Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will hold a regular District Governing Board Meeting open to the public on **August 18, 2015 beginning at 10:00 a.m.** The meeting will be held at the Northland Pioneer College Painted Desert Campus, Tiponi Community Center meeting room, located at 2251 E. Navajo Blvd., Holbrook, Arizona.

One or more Board members and/or staff members may participate in the meeting by telephone if necessary.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Lisa Jayne at the above address or telephone number at least 24 hours prior to the scheduled time.

The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District’s attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District’s attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

I, **Lisa Jayne**, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on or before the 17th day of August 2015, at 10:00 a.m.

Lisa Jayne  
Recording Secretary to the Board

NOTICE DISTRIBUTION

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. NAVAJO TIMES
4. NAVAJO-HOPI OBSERVER
5. KINO RADIO
6. KNNB RADIO
7. KONOPNICKI COMMUNICATIONS [KQAZ/KTHQ/KNKI RADIO]
8. KWKM RADIO
9. WHITE MOUNTAIN RADIO
10. NPC WEB SITE
11. NPC ADMINISTRATORS AND STAFF
12. NPC FACULTY ASSOCIATION PRESIDENT
13. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
14. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT
OUR MISSION

Northland Pioneer College creates, supports and promotes lifelong learning.

PUBLIC NOTICE OF NONDISCRIMINATION: Northland Pioneer College does not discriminate on the basis of race, color, national origin, veteran status, religion, marital status, gender, age or disability in admission or access to, or treatment or employment in its educational programs or activities. District grievance procedures will be followed for compliance with Title IX and Section 504 requirements. The Affirmative Action Compliance Officer is the Director of Human Resources, 2251 E. Navajo Blvd., Holbrook, Arizona 86025, (928) 524-7840. The Section 504 Compliance Officer is the Coordinator of Disability Resource and Access, 1001 W. Deuce of Clubs, Show Low, Arizona 85901, (800) 266-7845. The lack of English language skills will not be a barrier to admission and participation in vocational education programs. Revised 9-12-14
### Governing Board Meeting Agenda

**Painted Desert Campus, Tiponi Community Center**

2251 East Navajo Boulevard, Holbrook, Arizona

**Date:** August 18, 2015  
**Time:** 10:00 a.m. (MST)  
**Revised**

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Resource</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Call to Order and Pledge of Allegiance</td>
<td>Chair Handorf</td>
</tr>
<tr>
<td>2.</td>
<td>Adoption of the Agenda</td>
<td>Chair Handorf</td>
</tr>
<tr>
<td>3.</td>
<td>Call for Public Comment</td>
<td>Chair Handorf</td>
</tr>
<tr>
<td></td>
<td>Individuals may address the Board on any relevant issue for up to 5 minutes. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Reports:</td>
<td></td>
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<tr>
<td></td>
<td>A. <strong>Financial Position</strong></td>
<td>Vice President Hatch</td>
</tr>
<tr>
<td></td>
<td>B. <strong>Human Resources</strong></td>
<td>Vice President Hatch</td>
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<tr>
<td></td>
<td>C. <strong>CASO</strong></td>
<td>Margaret White</td>
</tr>
<tr>
<td></td>
<td>D. <strong>NPC Faculty Association</strong></td>
<td>Ryan Rademacher</td>
</tr>
<tr>
<td></td>
<td>E. <strong>NPC Student Government Association</strong></td>
<td>Director Rogers</td>
</tr>
<tr>
<td></td>
<td>F. <strong>NPC Friends and Family</strong></td>
<td>Director Wilson</td>
</tr>
<tr>
<td>5.</td>
<td>Consent Agenda</td>
<td>Chair Handorf</td>
</tr>
<tr>
<td></td>
<td>A. <strong>June 16, 2015 Regular Board Minutes; June 19, 2015 Teleconference Board Minutes</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>B. <strong>Dual Enrollment Intergovernmental Agreements</strong> between the Navajo County Community College District and Show Low USD; St. Johns USD; Window Rock USD; Holbrook USD; Snowflake USD; Round Valley USD; Red Mesa USD; Ganado USD</td>
<td></td>
</tr>
<tr>
<td></td>
<td>C. <strong>Intergovernmental Agreement Regarding Northeast Arizona Law Enforcement Academy (NALETA)</strong> between the Navajo County Community College District and Town of Eagar Police Department; City of Holbrook Police Department; Town of Pinetop-Lakeside via the Town of Pinetop-Lakeside Police Department; The City of Show Low; Town of Springerville Police Department; City of St. Johns Police Department; City of Winslow Police Department; Town of Snowflake-Taylor and Navajo County Sheriff’s Office</td>
<td></td>
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<td></td>
<td>D. <strong>Lease Agreement for Metal Arts Program with Mountain Oaks Development</strong></td>
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<tr>
<td></td>
<td>E. <strong>Intergovernmental Agreement with Northern Arizona Vocational Institute of Technology (NAVIT)</strong></td>
<td></td>
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<tr>
<td>6.</td>
<td>Old Business: None.</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>New Business:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>A. <strong>Request to Approve Transit IGA</strong></td>
<td>Vice President Hatch</td>
</tr>
<tr>
<td></td>
<td>B. <strong>Request to Approve LCC Pavement Project</strong></td>
<td>Vice President Hatch</td>
</tr>
<tr>
<td></td>
<td>C. <strong>Request to Approve Reroof &amp; Mechanical System Design at Painted Desert Campus</strong></td>
<td>Vice President Hatch</td>
</tr>
<tr>
<td></td>
<td>D. <strong>Review of Annual Enrollment Report</strong></td>
<td>Vice President Hatch</td>
</tr>
<tr>
<td></td>
<td>E. <strong>Update on Proactive Advising for Student Success (PASS) Project</strong></td>
<td>Director Rogers</td>
</tr>
<tr>
<td></td>
<td>F. <strong>Review of High School Changes to CTE Programs</strong></td>
<td>Matt Weber</td>
</tr>
<tr>
<td></td>
<td>G. <strong>Review of Mass Action Plan Exercise Scenario (MAPES)</strong></td>
<td>Vice President Hatch</td>
</tr>
<tr>
<td></td>
<td>H. <strong>Discussion of Board Retreat Date</strong></td>
<td>Vice President Hatch</td>
</tr>
<tr>
<td></td>
<td>I. <strong>Executive Session Pursuant to A.R.S. 38-431.03.A.3- Legal Advice</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Whiteriver Construction, Inc. v. Navajo County Community College District - Case No. CV201500265</strong></td>
<td>Chair Handorf</td>
</tr>
<tr>
<td>8.</td>
<td>Standing Business:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>A. <strong>Strategic Planning and Accreditation Steering Committee Report</strong></td>
<td>Vice President Vest</td>
</tr>
<tr>
<td></td>
<td>B. <strong>DGB Agenda Items and Informational Needs for Next Meeting</strong></td>
<td>Chair Handorf</td>
</tr>
<tr>
<td>9.</td>
<td>Board Report/Summary of Current Events</td>
<td>Board Members</td>
</tr>
<tr>
<td>10.</td>
<td>Announcement of Next Regular Meeting</td>
<td>Chair Handorf</td>
</tr>
<tr>
<td>11.</td>
<td>Adjournment</td>
<td>Chair Handorf</td>
</tr>
</tbody>
</table>

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing Business, or the President’s Report. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District’s attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3).

Should the District’s attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

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Northland Pioneer College

E-1090 • Box 840 • Holbrook, AZ 85542 • (928) 554-5701 • Fax (928) 554-5761 • www.npc.edu
### REVENUES

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Current Month</th>
<th>Y-T-D Actual</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Primary Tax Levy</strong></td>
<td>14,035,753</td>
<td>187,494</td>
<td>13,980,458</td>
<td>100%</td>
</tr>
<tr>
<td>State Aid:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maintenance and Operations</td>
<td>1,618,200</td>
<td>1,618,200</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>Equalization</td>
<td>5,283,300</td>
<td>5,283,300</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>4,500,000</td>
<td>64,655</td>
<td>4,244,624</td>
<td>94%</td>
</tr>
<tr>
<td>Investment earnings</td>
<td>140,000</td>
<td>19,598</td>
<td>152,444</td>
<td>109%</td>
</tr>
<tr>
<td>Grants and Contracts</td>
<td>1,800,000</td>
<td>375,395</td>
<td>3,125,531</td>
<td>174%</td>
</tr>
<tr>
<td>Other Miscellaneous</td>
<td>200,000</td>
<td>28,400</td>
<td>267,908</td>
<td>134%</td>
</tr>
<tr>
<td>Transfers:</td>
<td>(2,750,000)</td>
<td>(216,898)</td>
<td>(2,549,232)</td>
<td>93%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>$24,827,253</td>
<td>$458,644</td>
<td>$26,123,233</td>
<td>105%</td>
</tr>
</tbody>
</table>

### EXPENDITURES

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Current Month</th>
<th>Y-T-D Actual</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Wages</td>
<td>17,267,735</td>
<td>2,111,444</td>
<td>16,361,087</td>
<td>95%</td>
</tr>
<tr>
<td>Operating Expenditures</td>
<td>6,789,097</td>
<td>585,786</td>
<td>5,874,320</td>
<td>87%</td>
</tr>
<tr>
<td>Capital Expenditures</td>
<td>248,000</td>
<td>19,981</td>
<td>237,563</td>
<td>96%</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>$24,304,832</td>
<td>$2,717,211</td>
<td>$22,912,401</td>
<td>94%</td>
</tr>
</tbody>
</table>

### Unrestricted Plant

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Current Month</th>
<th>Y-T-D Actual</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Aid:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital</td>
<td>375,400</td>
<td>375,400</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>Other Miscellaneous</td>
<td></td>
<td>122,226</td>
<td>122,226</td>
<td>-</td>
</tr>
<tr>
<td>Transfers:</td>
<td>2,000,000</td>
<td>166,667</td>
<td>2,000,000</td>
<td>100%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>$2,375,400</td>
<td>$288,893</td>
<td>$2,497,626</td>
<td>105%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Current Month</th>
<th>Y-T-D Actual</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Wages</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Expenditures</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Expenditures</td>
<td>7,775,400</td>
<td>331,136</td>
<td>3,616,833</td>
<td>47%</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>$7,775,400</td>
<td>$331,136</td>
<td>$3,616,833</td>
<td>47%</td>
</tr>
</tbody>
</table>
### NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

#### Statement of Financial Position

For the period: July 1, 2014 to June 30, 2015

Budget Period Expired: 100%

### Restricted and Auxiliary Funds

<table>
<thead>
<tr>
<th>Restricted</th>
<th>Current Month</th>
<th>Y-T-D Actual</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget</td>
<td>Actual</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants and Contracts</td>
<td>6,400,000</td>
<td>541,048</td>
<td>5,200,719</td>
</tr>
<tr>
<td>Donations</td>
<td>600,000</td>
<td>371,488</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td><strong>$7,000,000</strong></td>
<td><strong>$541,048</strong></td>
<td><strong>$5,572,207</strong></td>
</tr>
</tbody>
</table>

### EXPENDITURES

| Salaries and Wages | 1,234,614 | 151,060 | 1,516,662 | 123% |
| Operating Expenditures | 5,665,386 | 169,404 | 3,632,964 | 64% |
| Capital Expenditures | 100,000 | 23,142 | 122,581 | 123% |
| **TOTAL EXPENDITURES** | **$7,000,000** | **$343,606** | **$5,272,207** | **75%** |

### Auxiliary

<table>
<thead>
<tr>
<th>Current Month</th>
<th>Y-T-D Actual</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget</td>
<td>Actual</td>
<td></td>
</tr>
<tr>
<td>Sales and Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bookstore</td>
<td>100,000</td>
<td>922</td>
</tr>
<tr>
<td>Other</td>
<td>400,000</td>
<td>9,445</td>
</tr>
<tr>
<td>Donations</td>
<td>150,000</td>
<td>$50,231</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td><strong>$650,000</strong></td>
<td><strong>$60,598</strong></td>
</tr>
</tbody>
</table>

### EXPENDITURES

| Salaries and Wages | 424,551 | 35,586 | 297,615 | 70% |
| Operating Expenditures | 225,449 | 25,012 | 96,574 | 43% |
| Capital Expenditures | | | |
| **TOTAL EXPENDITURES** | **$650,000** | **$60,598** | **$394,189** | **61%** |

### Cash Flows

- Cash flows from all activities (YTD): $34,587,255
- Cash used for all activities (YTD): $32,195,630
- Net Cash for all activities (YTD): $2,391,625
Governing Board Meeting Minutes
June 16, 2015 – 10:00 a.m.
Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Governing Board Member Present: Ms. Ginny Handorf, Mr. James Matteson, Mr. Prescott Winslow, Mr. Frank Lucero, Mr. Peaches

Staff Present: President Jeanne Swarthout; Vice President Blaine Hatch; Vice President Mark Vest; Recording Secretary to the Board Lisa Jayne.

Others Present: Everett Robinson, Ann Hess, Sharon Hokanson, Peggy Belknap, Madera Ellison, Terrie Shevat, Betsyann Wilson, David Huish, Jeremy Raisor, Josh Rogers, Margaret White, Kelley Harvey-Brannon, Peg Erdman, Phil Hiatt, Linda Kor, Beaulah Bob-Pennypacker, John Spadaccini,

Agenda Item 1: Call to Order and Pledge of Allegiance
Chair Handorf called the meeting to order at 10:04 a.m. Mr. Lucero led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda
Mr. Matteson moved to adopt the agenda as presented. Mr. Peaches seconded the motion. The vote was unanimous in the affirmative.

Agenda Item 3: Call for Public Comment
None

Agenda Item 4: Reports
4.A. Financial Position – Vice President Hatch
Vice President Hatch reviewed the financial position report with the Board.

