclude (July 2013)

- Prioritize additional recommendations and develop a plan to increase and improve actions taken (July 2014)
- Identify partnerships and funding resources to implement expanded plans (January 2015)

6.4.3 Develop climate commitment curriculum

Supports HLC Core Components 1cd, 2abe, 3be, 4a, 5a

- Identify new classes and programs in which climate commitment is a key or core topic (March 2013)
- Create classes that are non-major specific in different majors, disciplines, and degree program areas to promote climate commitment activities (March 2014)
- Market climate commitment course offerings and programs to move toward an Associates of Arts in climate commitment (March 2015)

Key to Abbreviations

AAS – Associate of Applied Science

AIS – Administrative Information Services

BUS – Business

CIS – Computer Information Systems

CTE – Career and Technical Education

CTEAZ – Career and Technical Education Arizona

DRA – Disability Resource and Access

ERP/SIS – Enterprise Resource Planning/Student Information System

HR – Human Resources

HLC – Higher Learning Commission

IS – Information Services (division)

IT – Information Technology

MDA – Medical Assistant

NAT – Nursing Assistant Training

NATC – Northeast Arizona Training Center

NOC – Network Operations Center

NPC – Northland Pioneer College

PAC – Performing Arts Center

PDC – Painted Desert Campus

SCC – Silver Creek Campus

WAN – Wide Area Network

WLD - Welding

WMC – White Mountain Campus

Northland Pioneer College District Governing Board Information Services Report June 2012

1. **Jenzabar Remediation Project** – The College has been working on this for nearly one year now and we are making significant progress towards using the system to better suit our internal needs. We have also been documenting and diagramming business processes that are currently in place to help explain what changes can be made to allow for a better student experience at NPC.
2. **NPC - Navajo County Network Resource Sharing IGA** – Established in January 2011, NPC and Navajo County have recently embarked on a project to take advantage of this agreement. NPC is receiving benefit by using County facilities to add network redundancy as outlined in Project EAGLE. Navajo County is benefiting by using NPC facilities in Show Low, Snowflake, Winslow, and Dry Lake to support County services in these communities.
3. **Network Upgrades** – In addition to projects related to the Network Sharing IGA, we have made improvements to wireless internet coverage, have worked to clean up network configuration issues, have conducted a network audit, replaced equipment, and have been working with the Facilities/Maintenance department to install backup generators at remote sites.
4. **IS Policy and Procedures** – We have been working to develop technology procedures for consistent service and to comply with audit requirements.
5. **Legal Consultation** – We have been working with the College's attorney on issues related to copyright, policies/procedures, electronic records retention, electronic communications, and FERPA.
6. **Title III Project EAGLE** – Model Classrooms have been installed at all four campuses and classes have been scheduled for the Fall semester. We have installed new hardware and storage systems to support our VDI initiative, added Thin Clients to our network, and made changes to our network to support these projects.
7. **Equipment/Service Replacements** – VoIP system and Video Bridge have been installed and are operational. Additional Smart Boards, projectors, and computers have been installed in classrooms throughout the district.
8. **New Positions** – We have posted openings for two new positions. One for a Database Administrator (DBA) and another for a Lead Systems Analyst. We expect to fill these positions in August.

9. **Printing and Duplicating (PAD)** – Information Services has recently assumed operational responsibilities of PAD.
10. **Equipment Disposal** – Large scale effort is underway to dispose of (and in some cases donate) outdated equipment stored at the old PDC campus.
11. **Purchasing** – Shifting from a leasing model to a purchasing model with a revised replacement cycle for all equipment types.
12. **iPad Pilot** – A group of faculty, staff, and administrators have been evaluating the potential effectiveness of using these devices in the classroom and to help support communication and operational tasks for traveling staff.
13. **Professional development** – All IS employees have a professional development plan on file and are working to acquire new technology skills and keep current skills (and certifications) up to date.
14. **Title III Project EAGLE** - Technology Survey: Year 2 (attached)