Mr. Winslow asked Vice President Hatch to clarify what the 152% increase in grants and contracts entailed. Vice President Hatch stated that it was largely due to out-of-county reimbursement, tuition from students who are not residents of Navajo County. The 152% of projected is simply a matter of the timing of the funds coming in. Vice President Vest stated there was not a significant change in enrollment from other counties, the increase over budget is merely a reflection of lagging payments.

Mr. Winslow asked if the reason the revenue budget appears so much greater than expected was because of not starting construction of the allied health building. Vice President Hatch stated that it was budgeted in this current year to start the preliminary activities for an allied health building, including studies and architectural plans, but because the project was pushed forward nothing was expended for the project.
4.B. Human Resources – Sharon Hokanson
Director Sharon Hokanson reviewed the Human Resources report with the Board.

Mr. Winslow stated he would like to have future discussion about sustainability of the IS Department as he felt it rises to the level of a Board concern.

4.C. NPC CASO
Margaret White, co-chair of CASO, addressed the Board and summarized CASO activities for 2014/2015 year to include non-food drives, input into creation of a flexible work schedule for professional development, input into creation of an internal hiring process, put on the annual retreat following convocation, salary recommendation, and bi-annual officer elections, resulting in Ina Sommers being re-elected as the president, Margaret White as vice president, Shawntel Skousen as secretary, and Hallie Lucas as treasurer. $2,097 in the student emergency fund was transferred to Friends and Family to help students, and to allow Friends and Family to carry on that work. Lastly, CASO awarded $2,000 in student scholarships and $804 for employee textbook scholarships for professional development courses funded from sale of candy bars.

Mr. Winslow commended CASO for advocating for not only classified employees but serving the wider community and for their support of students in need.

4.D. Faculty Association
None.

4.E. NPC Student Government Association
Josh Rogers addressed the Board and stated Tony Hill, academic advisor from Painted Desert Campus, will be taking over student activities and that he would be actively assisting him in the upcoming year.

4.F. NPC Friends and Family – Betsyann Wilson
Betsyann Wilson addressed the Board and stated she is currently learning about endowment growth and planned giving. Friends and Family has a new construction scholarship funded by sale of last semester’s construction projects. So far $3200 has been raised for construction technology students. Rebecca Hunt proposed the idea for a Kid’s College scholarship; both need based and interest focused. One scholarship was given out this year but there will be a fund built to help more students with Kid’s College next year. Betsyann Wilson commended CASO for their assistance with Pedal the Petrified, stating CASO volunteers made the fundraiser possible.

Agenda Item 5: Consent Agenda
A. May 19, 2015 Regular Board Minutes; May 19, 2015 Budget Hearing Minutes; May 19, 2015 Special Board Meeting Minutes; May 19, 2015 TNT Hearing Minutes

Mr. Matteson made a motion to approve the consent agenda. Mr. Winslow seconded. The vote was unanimous in the affirmative.

Agenda Item 6: Old Business
6.A. None

**Agenda Item 7: New Business**

**7.A. Meritorious Status – Phil Hiatt**
Sharon Hokanson presented Phil Hiatt with meritorious status.

Phil Hiatt addressed the Board and stated working for NPC has been a great opportunity for him and that the president of the current college has been a great asset to the college. He also stated that David Huish has been a great supervisor who has allowed him to use his skills and experience.

Mr. Winslow commended Phil Hiatt for his assistance in educating those in his department

**7.B. Alumni Award – David Singer**
Josh Rogers presented a history of NPC Alum, David Singer. Summarizing that David Singer received a degree in computer technology from NPC, went on to finish both a bachelor’s and a master’s in computer engineering, and is considering beginning a doctorate degree. David Singer is an instructor at Rio Salado Community College.

**7.C. Request to Approve Purchase of Budgeted Smartboards and Document Cameras**
President Swarthout stated this proposed purchase is part of the Native Serving Non-tribal Grant, and is for ten smartboards and ten document cameras. This purchase will extend smartboard classrooms.

*Mr. Matteson made a motion to approve the purchase of Smartboards and Document Cameras from CCS Presentations in the amount of $62,739.36. Mr. Winslow seconded the motion. The motion passed unanimously.*

**7.D. Request to Approve Purchase of Budgeted Switches for the VDI System**
President Swarthout stated this proposed purchase of switches is a Title III purchase, and is for storage area network purposes.

*Mr. Matteson made a motion to approve the purchase of Switches for the VDI System from WWT in the amount of $74,117.49. Mr. Winslow seconded the motion. The motion passed unanimously.*

**7.E. Review of HLC Financial Ratios**
Vice President Hatch stated the Higher Learning Commission uses financial ratios to track institutional health as part of an overall strategic financial analysis. Four key ratios are used to give a quick snapshot of financial health.

Vice President Hatch reviewed the HLC Financial Ratios with the Board.
Mr. Winslow asked what aspects contributed to the College’s high scores. Vice President Hatch stated that saving to build, and having sufficient reserves contribute the most to the College’s good standing.

7.F. Review of Data Summary Book
Vice President Vest stated the College is entering the Higher Learning Commission Persistence and Completion Academy. The Academy’s intent is to give us a peer group of western community colleges and small universities that are also interested in major projects around the idea of student persistence, retention and completion. The College’s Quality Initiative, which is required by HLC, is also the Persistence and Completion project. The first step is to write a data summary book that is to provide both the College and the Commission a sense of the data that was looked at and the direction the College wants to go with measurable outcomes.

Vice President Vest stated what can happen as a college refocuses on persistence and completion. Between 2003 and 2013, the College averaged 195 completers a year; both AA degrees and certificates. Of the 195 completers, 145 were AA degrees. Over the last two years, NPC has averaged 633 completers, and 214 were AA degree completers. Some of these numbers were due to the Board agreeing to remove the graduation fee. Advisors have been proactive in contacting students who were close to completion to inform them how close they were to graduation and what they were eligible for. There have been 1,250 Navajo and Apache completers over the last two years.

Director Josh Rogers, the Chair of the Persistence and Retention Academy team, addressed the Board and stated there are five members going to the Academy in St. Charles, Illinois. On the team are two faculty, Rich Harris and Amy Grey, as well as Ann Hilliard, and Jeremy Raisor. The focus of PASS has not been as much on data as it should be. When the data discovery visit came the mentor did not think the College was prepared but there was really a lot more data available than what had been prepared for the mentor review. The Data Summary Book was created and it is intended to provide information about the status of the College as far as retention and completion, and where the college wants to go.

Mr. Winslow expressed concern about outcome measures of success and how they are defined. The College needs to follow up on student success several years post education, whether the student has completed or not. That kind of success is not measured by statistics. Mr. Winslow stated that sometimes success is defined by shallow thinking rather than an institution’s own indicators.

President Swarthout stated IPEDS is a current measure of success but the College recognizes that it fails to identify student intent. The President stated that right now the colleges in the State are discussing how intent can be measured in consistent ways that allows the student to set the goals, rather than federal. President Swarthout stated that a student not completing is not a failure if the student’s own goals were met.

Mr. Matteson also expressed concerns about standards coming from feds or the state that might lead to a lowering of standards to meet a goal. He stated that the College always needs to be
careful to handle the process in a way that avoids compromising our own standards. Vice President Vest stated conversation has always revolved around bringing students to the standard that exists, not lowering them. Chair Handorf stated the College should be careful to comply with all requirements as requested while also maintaining our own personal standards.

7.G. Review of Summer Enrollment
Vice President Vest stated that summer enrollment numbers are not final as some classes will not begin until July. The goal for summer courses is to offer students additional opportunities. With increased summer enrollment there is a potential that fall semester enrollment might suffer. Vice President Vest stated he would report on this at the end of the fall semester. With a combination of increased course availability and tuition waivers, the numbers reflect an over 28% credit hour increase in regular campus credits from last summer.

7.H. Discussion of Key Performance Indicators for the Future
President Swarthout asked the Board to consider what they would like to see on a regular basis on a data dashboard that might help drive decision making and that might be helpful for the Board to review periodically. This item will be discussed in the August meeting as well as at the fall retreat. President Swarthout stated the University of Tennessee dashboard has a number of good ideas that might be worth reviewing by Board members.

7.I. Request to Approve Resolution to Enter into Agreement with Arizona School Alliance for Worker’s Compensation
Vice President Hatch stated the College has been with CopperPoint for worker’s comp for a few years. Recently a quote from the Arizona School Alliance was 25% below the estimate from CopperPoint. The Alliance is a self-insured pool, owned and governed by the participants. Staff recommends approval of the resolution which would allow the College to enter into an agreement with the Arizona School Alliance for Worker’s Comp.

 Mr. Winslow asked if a loss control consultant would be a proactive part of the agreement that would review the College’s safety training or might look for deficiencies that might pose a liability. Vice President Hatch stated the Alliance is very proactive, and is owned by the participants, so there is an incentive to keep costs down. Online training opportunities will be available that will also be beneficial to the College.

Mr. Matteson made a motion to approve the resolution to enter into agreement with Arizona School Alliance for Worker’s Compensation. Mr. Winslow seconded the motion. The motion passed unanimously.

7.J. Request to go into Executive Session to Discuss the Presidential Performance Review and Contract
At 11:45 a.m. Mr. Matteson made a motion for the Board to go into Executive Session to discuss the presidential performance review and contract. Mr. Winslow seconded the motion. The motion passed unanimously.
At 1:25 p.m. the Board moved back into regular session and adjourned from executive session upon a motion by Mr. Winslow, seconded by Mr. Matteson and a majority vote.

**Agenda Item 8: Standing Business**

8.A. *Strategic Planning and Accreditation Steering Committee (SPASC) Report – Vice President Vest*

Vice President Vest reported SPASC meets Friday to begin discussion on initiatives for the college.

**8.B. President’s Report**

AWHE met in Friday and 35 women from NPC attended.

President Swarthout will be Vice Chair of ACCCC in the coming year.

Expenditure Limitation Study Committee is upcoming.

Law Enforcement and Paramedic completer ceremonies were last week.

**8.C. Agenda Items/Informational Needs**

Mr. Winslow requested discussion on budgeting for the pavement project at LCC that City of Winslow is partnering with the College to upgrade parking.

Mr. Winslow requested discussion on if College Bound scholarships could extend to certificates and occupational employment related classes, not just general education courses.

**Agenda Item 9: Board Report/Summary of Current Event**

Mr. Winslow stated that he spoke with a U of A student who was interested in the summer program at NPC due to the discounted tuition.

**Agenda Item 10: Announcement of Next Regular Meeting:** Special Teleconference meeting June 19, 2015; Regular District Governing Board meeting August 18, 2015.

**Agenda Item 11: Adjournment**

The meeting was adjourned at 1:45 p.m. upon a motion by Mr. Matteson, a second by Mr. Winslow, and a unanimous affirmative vote.

Respectfully submitted,

Lisa Jayne

Recording Secretary to the Board
Navajo County Community College District
Governing Board Special Teleconference Meeting Minutes
June 19, 2015 – 8:30 a.m.
Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Governing Board Member Present via phone: Ms. Ginny Handorf, Mr. James Matteson, Mr. Prescott Winslow; Mr. Frank Lucero

Absent: Mr. Peaches

Staff Present in Person: Vice President Mark Vest; Vice President Blaine Hatch; Recording Secretary to the Board Lisa Jayne.

Others Present via phone: Everett Robinson

Agenda Item 1: Call to Order
Chair Handorf called the meeting to order at 8:32 a.m.

Agenda Item 2: Adoption of Agenda
Mr. Matteson moved to adopt the agenda as presented. Mr. Winslow seconded the motion. The vote was unanimous in the affirmative.

Agenda Item 3: Call for Public Comment
None

Agenda Item 4: New Business
Presidential Contract
Mr. Matteson made a motion to approve the presidential contract reviewed at the June 16, 2015 regular District Governing Board meeting. Mr. Winslow seconded. Motion passed unanimously.

Agenda Item 5: Announcement of Next Meeting
Chair Handorf stated the next District meeting is scheduled for Tuesday, August 18, 2015.

Agenda Item 6: Adjournment
The meeting was adjourned at 8:34 a.m. upon a motion by Mr. Matteson, a second by Mr. Winslow, and a unanimous affirmative vote.

Respectfully submitted,

Lisa Jayne
Recording Secretary to the Board
INTERGOVERNMENTAL AGREEMENT  
BETWEEN  
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT  
AND  
HOLBROOK UNIFIED SCHOOL DISTRICT NO. 3

This Intergovernmental Agreement ("Agreement") is entered into this 14th day of July, 2015, between Navajo County Community College District, dba Northland Pioneer College ("College"), and Holbrook Unified School District No. 3, ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 et seq. This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Pursuant to A.R.S. § 15-101(11), a “Dual Enrollment Course” is defined as a college level course that is conducted on the campus of a high school or on the campus of a joint technological education district, and that is:

A. applicable to an established community college academic degree or certificate program, and transferable to a university under the jurisdiction of the Arizona Board of Regents; or
INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
ST. JOHNS UNIFIED SCHOOL DISTRICT NO. 1

This Intergovernmental Agreement ("Agreement") is entered into this _____ day of
______________________________, 2015, between Navajo County Community College District, dba Northland Pioneer College ("College"), and St. Johns Unified School District No. 1, ("School District") (collectively 
"Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 et seq. This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Pursuant to A.R.S. § 15-101(11), a "Dual Enrollment Course" is defined as a college level course that is conducted on the campus of a high school or on the campus of a joint technological education district, and that is:

A. applicable to an established community college academic degree or certificate program, and transferable to a university under the jurisdiction of the Arizona Board of Regents; or
INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
RED MESA UNIFIED SCHOOL DISTRICT #27

This Intergovernmental Agreement ("Agreement") is entered into this ___14th___ day of
______JULY______, 2015, between Navajo County Community College District, dba Northland
Pioneer College ("College"), and Red Mesa Unified School District No. 27, ("School District") (collectively
"Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes
("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-
342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in
this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 et seq. This Agreement and its
use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward
both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be
counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective
responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible
School District students.