UPCOMING

15. **60+ projects** – Either active or scheduled.
 - a. RFID for inventory
 - b. Additional security cameras (IS use)
 - c. Video streaming
 - d. Tower inspections
 - e. Many more
16. **Major Goal** - Address common IT challenges by implementing a more formalized version of **IT GOVERNANCE**
 - a. IS should help the College by (1) supporting business operations and (2) helping to meet strategic objectives
 - b. Supported by IT governance
 - i. *A structure of relationships and processes designed to direct an organization towards achieving its goals by adding value, managing risk, and gaining a return on investment*
 - c. Challenges:
 - i. **Keeping IT running** – business continuity/disaster recovery for both critical and non-critical services while protecting the College against risks that may interrupt service availability.
 - ii. **Providing value** – ensure that IT projects are properly defined and executed to deliver the expected value.
 - iii. **Costs** – manage IT costs, have efficient/effective processes and allocation of resources such as people, technologies, vendor relationships, etc.
 - iv. **Mastering complexity** – must function to be organized and managed so we are able to handle complexities and avoid excessive costs
 1. Examples of complexity include:
 - a. Rapid technological development

- b. Numerous supplies/solutions to evaluate
 - c. Maintain technical competence of staff members
 - d. Manage diverse technical infrastructure
 - e. Adapt to rapid changes and new developments
 - f. Manage external relationships with service providers
 - g. Manage change internally with users
- v. **Aligning IT with College operations** – need to ensure that IS partners with the College to deliver value. Examples:
- 1. There is a gap between what users expect and what IS can provide (we can't solve everyone's problems, but we can help facilitate this process)
 - 2. Poorly defined business requirements
 - 3. Difficulties setting and managing priorities
 - 4. Complexity of projects
 - 5. Lack of committed sponsors within the College
 - 6. Lack of clear drivers of upcoming solutions
 - 7. Communication gaps between IS and the College
- vi. **Regulatory compliance** – regulations that govern College operations do have significant impacts on IT systems. There is also a need to ensure compliance in legal and contractual requirements with service providers and training partners.
- vii. **Security** – must ensure adequate security in IT environments, which entails increasing awareness of management and users regarding our responsibilities and possible risks. Examples:
- 1. Use of internet/networking exposes our systems to the world
 - 2. Viruses, intrusions/breach
 - 3. Increasing misuse of information
 - 4. Technical complexity of IT environments and related security ramifications
 - 5. Poor awareness of security issues from computer



Northland Pioneer College

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Technology Survey

Spring 2012

Prepared by GeoDriven, LLC as part of the EAGLE project evaluation

June 2012

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1. Introduction

In fall 2010 Northland Pioneer College was awarded a U.S. Department of Education grant under Title III, part A of NASNTI Program to implement the Equitable Access to Gainful Learning Experiences (EAGLE) project (award # P031X100002). Part of the Evaluation Plan of the grant is to administer and analyze annual student, faculty, and staff surveys to assess the use of technology on NPC campuses and centers and to track the EAGLE project effectiveness.

The audience-specific surveys focused primarily on

- satisfaction with technology at NPC, specifically with internet connection reliability and speed, availability of “smart” classrooms, and communication technology; and
- usage of technology for school, work, instruction, research and personal purposes.

2. Methods

The three individually fielded **Technology Surveys** were administered via a web-based survey tool to three distinctive audiences from April 16th through May 17th, 2012. The survey instruments consisted of multiple choice and scale-based questions. The survey populations were defined as:

- Students: All NPC students enrolled in at least one credit-bearing class in spring 2012
- Faculty: All faculty teaching at least one course in spring 2012
- Staff: All staff employed at NPC as of April 16, 2012

The same instruments to the three populations defined in the same way were fielded in spring 2011.

The following table describes the population and sample size for each separate survey as well as the associated response rates and confidence intervals¹ at 95 percent confidence level².

	Students	Faculty	Staff
Population Size	5,142	73	127
Sample size	174	32	87
Response rate	3.4%	43.8%	68.5%
Confidence interval	+/- 7.3%	+/- 13.1%	+/- 5.9%

In the 2012 administration of the surveys, more students and staff members responded than in 2011. The faculty survey, however, saw a much weaker response rate. More communication to the faculty in the future may be needed to encourage their participation in the survey.

¹ The confidence interval describes the probable difference between surveying everyone in the population versus surveying a sample drawn from this population. For example, if 80% of the students sampled indicated satisfaction in a specific content area, the actual (true) population parameter falls in the range of 71.6% - 88.4% (80% +/- 8.4%) satisfaction.

² The confidence level describes how sure we can be about the population parameter falling within the confidence interval range. Continuing with the above mentioned example, we can be 95 percent sure that the actual (true) population parameter falls in the range of 71.6% - 88.4% (80% +/- 8.4%).

Only significant differences between the 2011 and the 2012 surveys are noted and the corresponding comments are recorded in orange. Two-sample t-test was used to compare means or percentages to identify statistically significant differences.

3. Findings

3.1. Dependence on Technology (students only)

Students reported they were less dependent on connecting their own laptop to the NPC network than using NPC’s computing equipment to study, prepare for classes, and complete projects.

However, their need for connectivity has increased since last year when the mean value was 2.6 on the same scale.

Table 1: Student Dependence on Technology

Students	1-5 scale/ Not at all - Very much	
	Mean	St. Deviation
Dependence on connecting laptop to the internet on NPC campus.	3.1	1.6
Dependence on using NPC computers (in the labs or library) to study,	3.3	1.6

3.2. Satisfaction with Technology

In all categories students, faculty, and staff reported above average satisfaction (on a scale 1 to 5, with 1 being not satisfied at all and 5 being satisfied very much, a score below 3 can be considered below average). In general, students were more satisfied with all surveyed dimensions of technology than faculty or staff. **A notable improvement in satisfaction since 2011 can be reported in perceived internet connection speed for all three samples. The mean values improved for students from 3.9 to 4.3, for faculty from 2.9 to 3.6, and for staff from 2.8 to 3.9.**

Like students, faculty were relatively satisfied with availability of “smart” classrooms. Perhaps their positive rating (3.7) can be attributed to misunderstanding of the term “smart” classroom as a truly state-of-the-art, instructional technology-rich classroom (at the time of the survey administration most students and faculty could have only a very limited exposure to the newly created smart classrooms). Communication technology was positively rated by both faculty (3.2) and staff (3.8).

Table 2: Satisfaction with Internet Connection

Satisfaction*	Students		Faculty		Staff	
	Mean	St. Dev.	Mean	St. Dev.	Mean	St. Dev.
Speed of the internet connection (affecting the time it takes to download/upload files and ability to stream video online)	4.3	1	3.6	1.1	3.9	1
Reliability of the internet connection (lack of down-time due to lost connectivity)	4.2	1.2	3.8	0.9	3.8	1

Availability of "smart" or model classrooms (classrooms with up-to-date technology, including projectors, computers, etc.)	4.3	1.3	3.7	1.6	N/A	
Communication technology (video and teleconferencing, chat, voicemail etc.)	N/A		3.2	1.5	3.8	1.1

*1-5 scale/ Not at all - Very much

Small sample sizes make assessment of satisfaction by location unreliable. In addition, students reported taking and faculty teaching classes at multiple locations, which would further prevent location-based assessment.

When we examine staff satisfaction levels with internet speed connection we can detect improvements for especially those locations that last year reported greater dissatisfaction. Staff in Snowflake/Taylor, Show Low, and at Hopi and Springerville-Eagar Centers reported significant improvements in satisfaction with the internet connection as compared with the 2011 survey.

This year there are no notable differences in satisfaction with any aspects of technology by staff location. As already mentioned, caution should be exercised with these conclusions due to sample size issues.

Table 3: Satisfaction with the Internet Connection Speed by Staff Location

Staff by Location	Speed of the Internet Connection					Respondent Counts
	(1)Very Dissatisfied	(2)	(3)	(4)	(5)Very Satisfied	
Winslow			25%	25%	50%	8
Holbrook		11%	33%	26%	30%	27
Snowflake/Taylor		12%	18%	41%	30%	17
Show Low		17%	8%	38%	38%	24
Springerville-Eagar Center				50%	50%	2
Hopi Center			50%	25%	25%	4
St. Johns			100%			1
Kayenta		50%		50%		2
Total Staff						85

3.3. Use of Technology

More than half of students used course websites and smart classrooms for school. Nearly 90 percent of faculty reported using digital presentations, two thirds of them course websites, and more than half used projectors and audio/video streaming for instruction. More than half of staff reported using digital audio and video, course website, and projector. Digital presentation, video and audio streaming and video conferencing were among the most used technology categories reported by staff. **In comparison with the last year, both faculty and staff reported an increased use of technology. A significantly greater proportion of faculty reported using digital presentations,**

course website, plagiarism detection software, and streaming audio/video. Interestingly, staff is using every surveyed technology more in 2012 than in 2011.