2. DEFINITION

Pursuant to A.R.S. § 15-101(11), a "Dual Enrollment Course" is defined as a college level course that
is conducted on the campus of a high school or on the campus of a joint technological education district, and
that is:

A. applicable to an established community college academic degree or certificate program, and
transferable to a university under the jurisdiction of the Arizona Board of Regents; or
INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
ROUND VALLEY UNIFIED SCHOOL DISTRICT NO. 10

This Intergovernmental Agreement ("Agreement") is entered into this _____ day of
____________________, 2015, between Navajo County Community College District, dba Northland
Pioneer College ("College"), and Round Valley Unified School District No. 10, ("School District")
(collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona
Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-
342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in
this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 et seq. This Agreement and its
use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward
both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be
counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective
responsibleies and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible
School District students.

2. DEFINITION

Pursuant to A.R.S. § 15-101(11), a "Dual Enrollment Course" is defined as a college level course that
is conducted on the campus of a high school or on the campus of a joint technological education district, and
that is:

A. applicable to an established community college academic degree or certificate program, and
transferable to a university under the jurisdiction of the Arizona Board of Regents; or
INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
SHOW LOW UNIFIED SCHOOL DISTRICT NO. 10

This Intergovernmental Agreement ("Agreement") is entered into this 11th day of June, 2015, between Navajo County Community College District, dba Northland Pioneer College ("College"), and Show Low Unified School District No. 10, ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 et seq. This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Pursuant to A.R.S. § 15-101(11), a "Dual Enrollment Course" is defined as a college level course that is conducted on the campus of a high school or on the campus of a joint technological education district, and that is:

A. applicable to an established community college academic degree or certificate program, and transferable to a university under the jurisdiction of the Arizona Board of Regents; or
INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
SNOWFLAKE UNIFIED SCHOOL DISTRICT NO. 5

This Intergovernmental Agreement ("Agreement") is entered into this ___ day of

September, 2015, between Navajo County Community College District, dba Northland
Pioneer College ("College"), and Snowflake Unified School District No. 5, ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 et seq. This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Pursuant to A.R.S. § 15-101(11), a "Dual Enrollment Course" is defined as a college level course that is conducted on the campus of a high school or on the campus of a joint technological education district, and that is:

A. applicable to an established community college academic degree or certificate program, and transferable to a university under the jurisdiction of the Arizona Board of Regents, or
INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
WINDOW ROCK UNIFIED SCHOOL DISTRICT NO. 8

This Intergovernmental Agreement ("Agreement") is entered into this 13\textsuperscript{th} day of July 2015, between Navajo County Community College District, dba Northland Pioneer College ("College") and Window Rock Unified School District No. 8, ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 et seq. This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Pursuant to A.R.S. § 15-101(11), a "Dual Enrollment Course" is defined as a college level course that is conducted on the campus of a high school or on the campus of a joint technological education district, and that is:

A. applicable to an established community college academic degree or certificate program, and transferable to a university under the jurisdiction of the Arizona Board of Regents; or

B. applicable to a community college occupational degree or certificate program.

C. Notwithstanding the foregoing, physical education shall not be available as a Dual Enrollment Course.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

i. After the governing boards of School District and College have approved it; and


1
INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
GANADO UNIFIED SCHOOL DISTRICT NO. 20

This Intergovernmental Agreement ("Agreement") is entered into this 8th day of
July, 2015, between Navajo County Community College District, dba Northland
Pioneer College ("College"), and Ganado Unified School District No. 20, ("School District") (collectively
"Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes
("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-
342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in
this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 et seq. This Agreement and its
use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward
both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be
counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective
responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible
School District students.

2. DEFINITION

Pursuant to A.R.S. § 15-101(11), a "Dual Enrollment Course" is defined as a college level course that
is conducted on the campus of a high school or on the campus of a joint technological education district, and
that is:

A. applicable to an established community college academic degree or certificate program, and
transferable to a university under the jurisdiction of the Arizona Board of Regents; or
B. applicable to a community college occupational degree or certificate program.

C. Notwithstanding the foregoing, physical education shall not be available as a Dual Enrollment Course.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:
   i. After the governing boards of School District and College have approved it; and
   ii. On the date that authorized representatives of both Parties have signed it ("Effective Date").

B. The term of this Agreement shall be from the Effective Date through June 30, 2016 ("Term").

4. OBLIGATIONS OF COLLEGE

4.1 General Course Requirements

A. College will offer Dual Enrollment Courses to School District juniors and seniors, and to freshman and sophomore students subject to Paragraph E in this Section 4.1 who meet College’s prerequisites.

B. Pursuant to A.R.S. § 15-1821.01(3), College will ensure that all Dual Enrollment Courses offered to School District students are:
   1. of a quality and depth to qualify for college credit as determined by College;
   2. evaluated and approved through the College curriculum approval process;
   3. at a higher level than taught by the School District high school;
   4. transferable to an Arizona public university or applicable to an established community college occupational degree or certificate program; and
   5. compliant with all other standards for College courses.

Dual Enrollment Courses offered pursuant to this Agreement are listed in Exhibit B attached to this Agreement.

C. Students enrolled in Dual Enrollment Courses shall be admitted to College for college level credit under current procedures for admission of students to College, and in compliance with A.R.S. § 15-1821.01 and A.R.S. § 15-1805.01. A student who is under eighteen (18) years of age may be
granted admission if the student meets the pre-requisites for the Dual Enrollment Course and the student achieves any one of the following:

1. a composite score of ninety-three (93) or more on the preliminary scholastic aptitude test;

2. a composite score of nine hundred thirty (930) or more on the scholastic aptitude test;

3. a composite score of twenty-two (22) or more on the American college test;

4. a passing score on the relevant portions of the Arizona instrument to measure standards test;

5. the completion of a college placement test designated by College that indicates the student is at the appropriate college level for the course; or

6. is a graduate of a private or public high school or has a high school certificate of equivalency.

Home schooled students are exempt from Sections 1-6 of this Paragraph C. Notwithstanding the above, a student who enrolls in a vocational or occupational education course may be admitted on an individual basis with the approval of College if the student meets the established requirements of the course for which the student enrolls and College determine that the student’s admission is in the best interest of the student. College retains the right to refuse admission to and remove a student from Dual Enrollment Courses in accordance with College policy.

D. College shall determine residency status of students for tuition purposes in accordance with A.R.S. § 15-1801 et seq.

E. Pursuant to A.R.S. § 15-1821.01(2)(b) and subject to Section 5.1(E) below, College may waive the class status requirements set forth in Section 4.1(A) for up to twenty-five percent (25%) of the students enrolled for Dual Enrollment Courses by College. College shall have written criteria for waiving the requirement for each Dual Enrollment Course which shall include a demonstration, by examination of the specific purposes and requirements of the course, that freshman and sophomore students who meet the Dual Enrollment Course prerequisites are prepared to benefit from the college level course. College shall report all exceptions and the justification for each exception.

F. College will provide to School District the instructional information necessary to meet the goals of the courses delivered, including but not limited to College approved textbook titles, syllabi, course outlines and grading standards applicable to the Dual Enrollment Courses.

G. College will ensure that instructors of Dual Enrollment Courses follow the Dual Enrollment Course guidelines, and that the same standards of expectation and assessment that are applied to other College courses are applied to the Dual Enrollment Courses.

H. For each student, College will assign an identification number to the student that shall correspond to or reference the Student Accountability Information System (SAIS) number assigned to the student. School District will provide College with the SAIS number for each student as provided in Section 5.1(G).
I. College will grant College credit for a Dual Enrollment Course when a student satisfactorily completes the course.

4.2 Instructors and Instruction

A. College will ensure that School District instructors teaching Dual Enrollment Courses have valid College teaching qualifications in the field being taught and are selected and evaluated by College using the same procedure and criteria that are used for instructors at College campus.

B. If College is providing the instructor for a Dual Enrollment Course, College will provide at College’s expense a substitute instructor, as necessary and as agreed upon by School District, to cover the absence of any College instructor teaching a Dual Enrollment Course.

4.3 Assessment and Monitoring

A. Except for vocational and occupational Dual Enrollment Courses, and if required by College policy, College will assess each student who seeks enrollment in a Dual Enrollment Course through an assessment test prior to, or at the time of, enrollment to determine and assure proper placement in the Dual Enrollment Courses.

B. College will involve full-time College faculty who teach a particular discipline in the selection, orientation, ongoing professional development and evaluation of School District faculty teaching Dual Enrollment Courses.

C. College will designate a liaison officer to assist with dual enrollment activities and to meet with the liaison designated by School District as necessary and, at least once within a two-year period, to review Dual Enrollment Course outlines and School District’s high school scope and sequence, and to review and amend the course outlines as necessary.

4.4 Policy and Procedure

A. College will comply with all applicable procedures and requirements for the Dual Enrollment Courses set out in state statute and College policy.

B. College will provide School District with College policies and procedures applicable to students enrolling in Dual Enrollment Courses.

C. College will provide School District access to the educational records of students as necessary to carry out the terms of this Agreement, and limit access to such records to employees who have a legitimate interest and a need to know the substance of the particular record, understanding that students enrolled in the Dual Enrollment Courses will be enrolled in both School District and College. Pursuant to the Family Educational Rights and Privacy Act of 1974, as amended ("FERPA"), and applicable regulations, School District and College may disclose educational records of students to each other as "officials of another school system" where the student is enrolled.

4.5 Students with Disabilities

A. After notification from School District of a student’s need, if College is providing the instructor, College will cooperate with School District to ensure the instructor complies with Section
504 of the Rehabilitation Act of 1973, as amended, or the Individuals with Disabilities Education Act ("IDEA"), as applicable. College shall work with School District in determining appropriate accommodations or special education services, however, School District shall have the primary financial and administrative responsibility for providing and implementing necessary accommodations or services.

B. College will provide training and guidance to instructors and other personnel in the area of compliance with the Americans with Disabilities Act ("ADA") and Rehabilitation Act of 1973, as amended, as the Acts specifically relate to instructing students in a postsecondary education situation.

4.6 Reporting

College will submit a report to the Joint Legislative Budget Committee pursuant to A.R.S. § 15-1821.01(2)(b) when necessary, and School District will provide College with data that is required for inclusion in any such report in a timely fashion, as specified in Section 5.6.

5. OBLIGATIONS OF SCHOOL DISTRICT

5.1 General Course Requirements

A. School District will provide an opportunity for School District students who meet criteria pursuant to Paragraph B of this Section 5.1 to enroll in Dual Enrollment Courses and to receive college credit and credit toward high school graduation.

B. Pursuant to A.R.S. § 15-1821.01(6), School District will ensure that each student who enrolls for a Dual Enrollment Course pursuant to this Agreement is a full-time student and is currently enrolled in and attending a full-time instructional program, as defined in A.R.S. § 15-901, in a school in School District, except that high school seniors who satisfy high school graduation requirements with less than a full-time instructional program shall be exempt from this provision.

C. If School District is providing the instructor for the Dual Enrollment Course, School District will provide instruction in accordance with the policies, regulations and instructional standards of College in courses designated as Dual Enrollment Courses to students of School District at the School District facility during the day.

D. School District will verify that each student enrolled in a Dual Enrollment Course, including those not electing to enroll for College credit, satisfies the prerequisites for the Dual Enrollment Course as published in College’s catalog and complies with College policies and this Agreement regarding student placement in courses.

E. The School District Superintendent or designee may allow freshman and sophomore students to enroll in Dual Enrollment Courses subject to Section 4.1(E) above.

F. School District will adopt and utilize College approved textbooks, course outlines, and grading standards applicable to the Dual Enrollment Courses being taught. School District shall provide textbooks for the students. Each student shall be responsible to purchase other supplies, if
any required for the Dual Enrollment Course. Classroom supplies normally supplied by College are included in tuition charges.

G. For each student enrolling in a Dual Enrollment Course, School District will enroll the student using the student’s SAIS number and provide that number to College.

5.2 Instructors and Instruction

A. If School District is to provide the instructor, School District will nominate an instructor qualified in the appropriate subject area for each Dual Enrollment Courses and submit each instructor’s name and credentials to College for approval.

B. School District will ensure that School District instructors teaching Dual Enrollment Courses provide instruction in accordance with the policies, regulations and instructional standards of College and comply with College assessments.

C. If School District is providing the instructor, School District will provide at School District’s expense a substitute instructor, as necessary and as agreed upon by College, to cover the absence of a School District instructor who teaches a Dual Enrollment Course. In the case of substitutions exceeding ten (10) consecutive school days. School District shall notify College in writing of the name and credentials of the substitute instructor.

5.3 Assessment and Monitoring

School District will designate a liaison officer to assist with dual enrollment activities and to meet with the College designated liaison as necessary and, at least once within a two-year period, to review Dual Enrollment Course outlines and School District’s high school scope and sequence to review and amend the course outlines as necessary.

5.4 Policy and Procedure

A. School District will ensure that each student seeking enrollment in a Dual Enrollment Course:

1. has completed the necessary registration forms;

2. has completed College assessment examinations, if required by College;

3. is aware the student is subject to both School District policies and procedures and College policies and procedures;

4. is aware the student is participating in a college level course, even though provided at the School District, and should act appropriately; and

5. is aware of the requirements for determination of in-state tuition.

B. School District will ensure that each instructor of Dual Enrollment Courses agrees to be subject to School District policies and procedures and College policies and procedures, including the
right of College to withdraw authorization of the instructor's participation in the dual enrollment program for failure to follow College requirements.

C. School District will provide College access to the educational records of students as necessary to carry out the terms of this Agreement, and limit access to such records to employees who have a legitimate interest and a need to know the substance of the particular record, understanding that students enrolled in the Dual Enrollment Courses will be enrolled in both School District and College. Pursuant to FERPA and applicable regulations, School District and College may disclose educational records of students to each other as "officials of another school system" where the student is enrolled.