Table 4: Use of Technology

Type of Technology	School (Students only)	Instruction (Faculty only)	Research (Faculty only)	Work (Staff only)
Digital presentations	41%	88%	0%	61%
Digital image manipulation software	12%	19%	6%	22%
Digital audio	32%	19%	0%	52%
Digital video	34%	38%	0%	58%
Streaming audio/video	41%	59%	16%	64%
Course website	51%	66%	9%	59%
Smart classrooms (model classrooms)	55%	47%	0%	N/A
Video conferencing	49%	28%	3%	71%
Projector	N/A	59%	3%	55%
Clickers	N/A	3%	0%	N/A
Plagiarism detection	N/A	22%	0%	N/A

Digital audio and video, image editing software, and streaming audio/video are the most reported technology categories by both student and staff for personal use (where and how the technology was used for personal purposes was not subject of this survey). Faculty reported using the same technology the most but at substantially lower levels than either students or staff. **Since last year, the greatest gains in usage reported by students and staff were in digital image manipulation software and audio/video streaming. Faculty reported significant gains in usage of digital audio and video and streaming of audio/video.**

Table 5: Personal Use of Technology

Personal Use			
Type of Technology	Students	Faculty	Staff
Digital presentations	18%	9%	21%
Digital image manipulation software	35%	16%	35%
Digital audio	30%	16%	26%
Digital video	33%	16%	25%
Streaming audio/video	37%	16%	36%
Course website	4%	3%	12%
Smart classrooms (model classrooms rich in instructional)	4%	3%	N/A
Video conferencing	8%	6%	8%
Projector	N/A	3%	2%
Clickers	N/A	0%	N/A
Plagiarism detection	N/A	6%	N/A

Twenty eight percent of responding faculty members indicated teaching at least one online class and 13 percent teaching a hybrid class. Seventy two percent of the faculty reported their classes required a significant use of technology.

Table 6: Teaching with Technology

Faculty Responses		
	N	Percent of Cases
At least one of my classes is taught completely online.	9	28%
At least one of my classes can be considered a hybrid class (a combination of in-person and online instruction).	4	13%
My in-person classes require a significant use of classroom technology (computers, projectors, access to the internet, etc.)	23	72%
Total	36	100

4. Appendix A: Sample Demographics

4.1. Students

Almost one third of student-respondents reported taking classes mostly in Show Low. Sixty one percent of responding students plan to earn associate degrees and 24 percent intends to transfer to a university. More than half of those who responded attend NPC full time.

Table 7: Primary Location of Classes

Primary location of classes		
	Frequency	Percent
Show Low	51	30
Holbrook	15	9
Online	25	15
Winslow	24	14
Snowflake/Taylor	18	11
Hopi Center	14	8
Kayenta	9	5
Springerville-Eagar Center	8	5
St. Johns Center	1	1
The Whiteriver Center	6	4
Total	171	100

Table 8: Primary Goal for Taking Classes

Select your primary, most immediate goal for taking classes at NPC.		
	Frequency	Percent
To earn an associate's degree	105	61
To transfer to a university	41	24
To earn a certificate	10	6
For professional improvement	9	5
For personal enrichment	7	4
Total	172	100

Table 9: Full-time or Part-time Attendance

Full-time/Part-time		
	Frequency	Percent
Full-time	91	53
Part-time	80	47
Total	171	100

4.2. Faculty

More than half of the faculty-respondents teach classes in Show Low, and a quarter in Winslow and a quarter in Holbrook. Because faculty may teach multiple classes in (or from) different location, the total number of responses in table 10 exceeds the number of respondents. Three quarters of faculty who responded to the survey have been teaching at NPC for at least five years and all respondents were full-time faculty.

Table 10: Location of Classes Taught by Faculty

Faculty/ Location	Responses		Percent of Cases
	N	Percent	
Winslow	8	16%	25%
Holbrook	4	8%	13%
Snowflake/Taylor	8	16%	25%
Show Low	18	36%	56%
Springerville-Eagar Center	1	2%	3%
Hopi Center	1	2%	3%
St. Johns Center	3	6%	9%
Online	6	12%	19%
Whiteriver Center	1	2%	3%
Total	75	100%	

Table 11: Years of Teaching at NPC

Faculty: Years of teaching		
	Frequency	Percent
Less than 5 years	8	25
Between 5 and 10 years	14	44
Between 10 and 15 years	4	13
More than 15 years	6	19
Total	32	100

Table 12: Full-time/Adjunct Status of Faculty

Faculty: Full-time/Adjunct		
	Frequency	Percent
Full-time	32	100
Part-time	0	0
Total	32	100

4.3. Staff

Most of the staff-respondents work from Holbrook, Show Low, and Snowflake/Taylor. Only ten percent of them reported being employed part-time and more than half of them have been working at NPC at least five years.

Table 13: Staff Location

Staff: Primary location		
	Frequency	Percent
Holbrook	29	33
Show Low	24	28
Snowflake/Taylor	17	20
Winslow	8	9
Hopi Center	4	5
Springerville-Eagar Center	2	2
Kayenta	2	2
St. Johns Center	1	1
Total	87	100

Table 14: Full-time/Part-time Status of Staff

Staff: Full-time/Part-time		
	Frequency	Percent
Full-time	78	90
Part-time	9	10

Total	87	100
-------	----	-----

Table 15: Length of Staff Employment at NPC

Staff: Employment length		
	Frequency	Percent
Less than 5 years	39	45
Between 5 and 10 years	22	25
Between 10 and 15 years	10	12
More than 15 years	16	18
Total	87	100

5. Appendix B: Survey Instruments

Click [here](#) for the student, staff, and faculty technology survey instruments.

Outstanding Alumnus – Justin Tafoya



Today we recognize **Justin Tafoya**, a 2008 graduate of Northland Pioneer College's nursing program who is now giving back to his community and nation as a Commissioned Health Corps Officer stationed at the Indian Health Services (IHS) Hospital in Whiteriver. As a Public Health Nurse (PHN) he serves on the Rocky Mountain Spotted Fever Coalition; ensures immunization standards and requirements are met for White Mountain Apache Tribal members; provides Basic Life Support (BLS) instruction to hospital staff and tribal community members; and serves as one of the coordinators for communicable disease (TB) and sexually-transmitted infections surveillance and treatment program.

Justin also demonstrates commitment to lifelong learning, attaining his Bachelor of Science – Nursing (BSN) degree through Grand Canyon University and is currently working on his MSN in informatics from GCU. He promotes education in his patients, their families, and encourages students to pursue nursing and health sciences careers.

Academics were not always Justin's top priority. After four years of playing baseball for Blue Ridge High School, he enlisted in the Air Force, where he learned aircraft maintenance skills. During a duty tour in Japan, the need for more education "finally sank in." After his enlistment and back in Phoenix unable to find a job, Justin decided to return to the White Mountains and use his veterans' educational benefits to enroll at NPC. "It is so beautiful here. It was nice to come back home."

He qualified for NPC's President's Scholars program and had the opportunity to visit New York City with his classmates and instructor Ron Goulet. "The opportunity to visit New York City allowed us (the students) to experience significant worldly icons first-hand that we were only able to read about. The camaraderie of the students was the best. We developed friendships, especially with my wife and Scott Gibson, a co-worker at Whiteriver, that will last a lifetime." The low cost and how "easy the professors are to get along with" have made him a strong advocate for NPC. Nursing and Allied Health Dean Peg Erdman frequently invites Justin back to talk to students about having an impact on their communities.