5.5 Students with Disabilities

School District will determine the appropriate accommodations for each qualified student with disabilities in accordance with the ADA and Section 504 of the Rehabilitation Act of 1973 or the IDEA, as applicable, submit appropriate documentation on students with disabilities to the Disabilities Coordinator at College, and implement accommodations or special education services as required by Federal and State law and as negotiated between the College Disability Resource office and School District. School District shall work with College in determining appropriate accommodations or special education services. School District shall have the primary financial and administrative responsibility for providing and implementing necessary accommodations or services.

5.6 Reporting

School District will provide to College any data or other information that is required for the submission of the report required by A.R.S. § 15-1821.01(2)(b).

5.7 Facilities and Funding

A. School District will provide classroom/laboratory space in which Dual Enrollment Courses and activities will be conducted. Facilities and ancillary services provided for the delivery of Dual Enrollment Courses shall comply with all applicable provision of the state Fire Marshall Code, A.R.S. § 41-2161 et seq. (access for disabled persons), and all other applicable federal and state laws.

B. Payment, if any, for facilities and ancillary services shall be designated in Exhibit A attached to this Agreement.

6. MUTUAL AGREEMENTS

6.1 Instructor

A. Throughout the term of this Agreement, an instructor provided by School District shall remain an employee of School District, and shall be subject to the terms and conditions of the instructor's employment contract and School District policy, but shall also be subject to continuing approval by College. Should a School District instructor violate College procedure or policy, College may withdraw authorization for the instructor to participate in the dual enrollment program and School District, upon such withdrawal of authorization, shall substitute another qualified instructor and
notify College in writing of such substitution. The instructor must be approved by College pursuant to the terms of this Agreement.

B. Throughout the term of this Agreement, an instructor provided by College shall remain an employee of College, and shall be subject to the terms and conditions of the instructor’s employment contract and College policy, but shall also be subject to School District policy. Should a College instructor violate School District procedure or policy, School District may ask College to withdraw authorization for the instructor to participate in the dual enrollment program and College, upon such withdrawal of authorization, shall substitute another qualified instructor and notify School District in writing of such substitution.

6.2 Student

Each student enrolled in a Dual Enrollment Course, even though enrolled as a College student during the term of the Dual Enrollment Course, shall remain a student of School District and shall follow the schedule and calendar of classes as established by School District and approved by College.

6.3 Removal from Course

School District retains the right to refuse to allow a student to enroll in a Dual Enrollment Course and to discipline and/or remove any student from the Dual Enrollment Course in accordance with School District policies. College shall have the right to request School District to remove a student from a Dual Enrollment Course in accordance with College policy.

6.4 Schedule and Number of Students

School District and College shall mutually determine the schedule of, and maximum and minimum number of students to enroll in, each Dual Enrollment Course. Such schedule shall not be changed except by prior written agreement of School District and College. School District and College must mutually agree if any student who is not a student of School District will be enrolled in a Dual Enrollment Course; provided, however, that any such student must comply with the admissions requirements and course prerequisite requirement provisions of this Agreement.

6.5 Availability of Instructors

Availability of Dual Enrollment Courses offered by College shall be dependent on the availability of appropriately qualified instructors. College may compensate School District for the services of a qualified instructor provided by School District or, alternatively, College may provide a qualified instructor to deliver any Dual Enrollment Course.

6.6 Guidelines

School District and College shall ensure that each student enrolled in a Dual Enrollment Course, and all personnel of School District and all personnel of College who are involved in the dual enrollment program are provided with dual enrollment guidelines, and that such persons agree to review and comply with the guidelines.
6.7 Rigor of Courses

College and School District agree that college level courses are rigorous and demanding courses, and the standards and criteria of any Dual Enrollment Course shall meet statutory and College criteria, and such criteria shall not be diminished for the purpose of the dual enrollment program.

7. FINANCIAL PROVISIONS AND FORMAT FOR BILLING: See Exhibit A attached.

7.1 Fees

Fees and charges for the Dual Enrollment Courses and program are provided on Exhibit A attached to this Agreement.

7.2 Supplies

School District will provide and pay for basic textbooks, workbooks, supplies and other costs related to the teaching of and the administration of Dual Enrollment Courses within School District.

7.3 Tuition

A. Either the student or School District shall be responsible for payment of tuition to College, as specified in Exhibit A.

B. College may provide grants, scholarships or financial aid in accordance with College policies and as set forth in Exhibit A. In addition, College may offset tuition payments owed to College by School District with payments due from College to School District.

C. School District understands and agrees that tuition charges for students enrolled under this program may vary from student to student depending upon the total number of student credit hours for which each student has enrolled each term, and depending upon the student's eligibility for in-state tuition. Pursuant to A.R.S. § 15-1802(C), the residency of an unemancipated student under the age of nineteen years will be that of the student's parent or legal guardian, and any student who does not meet the statutory requirements for in-state tuition will be charged out of state tuition rates.

7.4 Billing Format

The format for the billing of all services pursuant to this Agreement is set forth on Exhibit A. The Billing Format shall include all information required by A.R.S. § 15-1821.01(1)(a).

8. RECORDS

All accounts, reports, files and other records relating to this Agreement shall be kept for a minimum of five (5) years after termination of this Agreement and shall be open to reasonable inspection and audit by the other party during that period. Audits may be conducted, at a time mutually agreed upon by the parties.
by any appropriate political subdivision or agency of the State of Arizona or by representatives of the
comptroller General of the United States or the Secretary of Education when required by applicable federal
regulations.

9. CONFIDENTIALITY

All written student records shall be kept confidential in accordance with FERPA and regulations
adopted pursuant to FERPA, the IDEA and regulations adopted thereunder, and applicable state laws and
School District policies controlling the disclosure of personally identifiable information from a student’s
education records.

10. TERMINATION/DISPOSITION OF PROPERTY

10.1 Termination

Either Party may terminate this Agreement for any reason following written notice to the
other Party of intent to terminate delivered not less than 90 days prior to the intended date of
termination. Except as provided in this section 10, termination shall only be effective at the end of a
semester, and no Dual Enrollment Course shall be terminated prior to such effective date.

10.2 Risk to Health or Safety

If either Party has reason to suspect that any activities undertaken pursuant to this Agreement
present a risk to the health or safety of students or is contrary to the Party’s mission or operations,
that Party may request that a meeting between the Parties be convened within 48 hours and promptly
confirm the meeting in writing. In such circumstances, the Parties to this Agreement will attempt to
reconcile differences within five working days of such meeting. If reconciliation is not achieved
within the five day period, this Agreement will automatically terminate.

10.3 No Relief from Obligations

Termination shall not relieve either Party from its obligation to pay for services provided prior
to termination and those for any student already admitted and enrolled in a course or courses and
obtaining dual credit at the time of termination or notice thereof.

10.4 Disposition of Property

The Parties do not contemplate joint acquisition of any property pursuant to this Agreement.
Upon termination of this Agreement, equipment furnished or purchased by College for the program
shall be retained by College, and equipment furnished or purchased by School District for the
program shall be retained by School District.
11. RESPONSIBILITY

11.1 Conduct of Operations

Each Party agrees to be responsible for the conduct of its operations and performance of contract obligations and the actions of its own personnel while performing services under this Agreement, and each party shall be solely responsible for supervision, daily direction, control of payment of salary (including withholding for payment of taxes and social security), workers’ compensation and disability benefits.

11.2 Indemnification

Each Party, to the greatest extent legally permissible, shall indemnify, defend, and hold harmless the other Party from any liability resulting from the negligence, intentionally tortious, or willful misconduct of the indemnifying Party’s employees, officers, students and agents.

12. CANCELLATION FOR CONFLICT OF INTEREST

This Agreement may be canceled pursuant to A.R.S. § 38-511, the pertinent provisions of which are fully incorporated herein by reference.

13. NON-ASSIGNABILITY

Neither Party may assign any right or delegate a duty or responsibility under this Agreement without the prior written consent of the other Party.

14. COMPLIANCE WITH NON-DISCRIMINATION LAWS

To the extent applicable, the Parties shall comply with all College policies and State and Federal laws and regulations, including Executive Order 2009-09, which prohibit discrimination against any person based on race, religion, handicap, color, age, sex, sexual orientation, political affiliation or national origin, and the Parties shall prohibit discrimination in the employment or advancement in employment of a qualified person because of physical or mental disability including all applicable provisions of the ADA.

15. RIGHTS/OBLIGATIONS OF PARTIES ONLY

The terms of this Agreement are intended only to define the respective rights and obligations of the Parties. Nothing expressed herein shall create any rights or duties in favor of any potential third party beneficiary or other person, agency or organization.

16. ENTIRE AGREEMENT

This Agreement, and its attachments as noted herein, constitutes the entire agreement between the Parties. and, except as previously noted, all prior or contemporaneous oral or written agreements are
superseded by this Agreement. There are no representations or other provisions other than those contained herein, and any amendment or modification of this Agreement shall be made in writing and signed by the Parties to this Agreement.

17. INVALIDITY OF PART OF THE AGREEMENT

If any part of this Agreement is held to be illegal, invalid or void by a court of competent jurisdiction, the remainder of this Agreement shall remain in full force and effect with those offending portions omitted.

18. GOVERNING LAW

This Agreement shall be construed under the laws of the State of Arizona and shall incorporate by reference all laws governing intergovernmental agreements and mandatory contract provisions of state agencies required by statute or executive order.

All statutes and regulations referenced in this Agreement are incorporated herein as if fully stated in their entirety in the Agreement. Each Party agrees to comply with and be responsible for the provisions, the statutes, and the regulations set out in this Agreement.

19. NOTICE

All notices, requests for payment, or other correspondence between the Parties regarding this Agreement shall be mailed United States postage prepaid or delivered personally to the respective parties at the following addresses:

If to College:

Dr. Jeanne Swarthout, President
Northland Pioneer College
P.O. Box 610
Holbrook, Arizona 86025

If to School District:

Mr. William L. Allsbrooks, Superintendent
Ganado Unified School District No. 20
P.O Box 1757
Ganado, AZ 86505
By: Jeanne Swarthout, Ph.D. 
Title: President

Date

By: Mr. William L. Allsbrooks
Title: Superintendent

July 08, 2015
Date

Attorney Approval: This Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of Arizona to the Governing Board of the College.

By: __________________________
Legal Counsel for College

Attorney Approval: This Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of Arizona to the Governing Board of the School District.

By: __________________________
Legal Counsel for School District
EXHIBIT A

FINANCIAL PROVISIONS

Fill in the blanks. If the information is not applicable, indicate NA in the blank. Additional directions for completing this form are in italics.

1. INSTRUCTORS
Instructors shall be provided as follows: (Check the appropriate line)

X School District shall provide and pay all instructors.

___ College shall provide and pay all instructors.

___ Each party shall provide and pay for instructors as follows: __________________________

2. PAYMENTS TO THE SCHOOL DISTRICT
For each course for which the School District provides and pays for the instructor, the College shall pay the School District Ten Dollars ($10) per credit hour for each properly enrolled student, capped at One hundred Dollars ($100) per credit hour for each course. Invoices from the District to the College shall be based on College course rosters and include the information listed in Exhibit B of this Agreement.

3. PAYMENTS OF TUITION AND FEES/COSTS TO THE COLLEGE
TUITION:
College tuition is Sixty-eight Dollars ($68) per credit hour for each in-state student and Three hundred twenty-five Dollars ($325) per credit hour for each student who, pursuant to A.R.S. §15-1802 or A.R.S. §15-1803, does not qualify for in-state student status.

ADDITIONAL FEES AND/OR COSTS:
Set out below are additional fees and costs and, for each, a designation as to whether the School District or student is responsible for payment of each fee or cost.

<table>
<thead>
<tr>
<th>Fees and Costs (Including special course fees; assessment costs, if any; etc.)</th>
<th>For each fee or cost, check the appropriate line to indicate whether the School District or student is responsible for payment to the College of the fee or cost.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Media Fee</td>
<td>District</td>
</tr>
<tr>
<td>2. Course Fees (schedule attached)</td>
<td>District</td>
</tr>
<tr>
<td>3.</td>
<td>District</td>
</tr>
</tbody>
</table>

4. COLLECTION AND PAYMENT OF TUITION AND FEES/COSTS

Check the appropriate line:

X School District is responsible for payment of tuition to the College.

___ Each student is responsible for payment of tuition to the College.

For tuition and fee/cost payments required to be made by the School District to the College:

A. School District is authorized and retains the discretion to collect tuition and fee/cost payments from its students to the extent School District deems appropriate; and

B. School District may reduce its required payment of tuition and fees/costs owed to the College pursuant to paragraph 3 by the amount of any payment owed to School District by the College pursuant to paragraph 2.
For any tuition and fee/cost payment required to be made by a student to the College, the College shall establish an individual billing account for that student and the billing for such tuition and/or fees and costs shall occur in accordance with College policies and procedures.

5. **FINANCIAL AID**
   Except as indicated in this section, College offers no grant, scholarship or financial aid for the dual enrollment program.
   If tuition and/or additional fees and costs are the responsibility of individual students, a student may be eligible for tuition and fee and cost scholarships in compliance with College policies and procedures.

6. **FORMAT OF INVOICES BETWEEN THE SCHOOL DISTRICT AND COLLEGE**
The School District and College shall send invoices to the other to the attention and at the address listed below no later than thirty (30) days after the end of each semester. Each invoice shall detail any payments due. Payments shall be due within thirty (30) days of receipt of an invoice.