Over the past year Justin has worked with Slade Flitton to introduce a closed-circuit patient education channel at the Whiteriver Hospital, which is expected to launch in the next 3 to 6 months using the model at the Shiprock, N.M. IHS facility. "The 3- to 5-minute up-to-date education videos would be done by community members and would be highly influenced by local health needs." Videos would be broadcast to patients 24/7.

A step-by-step instructional brochure on Electronic Health Records he developed for the Family Care Unit and Emergency Department nursing staff received national recognition. It has now been adopted for use by other IHS service units and professions.



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Justin is also involved in implementing social media both locally and nationally. Shortly after joining the IHS in 2008, Justin traveled to the IHS headquarters in Rockville, MD, to participate in a focus group on utilizing social media as a recruitment and retention tool. The group's suggestions were presented to the Director of Indian Health Services.

Locally he is working with Whiteriver Hospital CEO Michelle Martinez to incorporate social media, such as Facebook, into the healthcare environment for rapid dissemination of health-related information to staff and community members.

As a member of the Rocky Mountain Spotted Fever (RMSF) Coalition, Justin was tasked as part of a three-member team in 2011 that developed a flip chart used to educate Head Start and elementary school children in Arizona on the tick-bore disease. There have been several RMSF-related deaths on the San Carlos and White Mountain Apache reservations and he is actively involved in prevention education and distribution of dog flea collars and pesticide granules to tribal members in collaboration with the Center for Disease Control (CDC) and the Arizona Department of Health Services (ADHS). "The (flea) collars are only good for up to three months and the granules up to one month, so it is an ongoing challenge to reach tribal members and stop the spread of ticks and the disease."

That effort is sometimes hampered by his role as sexually-transmitted infections surveillance and treatment coordinator. "People tend to scatter when they see me coming," he notes with a slight chuckle in his voice. In that role he is part private investigator, but restricted by privacy rules of the Health Insurance Portability and Accountability Act of 1996 (HIPAA). "There has been a four times increase in the number of Gonorrhea cases on the reservation from 2010 to 2011, especially among 14- to 27-year-olds." He sponsors Recovery Sessions education and speaks frequently to high school juniors and seniors about the consequences of their actions. He is also working on developing a statistical baseline to be used in the HIV-prevention efforts.

As a commissioned PHN, he is also part of the Rapid Deployment Force 5 Team that can be called out with 12 hours notice to assist in the event of a natural disaster. "I have a 'go bag' ready, especially with tornado and hurricane seasons approaching. We have been activated for deployment this July to perform a Community Health and Service Mission (CHASM) in South Dakota."

Justin is a devoted family man, spending quality time with his wife, Amy, and one-year-old daughter Kinsley. Amy is also a 2008 NPC nursing graduate and utilize an All-Arizona Academic Team tuition waiver to complete her BSN at Arizona State. She is a Level 2 special skills nurse in the OB Unit at Summit Regional Medical Center. She, too, speaks highly of NPC's professors and the encouragement students receive to give back to their communities.

Justin is also an archery enthusiast – both he and Amy have early archery elk hunt permits – and participates in many of the White Mountain Bowhunters activities. "Kinsley has already been to more (bow) shoots than most adults," he quips.

"Sometimes it is the little things in life that you need to take note of," he added.

As the Outstanding Alumnus for Spring 2012, Justin will receive a tuition gift certificate and mementos from the college.



Request to Approve Program Deletion: CP in CIS Software Quality Assurance

Recommendation:

The Instructional Council recommends the deletion the Certificate of Proficiency (CP) in Computer Information Systems (CIS) Software Quality Assurance effective Fall 2013 Semester.

Rationale:

- Program is currently inactive
- No enrollment
- Was part of an IBM/Department of Commerce grant that has expired

Information Regarding CIS CP Software Quality Assurance:

9 credits

To earn a CP in CIS Software Quality Assurance complete the following 9 credits:

CIS 251 Software Quality	3 credit
CIS 252 Engineering Quality in Software Development	3 credit
CIS 253 Software Testing	3 credit



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NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
Statement of Financial Position
For the period

July 1, 2011 to April 30, 2012

Budget Period Expired

83%

Tax Supported Funds

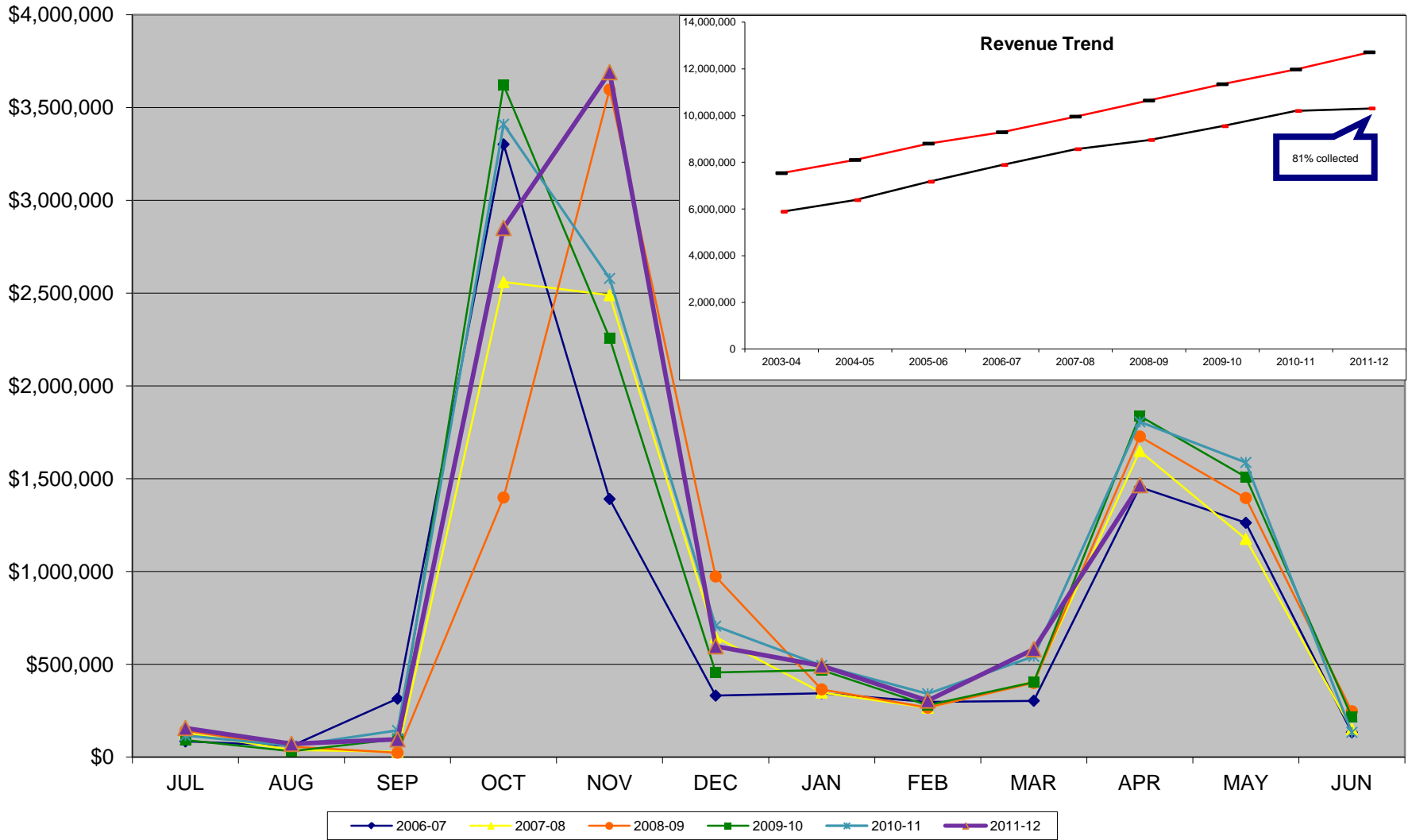
	General Unrestricted				Unrestricted Plant				
	Budget	Current Month Actual	Y-T-D Actual	%	Budget	Current Month Actual	Y-T-D Actual	%	
REVENUES									
Primary Tax Levy	12,710,760	1,465,832	10,306,197	81%					
State Aid:									
Maintenance and Operations	1,720,000	432,525	1,730,100	101%					
Capital					0	0	0		
Equalization	6,452,000	1,612,925	6,451,700	100%					
Out of County Reimbursement	600,000	550,469	1,100,938	183%					
Tuition and Fees	4,200,000	587,375	3,567,398	85%					
Investment earnings	125,000	9,987	121,147	97%					
Grants and Contracts	750,000	0	844,331	113%					
Other Miscellaneous	100,000	31,815	178,465	178%					
Transfers:	(4,550,000)	(309,134)	(3,332,585)	73%	3,800,000	305,578	3,055,780	80%	
TOTAL REVENUES	\$22,107,760	\$4,381,794	\$20,967,691	95%	\$3,800,000	\$305,578	\$3,055,780	80%	
EXPENDITURES									
Salaries and Wages	14,985,000	1,247,035	11,481,864	77%					
Operating Expenditures	5,020,000	257,392	3,509,841	70%					
Capital Expenditures	165,000		123,986	75%	4,400,000	292,568	2,669,785	61%	
TOTAL EXPENDITURES	\$20,170,000	\$1,504,427	\$15,115,691	75%	\$4,400,000	\$292,568	\$2,669,785	61%	