   Invoices to be sent to the College: 
   Invoices to be sent to the School District: 
   (specify administrator and address) 
   (specify administrator and address)

7. **FULL TIME STUDENT EQUIVALENT FINANCIAL INFORMATION**
   Amount College received in FTSE in prior academic year:
   \( \text{Specify dollar amount} \)
   \( \$1,618,200 \)
   Portion of that FTSE distributed to School District:
   \( \text{Specify percentage or dollar amount} \)
   Less than 1%

   Amount School District returned to College:

   \( -9 - \)
EXHIBIT B

TYPE OF INSTRUCTION
DUAL ENROLLMENT COURSES

COURSES AND CREDITS

For complete course descriptions, refer to the current College catalog. All courses listed with an asterisk are also offered to freshmen and sophomore students. The number of students admitted for any Dual Enrollment Course shall not be less than six (6) students per section and shall not exceed a maximum of thirty (30) students per section except and to the extent that the parties agree otherwise in writing in a specified circumstance.

<table>
<thead>
<tr>
<th>COURSE</th>
<th>TITLE</th>
<th>CREDITS</th>
<th>SEMESTER</th>
<th>INSTRUCTOR</th>
</tr>
</thead>
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<tr>
<td>HES170</td>
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<td>FALL</td>
<td>REYNOLDS, KA</td>
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<td>BOC140</td>
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<td>DRF120</td>
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<td>DRF145</td>
<td>AUTOSKETCH</td>
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<td>TBD</td>
<td>NURSING</td>
<td></td>
<td>TBD</td>
<td>TBD</td>
</tr>
</tbody>
</table>
INTERGOVERNMENTAL AGREEMENT REGARDING
NORTHEASTERN ARIZONA LAW ENFORCEMENT TRAINING ACADEMY
(NALETA)

This Intergovernmental Agreement (“Agreement”) is made pursuant to Arizona Revised Statutes (“A.R.S.”) § 11-952 among Navajo County Community College District (“District”); and the Navajo County Sheriff’s Office.

1. **Purpose.** The purpose of this Agreement is to provide Northeastern Arizona with a Police Academy hereby called NALETA (“Northeastern Arizona Law Enforcement Training Academy”) that can provide certified AZPOST (Arizona Peace Officer Standards and Training) training to students who meet AZPOST qualifications and are sponsored by a Law Enforcement agency.

2. **Duties and Responsibilities of District.** District shall operate and administer NALETA. District’s operational and administrative responsibilities shall include, but not be limited to, (a) developing and providing the AZPOST curriculum to be used at NALETA; (b) scheduling courses at the NALETA, registering students at NALETA and administering transcripts for students at NALETA; (c) assisting instructors at NALETA; and (d) obtaining adequate insurance to cover liabilities that might result from damage to persons or property arising out of the operation of NALETA.

3. **Duties and Responsibilities of Cities, Towns and Counties.** Law Enforcement agencies participating in NALETA shall provide qualified instructors for all classes given at NALETA. Any compensation to instructors shall be the responsibility of the city, town or county that employs the instructor, and the other parties to this Agreement shall have no responsibility to provide such compensation. District shall have no responsibility to conduct classes for which the participating cities and towns do not provide qualified instructors with all necessary certification.

4. **Manner of Financing the Agreement.** Except as otherwise specified in this Agreement, each party shall be responsible for whatever costs that party incurs in connection with this Agreement. The District shall charge the Student enrolled in the Districts AJS102 “Intensive Police Academy” class held at NALETA a nonrefundable program and media fee based on the current class fee schedule. Any fees that are charged shall belong to District. Any reimbursement received from AZPOST for the successful completion of NALETA shall belong to the District.

5. **Enrollment of Students.** The participating cities, towns and counties shall be entitled to enroll employees in NALETA to the extent that the employees are qualified for enrollment as set forth by AZPOST Rules and Procedures Manual as set under the State of Arizona Rules of Authority ARS 41-1821 through 41-1828.01 and Arizona Administrative Code, Title 13-4-101 through 13-4-118 and that NALETA has the capacity to train those employees. District shall not be required to accept any employee for enrollment unless the city, town or county responsible for that employee has conducted a sufficient background check on the employee at its own expense as set forth by AZPOST regulations.
INTERGOVERNMENTAL AGREEMENT REGARDING
NORTHEASTERN ARIZONA LAW ENFORCEMENT TRAINING ACADEMY
(NALETA)

This Intergovernmental Agreement ("Agreement") is made pursuant to Arizona Revised Statutes ("A.R.S.") § 11-952 among Navajo County Community College District ("District"); and the Town of Pinetop-Lakeside through its Police Department ("Town").

1. **Purpose.** The purpose of this Agreement is to provide Northeastern Arizona with a Police Academy hereby called NALETA ("Northeastern Arizona Law Enforcement Training Academy") that can provide certified AZPOST (Arizona Peace Officer Standards and Training) training to students who meet AZPOST qualifications and are sponsored by a Law Enforcement agency.

2. **Duties and Responsibilities of District.** District shall operate and administer NALETA. District’s operational and administrative responsibilities shall include, but not be limited to, (a) developing and providing the AZPOST curriculum to be used at NALETA; (b) scheduling courses at the NALETA, registering students at NALETA and administering transcripts for students at NALETA; (c) assisting instructors at NALETA; and (d) obtaining adequate insurance (as reasonably determined and agreed upon by the Parties) to cover liabilities that might result from damage to persons or property arising out of the operation of NALETA.

3. **Duties and Responsibilities of Cities, Towns and Counties.** Law Enforcement agencies participating in NALETA shall provide qualified instructors for all classes given at NALETA. Any compensation to instructors shall be the responsibility of the city, town or county that employs the instructor, and the other parties to this Agreement shall have no responsibility to provide such compensation. District shall have no responsibility to conduct classes for which the participating cities and towns do not provide qualified instructors with all necessary certification.

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5. **Enrollment of Students.** The participating cities, towns and counties shall be entitled to enroll employees in NALETA to the extent that the employees are qualified for enrollment as set forth by AZPOST Rules and Procedures Manual as set under the State of Arizona Rules of Authority ARS 41-1821 through 41-1828.01 and Arizona Administrative Code, Title 13-4-101 through 13-4-118 and that NALETA has the capacity to train those employees. District shall not be required to accept any employee for enrollment unless the city, town or county responsible for that employee has conducted a sufficient background check on the employee at its own expense as set forth by AZPOST regulations.
INTERGOVERNMENTAL AGREEMENT REGARDING
NORTHEASTERN ARIZONA LAW ENFORCEMENT TRAINING ACADEMY (NALETA)

This Intergovernmental Agreement ("Agreement") is made pursuant to Arizona Revised Statutes ("A.R.S.") § 11-952 among Navajo County Community College District ("District"); and the City of Show Low.

1. **Purpose.** The purpose of this Agreement is to provide Northeastern Arizona with a Police Academy hereby called NALETA ("Northeastern Arizona Law Enforcement Training Academy") that can provide certified AZPOST (Arizona Peace Officer Standards and Training) training to students who meet AZPOST qualifications and are sponsored by a Law Enforcement agency.

2. **Duties and Responsibilities of District.** District shall operate and administer NALETA. District’s operational and administrative responsibilities shall include, but not be limited to, (a) developing and providing the AZPOST curriculum to be used at NALETA; (b) scheduling courses at the NALETA, registering students at NALETA and administering transcripts for students at NALETA; (c) assisting instructors at NALETA; and (d) obtaining adequate insurance to cover liabilities that might result from damage to persons or property arising out of the operation of NALETA.

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4. **Manner of Financing the Agreement.** Except as otherwise specified in this Agreement, each party shall be responsible for whatever costs that party incurs in connection with this Agreement. The District shall charge the Student enrolled in the District’s JJS102 “Intensive Police Academy” class held at NALETA a nonrefundable program and media fee based on the current class fee schedule. Any fees that are charged shall belong to District. Any reimbursement received from AZPOST for the successful completion of NALETA shall belong to the District.

5. **Enrollment of Students.** The participating cities, towns and counties shall be entitled to enroll employees in NALETA to the extent that the employees are qualified for enrollment as set forth by AZPOST Rules and Procedures Manual as set under the State of Arizona Rules of Authority ARS 41-1821 through 41-1828.01 and Arizona Administrative Code, Title 13-4-101 through 13-4-118 and that NALETA has the capacity to train those employees. District shall not be required to accept any employee for enrollment unless the city, town or county responsible for that employee has conducted a sufficient background check on the employee at its own expense as set forth by AZPOST regulations.
INTERGOVERNMENTAL AGREEMENT REGARDING
NORTHEASTERN ARIZONA LAW ENFORCEMENT TRAINING ACADEMY
(NALETA)

This Intergovernmental Agreement ("Agreement") is made pursuant to Arizona Revised Statutes ("A.R.S.") § 11-952 among Navajo County Community College District ("District"); and the

1. Purpose. The purpose of this Agreement is to provide Northeastern Arizona with a Police Academy hereby called NALETA ("Northeastern Arizona Law Enforcement Training Academy") that can provide certified AZPOST (Arizona Peace Officer Standards and Training) training to students who meet AZPOST qualifications and are sponsored by a Law Enforcement agency.

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5. Enrollment of Students. The participating cities, towns and counties shall be entitled to enroll employees in NALETA to the extent that the employees are qualified for enrollment as set forth by AZPOST Rules and Procedures Manual as set under the State of Arizona Rules of Authority ARS 41-1821 through 41-1828.01 and Arizona Administrative Code, Title 13-4-101 through 13-4-118 and that NALETA has the capacity to train those employees. District shall not be required to accept any employee for enrollment unless the city, town or county responsible for that employee has conducted a sufficient background check on the employee at its own expense as set forth by AZPOST regulations.

6. Term and termination. This Agreement shall expire on July 31, 2018. Any party may terminate the Agreement as of the end of any fiscal year by providing at least thirty (30) days'
INTERGOVERNMENTAL AGREEMENT REGARDING
NORTHEASTERN ARIZONA LAW ENFORCEMENT TRAINING ACADEMY
(NALETA)

This Intergovernmental Agreement ("Agreement") is made pursuant to Arizona Revised Statutes
("A.R.S.") § 11-952 among Navajo County Community College District ("District"); and the
Town of Springerville Police Department.

1. **Purpose.** The purpose of this Agreement is to provide Northeastern Arizona with a
Police Academy hereby called NALETA ("Northeastern Arizona Law Enforcement Training
Academy") that can provide certified AZPOST (Arizona Peace Officer Standards and Training)
training to students who meet AZPOST qualifications and are sponsored by a Law Enforcement
agency.

2. **Duties and Responsibilities of District.** District shall operate and administer NALETA.
District’s operational and administrative responsibilities shall include, but not be limited to, (a)
developing and providing the AZPOST curriculum to be used at NALETA; (b) scheduling
courses at the NALETA, registering students at NALETA and administering transcripts for
students at NALETA; (c) assisting instructors at NALETA; and (d) obtaining adequate insurance
to cover liabilities that might result from damage to persons or property arising out of the
operation of NALETA.

3. **Duties and Responsibilities of Cities, Towns and Counties.** Law Enforcement
agencies participating in NALETA shall provide qualified instructors for all classes given at
NALETA. Any compensation to instructors shall be the responsibility of the city, town or
county that employs the instructor, and the other parties to this Agreement shall have no
responsibility to provide such compensation. District shall have no responsibility to conduct
classes for which the participating cities and towns do not provide qualified instructors with all
necessary certification.

4. **Manner of Financing the Agreement.** Except as otherwise specified in this Agreement,
each party shall be responsible for whatever costs that party incurs in connection with this
Agreement. The District shall charge the Student enrolled in the Districts AJS102 “Intensive
Police Academy” class held at NALETA a nonrefundable program and media fee based on the
current class fee schedule. Any fees that are charged shall belong to District. Any
reimbursement received from AZPOST for the successful completion of NALETA shall belong
to the District.

5. **Enrollment of Students.** The participating cities, towns and counties shall be entitled to
enroll employees in NALETA to the extent that the employees are qualified for enrollment as set
forth by AZPOST Rules and Procedures Manual as set under the State of Arizona Rules of
Authority ARS 41-1821 through 41-1828.01 and Arizona Administrative Code, Title 13-4-101
through 13-4-118 and that NALETA has the capacity to train those employees. District shall not
be required to accept any employee for enrollment unless the city, town or county responsible for
that employee has conducted a sufficient background check on the employee at its own expense
as set forth by AZPOST regulations.
INTERGOVERNMENTAL AGREEMENT REGARDING
NORTHEASTERN ARIZONA LAW ENFORCEMENT TRAINING ACADEMY
(NALETA)

This Intergovernmental Agreement ("Agreement") is made pursuant to Arizona Revised Statutes ("A.R.S.") § 11-952 among Navajo County Community College District ("District"); and the City of St. Johns Low Police Department.

1. **Purpose.** The purpose of this Agreement is to provide Northeastern Arizona with a Police Academy hereby called NALETA ("Northeastern Arizona Law Enforcement Training Academy") that can provide certified AZPOST (Arizona Peace Officer Standards and Training) training to students who meet AZPOST qualifications and are sponsored by a Law Enforcement agency.

2. **Duties and Responsibilities of District.** District shall operate and administer NALETA. District’s operational and administrative responsibilities shall include, but not be limited to, (a) developing and providing the AZPOST curriculum to be used at NALETA; (b) scheduling courses at the NALETA, registering students at NALETA and administering transcripts for students at NALETA; (c) assisting instructors at NALETA; and (d) obtaining adequate insurance to cover liabilities that might result from damage to persons or property arising out of the operation of NALETA.

3. **Duties and Responsibilities of Cities, Towns and Counties.** Law Enforcement agencies participating in NALETA shall provide qualified instructors for all classes given at NALETA. Any compensation to instructors shall be the responsibility of the city, town or county that employs the instructor, and the other parties to this Agreement shall have no responsibility to provide such compensation. District shall have no responsibility to conduct classes for which the participating cities and towns do not provide qualified instructors with all necessary certification.

4. **Manner of Financing the Agreement.** Except as otherwise specified in this Agreement, each party shall be responsible for whatever costs that party incurs in connection with this Agreement. The District shall charge the Student enrolled in the Districts AJS102 “Intensive Police Academy” class held at NALETA a nonrefundable program and media fee based on the current class fee schedule. Any fees that are charged shall belong to District. Any reimbursement received from AZPOST for the successful completion of NALETA shall belong to the District.