Restricted, Auxillary and Agency Funds

	Restricted				Auxiliary				Agency			
	Budget	Current Month Actual	Y-T-D Actual	%	Budget	Current Month Actual	Y-T-D Actual	%	Budget	Current Month Actual	Y-T-D Actual	%
REVENUES												
Grants and Contracts	4,800,000	501,836	5,422,064	113%								
Sales and Services												
Bookstore					150,000	1,649	69,981	47%				
Other					225,000	18,030	158,802	71%	0	63	7,120	
Investment Earnings												
Donations												
Board Designated Donation												
Transfers:	600,000		178,905	30%	150,000	3,556	97,900	65%				
TOTAL REVENUES	\$5,400,000	\$501,836	\$5,600,969	104%	\$525,000	\$23,235	\$326,683	62%	\$0	\$63	\$7,120	
EXPENDITURES												
Salaries and Wages	899,442	77,417	676,379	75%	327,212	20,469	194,059	59%				
Operating Expenditures	4,050,558	60,909	4,137,915	102%	197,788	2,766	132,624	67%	0	140	3,714	
Capital Expenditures	450,000	28,310	130,754	29%								
TOTAL EXPENDITURES	\$5,400,000	\$166,636	\$4,945,048	92%	\$525,000	\$23,235	\$326,683	62%	\$0	\$140	\$3,714	

Cash flows from all activities (YTD)	29,958,243
Cash used for all activities (YTD)	23,060,921
Net Cash for all activities (YTD)	\$ 6,897,322

Monthly Primary Property Tax Receipts



Human Resources

UPDATE

FILLED:

1. **Campus Manager** – Ina Sommers – Transitioned from Assistant to the Campus Manager, started June 4.
2. **Biology Lab Manager** – Tanya Baker starts August 1.

OPEN:

1. **Faculty in Nursing** - open until filled; 3 applicants.
2. **Whiteriver Center Advisor/Library Technician** – closed May 6, 2012; 11 applicants
3. **Faculty in Educational Technology** – closed April 23, 2012; 19 applicants
4. **Career Services Adviser** – closes June 18, 2012; 36 applicants
5. **Academic Adviser** – WMC – closed May 28, 2012; 33 applicants
6. **Assistant to the President** – open until filled; 24 applicants
7. **Small Business Analyst** – closed June 4, 2012; 13 applicants
8. **Allied Health Coordinator** – Closed June 5, 2012; 3 applicants
9. **Faculty in Nurse Assistant Training** – closed June 5, 2012; 3 applicants
10. **Clerk to the Director of Public Safety** – closed May 30, 2012; 36 applicants
11. **Secretary to the Director of Developmental Services** – closed June 4, 2012; 21 applicants
12. **Faculty in Developmental Services and Education** – closed June 11, 2012; 13 applicants
13. **Library Media Technician** – open until filled; 11 applicants
14. **Campus Monitor** – closed June 11, 2012; 12 applicants
15. **Business and Industry Training Coordinator** – closed June 8, 2012; 15 applicants



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