5. **Enrollment of Students.** The participating cities, towns and counties shall be entitled to enroll employees in NALETA to the extent that the employees are qualified for enrollment as set forth by AZPOST Rules and Procedures Manual as set under the State of Arizona Rules of Authority ARS 41-1821 through 41-1828.01 and Arizona Administrative Code, Title 13-4-101 through 13-4-118 and that NALETA has the capacity to train those employees. District shall not be required to accept any employee for enrollment unless the city, town or county responsible for that employee has conducted a sufficient background check on the employee at its own expense as set forth by AZPOST regulations.
INTERGOVERNMENTAL AGREEMENT REGARDING 
NORTHEASTERN ARIZONA LAW ENFORCEMENT TRAINING ACADEMY 
(NLETA)

This Intergovernmental Agreement ("Agreement") is made pursuant to Arizona Revised Statutes ("A.R.S.") § 11-952 among Navajo County Community College District ("District"); and the City of Winslow Police Department.

1. **Purpose.** The purpose of this Agreement is to provide Northeastern Arizona with a Police Academy hereby called NALETA ("Northeastern Arizona Law Enforcement Training Academy") that can provide certified AZPOST (Arizona Peace Officer Standards and Training) training to students who meet AZPOST qualifications and are sponsored by a Law Enforcement agency.

2. **Duties and Responsibilities of District.** District shall operate and administer NALETA. District’s operational and administrative responsibilities shall include, but not be limited to, (a) developing and providing the AZPOST curriculum to be used at NALETA; (b) scheduling courses at the NALETA, registering students at NALETA and administering transcripts for students at NALETA; (c) assisting instructors at NALETA; and (d) obtaining adequate insurance to cover liabilities that might result from damage to persons or property arising out of the operation of NALETA.

3. **Duties and Responsibilities of Cities, Towns and Counties.** Law Enforcement agencies participating in NALETA shall provide qualified instructors for all classes given at NALETA. Any compensation to instructors shall be the responsibility of the city, town or county that employs the instructor, and the other parties to this Agreement shall have no responsibility to provide such compensation. District shall have no responsibility to conduct classes for which the participating cities and towns do not provide qualified instructors with all necessary certification.

4. **Manner of Financing the Agreement.** Except as otherwise specified in this Agreement, each party shall be responsible for whatever costs that party incurs in connection with this Agreement. The District shall charge the Student enrolled in the District's AJS102 "Intensive Police Academy" class held at NALETA a nonrefundable program and media fee based on the current class fee schedule. Any fees that are charged shall belong to District. Any reimbursement received from AZPOST for the successful completion of NALETA shall belong to the District.

5. **Enrollment of Students.** The participating cities, towns and counties shall be entitled to enroll employees in NALETA to the extent that the employees are qualified for enrollment as set forth by AZPOST Rules and Procedures Manual as set under the State of Arizona Rules of Authority ARS 41-1821 through 41-1828.01 and Arizona Administrative Code, Title 13-4-101 through 13-4-118 and that NALETA has the capacity to train those employees. District shall not be required to accept any employee for enrollment unless the city, town or county responsible for that employee has conducted a sufficient background check on the employee at its own expense as set forth by AZPOST regulations.
INTERGOVERNMENTAL AGREEMENT REGARDING
NORTHEASTERN ARIZONA LAW ENFORCEMENT TRAINING ACADEMY
(NALETA)

This Intergovernmental Agreement ("Agreement") is made pursuant to Arizona Revised Statutes ("A.R.S.") § 11-952 among Navajo County Community College District ("District"); and the Town of Eagar Police Department.

1. **Purpose.** The purpose of this Agreement is to provide Northeastern Arizona with a Police Academy hereby called NALETA ("Northeastern Arizona Law Enforcement Training Academy") that can provide certified AZPOST (Arizona Peace Officer Standards and Training) training to students who meet AZPOST qualifications and are sponsored by a Law Enforcement agency.

2. **Duties and Responsibilities of District.** District shall operate and administer NALETA. District’s operational and administrative responsibilities shall include, but not be limited to, (a) developing and providing the AZPOST curriculum to be used at NALETA; (b) scheduling courses at the NALETA, registering students at NALETA and administering transcripts for students at NALETA; (c) assisting instructors at NALETA; and (d) obtaining adequate insurance to cover liabilities that might result from damage to persons or property arising out of the operation of NALETA.

3. **Duties and Responsibilities of Cities, Towns and Counties.** Law Enforcement agencies participating in NALETA shall provide qualified instructors for all classes given at NALETA. Any compensation to instructors shall be the responsibility of the city, town or county that employs the instructor, and the other parties to this Agreement shall have no responsibility to provide such compensation. District shall have no responsibility to conduct classes for which the participating cities and towns do not provide qualified instructors with all necessary certification.

4. **Manner of Financing the Agreement.** Except as otherwise specified in this Agreement, each party shall be responsible for whatever costs that party incurs in connection with this Agreement. The District shall charge the Student enrolled in the Districts AJS102 "Intensive Police Academy" class held at NALETA a nonrefundable program and media fee based on the current class fee schedule. Any fees that are charged shall belong to District. Any reimbursement received from AZPOST for the successful completion of NALETA shall belong to the District.

5. **Enrollment of Students.** The participating cities, towns and counties shall be entitled to enroll employees in NALETA to the extent that the employees are qualified for enrollment as set forth by AZPOST Rules and Procedures Manual as set under the State of Arizona Rules of Authority ARS 41-1821 through 41-1828.01 and Arizona Administrative Code, Title 13-4-101 through 13-4-118 and that NALETA has the capacity to train those employees. District shall not be required to accept any employee for enrollment unless the city, town or county responsible for that employee has conducted a sufficient background check on the employee at its own expense as set forth by AZPOST regulations.
6. **Term and termination.** This Agreement shall expire on July 31, 2018. Any party may terminate the Agreement as of the end of any fiscal year by providing at least thirty (30) days’ prior written notice of its intention to do so to the other parties. Such early termination shall be effective only at the end of the fiscal year in which such notice is given. Upon termination of this Agreement, each party shall retain its own property.

7. **Immigration compliance.** As required by A.R.S. § 41-4401, each party certifies that it and all of its subcontractors, if any, are in compliance with federal immigration laws and regulations that relate to their employees and with A.R.S. § 23-214(A). A breach of this warranty shall be deemed a material breach of this Agreement and shall be subject to penalties up to and including termination of this Agreement. Each party shall have the right to inspect the papers of the other party and of any subcontractors to ensure that this warranty is being complied with.

8. **Conflicts of interest.** As required by A.R.S. § 38-511, each party gives notice as follows that it may, within three years after its execution, cancel this Agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the Agreement on behalf of the party is, at any time while the Agreement or any extension of the Agreement is in effect, an employee or agent of any other party to the Agreement in any capacity or a consultant to any other party of the Agreement with respect to the subject matter of the Agreement.

9. **Entire Agreement; Amendments.** This Agreement represents the entire Agreement of the Parties with respect to its subject matter. This Agreement shall not be changed, modified, or rescinded, except through a writing signed by all parties.

10. **Governing Law, Forum.** This Agreement will be governed by the laws of the State of Arizona, both as to interpretation and performance. Any judicial proceeding for the enforcement of this Agreement or any provision thereof shall be instituted only the courts of Navajo County, State of Arizona.
ATTORNEY CERTIFICATION

The undersigned certify that they have reviewed the foregoing Agreement and that said Agreement is in proper form and is within the powers and authority granted to the public body represented by the respective attorneys.

Donald M. Peters  
Attorney for Navajo County  
Community College District

Attorney for Eagar Police Department

[Signature]
Douglas E. Brown, Town Attorney
REQUEST TO APPROVE FACILITIES LEASE AGREEMENT WITH MOUNTAIN OAKS DEVELOPMENT

Recommendation
Staff recommends approval of the renewal of a one-year facility lease agreement for Unit 3 at 1560 East Commerce Drive, Show Low, AZ with Mountain Oaks Development at an annual rate of $8,400.

Summary
Since 2011 Welding Arts instruction has been provided in this 1,200 square foot leased facility in the Show Low industrial park. An abstract of the proposed lease is included. The rate for the renewal remains the same.
LEASE

PROPERTY ADDRESS: 1560 East Commerce Drive, Unit 3
Show Low, AZ 85901

TENANT: Navajo County Community College District
C/O Blaine Hatch
Vice President for Administrative Services
P.O. Box 610
Holbrook, AZ 86025
(928) 524-7640

LANDLORD: Mountain Oaks Development, LLC
1801 W. Deuce of Clubs, Suite 310
Show Low, AZ 85901
928-532-7777

SPACE: Square feet occupied: 1,200
Percentage of total space: N/A
Core Factor of the building: N/A

TERM: Number of years: Two
Commencement Date: August 20, 2011
Termination Date: August 19, 2013

RENTAL: Year 1 $8,400 ($700 Per Month, includes sales tax)
Year 2 $8,400
Total Monthly Rent: $686.27 ÷ $13.73 = $700.00

OPERATING EXPENSE: Water to be paid by landlord
CANCELLATION FOR CONFLICT OF INTEREST:

This Lease agreement may be canceled by the Tenant for conflict of interest pursuant to Arizona Revised Statutes Section 38-511 within three (3) years after its execution, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating this contract on behalf of the Tenant is, at any time while this contract or any extension of this contract is in effect, an employee or agent of any other party to this contract in any capacity or a consultant to any other party to this contract with respect to the subject matter of this contract. Cancellation by the Tenant shall be effective when written notice from the Tenant is received by all other parties to the contract unless the notice specifies a later time.

SECURITY DEPOSIT: N/A

OPTIONS: Renewal: By Agreement Terminate: Negotiable

Landlord

Tenant

8-18-11

Aug 19, 2011

Date

Date
REQUEST TO APPROVE EXHIBIT UPDATES TO INTERGOVERNMENTAL AGREEMENT WITH NAVIT

Recommendation
Staff recommends approval of the updates to Exhibits A and C of the Intergovernmental Agreement with the Northeast Arizona Vocational Institute of Technology.

Summary
The agreement to provide a variety of educational courses to NAVIT on College facilities is a continuation of the existing arrangement with NAVIT. Staff continues to work closely with NAVIT administration to provide quality programs. The cost of program delivery is equally divided between the College and NAVIT.

The current Intergovernmental Agreement extends to June 30, 2019 and is attached for your review. State statute requires use of a template in the same form as all dual enrollment agreements.

Exhibits A and C have been updated.
INTERGOVERNMENTAL AGREEMENT
by and between
Northern Arizona Vocational Institute of Technology
and
Northland Pioneer College
for
Provision of Joint Technological Education Courses
at College Location

This Intergovernmental Agreement ("Agreement") is entered into between the Northern Arizona Vocational Institute of Technology (NAVIT) (hereinafter known as "JTED") and Navajo County Community College District, also known as Northland Pioneer College (hereinafter known as "College") hereinafter referred to individually as "Party" and collectively as the "Parties", for the joint exercise of powers pursuant to A.R.S. §11-952 et seq., A.R.S. §15-393(K) and A.R.S. §15-1444(E);

WHEREAS, the Parties are authorized to enter into this Agreement pursuant to A.R.S. §11-952 and A.R.S. §15-393(K) and A.R.S §15-1444(E);

WHEREAS, the Parties want to provide joint technological education courses ("JTED Courses"), as defined in Section 4(E) below, at the College’s location in Navajo County, and to operate under a central model;

NOW THEREFORE, in consideration of the mutual agreements set forth, the Parties agree as follows:

1. Purpose

The purpose of this Agreement is to establish the terms and conditions under which JTED will provide JTED Courses which meet the criteria provided in A.R.S. §15-391.

2. Term

This Agreement shall commence and be effective on July 1, 2014, and shall terminate on June 30, 2019 with annual review and possible revision, unless terminated by either Party as provided for in this Agreement. Payment, performance and obligations for succeeding fiscal periods are subject to the availability and appropriation of monies.

3. Termination

This Agreement may be terminated by either party upon written notice to the other parties given no later than thirty (30) days before the end of the semester. Said termination shall not become effective until the end of the current semester in which notice is given. Termination of this Agreement shall be consistent with the provisions of A.R.S. §15-395.01. All property purchased by a party under this Agreement shall remain the property of that party and shall be
returned to that party by the other party when no longer in use or upon termination, whichever is sooner.

4. **Requirements under A.R.S. §15-393(L)**

A. **Financial Provisions and Format for Billing.** See Exhibit A.

   (1) The services provided by the Parties shall be proportionally calculated in the cost of delivering the service.

   (2) Payment for services shall not exceed the cost of the services provided.

   (3) Payment obligations of JTED under this Agreement are conditioned upon receipt of funds from the State of Arizona. The obligations of College are conditioned upon the availability of funds appropriated or allocated by the governing body of College.

B. **Accountability Provisions.** The Parties agree to cooperate as appropriate to ensure compliance of both Parties with required student testing schedules and procedures, reporting, and other requirements of applicable state and federal law concerning accountability in educational programs. JTED may request an audit or accounting of expenditures by College related to joint technological education programs.

C. **Responsibilities.**

   (1) Responsibilities of JTED.

      a. JTED will manage and control the joint technological education district.

      b. JTED will be responsible for the content and quality of JTE Courses offered under this Agreement as JTED courses, and shall ensure that such courses meet the standards and outcomes expected of a college course under the criteria of ARS 15-1821.01.

      c. JTED will review with the College the standard for the quality of the teachers who instruct JTED Courses and ensure that each such teacher meets the College’s requirements for teaching College courses.

      d. JTED and College have agreed that all teachers are employees of the College and JTED may reimburse College for a portion of the salary of any teacher instructing a JTED Course.

      e. On or before December 31 of each year, JTED shall submit a detailed report to the Career and Technical Education Division of the Department of Education pursuant to A.R.S. §15-393(M).
f. JTED will upload student attendance reports into ADE SAIS system, subject to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, et seq.

(2) Responsibilities of College.

a. Attendance data must be reported at least every College academic week, no less than every (7) calendar days by the College to JTED.

b. College will provide a cost analysis and course JTED eligibility documents for each potential JTED class by March 1 of each year.

c. If College is offering Distance Learning CTE class opportunities, see Exhibit B.

d. College will provide necessary facilities, equipment, supplies, maintenance, property and liability insurance to conduct the JTED courses as agreed upon between College and JTED.

e. JTED and College will create a budget.

f. College will provide a proposed new year course budget no later than June 30 of each school year or as budget allocations are available, and a final detailed current year budget with narrative and expenditures using JTED CTE Final Report Form by June 20 of each school year.

g. College will comply with all safety procedures in order to meet applicable State and Federal regulations.

h. College will cooperate with JTED to provide JTED with timely information for purposes of the report required by A.R.S. §15-393(M).

i. The College will be responsible for ensuring quality and that courses meet the rigors and outcomes expected of a college course meeting the criteria of ARS 15-1821.01.

j. The College will ensure that all instructors meet the standards of the college and that all students enrolled in these courses meet the College's enrollment criteria and the criteria of ARS 15-1821 and 15-1821.01.

k. The College is responsible for complying with all dual enrollment reporting required by the state.

l. The College is responsible for quality and assurance measures such as course monitoring, special training for faculty and participation in department meetings and curriculum development.
m. All College courses offered through this IGA must be approved by
the Navajo County Community College District Governing Board to ensure the quality of
courses and compliance with all state statutes.

D. **Type of Instruction.** All new College courses must be submitted for approval by
October 1 of each school year and approved by the JTED Governing Board. The list of approved
courses, type of instruction, the quality and content of each course, shall be attached hereto as
Exhibit C. All classes that may generate funding must meet the criteria for programs as required
by law. All College teachers are required to follow these criteria.

E. **Quality of Instruction.** “Joint technological education course” shall mean a
course which meets the following criteria identified in A.R.S. §15-391 and all community
college criteria:

(1) The course is designed to directly lead a student toward a specific career,
vocation or industry.

(2) The course is taught by an instructor who is certified to teach career and
technical education by the State Board of Education or by a postsecondary educational
institution.

(3) The course requires specialized equipment or specialized instruction
materials above and beyond the scope and cost of a standard educational course.

(4) The course is designed to lead the student toward certification that is
accepted by a vocation or industry as a demonstration of skill or competency in that vocation or
industry.

(5) The course is part of a program that requires students to obtain a passing
score on an examination that demonstrates a level of skill or competency for that program of
study that is accepted by a vocation or an industry.

(6) The course meets the standards of a career preparatory vocational program
as determined by the career and technical education division of the Department of Education.

(7) The course is certified by the JTED Governing Board as having met all the
requirements of this Paragraph E.

(8) The course is approved by the Career and Technical Education Division of
the Department of Education base on requirements prescribed in this Paragraph 2 within 120
days after the submission of all required documentation.

(9) The course is only offered to students in grades 11 through 12 inclusive.
F. Enrollment.

(1) JTED will coordinate enrollment and registration with the staff of College.

(2) College and JTED must approve all enrollments, verifying student eligibility in classes approved by the JTED Governing Board and the College Governing Board.

(3) College will provide registration and attendance information for JTED students in approved courses consistent with State guidelines and subject to the requirements of FERPA.

(4) Pursuant to A.R.S. §15-393(H), the JTED may collect tuition for adult students and the attendance of pupils who are residents of school districts that are not participating in the joint district. However, the JTED and College have arranged and agree that tuition for courses taught pursuant to this Agreement shall be paid by the student and College shall directly collect such tuition under arrangements between the College and the student.

(5) College and JTED will cooperate to ensure that students enrolled pursuant to this Agreement comply with all requirements under Proposition 300 as adopted by the College.

(6) For purposes of this Agreement, a “student” is defined as any person enrolled in the joint district without regard to the person’s age or high school graduation status. Adults and post-secondary students may enroll in College programs subject to College’s policy.

G. Transportation Services. Under this Agreement, transportation is not an issue and the College and the JTED have made no arrangements for such.

5. Cancellation for Conflict of Interest

Pursuant to A.R.S. §38-511, either party to this Agreement may, within three (3) years after the execution of this Agreement, cancel it without further penalty or obligation if any person significantly involved in initiating, negotiating, securing, drafting, or creating this Agreement is at any time while the Agreement is in effect, an employee or agent of any other party to the Agreement in any capacity or a consultant to any other party, of the contract with respect to the subject matter of the Agreement. A cancellation made pursuant to this provision shall be effective when either party receives written notice of the cancellation unless the notice specifies a later time.
6. **Non-discrimination**

The Parties shall comply with Executive Order 2009-09 and all other applicable State and Federal employment laws, rules, and regulations, mandating that all persons shall have equal access to employment opportunities, and that no person shall be discriminated against due to race, creed, color, religion, sex, national origin or disability.

7. **Insurance**

College and JTBD each represent and warrant to the other that it shall at all times retain insurance coverage in compliance with State laws and shall name the other Party as an additional insured.

8. **Employees**

An employee of any Party to this Agreement who works under the jurisdiction or control of or within the jurisdictional boundaries of another Party to this Agreement pursuant to this Agreement is deemed to be an employee of both public agencies for the purposes of Arizona workers’ compensation law, and A.R.S. §23-1022. The primary employer shall be solely liable for the payment of workers’ compensation benefits.

9. **Mutual Indemnification**

Each Party (as “Indemnitor”) agrees to indemnify, defend, and hold harmless the other Parties (as “Indemnities”) from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney fees), hereinafter collectively referred to as “claims,” arising out of bodily injury or any person (including death) or property damage, but only to the extent that such claims which result in vicarious/derivative liability to the Indemnitees, are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.

10. **Applicable Law**

This Agreement shall be governed and interpreted by the laws of the State of Arizona. Unless otherwise stated in this Agreement, JTBD shall operate under the provisions of A.R.S. Title 15, Ch. 3, Art. 6 (§§15- 391 through 15-396), as amended.

11. **Mediation**

Neither Party may file a claim against the other without first participating in good faith in mediation with a trained and impartial mediator. The Parties shall share the expenses of mediation, except that shared expenses shall not include the cost incurred by a Party for representation by an attorney at the mediations, if such representation is desired.
12. **Notice**

Any notice required or permitted under the terms of this Agreement shall be deemed given or served if sent by certified mail, return receipt requested, postage prepaid, to:

**JTED**
Matt Weber, Superintendent  
NAVIT  
951 W Snowflake Blvd  
Snowflake, AZ 85937  
Phone: 928.536.6100  
Fax: 928.536.7287

**COLLEGE**
Jeanne Swarthout, President  
Northland Pioneer College  
P. O. Box 610  
Holbrook, AZ 85937  
Phone: 928.524.7311  
Fax: 928.524.7419

13. **Counterparts**

This Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement. This Agreement is effective as of the date first written above.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK
IN WITNESS WHEREOF, the parties sign this Agreement:

NORTHERN ARIZONA VOCATIONAL INSTITUTE OF TECHNOLOGY (NAVIT)

By: Matthew Weber
Title: Superintendent

Dated this 9 day of July, 2014, upon resolution of the JTED Governing Board approving this Agreement and authorizing its Superintendent to sign below:

NORTHERN ARIZONA VOCATIONAL INSTITUTE OF TECHNOLOGY (NAVIT)

By: 
Title: Superintendent

Attorney approval:

This Agreement has been reviewed pursuant to A.R.S. §11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the JTED Governing Board.

By: Legal Counsel for JTED

Page 8 of 13
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

By: ___________________________  By: ___________________________
Title: VP for Adv. Svcs  Title: ___________________________

Dated this 17th day of June, 2015, upon resolution of the District Governing Board of
the Navajo County Community College District, approving this Agreement and authorizing its
President to sign below:

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

By: ___________________________
Title: President

This Agreement has been reviewed pursuant to A.R.S. §11-952 by the undersigned attorney who
has determined that it is in proper form and is within the powers and authority granted under the
laws of the State of Arizona to the Governing Board of Navajo County Community College
District.

By: ___________________________
Legal Counsel for the Navajo County Community College District
Exhibit A

Funding
## Northland Pioneer College
### Estimated Costs

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Tuition & Misc Expenses: $450,000.00

Totals: $3,304,851, $359,170, $3,664,021, $1,368,575.89, $684,287.94, **$1,134,287.94**
Exhibit B

Distance Learning CTE Courses

Any College participating in Distance Learning CTE Classes utilizing the JTED Video Conferencing Distance Learning (VCDL) network will present the VCDL course to the JTED to accept as an approved site course, participate in JTED training to acquire usage procedures and instructional strategies, provide appropriate classroom environment and staff, and complete all necessary ADE forms in order for the class enrollment to be reported by the College to JTED.
Exhibit C

Type of Instruction
### FA 2015 - CTE

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**STU099X STUDENT ORIENTATION**

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- **STJ**
  - 8:00a-10:29a, S T A F F
- **WMC**
  - 8:00a-10:29a, JORDAN, CARRIE
Exhibit D

Transportation

No special transportation provisions have been negotiated by JTED and College
REQUEST TO APPROVE REGIONAL CONNECTOR TRANSIT SERVICE INTERGOVERNMENTAL AGREEMENT

Recommendation
Staff recommends approval of the Resolution authorizing the District’s participation in the transit service and approving the Regional Connector Transit Service Intergovernmental Agreement.

Summary
The District has participated in the regional connector transit service since its inception in 2009. The continuing partners include the City of Show Low, Navajo County, and the Towns of Pinetop-Lakeside, Snowflake and Taylor. The attached agreement continues the framework for the funding of the service for a one-year period and two one-year automatic renewals.

The City of Show Low will continue to serve as the lead participant for the administration and the District’s participation will continue to be financial and advisory in nature. Mark Vest represents the District on the Advisory Board. The IGA calls for a District contribution of $6,036 in the first year, which represents 11.1 percent of the local contribution. Contributions for years two and three will continue at the same ratio.

District students and employees are expected to continue to benefit from continued regular and affordable transportation.
RESOLUTION NO 22 - 15

A RESOLUTION OF THE BOARD OF SUPERVISORS OF
NAVAJO COUNTY, ARIZONA AUTHORIZING AN
INTERGOVERNMENTAL AGREEMENT FOR REGIONAL
CONNECTOR TRANSIT SERVICES AMONG THE CITY OF
SHOW LOW, NAVAJO COUNTY, NAVAJO COUNTY
COMMUNITY COLLEGE DISTRICT, TOWN OF PINETOP-
LAKESIDE, TOWN OF TAYLOR, AND TOWN OF SNOWFLAKE

WHEREAS, the participants to this Intergovernmental Agreement desire to continue to
engage in regional coordination and cost-sharing to provide a reliable and inexpensive
regional connector transit service to benefit their community, organizations, and the
public in general; and

WHEREAS, the White Mountain Connection was established to meet this need and
began operation in January 2009, in accordance with the "Regional Connector Service
Analysis - Final Report" prepared by RAE Consultants, dated January 31, 2008; and

WHEREAS, this IGA is intended to establish the framework for the participants to fund
regional connector transit services for the White Mountain Connection for a one-year
period, with two successive automatic renewals; and

WHEREAS, Navajo County, the City of Show Low, Navajo County Community College
District, Town of Pinetop-Lakeside, Town of Taylor, and Town of Snowflake, are
authorized by Arizona Revised Statutes Section 11-952 to enter into this
Intergovernmental Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Navajo County Board of Supervisors,
authorize Navajo County's participation in the White Mountain Connection for a one-
year period, with two successive automatic renewals, and approve the
Intergovernmental Agreement for Regional Connector Transit Services.

BE IT FURTHER RESOLVED authorizing the Chairwoman to sign said agreement.
PASSED AND ADOPTED this 14TH day of July, 2015, by the Navajo County Board of Supervisors.

[Signature]
Dawnafe Whitesinger, Chairwoman

ATTEST:

[Signature]
Melissa W. Buckley, Clerk of the Board

APPROVED AS TO FORM:

[Signature]
Bradley Carlyon, County Attorney
INTERGOVERNMENTAL AGREEMENT
For
REGIONAL CONNECTOR TRANSIT SERVICES
(WE WHITE MOUNTAIN CONNECTION)

THIS INTERGOVERNMENTAL AGREEMENT ("IGA") is made and entered into pursuant to A.R.S. § 11-952 as of August 8, 2015 (the "Effective Date") by and between the following Arizona political subdivisions and municipal corporations:

NAVAJO COUNTY ("County")
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT ("NPC")
TOWN OF PINETOP-LAKESIDE ("Pinetop-Lakeside")
CITY OF SHOW LOW ("Show Low")
TOWN OF TAYLOR ("Taylor")
TOWN OF SNOWFLAKE ("Snowflake")

The parties may also be referred to herein individually as a "Participant" and collectively as the "Participants."

1. PURPOSE

A. Recommendations concerning a regional connector transit service for the Pinetop-Lakeside - Show Low – Taylor – Snowflake - Holbrook corridor along State Highway 77 were set forth in that certain Regional Connector Service Analysis- Final Report prepared by RAE Consultants and dated January 31, 2008 (the "Final Report"). Subsequently, funding was formally approved by the Arizona Department of Transportation ("ADOT") and the Participants, and the regional connector transit services formally began operation as the "White Mountain Connection" in January 2009.

B. This IGA is intended to establish the framework for the Participants to continue to fund the White Mountain Connection for the Pinetop-Lakeside - Show Low – Taylor – Snowflake - Holbrook corridor (the "SH 77 Service Area") for a one-year period, with two successive automatic renewals.

2. DESCRIPTION OF TRANSIT SERVICES

A. Show Low serves as the applicant, fiduciary agent and sponsor of the White Mountain Connection. The Participants are contributing co-sponsors of the White Connection. The White Mountain Connection operates one route (18 stops) that runs three times per day that services the Participants, their organizations, and their communities, Monday through Friday, from 6:30 a.m. to 6:30 p.m. Services are provided through a private contractor, MV Transportation.

B. Each Participant has determined that its organization, community, and the public in general, will benefit from the regional coordination and cost-sharing of a reliable and inexpensive regional connector transit service. To this end, each Participant is agreeing to contribute its respective share of the local matching funds required by the ADOT 5311 RTP grant.
C. Show Low will continue to serve as the grant administrator for the ADOT Grant and continue to administer the Four Seasons Connection and White Mountain Connection, including the relationship with MV Transportation or other contractor(s). Each Participant shall appoint a representative to a Regional Transit Advisory Committee that shall be chaired by the Show Low representative and that shall meet at least quarterly to review the status of the White Mountain Connection and discuss issues of mutual concern. The members of the Regional Transit Advisory Committee shall cooperate in the development of written procedures to ensure that each Participant is kept fully informed about all aspects of the White Mountain Connection, is consulted in regard to all major decisions, and has reasonable access to all books and records pertaining to the White Mountain Connection.

Each Participant’s participation in the White Mountain Connection is financial and advisory in nature. The Participants will have no day-to-day role in the operation of the transit system or the provision of services. The City of Show Low will ensure that in any contract for the operations of the system that the contractor will protect the participants by providing insurance coverage in an amount no less than $5 million dollars and naming each participant as an additional insured with the proper endorsements. In addition, the contract will have an indemnity provision which indemnifies all Participants of this agreement.

3. PARTICIPANTS’ CONTRIBUTIONS

A. The Federal Transit Administration Section 5311 (49 U.S.C. § 5311) Rural Public Transportation grant administered by ADOT requires the following local matching funds:

20% - Administrative costs
42% - Operating Costs
7% - Capital Expenditures* (depending on capital requests and funds available)

B. The first one-year period of this Agreement requires total local matching funds of $54,236.00. The Participants agree to contribute its respective share of the local matching funds required by the ADOT 5311 RTP grant, as follows:

$24,056 (44.5%) - NAVAJO COUNTY ("County")
$ 6,036 (11.1%) - NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT ("NPC")
$ 6,036 (11.1%) - TOWN OF PINETOP-LAKESIDE ("Pinetop-Lakeside")
$ 6,036 (11.1%) - CITY OF SHOW LOW ("Show Low")
$ 6,036 (11.1%) - TOWN OF TAYLOR ("Taylor")
$ 6,036 (11.1%) - TOWN OF SNOWFLAKE ("Snowflake")

C. Each Participant acknowledges that the projected operating expenses are likely to increase during the second and third years of the term of this IGA. However, Show Low, as the fiduciary agent, and in coordination and consultation with the Regional Transit Advisory Committee, agrees to a fiscally conservative budget approach to the greatest extent possible. Each participant is encouraged to seek advertising revenues for the transit system which will reduce each participant’s cost equally. Show Low will continue to actively seek advertising revenues to reduce all participants’ costs. All advertising revenue will be applied according to the percentages above to reduce each participant’s share of local matching funds.
D. The Participants acknowledge and agree that each Participant's fulfillment of its commitment under this IGA is critical to the success of the White Mountain Connection. Therefore, the governing body of each Participant has adopted a resolution (collectively Attached hereto as Exhibit 2) authorizing the Participant's participation in the project and committing to fund the Participant's share of the project for the period of this IGA.

4. GENERAL PROVISIONS

A. The term of this IGA shall be for a one-year period, with two successive automatic renewals, from and after the Effective Date. The Participants shall cooperate in good faith to attempt to negotiate a mutually agreeable framework for the continuation of the White Mountain Connection following the initial one-year period, but no Participant is or shall be obligated to participate in the White Mountain Connection after the expiration of the one-year period.

B. Amendments to this IGA shall be in writing and executed with the same formality as by each of the Participants. Written policies and procedures adopted by the Regional Transit Advisory Committee established pursuant to paragraph 2.0, and amendments to such policies and procedures, shall require the approval of at least four of the members of the Regional Transit Advisory Committee.

C. In the event of any inconsistency between the terms and conditions of this IGA and those of the ADOT Grant, or between any policies and procedures adopted pursuant to this IGA and the terms and conditions of the ADOT Grant, the ADOT Grant shall control.

D. The provisions of A.R.S. § 38-511, pertaining to cancellation in the event of a conflict of interest, are hereby acknowledged by the Participants and incorporated by this reference.

E. This IGA shall be binding upon and inure to the benefit of the Participants and their respective successors and assigns.

F. Each Participant warrants and represents that the official executing this IGA on its behalf has been authorized to do so by appropriate action of the Participant's governing board or council and that this IGA has been reviewed by the Participant's attorney and has been determined to be in proper form and within the scope of the Participant's legal authority.

IN WITNESS WHEREOF, the Participants have executed this IGA as of the Effective Date.

NAVAJO COUNTY

By

Chairman, Board of Supervisors

Attest:

Melissa W. Buckley

Clerk of the Board of Supervisors

Approved as to form and authority:
NAVADO COUNTY COMMUNITY COLLEGE DISTRICT

By ____________________________
Chairman, District Governing Board

Attest:

_______________________________
Clerk of the Board of Directors

Approved as to form and authority:

_______________________________
Attorney for the District

TOWN OF PINETOP-LAKESIDE

By ____________________________
Mayor

Attest:

_______________________________
Town Clerk

Approved as to form and authority:

_______________________________
Town Attorney
REQUEST TO APPROVE AGREEMENT FOR STREET IMPROVEMENTS WITH CITY OF WINSLOW

Recommendation
Staff recommends approval of an agreement with the City of Winslow to improve Bales Avenue from Third Street to the driving entrance of the Little Colorado Campus in Winslow with each entity contributing one-half of the total cost of the project.

Summary
The City Council of the City of Winslow recently approved a motion to enter into an Intergovernmental Agreement with NPC to improve Bales Avenue, which is the roadway providing access to the Little Colorado Campus, with both parties participating equally in the cost of the project. The City has a 30-foot wide dedicated corridor and would like to develop a 60-foot wide roadway. The street improvements would benefit students and others who use the Little Colorado campus.

Neither the timing or the overall cost of the project have been determined. The following documents provide additional detail regarding the scope of work.
AGENDA DATE: July 14, 2015

TO: Honorable Mayor and City Council

FROM: Stephen J. Pauken, City Manager

SUBJECT: Discussion and possible action regarding requested improvements to Bales Avenue

RECOMMENDED MOTION

I move to enter into an intergovernmental agreement with the Navajo Community College District to share the cost of paving Bales Avenue between Third Street and the point where the pavement ends at the north end of Bales Ave. Each entity shall contribute one-half of the cost.

DISCUSSION

The Mayor and Council were approached by a member of the Navajo Community College District Board of Directors with a request to repair and pave Bales Avenue between Third Street and the College parking lot. It was indicated that the College might be willing to share in the cost of the project. Attached is an Exhibit Drawing depicting the subject area, and it shows that the City of Winslow and the College District each have an easement constituting approximately one-half of the subject area. Therefore, it is Staff’s recommendation that each entity submit to one-half the cost of the project. This project is not yet in the Winslow Capital Improvement Plan, and there is no estimate of cost pending Council’s decision.

IMPACT ON BUDGET

Unknown until a construction estimate is established, but it is believed to be over $100,000.

Respectfully submitted,

Stephen J. Pauken, City Manager

Reviewed by:

City Manager
Finance Director
City Attorney
June 9, 2015

Mr. Allen Rosenbaum
City of Winslow, Public Works Director
21 N. Williamson
Winslow, AZ 86047

Re: Bales Avenue – Right-of-way/Easement Ownership Research WE#114500.23

Dear Mr. Rosenbaum:

Per the City’s request, Woodson has researched the easement documents available through Navajo County on the subject project. The attached drawing shows the disposition of the property in the area as follows:

- The shaded area in Winslow Plaza Plat Two was dedicated to the City with the recordation of the subdivision Plat.
- The shaded area south of the intersection of Bales Ave. and Aspinwall Street is a 60’ strip owned by the City.
- The shaded area east of the Parkview Apartments is a 30’ strip owned by the City.
- The shaded area east of the Soo Hoo property is a 45’ wide strip owned by the City.
- There is a 60’ wide private access easement centered on the west line of the Navajo Community College parcel and the Foster parcel to its south. This easement partially overlaps the 45’ wide strip owned by the City of Winslow.

In order for the City to have a contiguous 60’ corridor for a roadway from Third Street to the Bales/Aspinwall intersection, they would need to purchase or obtain easements over the west 30’ of the Navajo Community College parcel and the Foster parcel to its south.

Let me know if you have any questions.

Sincerely,

WOODSON ENGINEERING

James Folkers, LS
Survey Department Manager

c:
REQUEST TO APPROVE DESIGN, CONTRACT AND CONSTRUCTION ADMINISTRATION SERVICES FOR REPLACEMENT OF LEARNING CENTER ROOF AND MECHANICAL SYSTEMS AT PAINTED DESERT CAMPUS

Recommendation
Staff recommends approval to enter into an agreement with DLR Group, Inc. to provide design, contract documents, and construction administration services for replacement of the roof membrane and roof top package mechanical units on the Nizhoni Learning Center at the Painted Desert Campus for a cost of $77,850 plus an allowance of $3,000 for reimbursable expenses.

Summary
A professional roof survey and subsequent inspections have been completed for the Nizhoni Learning Center at the Painted Desert Campus in Holbrook. The warranty on the current roof is expiring, existing mechanical units were originally installed on the failed learning center located on Hermosa drive and were removed and installed on the current facility. It is recommended that the roof membrane be removed and replaced and new mechanical units be installed. The roof top mechanical units will be purchased separately, which will allow the project to move more quickly and will save subcontractor/contractor markups, reducing the overall cost of the project. It is expected the construction will be completed in less than one month from award of a construction contract. The current capital budget includes funds for completion of the project through the deferred maintenance budget.

Services outlined by DLR Group that are included in their fee proposal are detailed below.

Pre-Purchase Package:
1) Pre-design trip to the site by a mechanical engineer to view work and collect data.
2) Load review and equipment selection of new mechanical equipment to replace existing.
3) Preparation of bidding documents for pre-purchase of mechanical equipment. This includes division 00, division 01, division 23 specifications and equipment schedules.
4) Distribution of bidding documents and administration of the bidding.
5) Attendance by architect and the mechanical engineer at the pre-bid conference.
6) Attendance by the architect at the bid opening.
7) Preparation of vendor’s contract for purchase of equipment.
8) Review of product data submitted by vendor prior to purchase of equipment.
Construction Package:
1) A pre-design trip to the site by an electrical engineer and architect to view work and collect data.
2) Electrical engineering for coordination of power requirements for new units. Revisions as necessary.
3) Structural analysis of existing structure to verify capacity to carry weight of new units.
4) Preparation of bidding documents including drawings and specifications for reroofing and mechanical equipment installation.
5) Distribution of the bidding documents and administration of the bidding.
6) Attendance by the architect at the pre-bid conference and bid opening.
7) Attendance by the architect’s construction administrator at a pre-construction conference.
8) Field observation trip and attendance of OAC meeting by architect’s construction administrator.
9) Field observation trip by the mechanical engineer and electrical engineer during the course of construction.
10) Trip by the architect’s construction administrator, mechanical engineer and electrical engineer to produce a punch list of work completed.
11) Trip by the architect’s construction administrator, mechanical engineer and electrical engineer to verify completion of the punch list.
12) Review of contractor’s as built documents and operation and maintenance manual.
2014-2015 Annualized FTSE

Summary:
Last month NPC reported its 2014-2015 academic year annualized FTSE (Full Time Student Equivalent) total to the state. The annualized FTSE count incorporates summer semester 2014, fall semester 2014, spring semester 2015, and 2014-15 short term* FTSE into a single number. This number may then be used by the state to calculate a portion of NPC’s operational funding for the upcoming year.

At the state and national level, community college enrollment has dropped significantly since the 2008-2009 peak. Finalized national enrollment trend data for 2014-15 is not yet available, but the reported national declines for fall 2014 and spring 2015 are -3.5% and -2.3%, respectively. Over the last five years, Arizona community colleges have seen enrollment declines that exceed the national average, some significantly so. State community college enrollment data is preliminary at this point, but only two community colleges are tentatively reporting enrollment increases for the 2014-15 academic year.

NPC is one of those two institutions, with an enrollment increase of 1.4% over 2013-14. The college is very pleased and gratified that we can serve an increasing number of students despite smaller high school populations and educational partners with increasingly scarce resources.

*NOTE: Short term FTSE is defined as enrollment in any course that is not in session on the 45th day of the semester. These are typically short-term or late-start courses.
REVIEW OF MASS ACTION PLAN EXERCISE SCENARIO (MAPES) AT WHITE MOUNTAIN CAMPUS

Summary:
Through the leadership of Stuart Bishop, NPC’s Director of Public Safety Education, various emergency services agencies and responders from Navajo and Apache counties participated in a training drill on Wednesday, August 5, 2015. The exercise was conducted in the Aspen Center, the Goldwater Building, and several portable buildings on the campus. “Role players” (including NPC students) participated in the realistic MAPES that simulated a shooting event along with the detonation of explosives.

In addition NPC used the event to test our RAVE Alert Emergency Notification (allow us to communicate and alert students and staff through mobile phones, landlines, email, text, social media, etc.) and our new “Active Alert” emergency alerting software system (send a brief tone and then a banner across the bottom of all college computer screens). Staff and faculty also participated in a separate table top exercise to practice our response to an emergency situation and to become more familiar with the NPC emergency response plan and emergency guidelines.

Staff will be prepared to answer questions and provide additional information regarding the exercise.